

# Parking enforcement



Hertsmere  
Borough Council



# Parking enforcement in Hertsmere

From 30 January 2006 Hertsmere Borough Council is responsible for the enforcement of all parking restrictions across the Borough.

## **Why the change?**

The police withdrew its Traffic Warden Service in April 2004. Hertsmere Borough Council, together with Hertfordshire County Council, applied for decriminalised parking enforcement powers from the Department of Transport.

The only change in service that you will notice, is that instead of Traffic Wardens patrolling the streets, there will be Parking Attendants employed by the Council. Parking Attendants will wear a distinctive uniform and will be easy to recognise.

With the introduction of decriminalisation the Council will be employing additional attendants who will be responsible for enforcing yellow lines, disabled bays and limited waiting bays as well as controlled parking zone restrictions and the Council's own public car parks.

Whilst parking restrictions are enforced by the Council, moving traffic offences and vehicle obstruction of the highway will remain the responsibility of the police.

## **Why enforce?**

The enforcement of parking restrictions benefits everyone as well as protecting the economic viability of our towns and villages. In particular, it:

- Benefits pedestrians, cyclists, bus passengers as well as all other drivers by reducing the amount of illegal and inconsiderate parking



- Improves road safety through enforcement action against drivers of illegally parked vehicles
- Improves the street environment for those who visit, live or work in the Borough
- Reduces congestion by controlling the parking of vehicles on the street
- Ensures better availability and turnover of disabled and short-term parking spaces in town centres, allowing more people to park.

The Council's approach is to give priority to the parking needs of residents, shoppers and local businesses whilst recognising that parking provision must also be made for people working in the Borough.

### **Think before you park**

You are responsible for making sure that your vehicle is parked properly and is not causing an obstruction. The Council does not want to catch you out.

If you are in any doubt about the parking restrictions in operation on any street, check the signs and road markings before you park.

Outside the shops in Borehamwood, Potters Bar and Radlett new pay and display machines have been installed to help enforcement of the short-term bays. The first hour parking will remain free



but, you must still take and display a ticket, even if only stopping for a few minutes. In Radlett you will be able to park for an additional hour for 50 pence.

### **The Penalty Charge**

Drivers who fail to comply with the parking restrictions or take a ticket from the pay and display machine will be issued with a Penalty Charge Notice (PCN). Parking contraventions include:

- Parking on double or single yellow lines
- Parking in bays designated for the disabled, without displaying the required badge
- Parking in loading bays
- Overstaying time limits in short-term parking areas.

PCNs are £60. However, if payment is made within 14 days, the charge is reduced to £30.

The Council is not expecting to make any profit from the new enforcement powers, but any surplus gained will be locally invested to improve local transport such as parking, traffic management, and facilities for pedestrians and cyclists.

### **What do I do if I receive a PCN?**

Do not ignore PCNs. They may carry extra penalties if not paid (or contested) promptly. Details of how and where to pay are shown on the back of the PCN and this leaflet.

## **What do I do if I feel the PCN has been wrongly issued?**

The PCN will show the details of the alleged contravention, the date, time and location. If you feel it was wrongly issued or that there are special circumstances you have to write to:

Parking Services  
Civic Offices  
Elstree Way  
Borehamwood  
WD6 1WA

This may result in the PCN being cancelled or your challenge being turned down, in which case you will be informed about your rights to take the matter further.

You should write promptly, as this will still provide the opportunity for you to pay at the reduced rate should your challenge be turned down. To receive the discount the payment must be received within 14 days and this period is not extended because a challenge has been made.

## **Paying your PCN**

Cheques or postal orders by post, payable to Hertsmere Borough Council to the main office address overleaf

Online: [www.hertsmere.gov.uk](http://www.hertsmere.gov.uk)

## **Disabled blue badge holders**

Badge holders are reminded to park in accordance with the guidance issued with their badges. Please ensure that your badge and clock are displayed correctly wherever you park.

Throughout the Borough blue badge holders can:

- Park on single or double yellow lines for up to three hours, except where there is a ban on loading/unloading
- Park for up to three hours in designated bays.

# General information

## **Hertsmere Main Office**

Civic Offices

Elstree Way

Borehamwood

Herts, WD6 1WA

Phone: 020 8207 2277

E-mail: [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk)

### Opening hours:

Monday to Thursday

8.30am to 5.15pm

Friday, 8.30am to 5pm

## **Potters Bar Area Office**

Wyllyotts Centre

Wyllyotts Place

Darkes Lane

Potters Bar

Herts, EN6 2HN

Phone: 01707 652406

## **Bushey Area Office**

Bushey Centre

High Street

Bushey

Herts, WD23 1TT

Phone: 020 8386 4048

### Area offices opening hours

Monday to Friday, 9.30am to 2pm

Website: [www.hertsmere.gov.uk](http://www.hertsmere.gov.uk)

Out-of-hours emergency phone number:  
0845 300 0021