**Reason the Property is Empty Questionnaire**

Address of Empty Property (please complete):

Please read this form carefully and if any of the sections apply to you, provide all relevant evidence and information overleaf. Copies of official letters would be good evidence.

Please return this information to:

Private Sector Housing Unit

Housing Department

Hertsmere Borough Council

Elstree Way

Borehamwood

Herts WD6 1WA

Or email to: private.sector@hertsmere.gov.uk

1. The property was occupied by you but is now unoccupied because:
	1. You are temporarily resident elsewhere;
	2. You are resident elsewhere to receive personal care due to old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder;
	3. You are absent to provide, or better provide, personal care to a person who requires such care due to old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder;
	4. You are a serving member of the armed forces and are absent from the dwelling as a result of this service;
2. The property is a holiday home
3. You are genuinely actively trying to sell or let the property
4. The property is comprised in an agricultural holding within the meaning of the Agricultural Holdings Act 1986 or a farm business tenancy within the meaning of the Agricultural Tenancies Act 1995
5. The property is usually occupied by someone employed by you in connection with his duties under the terms of his contract
6. The property is available for a minister of religion as a residence from which to perform his duties
7. The property is subject to a court order freezing your property
8. The property is prevented from being occupied as a result of a criminal investigation or proceedings
9. The property is mortgaged and the mortgagees (lenders) have taken possession of the dwelling
10. The property is subject to probate. If so how long has it been since the grant of representation was obtained?
11. The property is empty for another reason. Please explain below:-