

GENERAL FUND BUDGET SUMMARY 2015/16

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
890,580	PLANNING & BUILDING CONTROL	1,003,050	926,390
914,346	HOUSING SERVICES	847,620	687,150
801,794	ENVIRONMENTAL HEALTH	801,570	801,510
4,186,026	STREET SCENE SERVICES	4,317,060	4,297,450
25,844	ENGINEERING SERVICES	17,900	41,610
(2,686,741)	ASSET MANAGEMENT	(2,885,780)	(3,113,200)
2,171,166	PARTNERSHIPS & COMMUNITY ENGAGEMENT	2,189,220	2,177,830
2,052,232	FINANCE & BUSINESS SERVICES	2,097,130	2,017,480
1,275,316	LEGAL & DEMOCRATIC SERVICES	1,331,440	1,253,140
1,076,889	HUMAN RESOURCES & CUSTOMER SERVICES	1,113,800	1,105,300
631,414	EXECUTIVE DIRECTORS	637,130	638,770
102,527	AUDIT & ASSURANCE	106,000	106,880
50,000	PAY STRATEGY	50,000	40,000
30,000	STRATEGIC TRAINING	30,000	30,000
23,000	CENTRAL CONTINGENCY	321,280	321,280
123,031	GENERAL EXPENSES	134,120	134,120
180,694	AUDIT FEES, BANK CHARGES NOT RECHARGED	183,430	158,430
0	PAY AWARD 2%	0	256,000
0	INSURANCE INCREASE	0	15,000
11,848,118	GROSS REQUIREMENT	12,294,970	11,895,140
486,570	YEAR END ADJUSTMENTS	0	0
188,462	TRANSFER TO RESERVES		
12,523,150	TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS	12,294,970	11,895,140
2,972,000	RSG	2,119,240	1,247,270
1,977,320	NNDR GRANT UTILISED	2,021,742	2,385,790
(229,200)	TRANSFER TO BUSINESS RATE EQUALISATION ACCT	0	0
230,320	COUNCIL TAX FREEZE GRANT	294,438	290,750
940,130	NEW HOMES BONUS	1,148,380	1,148,380
5,890,570	TOTAL OF GOVERNMENT GRANTS	5,583,800	5,072,190
6,632,580	COUNCIL TAX REQUIREMENT	6,711,170	6,822,950

PLANNING & BUILDING CONTROL

2013/14 ACTUAL	<u>SUMMARY</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
471,802	PLANNING POLICY	501,220	464,560
382,505	DEVELOPMENT CONTROL	461,410	421,410
36,273	BUILDING CONTROL	40,420	40,420
890,580	TOTAL SERVICE COSTS	1,003,050	926,390

PLANNING & BUILDING CONTROL

2013/14 ACTUAL	<u>PLANNING POLICY</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
364,545	EMPLOYEES' EXPENSES	415,670	420,230
687	TRANSPORT RELATED EXPENSES	1,100	1,100
31,806	SUPPLIES AND SERVICES	37,730	37,730
20,000	COMMUNITY SHOPPER	21,220	21,220
35,629	AGENCY & CONTRACTED SERVICES	0	0
46,447	LOCAL DEVELOPMENT SCHEME	50,000	30,000
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499,114	TOTAL DIRECT COSTS	525,720	510,280
27,312	PUBLICATION SALES INCOME	24,500	24,500
0	COMMUNITY SHOPPER -RESERVE FUNDING	0	21,220
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27,312	TOTAL INCOME	24,500	45,720
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471,802	TOTAL SERVICE COSTS	501,220	464,560
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PLANNING & BUILDING CONTROL

2013/14 ACTUAL	<u>DEVELOPMENT MANAGEMENT</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
799,203	EMPLOYEES' EXPENSES	838,570	838,570
2,788	TRANSPORT RELATED EXPENSES	4,250	4,250
125,836	SUPPLIES AND SERVICES	118,990	118,990
17,787	AGENCY & CONTRACTED SERVICES	22,500	22,500
0			
<u>945,614</u>	TOTAL DIRECT COSTS	<u>984,310</u>	<u>984,310</u>
485,484	LESS PLANNING APPLICATION FEE INCOME	457,700	497,700
77,625	LESS OTHER INCOME	65,200	65,200
<u>563,109</u>	TOTAL INCOME	<u>522,900</u>	<u>562,900</u>
<u>382,505</u>	TOTAL SERVICE COSTS	<u>461,410</u>	<u>421,410</u>

PLANNING & BUILDING CONTROL

2013/14 ACTUAL	<u>BUILDING CONTROL</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
354,888	EMPLOYEES' EXPENSES	360,730	360,730
9,734	TRANSPORT RELATED EXPENSES	13,000	13,000
39,448	SUPPLIES AND SERVICES	32,490	32,490
8,535	BAD DEBT PROVISION	0	0
610	AGENCY & CONTRACTED SERVICES	3,500	3,500
<u>413,215</u>	TOTAL DIRECT COSTS	<u>409,720</u>	<u>409,720</u>
376,942	LESS INCOME	369,300	369,300
<u>36,273</u>	TOTAL SERVICE COST	<u>40,420</u>	<u>40,420</u>

HOUSING SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
914,346	HOUSING SERVICES	847,620	687,150
0	PRIVATE SECTOR HOUSING GRANTS	0	0
914,346	TOTAL SERVICE COSTS	847,620	687,150
914,346		847,620	687,150

