

**Licensing Act 2003. Section 24  
Premises Licence Summary**

Premises Licence No.

**LIQ/499**

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Elstree Film Studios  
Shenley Road**

Post town **Borehamwood**

Post code **WD6 1JG**

Telephone number

Date of Commencement of licence

**28 July 2011**

Where the licence is time limited the dates

Start date : **N/A**

Expiry date :

Licensable activities authorised by the licence

**B: Films**

**C: Indoor sporting events**

**D: Boxing or wrestling entertainments**

**E: Live music**

**F: Recorded music**

**G: Performances of dance**

**H: Anything of a similar description that falling within E,F or G**

**I: Provision of facilities for making music**

**J: Provision of facilities for dancing**

**L: Late night refreshment**

**M: Supply of alcohol**

The times the licence authorises the carrying out of licensable activities

**B: Films**

**Monday to Sunday**

**08:00**

**02:00**

**C: Indoor sporting events**

**Monday to Sunday**

**08:00**

**02:00**

**D: Boxing or wrestling entertainments**

**Monday to Sunday**

**08:00**

**02:00**

**E: Live music**

**Monday to Sunday**

**08:00**

**02:00**

**F: Recorded music**

**Monday to Sunday**

**08:00**

**02:00**

**G: Performances of dance**

**Monday to Sunday**

**08:00**

**02:00**

**H: Anything of a similar description to that falling within E,F or G**

**Monday to Sunday**

**08:00**

**02:00**

**I: Provision of facilities for making music**

**Monday to Sunday**

**08:00**

**02:00**

**J: Provision of facilities for dancing**

**Monday to Sunday**

**08:00**

**02:00**

**L: Late night refreshment**

**Monday to Sunday**

**23:00**

**02:00**

**M: Supply of alcohol**

**Monday to Sunday**

**08:00**

**02:00**

The opening hours of the premises

Monday : **08:00-02:30**

Tuesday : **08:00-02:30**

Wednesday : **08:00-02:30**

Thursday : **08:00-02:30**

Friday : **08:00-02:30**

Saturday : **08:00-02:30**

Sunday : **08:00-02:30**

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies  
**On supplies**

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: **Elstree Film Studios Limited**  
Address: **Shenley Road**  
**Borehamwood**  
Postcode: **WD6 1JG**  
Telephone:  
Email:

Registered number of holder, for example company number, charity number (where applicable)  
**4975020**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Paul Clark**  
Licence No: **PER-0764**  
Issuing Authority: **Hertsmere Borough Council**

State whether access to the premises by children is restricted or prohibited  
**No restrictions or prohibitions on access**

#### **Annex 1 - Mandatory conditions.**

1. No supply of alcohol may be made under this licence

(a) At a time when there is no designated premises supervisor in respect of it or,

(b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

2. Where a programme includes a film in the 12A, 15 or 18 category of the British Board of Film Classification, no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms: -

*Persons under the age of (insert appropriate age) cannot be admitted to any part of the programme.*

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction. This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

3. Any person exercising a security activity (as defined by paragraph 2(1)(a) of schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority.

## **Mandatory licence conditions imposed by The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010**

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

### **Annex 2 - Conditions consistent with the operating schedule.**

1. Access to the premises shall be by way of invitation only. Tickets inviting guests to attend productions at the premises shall be obtainable only from suppliers authorised by the premises licence holder.

2.(a) The premises shall install and maintain a comprehensive CCTV system. All entry and exit points shall be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises are open to members of the public and during all times when they remain on the premises. All recordings shall be stored for a minimum period of 30 days with date and time stamping. Recordings

shall be made available immediately upon the request of the police or licensing authority throughout the preceding 30 day period.

(b) A staff member from the premises who is conversant with the operation of the CCTV system shall be present at the premises at all times when they are open to the public. This staff member shall be able to show the Police or Licensing Authority recent data or footage with the absolute minimum of delay when requested.

(c) Security staff shall be deployed at the premises when they are open to the public.

3.(a) Prior to staging productions, to which members of the public will be invited to attend, the premises licence holder shall provide reasonable notice thereof to the Health & Safety Executive, Licensing Authority and the Hertfordshire Fire and Rescue Service. The premises licence holder shall consult and agree with them safe and suitable audience numbers for each individual location covered by this licence. Audience numbers shall be agreed taking into account the size of the production taking place.

4. Only staff whose backgrounds have been satisfactorily checked at the Criminal Records Bureau shall be permitted to supervise children on the premises.

**Annex 3 - Conditions attached after hearing by the licensing authority.**

Not applicable