

**Licensing Act 2003. Section 24
Premises Licence Summary**

Premises Licence No.

LIQ/204

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Old Manor
Wyllyotts Place**

Post town **Potters Bar**

Post code **EN6 2JD**

Telephone number

Date of Commencement of licence

24 November 2005

Where the licence is time limited the dates

Start date : **N/A**

Expiry date :

Licensable activities authorised by the licence

B: Films

F: Recorded Music

G: Performances of dance

H: Anything of a similar description to that falling within F or G

I: Provision of facilities for making music

J: Provision of facilities for dancing

K: Provision of facilities for entertainment of a similar description to that falling within I or J

L: Late Night Refreshment

M: Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

B: Films	Sun	10:00	00:00
B: Films	Mon-Wed	09:00	00:00
B: Films	Thurs	09:00	01:00
B: Films	Fri-Sat	09:00	02:00
F: Recorded Music	Sun	10:00	00:00
F: Recorded Music	Mon-Wed	09:00	00:00
F: Recorded Music	Thurs	09:00	01:00
F: Recorded Music	Fri-Sat	09:00	02:00
G: Performances of dance	Sun	10:00	00:00
G: Performances of dance	Mon-Wed	09:00	00:00
G: Performances of dance	Thurs	09:00	01:00
G: Performances of dance	Fri-Sat	09:00	02:00
H: Anything of a similar description to that falling within F or G	Sun	10:00	00:00
H: Anything of a similar description to that falling within F or G	Mon-Wed	09:00	00:00
H: Anything of a similar description to that falling within F or G	Thurs	09:00	01:00
H: Anything of a similar description to that falling within F or G	Fri-Sat	09:00	02:00
I: Provision of facilities for making music	Sun	10:00	00:00
I: Provision of facilities for making music	Mon-Wed	09:00	00:00
I: Provision of facilities for making music	Thurs	09:00	01:00
I: Provision of facilities for making music	Fri-Sat	09:00	02:00
J: Provision of facilities for dancing	Sun	10:00	00:00
J: Provision of facilities for dancing	Mon-Wed	09:00	00:00
J: Provision of facilities for dancing	Thurs	09:00	01:00

<p>J: Provision of facilities for dancing K: Provision of facilities for entertainment of a similar description to that falling within I or J K: Provision of facilities for entertainment of a similar description to that falling within I or J K: Provision of facilities for entertainment of a similar description to that falling within I or J K: Provision of facilities for entertainment of a similar description to that falling within I or J L: Late Night Refreshment L: Late Night Refreshment L: Late Night Refreshment L: Late Night Refreshment M: Supply of Alcohol M: Supply of Alcohol M: Supply of Alcohol M: Supply of Alcohol</p> <p>Only authorised activities L and M may take place outdoors and are only permitted outdoors until 00:00 hours. <u>Non standard timings:</u> 1. On Sundays immediately preceding a Bank Holiday Monday the above activities are authorised from 09:00 hours (or from 23:00 hours in the case of activity L) until 02:30 hours the following morning. 2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard terminal hour. 3. On New Year's Eve the above activities are authorised from the end of permitted hours to the start of permitted hours on New Year's Day.</p>	Fri-Sat	09:00	02:00
	Sun	10:00	00:00
	Mon-Wed	09:00	00:00
	Thurs	09:00	01:00
	Fri-Sat	09:00	02:00
	Sun	23:00	00:00
	Mon-Wed	23:00	00:00
	Thurs	23:00	01:00
	Fri-Sat	23:00	02:00
	Sun	10:00	00:00
	Mon-Wed	09:00	00:00
	Thurs	09:00	01:00
	Fri-Sat	09:00	02:00

<p>The opening hours of the premises</p> <p>Monday : 09:00-00:30 Tuesday : 09:00-00:30 Wednesday : 09:00-00:30 Thursday : 09:00-01:30 Friday : 09:00-02:30 Saturday : 09:00-02:30 Sunday : 10:00-00:30</p>	<p>1. On Sundays immediately preceding a Bank Holiday Monday the premises may remain open until 03:00 hours the following morning. 2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard closing times. 3. On New Year's Eve the closing time condition shall not apply.</p>
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Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

ON/OFF

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: **Young & Co.'s Brewery Plc**
Address: **Riverside House**
26 Osiers Road
Wandsworth
London

Postcode: **SW18 1NH**

Telephone: **01707 661771**

Email:

Registered number of holder, for example company number, charity number (where applicable)

8259105

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Nicola Smith**

Licence No: **LEEDS/PERL/04501/08**

Issuing Authority: **Leeds City Council**

State whether access to the premises by children is restricted or prohibited: **RESTRICTED**

Children shall only be allowed on the premises when accompanied by a responsible adult and provided that they remain seated at all times and are well behaved. Customers who do not comply with this condition shall be asked to leave the premises.