HOUSING SERVICES

2013/14 ACTUAL	<u>HOUSING SERVICES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
529,822	EMPLOYEES' EXPENSES	541,890	546,050
2,423	TRANSPORT RELATED EXPENSES	4,500	4,000
38,182	SUPPLIES AND SERVICES	61,580	62,100
751,954	HOMELESSNESS COSTS	900,000	720,000
25,660	NEW HOUSING INITIATIVES	25,000	25,000
15,400	CHOICE BASED LETTINGS (CBL)	20,000	20,000
26,604	BAD DEBT PROVISION	0	0
<hr/> 1,390,045	TOTAL DIRECT COSTS	<hr/> 1,552,970	<hr/> 1,377,150
416,669	LESS HOMELESSNESS INCOME	630,000	561,600
59,030	LESS HOMELESSNESS GRANT	75,350	70,000
0	LESS HOMELESSNESS RESERVE	0	58,400
<hr/> 475,699		<hr/> 705,350	<hr/> 690,000
914,346	TOTAL SERVICE COSTS	847,620	687,150
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HOUSING SERVICES

2013/14 ACTUAL	<u>PRIVATE SECTOR HOUSING GRANTS</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
353,506	DISABLED FACILITIES GRANT	373,000	373,000
(115,789)	LESS INVESTMENT INCOME	(140,000)	(140,000)
<u>(237,717)</u>	LESS FUNDING FROM DCLG	<u>(233,000)</u>	<u>(233,000)</u>
0	TOTAL SERVICE COSTS	0	0
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ENVIRONMENTAL HEALTH

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(215,303)	MISCELLANEOUS SERVICES	(200,000)	(205,000)
8,962	PUBLIC CONVENIENCES	14,000	12,000
28,995	EMERGENCY PLANNING	38,000	33,000
979,140	ENVIRONMENTAL HEALTH UNIT	949,570	961,510
<hr/> 801,794 <hr/> <hr/>	TOTAL SERVICE COSTS EXCLUDING DEPRECIATION	<hr/> 801,570 <hr/> <hr/>	<hr/> 801,510 <hr/> <hr/>

ENVIRONMENTAL HEALTH

2013/14 ACTUAL	<u>MISCELLANEOUS SERVICES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
15,159	MISC. PUBLIC HEALTH & LICENSING	19,000	23,000
7,531	HEALTH ACTS - DOG CONTROL	21,500	12,500
18,146	POLLUTION	18,000	18,000
47,600	FOOD SAFETY	38,000	58,000
7,723	CONTAMINATED LAND	8,000	8,000
<hr/> 96,159	TOTAL DIRECT COSTS	<hr/> 104,500	<hr/> 119,500
	LESS INCOME:		
294,680	MISC. PUBLIC HEALTH & LICENSING	287,500	297,500
3,617	HEALTH ACTS - DOG CONTROL	2,000	2,000
5,833	POLLUTION	5,000	5,000
7,332	FOOD SAFETY	10,000	20,000
<hr/> 311,462	TOTAL INCOME	<hr/> 304,500	<hr/> 324,500
<hr/> (215,303)	TOTAL SERVICE COST	<hr/> (200,000)	<hr/> (205,000)
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ENVIRONMENTAL HEALTH

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>PUBLIC CONVENIENCES</u>	£	£
1,112	PREMISES RELATED EXPENSES	0	0
7,850	SUPPLIES AND SERVICES	14,000	12,000
8,962	TOTAL SERVICE COSTS	14,000	12,000
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£	<u>EMERGENCY PLANNING</u>	£	£
28,500	EMPLOYEES' EXPENSES	33,000	30,000
495	SUPPLIES AND SERVICES	5,000	3,000
28,995	TOTAL SERVICE COSTS	38,000	33,000

ENVIRONMENTAL HEALTH

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>ENVIRONMENTAL HEALTH ADMINISTRATION</u>		
£		£	£
918,987	EMPLOYEES' EXPENSES	887,910	901,850
8,277	TRANSPORT RELATED EXPENSES	12,000	11,000
51,876	SUPPLIES AND SERVICES	49,660	48,660
979,140	TOTAL SERVICE COSTS	949,570	961,510

STREET SCENE SERVICES

2013/14 ACTUAL	<u>SUMMARY</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
986,372	WASTE AND STREET SCENE UNIT	1,077,570	1,091,510
1,434,360	WASTE SERVICES	1,483,550	1,496,040
(171,651)	TRADE REFUSE	(119,590)	(158,300)
963,472	CLEANSING SERVICES	996,630	992,600
1,078,245	PARKS & AMENITY AREAS	1,062,740	1,078,180
4,712	ALLOTMENTS	3,030	4,100
57,681	ALLUM LANE CEMETERY	56,480	56,480
(167,165)	PARKING SERVICES	(243,350)	(263,160)
<hr/> 4,186,026 <hr/> <hr/>	TOTAL SERVICE COSTS	<hr/> 4,317,060 <hr/> <hr/>	<hr/> 4,297,450 <hr/> <hr/>

STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>WASTE AND STREET SCENE UNIT</u>	£	£
739,089	EMPLOYEES' EXPENSES	834,820	855,200
103,304	PREMISES RELATED EXPENSES	100,040	101,020
52,252	TRANSPORT RELATED EXPENSES	50,150	43,530
91,727	SUPPLIES AND SERVICES	92,560	91,760
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986,372	TOTAL DIRECT COSTS	1,077,570	1,091,510
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STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>WASTE SERVICES</u>	£	£
1,360,419	EMPLOYEES' EXPENSES	1,399,410	1,458,590
935,273	TRANSPORT RELATED EXPENSES	879,170	870,380
108,415	SUPPLIES AND SERVICES	136,000	128,000
29,400	AGENCY & CONTRACTED SERVICES	34,000	16,000
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2,433,507	TOTAL DIRECT COSTS	2,448,580	2,472,970
827,093	LESS INCOME	793,030	726,930
172,054	HCC GRANT	172,000	250,000
<hr/>		<hr/>	<hr/>
999,147		965,030	976,930
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1,434,360	TOTAL SERVICE COSTS	1,483,550	1,496,040
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STREET SCENE SERVICES

