

**Licensing Act 2003. Section 24**  
**Premises Licence Summary**

Premises Licence No.

**LIQ/673**

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Manor Hotel**  
**Edgwarebury Lane**  
**Elstree**  
**WD6 3RE**

Date of Commencement of licence

**22 November 2022**

Where the licence is time limited the dates

Start date : **N/A**

Expiry date :

Licensable activities authorised by the licence

**A: Plays**  
**B: Films**  
**E: Live Music**  
**F: Recorded Music**  
**G: Performance of Dance**  
**H: Anything of a Similar Description to That Falling Within (E, F or G)**  
**I: Late Night Refreshment**  
**J: Supply of Alcohol**

The times the licence authorises the carrying out of licensable activities

<b>A: Plays</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>B: Films</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>E: Live Music</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>E: Live Music</b>	<b>New Year's Day</b>	<b>01:00</b>	<b>10:00</b>
<b>F: Recorded Music</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>F: Recorded Music</b>	<b>New Year's Day</b>	<b>01:00</b>	<b>10:00</b>
<b>G: Performance of Dance</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>G: Performance of Dance</b>	<b>New Year's Day</b>	<b>01:00</b>	<b>10:00</b>
<b>H: Anything of a Similar Description to That Falling Within (E, F or G)</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>

<b>H: Anything of a Similar Description to That Falling Within (E, F or G)</b>	<b>New Year's Day</b>	<b>01:00</b>	<b>10:00</b>
<b>I: Late Night Refreshment</b>	<b>Monday to Sunday</b>	<b>23:00</b>	<b>01:00</b>
<b>J: Supply of Alcohol</b>	<b>Monday to Sunday</b>	<b>10:00</b>	<b>01:00</b>
<b>J: Supply of Alcohol</b>	<b>New Year's Day</b>	<b>01:00</b>	<b>10:00</b>
<b>The sale of alcohol is to be permitted to residents (and their bona fide guests) of the Hotel 24 hours a day, 7 days a week.</b>			

The opening hours of the premises

**Monday to Sunday                      00:00 to 00:00**

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

**ON/OFF**

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**AMC Elstree Limited  
The Manor Hotel  
Edgwarebury Lane  
Elstree  
WD6 3RE**

Registered number of holder, for example company number, charity number (where applicable)

**14629852**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Adrian Michael Cooke**  
  
Licence No: **WDCPER02079**  
  
Issuing Authority: **Warwick District Council**

State whether access to the premises by children is restricted or prohibited

## **Annex 1 – Mandatory Conditions**

### **All supplies of alcohol**

1. No supply of alcohol may be made under the premises licence-  
(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### **Exhibition of films**

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

### **Door supervision**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) Be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection 1. Requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or

(b) in respect of premises in relation to:

(i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or

(ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

3. For the purposes of this section:

(a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

### **Age verification policy**

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

### **Permitted price**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence

(i) the holder of the premises licence.

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **The following conditions apply where the licence or certificate authorises “on” or “on and off” sales**

#### **Irresponsible drinks promotions**

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Alcoholic drink measures**

1. The responsible person must ensure that;

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Annex 2 - Conditions consistent with the operating schedule.**

**1** An adequate number of SIA registered door supervisors shall be provided at large and/or high profile events;

**2** An adequate CCTV system shall be maintained at the premises in good working order covering the main areas;

- 3** The Premises Licence Holder shall operate the Challenge 25 system and ensure that all staff are trained in under age sale prevention;
- 4** All staff shall receive appropriate training in licensing law including relevant premises licence conditions;
- 5** Appropriate forms of identification are (but not limited to) a valid passport, photocard driving licence and PASS approved Proof of Age cards
- 6** All outside areas are maintained to a high standard and lit appropriately;
- 7** The Premises Licence Holder or his representative shall conduct regular assessments of noise coming from the premises on every occasion the premises are used for regulated entertainment;
- 8** Steps shall be taken to reduce levels of noise where it is likely to cause a disturbance to local residents. A written record shall be made of those assessments in a log book kept for the purpose. Such checks shall include the time and date of the checks, the person making them and the results, including any remedial action taken;
- 9** Persons under the age of 18 shall only be present when accompanied by an adult;

**Annex 3 - Conditions attached after hearing by the licensing authority.**