





Pavement Licence



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The Business and Planning Act 2020, allows for established businesses such as cafés, restaurants and pubs to apply for a fast tracked pavement licence application.

For more information, our  [Frequently Asked Questions](#) covers the scheme and for full details on the legislation and eligibility please refer to the  [legislation](#).

Making an application

There is an application fee of £100 and all licence's granted will expire on 30 September 2021 unless it is surrendered, suspended or revoked.

To make an application please read and complete the below documents along with payment and send to

 licensing.services@hertsmere.gov.uk

 [Online Payment of £100](#)

 [Pavement Licence Application form \(pdf version\)](#)

 [Pavement Licence Application form \(word version\)](#)

 [Pavement Licence Consultation notice](#)

 [Pavement Licence Checklist](#)

 [Pavement Licence Application procedure](#)

 [Pavement Licence Conditions](#)

 [Hertfordshire County Council Highway's Pavement Licence Guidance](#)

 [Use of outdoor space for trading and seating - Guidance](#)

If you are wanting to apply for a premises in Shenley Road, Borehamwood, please contact the Licensing Department prior to applying to discuss your application as it may be affected by proposed highway amendments.

Please note that incomplete applications will not be accepted and any application deemed to be in breach of any of the Licence Conditions will be refused.

Applications

All applications are decided within 10 working days and include consultation with the Hertfordshire Highways, the Police, Environmental Health, Herts Fire and Rescue and Planning. All applicants must display the provided A4 notice for the duration of the consultation period.



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