2013/14 ACTUAL	<u>TRADE REFUSE</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
45,595	EMPLOYEES' EXPENSES	66,170	82,830
51,748	TRANSPORT	55,690	54,270
260,795	SUPPLIES AND SERVICES	310,550	285,600
358,138	TOTAL DIRECT COSTS	432,410	422,700
529,789	LESS INCOME	552,000	581,000
(171,651)	TOTAL SERVICE COST	(119,590)	(158,300)

STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>CLEANSING SERVICES</u>		
688,790	EMPLOYEES' EXPENSES	697,280	699,920
237,896	TRANSPORT RELATED EXPENSES	246,150	246,440
34,942	SUPPLIES AND SERVICES	55,200	51,240
49,058	AGENCY & CONTRACTED SERVICES	53,000	50,000
<hr/> 1,010,686	TOTAL DIRECT COSTS	<hr/> 1,051,630	<hr/> 1,047,600
<hr/> 47,214	LESS INCOME	<hr/> 55,000	<hr/> 55,000
<hr/> <hr/> 963,472	TOTAL SERVICE COST	<hr/> <hr/> 996,630	<hr/> <hr/> 992,600

STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>PARKS & AMENITY AREAS</u>		
£		£	£
147,407	PREMISES RELATED EXPENSES	150,860	150,570
46,170	SUPPLIES AND SERVICES	38,300	35,500
50,114	ROSE GARDEN	53,880	53,500
<u>965,031</u>	GROUNDS MAINTENANCE	<u>955,010</u>	<u>977,060</u>
1,208,722	TOTAL DIRECT COSTS	1,198,050	1,216,630
	LESS INCOME:		
25,992	PARKS INCOME	30,500	30,500
104,485	H.C.C. CONTRIBUTION	104,810	107,950
<u>130,477</u>	TOTAL INCOME	<u>135,310</u>	<u>138,450</u>
<u>1,078,245</u>	TOTAL SERVICE COSTS	<u>1,062,740</u>	<u>1,078,180</u>

STREET SCENE SERVICES

2013/14 ACTUAL	<u>ALLOTMENTS</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
2,069	PREMISES RELATED EXPENSES	2,030	2,100
<u>10,465</u>	AGENCY & CONTRACTED SERVICES	<u>10,000</u>	<u>10,000</u>
12,534	TOTAL DIRECT COSTS	12,030	12,100
<u>7,822</u>	LESS INCOME	<u>9,000</u>	<u>8,000</u>
<u><u>4,712</u></u>	TOTAL SERVICE COSTS	<u><u>3,030</u></u>	<u><u>4,100</u></u>

STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u>	£	£
13,790	PREMISES RELATED EXPENSES	11,690	11,720
9,469	SUPPLIES AND SERVICES	8,820	6,800
	CONTRACTUAL & OTHER SERVICES :		
72,935	GENERAL MAINTENANCE	79,270	81,260
18,364	CHURCH GRANTS	20,000	20,000
22,176	GRAVE DIGGING	20,200	20,200
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136,734	TOTAL DIRECT COSTS	139,980	139,980
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79,053	LESS INCOME	83,500	83,500
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57,681	TOTAL SERVICE COSTS	56,480	56,480
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STREET SCENE SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>PARKING SERVICES</u>	£	£
499,069	EMPLOYEES' EXPENSES	568,200	535,410
204,996	PREMISES RELATED EXPENSES :	212,330	220,910
11,924	TRANSPORT RELATED EXPENSES	10,000	10,000
108,972	SUPPLIES AND SERVICES	125,520	125,520
11,093	AGENCY & CONTRACTED SERVICES	11,500	11,500
121,550	REPAIRS AND RENEWALS FUND	92,000	180,000
24,456	DESIGN IMPLEMENTATION	25,000	25,000
982,060	TOTAL DIRECT COSTS	1,044,550	1,108,340
1,149,225	LESS INCOME	1,287,900	1,371,500
(167,165)	TOTAL SERVICE COSTS	(243,350)	(263,160)

ENGINEERING SERVICES

2013/14 ACTUAL	<u>SUMMARY</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
(57,926)	HIGHWAY RELATED ITEMS	(56,530)	(31,810)
83,770	DRAINAGE SERVICES	74,430	73,420
25,844	TOTAL SERVICE COSTS	17,900	41,610

ENGINEERING SERVICES

2013/14 ACTUAL	HIGHWAY RELATED ITEMS	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
4,169	BUS SHELTERS - RENEWALS / MAINTENANCE	4,250	4,250
1,090	STREET FURNITURE AND SEATS	1,090	1,090
1,421	FOOTWAY LIGHTING	1,850	1,850
15,744	STREET NAMEPLATES/NOTICE BOARDS	18,510	18,510
1,521	TRAFFIC MANAGEMENT SCHEMES	1,600	1,600
3,518	TOWN CENTRE MANAGEMENT	3,150	3,150
2,928	INSPECT UNADOPTED ROADS/FOOTPATHS	2,660	2,660
0	STREET MARKETS & TRADING LICENSING	1,060	1,060
30,391	TOTAL	34,170	34,170
88,317	LESS INCOME : BOREHAMWOOD MARKET	90,700	65,980
(57,926)	TOTAL SERVICE COSTS	(56,530)	(31,810)

