

LOCAL STRATEGIC PARTNERSHIP (LSP) MEETING

Minutes of the meeting held on Tuesday 13 December 2016
Hertsmere Borough Council Civic Offices

Attendees:	Councillor Morris Bright (Chair)	Leader, Hertsmere Borough Council
	Donald Graham	Chief Executive, Hertsmere Borough Council
	Chris Wood	Chair, Citizens Advice
	Stuart Nagler	Chair, Community Hertsmere (CH)
	Peter Edwards	Inspector, Hertfordshire Constabulary
	Councillor Brenda Batten	Leisure, Culture and Health Portfolio Holder, Hertsmere Borough Council
	Peter Evans	Clerk, Aldenham Parish Council
	Rad Bristow	Station Commander, Hertfordshire Fire and Rescue Service
	Revd Richard Leslie	Chair, Hertsmere Forum of Faiths
	Dr Kate Page	Vice Chair, Hertsmere Commissioning Locality
	David Brame	Chief Executive, Hertsmere Leisure
	Councillor Pervez Choudhury	Community Safety and Performance Portfolio Holder, Hertsmere Borough Council
	Nadia Hayton	Oaklands College
	Councillor Fiona Hill	Hertfordshire County Council

In attendance:	Zoe-Louise Keyte (Minutes)	Partnership Support and Performance Officer, Hertsmere Borough Council
	Hilary Shade	Head of Partnerships and Community Engagement, Hertsmere Borough Council
	Rebecca Young	Health and Wellbeing Policy Manager, Hertsmere Borough Council
	Valerie Kane	Community Safety Manager, Hertsmere Borough Council
	Courtenay Moseley	Community Sports and Health Intern, Hertsmere Borough Council
	Loran Kingston	Community Safety Intervention Officer
	Ann Harrison	Trustee, Community Hertsmere (CH)
	Stephen Craker	CEO, Community Hertsmere (CH)

In attendance:	Councillor Cynthia Barker	Hertsmere Borough Council
	Rory Seymour	Graduate Management Trainee, Hertfordshire County Council
	Donna Inwood	Chair, Leecliffe Partnership
	Gill Hutchinson	Big Local
	Paul Kelly	Resolving Chaos
	Councillor Farida Turner	Hertsmere Borough Council
	Carolyn Buller	Citizens Advice
	Councillor Paul Morris	Hertsmere Borough Council
	Councillor Charles Kelly	Hertsmere Borough Council
	Marta Gajda	Resolving Chaos
	Bianca Hegde	Resolving Chaos
	Melissa Co	Resolving Chaos
	Tanesha Johnson	Clarion Housing Group
	Judie Obeya	Clarion Housing Group

Apologies for absence:	Owen Mapley	Director of Resources, Hertfordshire County Council
	Sean Scully	Director of Student Experience, Oaklands College
	Councillor John Graham	Housing and Economic Development Portfolio Holder, Hertsmere Borough Council
	Jeremy Green	My Incubator Manager, WENTA
	Concetta Kyriacou	DWP
	Councillor Teresa Heritage	Executive Member, Hertfordshire County Council

1.0	<u>Welcomes and apologies</u>
1.1	The Chairman welcomed everyone to the meeting and gave a special welcome to the guest speakers.
1.2	The chair announced that Sue Pearlman will be stepping down as Chair of Community Hertsmere (CH), formerly Community Action Hertsmere. He thanked Sue for all of her contribution and dedication to the LSP and residents of Hertsmere over the years. Sue has been influential in many projects such as setting up the Community Shop, local Food Bank, developing the Compact, 96 Shenley Road and she also won a civic award in 2014. The Chair welcomed Stuart Nagler to the board who will be taking over from Sue.
1.3	Other changes to the board include: <ul style="list-style-type: none"> • Rad Bristow from Hertfordshire Fire and Rescue will be taking over from Gareth Bradbury as Station Commander. • Owen Mapley who is the newly appointed District Lead Officer from Hertfordshire County Council will be taking over from Simon Aries. • Loran Kingston will no longer be supporting the LSP. Zoe-Louise Keyte will be taking over Loran's responsibilities. Thanks to Loran for all of her hard work and support to the board over the years.

