

**Licensing Act 2003. Section 24  
Premises Licence Summary**

Premises Licence No. **LIQ/525**

Premises details

Postal address of premises, or if none, Ordnance Survey map reference or description	
<b>The Alfred Arms 20-22 Shenley Road</b>	
Post town <b>Borehamwood</b>	Post code <b>WD6 1DR</b>

Date of Commencement of licence	<b>01 February 2014</b>
---------------------------------	-------------------------

Where the licence is time limited the dates
Start date : <b>N/A</b>
Expiry date :

Licensable activities authorised by the licence
<b>E: live music</b>
<b>F: recorded music</b>
<b>H: anything of a similar description to that falling within E or F</b>
<b>I: late night refreshment</b>
<b>J: supply of alcohol</b>

The times the licence authorises the carrying out of licensable activities		
<b>E: live music</b>	<b>Monday to Thursday</b>	<b>11:00 to 23:00</b>
<b>E: live music</b>	<b>Friday and Saturday</b>	<b>11:00 to 01:30</b>
<b>E: live music</b>	<b>Sunday</b>	<b>12:00 to 23:00</b>
<b>F: recorded music</b>	<b>Monday to Thursday</b>	<b>10:00 to 23:00</b>
<b>F: recorded music</b>	<b>Friday and Saturday</b>	<b>10:00 to 01:30</b>
<b>F: recorded music</b>	<b>Sunday</b>	<b>12:00 to 23:00</b>
<b>H: anything of a similar description to that falling within E or F</b>	<b>Monday to Thursday</b>	<b>10:00 to 23:00</b>
<b>H: anything of a similar description to that falling within E or F</b>	<b>Friday and Saturday</b>	<b>10:00 to 01:30</b>
<b>H: anything of a similar description to that falling within E or F</b>	<b>Sunday</b>	<b>12:00 to 23:00</b>
<b>I: late night refreshment</b>	<b>Friday and Saturday</b>	<b>23:00 to 01:30</b>
<b>J: supply of alcohol</b>	<b>Monday to Thursday</b>	<b>10:00 to 23:00</b>
<b>J: supply of alcohol</b>	<b>Friday and Saturday</b>	<b>10:00 to 01:30</b>
<b>J: supply of alcohol</b>	<b>Sunday</b>	<b>12:00 to 23:00</b>

The aforementioned activities are authorised to take place until 01:00 the following day on Christmas Eve and New Year's Eve. The terminal hour is extended by 1 hour on Boxing day, St Valentine's day, St Patrick' day, St George's day, Halloween, the Thursday immediately before Good Friday and on all Fridays, Saturdays and Sundays immediately preceding a bank holiday

The opening hours of the premises	The premises may remain open to the public until 01:30 the following day on Christmas Eve and New Year's Eve. The premises may remain open to the public for an extra hour on on Boxing day, St Valentine's day, St Patrick' day, St George's day, Halloween, the Thursday immediately before Good Friday and on all Fridays, Saturdays and Sundays immediately preceding a bank holiday
<b>Monday to Thursday 10:00 to 23:30</b>	
<b>Friday and Saturday 10:00 to 01:30</b>	
<b>Sunday 12:00 to 23:30</b>	

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies	
<b>ON/OFF</b>	
Name, (registered) address, telephone number and email (where relevant) of holder of premises licence	
Name:	<b>Green Monkey UK Ltd</b>
Address:	<b>4<sup>th</sup> Floor 4 Tabernacle Street London</b>
Postcode:	<b>EC2A 4LU</b>
Registered number of holder, for example company number, charity number (where applicable)	
<b>12503570</b>	
Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol	
Name:	<b>James Matthew Keating</b>
Licence No:	<b>140656</b>
Issuing Authority:	<b>Brent London Borough Council</b>
State whether access to the premises by children is restricted or prohibited	
<b>Restricted</b>	

## Annex 1 – Mandatory Conditions

### All supplies of alcohol

1. No supply of alcohol may be made under the premises licence-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### Exhibition of films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
  - (a) The film classification body is not specified in the licence, or
  - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

### **Door supervision**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) Be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection 1. Requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or

(b) in respect of premises in relation to:

(i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or

(ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

3. For the purposes of this section:

(a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

### **Age verification policy**

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

### **Permitted price**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence

(i) the holder of the premises licence.