ENGINEERING SERVICES

2013/14 ACTUAL	<u>DRAINAGE SERVICES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>SITE OPERATIONAL CREW</u>		
319,928	EMPLOYEES' EXPENSES	371,260	404,630
40,645	PREMISES RELATED EXPENSES	36,150	44,280
23,902	TRANSPORT RELATED EXPENSES	40,000	37,980
19,936	SUPPLIES AND SERVICES :	29,950	25,400
<u>404,411</u>	TOTAL DIRECT COSTS	<u>477,360</u>	<u>512,290</u>
<u>15,000</u>	LESS INCOME	<u>25,000</u>	<u>25,000</u>
389,411	TOTAL NET COSTS	452,360	487,290
	<u>LESS RECHARGED</u>		
203,960	DRAINAGE - MAJOR WORKS	252,200	288,140
101,681	DRAINAGE - EXTERNAL CONTRACTS	125,730	125,730
<u>305,641</u>	TOTAL RECHARGED	<u>377,930</u>	<u>413,870</u>
<u>83,770</u>	TOTAL SERVICE COSTS	<u>74,430</u>	<u>73,420</u>

ASSET MANAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
386,880	CIVIC OFFICES	313,110	337,620
(2,378)	DEPOT SITES	(7,180)	(7,180)
(430,412)	RESIDUAL RESIDENTIAL PROPERTIES	(471,950)	(536,800)
(2,444,426)	COMMERCIAL PROPERTIES	(2,521,050)	(2,665,880)
(489,779)	GARAGES	(533,060)	(557,560)
(390,376)	LEISURE & COMMUNITY BUILDINGS	(389,920)	(407,670)
409,708	BUILDING MAINTENANCE PROGRAMME	415,800	415,800
343,042	ASSET MANAGEMENT UNIT	377,470	377,470
(69,000)	ASSET INCOME GENERATED	(69,000)	(69,000)
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(2,686,741)	TOTAL SERVICE COSTS	(2,885,780)	(3,113,200)
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ASSET MANAGEMENT

2013/14 ACTUAL	<u>CIVIC OFFICES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
520,443	PREMISES RELATED EXPENSES	552,150	579,650
<u>51,216</u>	SUPPLIES & SERVICES	<u>102,900</u>	<u>104,470</u>
571,659	TOTAL DIRECT COSTS	655,050	684,120
184,779	LESS INCOME	341,940	346,500
<u>386,880</u>	NET DIRECT COSTS	<u>313,110</u>	<u>337,620</u>

ASSET MANAGEMENT

2013/14 ACTUAL	<u>DEPOT SITES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
20,082	PREMISES RELATED EXPENSES	15,280	15,280
<hr/> 20,082	TOTAL DIRECT COSTS	<hr/> 15,280	<hr/> 15,280
22,460	LESS INCOME	22,460	22,460
<hr/> (2,378) <hr/> <hr/>	TOTAL SERVICE COSTS	<hr/> (7,180) <hr/> <hr/>	<hr/> (7,180) <hr/> <hr/>

ASSET MANAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>RESIDUAL RESIDENTIAL PROPERTIES</u>	£	£
9,377	PREMISES RELATED EXPENSES	8,450	8,450
655	SUPPLIES & SERVICES	600	600
10,032	TOTAL DIRECT COSTS	9,050	9,050
233,410	LESS INCOME PLACES FOR PEOPLE H.A.	235,400	237,250
25,003	LESS INCOME EASTBURY RD	25,000	25,000
182,031	LESS INCOME RESIDUAL HOUSES	220,600	283,600
440,444		481,000	545,850
(430,412)	TOTAL SERVICE COSTS	(471,950)	(536,800)

ASSET MANAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>COMMERCIAL PROPERTIES</u>		
130,502	PREMISES RELATED EXPENSES	104,110	104,110
7,410	SUPPLIES & SERVICES	27,100	27,100
<hr/> 137,912	TOTAL DIRECT COSTS	<hr/> 131,210	<hr/> 131,210
	LESS INCOME :-		
1,050,000	ELSTREE FILM STUDIOS	1,100,000	1,200,000
78,000	METROPOLIS	78,000	78,000
266,720	LEISURE MANAGEMENT FEE	273,440	280,270
172,680	SUNDRY LEASES	163,980	163,980
23,000	OAKRIDGE LANE DEPOT	23,000	23,000
167,676	CRANBORNE INDUSTRIAL ESTATE	158,000	159,380
<hr/> 824,262	OTHER COMMERCIAL PROPERTIES	<hr/> 855,840	<hr/> 892,460
<hr/> 2,582,338		<hr/> 2,652,260	<hr/> 2,797,090
<hr/> (2,444,426)	TOTAL SERVICE COSTS	<hr/> (2,521,050)	<hr/> (2,665,880)
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ASSET MANAGEMENT

2013/14 ACTUAL	<u>GARAGES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
93,829	PREMISES RELATED EXPENSES	79,070	79,070
<u>450</u>	SUPPLIES & SERVICES	<u>900</u>	<u>900</u>
94,279	TOTAL DIRECT COSTS	79,970	79,970
584,058	LESS INCOME	613,030	637,530
<u>(489,779)</u>	TOTAL SERVICE COSTS	<u>(533,060)</u>	<u>(557,560)</u>
<u> </u>		<u> </u>	<u> </u>

ASSET MANAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>LEISURE & COMMUNITY BUILDINGS</u>		
£		£	£
288,766	LEISURE CENTRES	299,620	282,620
16,572	COMMUNITY HALLS	14,980	14,980
45,339	BUSHEY COMMUNITY CENTRE	45,940	45,940
43,882	BUSHEY MUSEUM	34,470	34,470
<hr/> 394,559	TOTAL DIRECT COSTS	<hr/> 395,010	<hr/> 378,010
4,785	LESS INCOME FROM OAKMERE COMMUNITY CENTRE	4,780	5,530
780,150	LESS UNDEMANDED RENT	780,150	780,150
<hr/> (390,376)	TOTAL SERVICE COSTS	<hr/> (389,920)	<hr/> (407,670)
£	<u>BUILDING MAINTENANCE PROGRAMME</u>	£	£
409,708	PREMISES RELATED EXPENSES	415,800	415,800
<hr/> 409,708	TOTAL SERVICE COSTS	<hr/> 415,800	<hr/> 415,800
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