2.0	<u>Minutes of the previous meeting and matters arising</u>
2.1	The minutes of the previous meeting were agreed as a true record and no further updates were required.
3.0	<u>You Can project (Adults with Complex Needs)</u>
3.1	Paul Kelly, Marta Gajda, Bianca Hegde and Rebecca Young talked through a presentation. Please see attached.
3.2	Councillor Pervez Choudhury wanted to know if the project was doing any work with BeNCH CRC or the probation service. Bianca Hegde advised the group that they have been successful in engaging with the National Probation Service and they have made a number of referrals in to the programme. However they have found it a little more challenging to work with BeNCH CRC and this is something that they would like to improve on.
3.3	Councillor Brenda Batten congratulated the project on its successes and expressed some concern about the timing of the project with six months left. Brenda asked how long a person will need support. Paul Kelly told the group that the people they work with lead very chaotic lives. With some cases, you are able to see an impact and cost saving quickly but with other cases it can vary. Plans are being worked on for the future of the project.
3.4	Donald Graham informed the group that the project is continuously evaluated independently in terms of quality of outcomes and the costs. At the end of the period they will look to evaluate whether this is a model that can be applicable across the county.
3.5	Councillor Charles Kelly was keen to find out if the You Can team were in contact with CRI (Crime Reduction Initiative) and wondered how they estimate the costs of a client. Marta Gajda advised that CRI is now called Change, Grow, Live (CGL) and confirmed that they do work with them. Paul Kelly informed the group that they have an economics and evaluation team and a tariff list which breaks down the cost of an intervention or an occurrence. The team contact agencies to collect the activity and produce a total.
4.0	<u>Big Local Partnership</u>
4.1	Donna Inwood, Gill Hutchinson and Ann Harrison talked through a presentation. Please see attached.
4.2	Stuart Nagler thanked everyone for a warm welcome. Stuart stated that Community Hertsmere would very much welcome working in collaboration with the Leecliffe Partnership as Community Hertsmere has very similar aims.
4.3	Donald Graham was interested to know if any of the Big Lottery fund could be used for the investment of developing a community hub in Borehamwood. Gill Hutchinson agreed that the money could be used for this. The facilities would need to demonstrate that they have the structures in place but there are no restrictions on what the Big Local funding can be spent on.
4.4	Councillor Farida Turner asked if the Leecliffe Partnership had thought about contacting Elstree and Borehamwood Town Council about starting a community food garden. Donna Inwood advised that it is something that they

	will look into.
4.5	Councillor Charles Kelly asked how much of the Big Lottery money was still available. Gill Hutchinson confirmed that there is just over £900,000 left.
4.6	The Chairman thanked Donna, Gill and Ann for their presentation and asked if they would like to come back annually to update the LSP on the progress of their plan.
5.0	<u>Neighbourhood Plans</u>
5.1	Peter Evans talked through a presentation. Please see attached.
5.2	Councillor Pervez Choudhury was keen to know if areas without a parish council would struggle if they wanted to put together a neighbourhood plan. Peter Evans advised it is likely that they would need some financial help.
5.3	The Chair asked Donald Graham if there were opportunities for areas in Hertsmere that do not have a parish council, to come forward with a Neighbourhood Plan. Donald Graham advised the group that anyone can bring forward a Neighbourhood Plan but it would need to fit in with the core strategy to receive support and advice.
5.4	Dr Kate Page asked how Aldenham Parish Council (APC) ensured that the groups they engaged with are representative of the wider community. Peter confirmed that they used a variety of tools to engage with people for example using the Youth Council, social media and face to face interaction.
5.5	Councillor Farida Turner asked Peter Evans how APC will make sure they do not run in to any trouble. Peter confirmed that they have worked well in partnership with Hertsmere Borough Council to ensure it contains no problems.
5.6	The Chair thanked Peter for his presentation and asked if he could keep us updated of how the Neighbourhood Plan develops.
6.0	<u>Hertsmere Leisure</u>
6.1	David Brame talked through a presentation. Please see attached.
6.2	The Chair asked that of the 1.6million uses, how many of these uses are from Hertsmere. 10% of Hertsmere Leisure card members are non-residents. Therefore we would assume that 10% of attendances are from non-residents and 90% is from residents of Hertsmere.
6.3	Councillor Brenda Batten agreed that the aims of Hertsmere Leisure are very similar to the council's. Councillor Batten asked if the work on the Furzefield Centre had started yet. David confirmed that the work has started.
6.4	Donald Graham confirmed that Hertsmere will be entering into a dialogue, having received the documents from Hertsmere Leisure Trust (HLT) about investment in the structure, particularly in the facilities. The executive will be looking at a lengthy contract with HLT going forward.

