



Vehicle Licensing Officers, Environmental Health & Licensing Unit,
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APPLICATION FOR THE TEMPORARY REPLACEMENT HACKNEY CARRIAGE OR PRIVATE HIRE VEHICLE LICENCE

Local Government (Miscellaneous Provisions) Act 1976, Part II

Please state your existing Vehicle Licence Number and the date of expiry below.

Licence Number:- Date of Expiry:-

1. PERSONAL DETAILS

Full Name:- _____

Date and Place of Birth:- _____

Home Address:- _____

Home & Mobile Tel. N^os:- _____

DVLA Driving Licence N^o:- _____

E-mail Address: _____

2. NEW VEHICLE DETAILS

Registration Number:-

Make and Model:- _____

Engine Size (cc):-

Main Colour:- _____

Year of Manufacture:-

Vehicle ID / Chassis N^o:- _____

MOT Expiry Date:-

Current Mileage:- _____

Applying to carry (number) passengers (i.e. number of persons excluding Driver).

3. PRIVATE HIRE OPERATOR DETAILS

Name and address of Hackney Carriage Proprietor / Private Hire Operator you work for?

DECLARATION BY APPLICANT

I, the undersigned, hereby apply to Transfer my existing Hackney Carriage / Private Hire Vehicle Licence to the Vehicle described above.

I have answered all the questions above and do solemnly declare that the answers given and all other particulars entered on this Application Form are true to the best of my knowledge and belief. **I understand that to knowingly or recklessly give any false information may lead to the suspension and / or revocation of any Vehicle Licence granted, and / or prosecution.**

I further understand that any or all of the information supplied by me may be shared with other Agencies in the interests of the prevention / detection of crime.

I have previously been given a copy of the Standard Conditions attached to a Hackney Carriage / Private Hire Vehicle Licence, and declare that I have read and understood them and agree to be bound by them during the period of my Licence.

I enclose the Transfer Fee of £55 and understand that no part of this Fee is refundable in the event the Licence is subsequently suspended or revoked.

Signed:- _____

Date:- _____



PLEASE READ THE FOLLOWING NOTES

- (i) It is an offence under section 57(3) of the *Local Government (Miscellaneous Provisions) Act 1976* for any person to knowingly or recklessly make a false statement or omit any material particulars in giving information the Council has required in determining whether a licence should be granted.
- (ii) Any change in the circumstances of the applicant(s) or any other person or body which might render any of the above information invalid must be immediately reported to the Vehicle Licensing Officer in the Environmental Health Unit at the Council.
- (iii) Once completed, return this Application Form **with the necessary Fee** to the address below. Cheques should be made payable to **HERTSMERE BOROUGH COUNCIL.**



PLEASE RETURN TO

**The Vehicle Licensing Officer, Environmental Health Unit, Hertsmere Borough Council,
Civic Offices, Elstree Way, Borehamwood, Herts., WD6 1WA.**



FOR OFFICE USE ONLY

- 1. Dates Received and Entered on system:- _____
- 2. Application N^o:- _____
- 3. Fee Paid and Receipt N^o:- _____
- 4. MOT & Insurance Checked:- _____
- 5. Licence N^o:- _____
- 6. Issued (date):- _____
- 7. System updated (date):- _____
- Signed:- _____
- Date:- _____
- 9. Licence varied? Date and Variation N^o:- _____
- 10. Any complaints with respect to Vehicle? Enter details below:-