ASSET MANAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>ASSET MANAGEMENT UNIT</u>	£	£
315,739	EMPLOYEES' EXPENSES	352,830	352,830
436	TRANSPORT RELATED	3,300	3,300
<u>27,284</u>	SUPPLIES & SERVICES	<u>31,340</u>	<u>31,340</u>
343,459	TOTAL DIRECT COSTS	387,470	387,470
<u>417</u>	LESS INCOME (DISPOSAL TARGET)	<u>10,000</u>	<u>10,000</u>
<u>343,042</u>	NET DIRECT COSTS	<u>377,470</u>	<u>377,470</u>

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL	<u>SUMMARY</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
571,302	PARTNERSHIPS & COMM' ENGAGEMENT UNIT	581,950	580,360
109,536	CORPORATE COMMUNICATIONS	114,430	104,430
18,252	YOUTH SERVICES	20,000	20,000
10,768	SPORTS DEVELOPMENT	12,500	12,500
9,046	CORPORATE DEVELOPMENT	13,690	13,890
134,954	COMMUNITY SAFETY	136,500	136,500
103,558	CCTV	105,000	105,000
1,162,197	VOLUNTARY SECTOR GRANT AID	1,155,150	1,155,150
51,553	ECONOMIC DEVELOPMENT & REGENERATION	50,000	50,000
<hr/> 2,171,166 <hr/>	TOTAL SERVICE COSTS	<hr/> 2,189,220 <hr/>	<hr/> 2,177,830 <hr/>

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT</u>		
£		£	£
541,133	EMPLOYEES' EXPENSES	552,290	560,700
2,443	TRANSPORT RELATED EXPENSES	3,900	3,900
<u>27,726</u>	SUPPLIES AND SERVICES	<u>25,760</u>	<u>25,760</u>
571,302	TOTAL DIRECT COSTS	581,950	590,360
0	LESS RESERVE FUNDING	0	10,000
<u>571,302</u>	TOTAL SERVICE COST	<u>581,950</u>	<u>580,360</u>

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>CORPORATE COMMUNICATIONS</u>	£	£
	SUPPLIES AND SERVICES		
84,536	CORPORATE PUBLICATIONS	85,180	75,180
12,000	CORPORATE CONSULTATION	12,000	12,000
8,000	RESIDENTS TRACKING SURVEY (1/3)	8,000	8,000
1,000	CORPORATE PLAN (1/3)	1,000	1,000
4,000	PLACE SURVEY (1/2)	4,000	4,000
0	MISC SUPPLIES AND SERVICES	4,250	4,250
109,536	TOTAL SERVICE COSTS	114,430	104,430

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>YOUTH SERVICES</u>		
18,252	SUPPLIES AND SERVICES	20,000	20,000
-----		-----	-----
18,252	TOTAL SERVICE COSTS	20,000	20,000
=====		=====	=====

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>SPORTS DEVELOPMENT</u>		
10,768	SUPPLIES AND SERVICES	12,500	12,500
10,768	TOTAL SERVICE COSTS	12,500	12,500
<hr/>			
	<u>COMMUNITY DEVELOPMENT</u>		
£		£	£
9,046	SUPPLIES & SERVICES	13,690	13,890
9,046	TOTAL SERVICES COSTS	13,690	13,890
<hr/>			

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>COMMUNITY SAFETY</u>	£	£
6,954	CRIME AND DISORDER COSTS	8,500	8,500
128,000	CONTRIBUTION TO PSCOs	128,000	128,000
<hr/> 134,954	TOTAL DIRECT COSTS	<hr/> 136,500	<hr/> 136,500
	<u>CCTV</u>		
52,546	PREMISES RELATED EXPENSES	55,000	55,000
31,012	AGENCY & CONTRACTED SERVICES	40,000	35,000
<hr/> 20,000	EQUIPMENT REPLACEMENT RESERVE	<hr/> 10,000	<hr/> 15,000
<hr/> 103,558	TOTAL DIRECT COST	<hr/> 105,000	<hr/> 105,000
		<hr/> <hr/>	<hr/> <hr/>

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>VOLUNTARY SECTOR GRANT AID</u>	£	£
49,283	GRANT AID TO LOCAL ORGANISATIONS	30,000	57,580
85,243	OTHER GRANTS	110,680	83,100
32,701	WARD IMPROVEMENT INITIATIVE SCHEME	19,500	19,500
214,820	GRANT AID TO CAB SERVICES	214,820	214,820
37,000	FURTHER ASSISTANCE TO CAB	37,000	37,000
<u>780,150</u>	UNDEMANDED RENT	<u>780,150</u>	<u>780,150</u>
1,199,197	TOTAL DIRTECT SERVICE COSTS	1,192,150	1,192,150
<u>37,000</u>	LESS FUNDING	<u>37,000</u>	<u>37,000</u>
<u>1,162,197</u>		<u>1,155,150</u>	<u>1,155,150</u>

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(158,972)	NNDR COLLECTION COSTS	(147,650)	(143,100)
83,000	CONTRIBUTION TO COST OF NNDR RELIEFS	83,000	0
(131,407)	COUNCIL TAX COLLECTION	(135,900)	(134,700)
(550,397)	BENEFITS ADMINISTRATION	(544,330)	(482,890)
0	COUNCIL TAX - BENEFITS	0	0
0	RENT ALLOWANCES	0	(64,000)
0	HOUSING BENEFIT REPAID	0	0
0	HOUSING BENEFIT (LOCAL SCHEMES)	6,930	7,740
73,470	ANTI FRAUD UNIT	73,820	74,810
22,726	PROCUREMENT	25,680	25,680
1,763,894	FINANCE AND BUSINESS SERVICES UNIT	1,783,260	1,784,060
910,171	INFORMATION SERVICES (IS)	912,320	912,320
39,747	CIVIC OFFICE TELEPHONES	40,000	37,560
<hr/> 2,052,232	TOTAL SERVICE COSTS	<hr/> 2,097,130	<hr/> 2,017,480
<hr/>		<hr/>	<hr/>