Annex 1 – Mandatory Conditions

All supplies of alcohol

1. No supply of alcohol may be made under the premises licence-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

Door supervision

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) Be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection 1. Requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or
 - (ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

3. For the purposes of this section:

- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

Permitted price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
- (b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence

- (i) the holder of the premises licence.
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The following conditions apply where the licence or certificate authorises "on" or "on and off" sales

Irresponsible drinks promotions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Alcoholic drink measures

1. The responsible person must ensure that;

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Annex 2 - Conditions consistent with the operating schedule.

1. On or before commencing employment all managers and staff shall receive training and are required to understand licensing law.

2. The premises shall be a member of Pubwatch. The designated premises supervisor or in his/her absence their deputy or area manager shall attend all Pubwatch meetings unless it is agreed in advance with the local police representative that he/she may be excused.
3. A log of alcohol sale refusals and incidents of crime and disorder shall be kept, on the premises at all times and be made available for inspection by a Police or Licensing Officer if required.
4. The fire alarm system and fire extinguishers shall be maintained in full working order.
5. Escape routes and final exit doors should remain free from obstruction at all times
6. The electrical and gas installations shall be inspected by a competent engineer appointed by or on behalf of the premises licence holder and a certificate stating the condition of the installations shall after each inspection be forwarded to the licensing authority by or on behalf of the premises licence holder. Re-inspections shall be carried out at a frequency to be determined by the inspection contractor.
7. External areas shall be kept clear of refuse. Refuse containers and the surrounding area shall be cleaned frequently and kept in a tidy condition so as to avoid nuisance.
8. Children shall only be allowed on the premises when accompanied by a responsible adult and provided that they remain seated at all times and are well behaved. Customers who do not comply with this condition shall be asked to leave the premises.
9. Toilet facilities shall be easily accessible from "Child Friendly Areas".
10. The premises licence holder shall install and maintain a CCTV system linked to a hard drive to monitor the car park, internal and external areas of the premises. All recordings shall be stored for a minimum period of 30 days and be made available for evidential purposes to the Police and Local Authority.
11. S.I.A registered door staff shall be on duty at the premises from 20:00 hours until the terminal hour when authorised activities F,H,I,J and K are provided. Door staff shall control admissions by way of a clicker system. There shall be no admission to the premises after 01:30 on Friday and Saturday and after 23:00 on Sunday.
12. A "Challenge 25" scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a passport, driving licence or PASS card.

Annex 3 - Conditions attached after hearing by the licensing authority.

1. Opening hours for all permitted licensable activities are as follows:

Sun	10:00 – 00:00 hours
Mon-Wed	09:00 – 00:00 hours
Thu	09:00 – 01:00 hours
Fri & Sat	09:00 – 02:00 hours

The premises shall close no later than 30 minutes after the terminal hours of the permitted licensable activities.

2. The use of areas external to the premises for the consumption of alcohol, other refreshment or food, must cease by 01:00 hours on any day.
3. Ingress and egress notwithstanding, all external doors and window to the premises shall be kept closed during any regulated entertainment.
4. All external doors shall be fitted with automatic door closers. Where an external door is served by a lobby, the door closer may be fitted to the internal lobby door.
5. No amplified music and/or speech shall be permitted outside the premises at any time.
6. Prominent, clear and legible notices shall be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
7. The tipping of bottles into receptacles external to the premises must not take place between 22:00 and 09:00

hours.

8. Ventilation ducts through external walls facing noise-sensitive premises within 100 meters must be acoustically treated.

9. All external doors shall be fitted with acoustic seals and threshold strips.

10. A noise-limiting device shall be used for regulated entertainment that involves amplified music and/or amplified voice. The device shall be fitted and set in conjunction with and to the satisfaction of the Environmental Health Unit.