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **The following conditions apply where the licence or certificate authorises "on" or "on and off" sales**

#### **Irresponsible drinks promotions**

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

#### **Alcoholic drink measures**

1. The responsible person must ensure that;

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

## **Annex 2 - Conditions consistent with the operating schedule.**

### Prevention of crime and disorder

1. All staff shall be required to read and sign a serving policy document confirming that they have been instructed as to whom they may serve alcohol. This document shall contain instruction in relevant licensing law and in particular the rules relating to age;
2. Featured recorded music shall only be permitted at the premises on a Friday and Saturday night between the hours of 20:00 and 01:30;
3. For the period of 30 minutes prior to the terminal hour for live and recorded music, the sound volume will be lowered and the style of music will be altered to facilitate customers to leave the premises in a calm and orderly way;
4. A procedure for confiscating proscribed drugs shall be agreed with the police and implemented at the premises;
5. Only drinking glasses made from toughened glass shall be used on the premises;
6. At least 1 personal licence holder shall be on duty at the premises at all times when the premises are open to the public between 21:00 and the terminal hour;
7. (a) Prior to the commencement of trading a digital CCTV system shall be installed at the premises. (b) The system shall be maintained in full operational order and shall include at least 3 external cameras. (c) All camera views shall be positioned in consultation with the police. (d) Recordings shall be retained for a minimum of 31 days with evidential quality copies (i.e., images on entrance cameras should be capable of obtaining clear facial recognition) made available to the police and licensing authority on request;
8. At least 2 SIA registered security staff shall be employed at the premises on specific occasions, at the premises management's discretion when deemed necessary by the premises management;
9. A log book shall be maintained at the premises recording all relevant incidents and alcohol sales refusals;
10. No re-entry between 00:00 - 01:30 hours (the following day) on Friday and Saturday nights except for smokers who will be permitted re-entry via a hand stamp system;

### Prevention of public nuisance

11. The premises manager is required to liaise with neighbours for the purpose of resolving any reasonable concerns and in this context emergency call procedures shall be established;
12. Ingress and egress notwithstanding, all external doors and windows to the premises shall be kept closed during any regulated entertainment;
13. All external doors shall be self-closing or fitted with automatic door closers. Where an external door is served by a lobby, the door closer may be fitted to the internal lobby door;
14. Amplified music and/or speakers external to the premises is prohibited;

15. Prominent, clear and legible notices shall be displayed at all exits requesting customers to respect the local residents by leaving the premises and the area quietly;
16. The tipping of bottles into receptacles external to the premises shall not take place between 21:00 hours and 09:00 hours;
17. The rear area can only be used as a beer garden between the hours of 12-10pm and no amplified music will be permitted;
18. Ventilation ducts through external walls facing noise-sensitive premises within 100 metres shall be acoustically treated;
19. All external doors shall be fitted with acoustic seals and threshold strips;
20. Loudspeakers used for regulated entertainment (other than background music) that are mounted on walls or ceilings shall be acoustically isolated from the building structure;
21. Secondary or double-glazing is required for single glazed windows facing noise-sensitive premises within 100 metres;
22. A noise-limiting device is to be used for regulated entertainment that involves amplified music and/or amplified speech. The device shall be of a type approved by the Council's Environmental Health section and be fitted and maintained in accordance with the manufacturer's instructions;
23. The removal of drinks from the premises in vessels or open containers is prohibited;
24. (a) The licence holder shall produce and adhere to a plan that prevents nuisance being caused by customers who temporarily exit the premises to smoke. (b) The number of persons permitted to smoke at any one time shall be limited to 5;
25. The premises licence holder shall instruct customers to refrain from blocking the pavement or occupying the bus shelter or creating a public nuisance outside the premises by means of appropriate signage at the entrance/exit: these areas shall be monitored by staff and CCTV;
26. The rear fire exit doors shall be fitted with alarms in order to prevent customers from using them as an entrance/exit (except in the event of an emergency);

#### Protection of children from harm

27. Adult entertainment is not permitted at the premises;
28. Children shall not be permitted on the premises after 21:00;
29. Persons under the age of 18 shall only be permitted on the premises when accompanied by a responsible adult;

#### "Undertaking"

The pub undertakes to support, as an active member, any local Pubwatch scheme either by the DPS or a personal licence holder.

#### **Annex 3 - Conditions attached after hearing by the licensing authority.**

- Not applicable