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL	<u>COST OF NNDR COLLECTION</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
5,982	SUPPLIES AND SERVICES	6,350	6,900
<u>5,593</u>	AGENCY & CONTRACTED SERVICES	<u>1,000</u>	<u>5,000</u>
11,575	TOTAL DIRECT COSTS	7,350	11,900
<u>170,547</u>	LESS INCOME	<u>155,000</u>	<u>155,000</u>
<u>(158,972)</u>	TOTAL SERVICE COSTS	<u>(147,650)</u>	<u>(143,100)</u>
£	<u>CONTRIBUTION TO THE COST OF NNDR RELIEFS</u>	£	£
83,000	RELIEFS GRANTED	83,000	0
<u>83,000</u>	TOTAL SERVICE COSTS	<u>83,000</u>	<u>0</u>

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL	<u>COUNCIL TAX</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
85,162	SUPPLIES AND SERVICES	71,100	82,300
641	AGENCY & CONTRACTED SERVICES	3,000	3,000
85,803	TOTAL DIRECT COSTS	74,100	85,300
217,210	LESS INCOME	210,000	220,000
(131,407)	TOTAL SERVICE COSTS	(135,900)	(134,700)
<hr/>			
<u>BENEFITS ADMINISTRATION</u>			
23,063	SUPPLIES AND SERVICES	30,470	30,470
23,063	TOTAL DIRECT COSTS	30,470	30,470
573,460	LESS INCOME: GOVERNMENT SUBSIDY	574,800	513,360
(550,397)	TOTAL SERVICE COSTS	(544,330)	(482,890)

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL	<u>COUNCIL TAX BENEFITS</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
6,027,523	BENEFITS GRANTED	7,537,840	7,500,000
	LESS INCOME:		
6,027,523	GOVERNMENT SUBSIDY	7,537,840	7,500,000
0	TOTAL SERVICE COSTS	0	0
<hr/>			
	<u>RENT ALLOWANCES</u>		
39,142,363	ALLOWANCES PAID	37,802,080	38,558,120
	LESS :		
	OVERPAYMENTS RECOVERY		64,000
39,142,363	LESS INCOME:		
	GOVERNMENT SUBSIDY	37,802,080	38,558,120
0	TOTAL SERVICE COSTS	0	(64,000)
<hr/>			
	<u>HOUSING BENEFIT (LOCAL SCHEMES)</u>		
0	HOUSING BENEFIT (NOT MET BY SUBSIDY)	27,730	27,730
0	FUNDED BY DEPT OF WORKS & PENSIONS	20,800	19,990
0	TOTAL SERVICE COSTS	6,930	7,740
<hr/>			

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL	<u>ANTI FRAUD UNIT</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
123,946	EMPLOYEES' EXPENSES	111,360	111,360
636	TRANSPORT RELATED EXPENSES	500	500
<u>25,188</u>	SUPPLIES AND SERVICES	<u>18,060</u>	<u>19,050</u>
149,770	TOTAL DIRECT COSTS	129,920	130,910
<u>76,300</u>	LESS SELF FINANCING INCOME	<u>56,100</u>	<u>56,100</u>
<u>73,470</u>	TOTAL SERVICE COSTS	<u>73,820</u>	<u>74,810</u>
 <u>PROCUREMENT</u>			
22,726	EMPLOYEES' EXPENSES	25,680	25,680
<u>22,726</u>	TOTAL SERVICE COSTS	<u>25,680</u>	<u>25,680</u>

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>FINANCE AND BUSINESS SERVICES UNIT</u>		
£		£	£
1,629,581	EMPLOYEES' EXPENSES	1,651,580	1,621,960
4,166	TRANSPORT RELATED EXPENSES	5,350	5,350
164,947	SUPPLIES AND SERVICES	156,250	156,250
216	AGENCY & CONTRACTED SERVICES	2,000	500
1,798,910	TOTAL DIRECT COSTS	1,815,180	1,784,060
35,016	LESS INCOME	31,920	0
1,763,894		1,783,260	1,784,060

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>INFORMATION SERVICES UNIT (IS)</u>	£	£
571,128	EMPLOYEES' EXPENSES	620,160	620,160
423	TRANSPORT RELATED EXPENSES	800	800
345,694	SUPPLIES AND SERVICES	296,660	296,660
0	AGENCY & CONTRACTED SERVICES	0	0
<hr/>		<hr/>	<hr/>
917,245	TOTAL DIRECT COSTS	917,620	917,620
7,074	LESS INCOME	5,300	5,300
<hr/>		<hr/>	<hr/>
910,171	TOTAL SERVICE COSTS	912,320	912,320
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

