



Finance, Revenues and Benefits

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Revenues Manager

Council Tax Claim for Second Home Discount

If you have a main home elsewhere you may be entitled to claim a discount on your Council Tax for your second home. If you wish to make a claim, please complete the form below and return it to:

Council Tax Section
Hertsmere Borough Council
Civic Offices
Elstree Way
Borehamwood
Herts
WD6 1WA

Please note that if you are granted a discount and subsequently your circumstances change such that you may no longer be entitled to the discount, you must advise the Council immediately. If you would like any help in completing this form, or with any other aspect regarding Council Tax, please contact the Helpline on 020 8207 7407.

Council Tax Claim for Second Home Discount

Name:

Council Tax account number:

Address:

1. Please provide the address of your other property

**2. Do you own, rent, other, the property shown above.
If other, please give details below.**

3. Is your property in Hertsmere owned, rented, other.

4. Which property do you consider to be your family home? i.e. where do you and your family actually live.

SIGNED DATE