



**HERTSMERE BOROUGH COUNCIL  
CORONAVIRUS PROJECTS FUND 2020**

Please ensure you read the guidance prior to completing this form. Submitting your application should not be classed as approval. You will be contacted once your application has been considered.

**1 What is the project proposed by your organisation?**

**Please provide a full breakdown of the funding being applied for and how you have either adapted your service to support people or describe the project you wish to start**

*(for example it could be a project that supports the wellbeing of vulnerable groups supporting cohesion, debt and financial advice or activity which has a positive impact on community and individual wellbeing more generally. These grants could cover staffing costs for the project, small capital/equipment costs, volunteer costs and limited contribution to general running costs etc.)*

Amount Requested (maximum £5,000)	
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**2 Details for your organisation**

Name of organisation to whom the grant will be paid:

Main contact person for this application:

Address, telephone number and email address:



**3 Which of the following best describes your organisation:**

<input type="checkbox"/>	Registered Charity (If yes, please give number)
<input type="checkbox"/>	Voluntary / community organisation
<input type="checkbox"/>	Social enterprise
<input type="checkbox"/>	Other: Please describe

**4 How many people benefit from the services of your organisation?**

	Hertsmere residents	Non-Hertsmere residents	TOTAL
Adults over 60			
Adults 25 – 59			
Young people 15 – 24			
Children 0 – 14			
TOTAL			

**5 How would you best describe the people who PRIMARILY benefit from the services your organisation provides. You may tick more than one box:**

General Public – adults <input type="checkbox"/>	People from a specific religious background <input type="checkbox"/> Please state:
Adults over 60 <input type="checkbox"/>	People with physical or learning disabilities <input type="checkbox"/>
Young people 15 - 24 <input type="checkbox"/>	People with mental health issues <input type="checkbox"/>
Children 0 – 14 <input type="checkbox"/>	People from a specific ethnic background <input type="checkbox"/> please state:
Unemployed people <input type="checkbox"/>	People low income <input type="checkbox"/>
Individuals who are self-isolating <input type="checkbox"/>	LGBTQ <input type="checkbox"/>
Individuals who are shielding or are considered vulnerable <input type="checkbox"/>	

**6 The council is committed to improving the quality of life for the residents of Hertsmere and has focused its work upon a number of objectives.**

Applications will be prioritised from those organisations whose work helps the council to achieve one or more of its objectives. Please indicate which of the following corporate goals your objectives will achieve:

- Supporting our communities
- Planning for the future
- Being an enterprising council

**7 Please can you explain in full how this grant will support our communities** (*for example: we want to run a series of sessions to help improve members' wellbeing; we want to invite a speaker to address the group regarding debt and/or financial advice following Covid-19*)

**8 Have you received any funding from the government's coronavirus business support grants?**

Grant	Amount received

**9 If you have applied for financial assistance from OTHER sources of funding, please give details below:**

Organisation	Amount Requested	Amount Received	Progress

**10 Please provide information about your most recent FULL YEAR accounts:**

Year ending (date)	
Opening cash balance	£
Closing cash balance	£
Income for the year (include any grants awarded)	£
Expenditure for the year	£
TOTAL closing balance at end of year	£

**11 Please explain if there are any commitments made against the end of year balance:**

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**12 If you application is successful, the grant will be paid via BACS into your bank account. Please confirm that you have your own bank account that requires two signatures**

Yes  No

**Please note that grants cannot be paid to individuals**

**13 Are you a Member or employee of, or are you to your knowledge related to a Member or employee of Hertsmere Borough Council.**

Yes  No  If yes, please give details: .....

**14 Please post or email supporting documents to: Hertsmere Borough Council, Civic Offices, Elstree Way, Borehamwood, Herts, WD6 1WA, attention: Pamela Cousins, Partnerships and Community Engagement, email: [pam.cousins@hertsmere.gov.uk](mailto:pam.cousins@hertsmere.gov.uk), telephone: 020 8207 7801**

**15 Declaration**

I declare that the information supplied in this request is true and that any grant money received from Hertsmere Borough Council will be used for the purposes described in this application.

Signed: ..... Date: .....

Print Name: .....

**Your organisation must acknowledge the support of Hertsmere Borough Council in its promotional material. It is important to let people know where the council’s community grants is being spent and to encourage others to apply.**

 **Data Protection**

The information you have provided is needed for the administration of this service only. The information you provide will be held in confidence and stored securely.

Hertsmere Borough Council will share this information with the Grants Panel who determine the grants on your behalf. Your information will not be used for any other purpose than described and will be securely destroyed upon completion in line with legislative requirements.