FINANCE AND BUSINESS SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>CIVIC OFFICE TELEPHONES</u>		
£		£	£
39,747	SWITCHBOARD	40,000	37,560
<hr/>		<hr/>	<hr/>
39,747	TOTAL SERVICE COSTS	40,000	37,560
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(16,925)	LOCAL LAND CHARGES	(13,860)	(13,860)
147,089	ELECTORAL REGISTRATION	166,450	159,950
85,550	LOCAL ELECTIONS	85,550	13,750
322,456	LEGAL SERVICES BUSINESS UNIT	334,020	334,020
45,072	MAYORAL BUDGET (CIVIC EXPENSES)	45,140	45,140
0	SURGERIES	1,310	1,310
342,524	MEMBERS ALLOWANCES	353,550	353,550
106,857	MEETINGS/MEMBERS COSTS	95,750	95,750
242,693	DEMOCRATIC SERVICES UNIT	263,530	263,530
<hr/>		<hr/>	<hr/>
1,275,316	TOTAL SERVICE	1,331,440	1,253,140
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>LOCAL LAND CHARGES</u>		
93,023	EMPLOYEES' EXPENSES	60,690	60,690
0	TRANSPORT RELATED EXPENSES	150	150
32,370	SUPPLIES AND SERVICES	30,300	42,300
125,393	TOTAL DIRECT COSTS	91,140	103,140
142,318	LESS INCOME	105,000	117,000
(16,925)	TOTAL SERVICE COSTS	(13,860)	(13,860)

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>ELECTORAL REGISTRATION</u>		
100,127	EMPLOYEES' EXPENSES	113,920	107,420
586	TRANSPORT RELATED EXPENSES	600	600
<u>48,576</u>	SUPPLIES AND SERVICES	<u>53,430</u>	<u>63,430</u>
149,289	TOTAL DIRECT COSTS	167,950	171,450
0	LESS RESERVE FUNDING IER	0	10,000
<u>2,200</u>	LESS INCOME	<u>1,500</u>	<u>1,500</u>
 147,089	TOTAL SERVICE COSTS	 166,450	 159,950
<u><u>147,089</u></u>		<u><u>166,450</u></u>	<u><u>159,950</u></u>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>LOCAL ELECTIONS</u>	£	£
3,926	EMPLOYEES' EXPENSES	70,240	72,200
0	PREMISES RELATED EXPENSES	10,310	9,500
0	TRANSPORT RELATED EXPENSES	3,750	3,500
<u>4,461</u>	SUPPLIES AND SERVICES	<u>44,030</u>	<u>24,800</u>
8,387	TOTAL DIRECT COSTS	128,330	110,000
(77,163)	LESS RESERVE FUNDING	42,780	41,250
	LESS JOINT ELECTION SAVINGS	0	55,000
<u>85,550</u>	TOTAL SERVICE COSTS	<u>85,550</u>	<u>13,750</u>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL	<u>LEGAL SERVICES BUSINESS UNIT</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
335,178	EMPLOYEES' EXPENSES	317,390	317,390
169	TRANSPORT RELATED EXPENSES	400	400
<u>32,974</u>	SUPPLIES AND SERVICES	<u>41,230</u>	<u>41,230</u>
368,321	TOTAL DIRECT COSTS	359,020	359,020
<u>45,865</u>	LESS INCOME	<u>25,000</u>	<u>25,000</u>
322,456	TOTAL COSTS	334,020	334,020
<u><u> </u></u>		<u><u> </u></u>	<u><u> </u></u>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>MAYORAL BUDGET (CIVIC EXPENSES)</u>		
5,660	MAYOR/DEPUTY MAYOR ALLOWANCE	5,660	5,660
7,694	CIVIC TRANSPORT	15,800	15,800
11,904	GENERAL CIVIC EXPENSES	11,680	11,680
19,814	CIVIC DINNER	12,000	12,000
<u>45,072</u>	TOTAL SERVICE COSTS	<u>45,140</u>	<u>45,140</u>
	<u>SURGERIES</u>		
0	HALL HIRE	1,050	1,050
0	SUPPLIES AND SERVICES	260	260
<u>0</u>	TOTAL SERVICE COSTS	<u>1,310</u>	<u>1,310</u>
	<u>MEMBERS' ALLOWANCES</u>		
223,071	MEMBERS BASIC ALLOWANCES	230,010	230,010
116,897	SPECIAL RESPONSIBILITY ALLOWANCE	117,590	117,590
0	CHILDCARE / DEPENDENTS ALLOWANCE	450	450
2,556	TRANSPORT RELATED	5,500	5,500
<u>342,524</u>	TOTAL SERVICE COSTS	<u>353,550</u>	<u>353,550</u>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
	<u>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</u>		
8,350	OVERVIEW & SCRUTINY COMMITTEES	8,850	8,850
2,367	INDEPENDENT REMUNERATION PANEL	3,910	3,910
1,560	STANDARDS COMMITTEES	2,680	2,680
1,142	CABINET EXPENSES	6,180	6,180
<u>93,438</u>	SUPPLIES AND SERVICES	<u>74,130</u>	<u>74,130</u>
106,857	TOTAL SERVICE COSTS	95,750	95,750
<u><u>106,857</u></u>		<u><u>95,750</u></u>	<u><u>95,750</u></u>

LEGAL & DEMOCRATIC SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>DEMOCRATIC SERVICES UNIT</u>	£	£
224,424	EMPLOYEES' EXPENSES	237,250	237,250
54	TRANSPORT RELATED EXPENSES	500	500
<u>18,215</u>	SUPPLIES AND SERVICES	<u>25,780</u>	<u>25,780</u>
242,693	TOTAL COSTS	263,530	263,530
<u><u> </u></u>		<u><u> </u></u>	<u><u> </u></u>

HUMAN RESOURCES & CUSTOMER SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
341,947	HUMAN RESOURCES	355,210	365,210
607,699	CUSTOMER RELATIONSHIP MANAGEMENT	596,510	578,010
81,014	CIVIC OFFICE KEEPERS	84,870	84,870
95,458	CORPORATE ADMIN RESOURCE	108,050	108,050
(48,482)	DESIGN & PRINT SERVICES	(35,540)	(35,540)
2,928	CIVIC OFFICES REFRESHMENTS	5,500	5,500
(3,675)	HEALTH & SAFETY	(800)	(800)
<hr/> 1,076,889	TOTAL SERVICE COSTS	<hr/> 1,113,800	<hr/> 1,105,300

