

**Licensing Act 2003. Section 24  
Premises Licence Summary**

Premises Licence No.

**LIQ/226**

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Admiral Byng  
186-192 Darkes Lane**

Post town **Potters Bar**

Post code **EN6 1AB**

Telephone number **01707 645484**

Date of Commencement of licence

**24 November 2005**

Where the licence is time limited the dates

Start date : **N/A**

Expiry date :

Licensable activities authorised by the licence

**L: Late Night Refreshment**

**M: Supply of Alcohol**

The times the licence authorises the carrying out of licensable activities

**L: Late Night Refreshment**

**M: Supply of Alcohol**

**Mon-Sun**

**Mon-Sun**

**23:00**

**09:00**

**01:00**

**00:30**

**Except on:**

**St David's Day, St Patrick's Day, St Georges Day, St Andrew's Day when an additional hour is permitted.**

**Thursday immediately proceeding Good Friday and Sunday immediately preceding a Bank Holiday Monday when additional half an hour is permitted.**

**On New Year's Eve from the end of permitted ours through to the start of permitted hours New Year's Day**

The opening hours of the premises

Monday : **08:00-01:00**

Tuesday : **08:00-01:00**

Wednesday : **08:00-01:00**

Thursday : **08:00-01:00**

Friday : **08:00-01:00**

Saturday : **08:00-01:00**

Sunday : **08:00-01:00**

**Except on:**

**St David's Day, St Patrick's Day, St Georges Day, St Andrew's Day when an additional hour is permitted.**

**Thursday immediately proceeding Good Friday and Sunday immediately preceding a Bank Holiday Monday when additional half an hour is permitted.**

**On New Year's Eve from the end of permitted ours through to the start of permitted hours New Year's Day**

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

**ON/OFF**

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: **J D Wetherspoon PLC**  
Address: **Wetherspoon House  
Reed Crescent  
Watford  
Herts**  
Postcode: **WD24 4QL**  
Telephone: **01923 477777**  
Email:

Registered number of holder, for example company number, charity number (where applicable)

**1709784**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Roberta Zujevaite**  
Licence No: **LN/00011437**  
Issuing Authority: **Welwyn Hatfield Borough Council**

State whether access to the premises by children is restricted or prohibited

### **Annex 1 – Mandatory conditions**

1. No supply of alcohol may be made under this licence

- (a) At a time when there is no designated premises supervisor in respect of it or,
- (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

2. Any person exercising a security activity (as defined by paragraph 2(1)(a) of schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority.

### **Mandatory licence conditions imposed by The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010**

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
  - (i) the outcome of a race, competition or other event or process, or
  - (ii) the likelihood of anything occurring or not occurring;
- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

## **Annex 2 - Conditions consistent with the operating schedule.**

1. A “Challenge 21” policy shall be adopted at the premises. Anybody who appears to be under the age of 21 who attempts to purchase alcohol shall be asked to provide evidence of proof of age. The only forms of proof of age to be accepted shall be: passport, photographic driving licence or PASS approved ID card.

2. Every member of staff who deals with alcohol sales shall receive training in PASS card recognition and responsible sales.

3. A training record shall be made and retained at the premises of training in relation to PASS card recognition, responsible alcohol sales and operation of the CCTV system and produced to Police Officers (including Community Support Officers), Licensing authority and Trading Standards staff on request.

4. The CCTV system shall be maintained in full operational order with recordings stored for a minimum of 30 days and recordings are to be produced to Police Officers (including Community Support Officers), Licensing authority and Trading Standards staff on request.

5. A minimum of 2 SIA registered security staff shall be deployed at the premises between 20:00 hours until close of business every Friday and Saturday for licensable activities that are being carried out indoors.

6. An incident log shall be used. Every time a significant incident of crime or disorder occurs, an entry shall be made which will record the time and date of the incident and personal details (name and address if known) of those involved. If not known, a physical description, which shall include approximate age, gender, ethnic appearance and clothing worn shall be recorded.

7. The incident log shall remain on the premises at all times and produced to Police Officers (including Community Support Officers), Licensing authority and Trading Standards staff on request.
8. Clear and prominent signs shall be displayed at the entrance and point of sale, warning against under age and proxy sales.
9. Between the hours of 16:00 and close of business each day a minimum of two staff, one of which must be part of the management team, shall be on the premises.
10. The premises must adhere to the J D Wetherspoon PLC "Overview of Operations" and "Approach to responsible drinks retailing".

**Annex 3 - Conditions attached after hearing by the licensing authority.**

1. Ingress and egress notwithstanding, all external doors to the premises, including patio doors, are to be kept closed after the hours of 23.30 Monday to Saturday and 23.00 on Sunday and shall be fitted with automatic door closers. The doors to the Manor Road side of the premises are to be used for emergency exit only and must be alarmed.
2. Prominent, clear and legible notices are to be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premise and the area quietly.
3. The use of areas external to the premises and the open patio area for the consumption of alcohol, or refreshment, or food, must cease by 23.30 Monday to Saturday and 23.00 on Sunday.
4. Prominent, clear and legible notices are to be displayed inside the premises reminding customers that alcohol will not be served to persons under the age of 18 and that the management reserves the right to request customers to provide proof of identification to substantiate that they are 18 years of age or over.
5. That the licence holder, designated premises supervisor and any other authorised person allow the Police, Police Staff and any person assisting them and allow them access to the premises at any reasonable time to conduct a drug swab survey in order to provide suitable drug prevention measures.
6. The licence holder, designated premises supervisor and any other authorised person will assist the Police, Police Staff and any person assisting them and allow them access to the premises at any time, without prior notice, to conduct customer screening operations to detect drug offences.

An undertaking to:

1. Arrange regular meetings with residents on a quarterly basis to discuss issues relating to the premises.