



Hertsmere
Borough
Council

Return to:
Revenues Department
Civic Offices
Elstree Way,
Borehamwood
Herts
WD6 1WA

INFORMING BUSINESS RATES OF A MOVE INTO HERTSMERE BOROUGH COUNCIL

Name	
Property address	
Correspondence address	
Telephone number	
E-mail address	

Please complete the following if you are the new Owner:	
Completion date	
Previous owner's name and new address	
Your previous address	

Please complete the following if you are the new Tenant:	
Tenancy start date	
Landlord/Owner/Agent's name and address (whichever is applicable)	
Previous address	

Date of Occupation if different from above	
Date of occupation / start trading from	

DECLARATION: I declare that the information above is accurate. I am aware that I may be liable to a penalty for failure to provide information, or for providing false information.

Signature		Date	
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