HUMAN RESOURCES & CUSTOMER SERVICES

2013/14 ACTUAL	<u>HUMAN RESOURCES</u>	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£		£	£
329,126	EMPLOYEES' EXPENSES	342,060	352,060
329	TRANSPORT RELATED EXPENSES	600	600
12,492	SUPPLIES AND SERVICES	12,550	12,550
<hr/> 341,947	TOTAL DIRECT COSTS	<hr/> 355,210	<hr/> 365,210
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

HUMAN RESOURCES & CUSTOMER SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>CUSTOMER RELATIONSHIP MANAGEMENT</u>	£	£
567,344	EMPLOYEES' EXPENSES	565,160	565,160
1,185	TRANSPORT RELATED EXPENSES	620	620
50,637	SUPPLIES AND SERVICES	32,730	32,730
619,166	TOTAL DIRECT COST	598,510	598,510
11,467	LESS: INCOME	2,000	2,000
0	SHARED SERVICE CONTRIBUTION	0	18,500
607,699	TOTAL SERVICE COSTS	596,510	578,010
£	<u>CIVIC OFFICE KEEPERS</u>	£	£
81,014	EMPLOYEES' EXPENSES	84,870	84,870
81,014	TOTAL COSTS	84,870	84,870
£	<u>CORPORATE ADMIN RESOURCE</u>		
95,458	EMPLOYEES EXPENSES	108,050	108,050
95,458	TOTAL COSTS	108,050	108,050

HUMAN RESOURCES & CUSTOMER SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>DESIGN & PRINT SERVICES</u>	£	£
64,285	EMPLOYEES' EXPENSES	78,460	78,460
9	TRANSPORT RELATED EXPENSES	400	400
42,696	SUPPLIES AND SERVICES	45,840	45,840
65,031	AGENCY & CONTRACTED SERVICES	61,760	61,760
172,021	TOTAL DIRECT COSTS	186,460	186,460
205,663	LESS INTERNAL RECHARGES	207,000	207,000
14,840	CONFIDENTIAL WASTE	15,000	15,000
(48,482)	TOTAL SERVICE COSTS	(35,540)	(35,540)

HUMAN RESOURCES & CUSTOMER SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>CIVIC OFFICES REFRESHMENTS</u>	£	£
2,928	AGENCY & CONTRACTED	5,500	5,500
2,928	TOTAL SERVICE COSTS	5,500	5,500
<u>HEALTH & SAFETY</u>			
75	SUPPLIES AND SERVICES	2,950	2,950
75	TOTAL DIRECT COSTS	2,950	2,950
3,750	LESS INCOME	3,750	3,750
(3,675)	TOTAL SERVICE COSTS	(800)	(800)

EXECUTIVE DIRECTORS

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>EXECUTIVE DIRECTORS</u>	£	£
607,037	EMPLOYEES' EXPENSES	609,500	611,140
1,396	TRANSPORT RELATED EXPENSES	2,000	2,000
22,981	SUPPLIES AND SERVICES	25,630	25,630
<hr/>		<hr/>	<hr/>
631,414	TOTAL DIRECT COSTS	637,130	638,770
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AUDIT & ASSURANCE

2013/14 ACTUAL	SUMMARY	2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
95,877	INTERNAL AUDIT	96,000	98,880
6,650	RISK MANAGEMENT	10,000	8,000
102,527	TOTAL SERVICE COSTS	106,000	106,880

AUDIT & ASSURANCE

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
£	<u>INTERNAL AUDIT</u>	£	£
95,845	EMPLOYEES' EXPENSES	96,000	98,880
32	SUPPLIES AND SERVICES	0	0
<hr/> 95,877	TOTAL DIRECT COSTS	<hr/> 96,000	<hr/> 98,880
<hr/> <hr/> 6,650		<hr/> <hr/> 10,000	<hr/> <hr/> 8,000
£	<u>RISK MANAGEMENT</u>	£	£
6,650	EMPLOYEES' EXPENSES	10,000	8,000
<hr/> 6,650	TOTAL COSTS	<hr/> 10,000	<hr/> 8,000
<hr/> <hr/> 6,650		<hr/> <hr/> 10,000	<hr/> <hr/> 8,000

FINANCE & BUSINESS SERVICES

2013/14 ACTUAL		2014/15 APPROVED BUDGET	2015/16 DRAFT BUDGET
	<u>GENERAL EXPENSES</u>		
£	RECHARGED TO SERVICES	£	£
1,633	PENSION INCREASE	1,540	1,590
15,536	STAFF SERVICE AWARDS	20,910	20,910
19,637	MEDICAL	23,200	23,450
5,000	JOBS GO PUBLIC	5,000	5,250
7,556	EMPLOYEE ASSISTANCE PROGRAMME	8,000	8,000
3,838	SECURITY SERVICES	4,500	4,500
7,500	COURIER	8,050	8,270
4,810	COUNCIL CHAMBER WEB CASTING	13,540	11,240
0	TELEPHONE SYSTEM	8,800	9,030
1,580	FRANKING MACHINE	1,580	1,700
0	LICENCES	1,700	2,000
3,000	SHREDDER	3,000	3,000
39,145	SUBSCRIPTIONS	34,000	34,880
13,796	MISCELLANEOUS	300	300
123,031	TOTAL DIRECT COSTS	134,120	134,120
	<u>GENERAL EXPENSES</u>		
	NOT RECHARGED TO SERVICES		
65,757	BANK CHARGES	63,600	63,600
114,937	EXTERNAL AUDIT FEE	119,830	94,830
180,694	TOTAL DIRECT COSTS	183,430	158,430