6.5	The Chair asked if there was any money put aside for the buildings, to carry out necessary work. David Brame confirmed that HLT will be investing £200,000 on the changing rooms at Furzefield but they will need to do more.
6.6	Councillor Farida Turner expressed her worries surrounding zero hour contracts for some colleagues working at Hertsmere Leisure and was keen to know the percentage of people who work on these contracts. There are no zero hour contracts in Hertsmere Leisure. Hertsmere Leisure have casual staff which is similar, the staff work as they are required but there is no limit on them working elsewhere on their contract. These colleagues are mainly students and no staff member receives below the minimum wage.
6.7	Judie from Clarion Housing Group informed the group about a project she has previously worked on in another area which aims to engage with young people by giving them an incentive to get active. The young people receive a free leisure membership for 30 hours of voluntary work.
7.0	<u>Any other business</u>
7.1	<u>Refugees</u> – Donald Graham gave an update: <ul style="list-style-type: none"> • Following the pledge to support the Syrian Vulnerable Persons Relocations (SVPR) Scheme, Hertsmere have now welcomed one family into the borough who are now settled. Accommodation for the family has been provided by Affinity Sutton and Case Worker support is being provided by the Refugee Council.
7.2	<u>Update on the Corporate Plan and review of the current Community Strategy -</u> Rebecca Young gave an update: <ul style="list-style-type: none"> • Please see attached copy of the Corporate Plan. • Please see attached briefing note in favour of reviewing the current Community Strategy.
7.3	The group agreed to review the current Community Strategy. A workshop will take place at Hertsmere Borough Council on Monday 27 February at 10am. All partners are welcome.
7.4	<u>PCC Emergency Services Collaboration</u> – The Chairman gave an update: <ul style="list-style-type: none"> • The Policing and Crime Bill recently set out a legal duty for Police and Crime Commissioner’s (PCC) to consider opportunities for collaboration between police, fire and rescue. Please see the RAG briefing note that has been distributed from the PCC’s office attached.
7.5	Rad Bristow informed the group that the PCC is currently putting forward some collaboration legislation; this hasn’t been sanctioned yet but will be in January. PCC David Lloyd is likely to adopt the collaboration early. If HCC disagrees it will go to a more complex process.
7.6	<u>PCC Community Safety Grant Fund</u> – The Chairman gave an update: <ul style="list-style-type: none"> • It was recently announced that there will be changes to the way that the PCC’s Community Safety Grand Fund will be allocated to local authorities next year. Statutory organisations or Community Safety Partnership’s as of this year must bid for the funding of community safety initiatives and projects.

	<ul style="list-style-type: none"> The Community Safety Grant Fund for 2017/18 equates to a total of £807k and the deadline for all bids was on 30 November. We have submitted bids for four different areas and will find out in the New Year if we have been successful. Valerie Kane, Community Safety Manager will have more information at the next LSP meeting which will have a community safety focus.
7.7	<p>Councillor Brenda Batten informed the group that Hertsmere Borough Council will be hosting a Dementia Friends session at the Civic Offices on 2pm on 17 January 2017. The interactive session will last no longer than an hour and becoming a Dementia Friend will also help on our journey to become a Dementia Friendly Community. Please contact Pam Cousins (pam.cousins@hertsmere.gov.uk) on 020 8207 7801 if you would like to attend.</p>
8.0	<u>Date of future meetings 2016</u>
8.1	<ul style="list-style-type: none"> Tuesday 21 March 2017 Tuesday 13 June 2017 Tuesday 19 September 2017 Tuesday 12 December 2017 <p>All meetings start at 2pm and are held at the Civic Offices, Borehamwood.</p>