

## LOCAL STRATEGIC PARTNERSHIP (LSP) MEETING

Minutes of the meeting held on Tuesday 9 June 2015 at Hertsmere Civic Offices

<b>Attendees:</b>	Councillor Morris Bright (Chair)	Leader, Hertsmere Borough Council
	Donald Graham	Chief Executive, Hertsmere Borough Council
	Earl Dutton	Operations Director, Hertfordshire County Council
	Chris Wood	Chair, Citizens Advice Bureau (CAB)
	Tannis Perks	Chief Inspector, Hertfordshire Constabulary
	Councillor Brenda Batten	Leisure, Culture and Health Portfolio Holder, Hertsmere Borough Council
	Andrew Cobb	Executive Director, Aldwyck Housing
	Sean Scully	Director of Student Experience, Oaklands College
	Paul Redhead	Station Commander, Hertfordshire Fire and Rescue Service
	Dr Kate Page	Vice Chair, Hertsmere Commissioning Locality
	Ian Pluck	Chief Executive, Hertsmere Leisure
	Jeremy Green	My Incubator Manager, WENTA
	Sandra Bracher	Programme and Business Manager, Office of the Police and Crime Commissioner (OPCC)
	Councillor Pervez Choudhury	Community Safety and Performance Portfolio Holder, Hertsmere Borough Council

<b>In attendance:</b>	Loran Kingston (Minutes)	Partnerships Support Officer, Hertsmere Borough Council
	Hilary Shade	Head of Partnership and Community Engagement, Hertsmere Borough Council
	Rebecca Young	Health and Wellbeing Policy Manager, Hertsmere Borough Council
	Aaron Eldred	Health and Wellbeing Apprentice, Hertsmere Borough Council
	Piers Simey	Hertfordshire County Council
	Helen Hopkins	Community Sports Officer, Hertsmere Borough Council
	Cathy Baker	Hertfordshire County Council
	Elaine McConnell	BeNCH CRC
	Valerie Kane	Community Safety Manager,

		Hertsmere Borough Council
	Jane Taylor	Hertsmere Commissioning Locality
	Councillor Farida Turner	Hertsmere Borough Council
	Councillor Charles Kelly	Hertsmere Borough Council
	Councillor Cynthia Barker	Hertsmere Borough Council
	Detective Superintendent Peter Fullum	Hertfordshire Constabulary
	Liz Gore	Health and Wellbeing Policy Manager, Hertsmere Borough Council
	Carolyn Buller	Citizens Advise Bureau (CAB)
	Councillor Anthony Spencer	Hertsmere Borough Council
	Pam Cousins	Corporate Support Officer, Hertsmere Borough Council

<b>Apologies for absence:</b>	Councillor Teresa Heritage	Public Health, Localism and Libraries Executive Member, Hertfordshire County Council
	Sue Pearlman	Chair, Community Action Hertsmere (CAH)
	Rev Richard Leslie	Chair, Hertsmere Forum of Faiths
	Susan Platten	Partnership / Relationship Manager, DWP
	Peter Evans	Clerk, Aldenham Parish Council
	Rob Day	District Commander, Hertsmere, Welwyn and Hatfield District, Hertfordshire Fire and Rescue Service
	Councillor Seamus Quilty	Housing and Economic Development Portfolio Holder, Hertsmere Borough Council
	Sally Leng	Senior Probation Officer, BeNCH CRC (Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company)

<b>1.0</b>	<b><u>Welcomes and apologies</u></b>
<b>1.1</b>	The Chairman welcomed everyone to the meeting and gave a special welcome to the guest speakers. The Chairman also advised the group that this was the first meeting since the board agreed to merge the Responsible Authorities Group (RAG) and LSP and welcomed the new board members; Councillor Pervez Choudhury and Sandra Bracher.
<b>2.0</b>	<b><u>Minutes of the previous meeting and matters arising</u></b>
<b>2.1</b>	The minutes of the previous meeting were agreed as a true record.
<b>2.2</b>	The following updates were given: <ul style="list-style-type: none"> <li>Item 2.2 – Hilary Shade advised the group that the Chief Executive</li> </ul>

	<p>had a meeting with the Big Local representatives to discuss the future of Big Local. Additional support was to be provided to review membership of the Partnership Plan and to identify a suitable Locally Trusted Organisation to manage the funding. It was confirmed that the funding remains in place for this Big Local area in Borehamwood.</p> <ul style="list-style-type: none"> <li>• Item 2.2 – Rebecca Young talked through the Adults with Complex Needs newsletter. Please see attached. <i>Update: The tender was awarded to Resolving Chaos on 22 June. The two pilots will begin mobilisation shortly. Resolving Chaos will offer consistent support to around 60 individuals in Hertsmere and Three Rivers, using six caseworkers. Over the course of the pilots, they will support people to reach personal goals and reduce their reliance on services. Resolving Chaos will continue collecting economic data which helps partners to better understand the financial impact of this approach and will work collaboratively with other providers to create a sustainable service.</i></li> <li>• Item 4.4 – There will be an update at either the September or December board meeting about Universal Credit, which will include updates from the DWP and Aldwyck.</li> </ul>
<b>3.0</b>	<b><u>Physical Activity and Support Framework</u></b>
<b>3.1</b>	Piers Simey talked through a presentation. Please see attached.
<b>3.2</b>	Piers informed the group that the draft framework had been to all the chief executives across the county, before it goes to the Public Health Board and then to the Health and Wellbeing Board for final sign off.
<b>3.3</b>	One of the key recommendations is for all districts to adopt physical activity as a key priority and to continue to develop local action plans to increase levels of physical activity.
<b>3.4</b>	Dr Kate Page advised Piers that each GP practice has a healthy weight champion who may be able to liaise and promote healthier lifestyles and the work that is being done in Hertsmere, alongside utilising the notice boards which are also in the practices. Chris Wood also suggested promoting via the CAB.
<b>3.5</b>	Councillor Brenda Batten wanted to ensure that it was not just those in deprived areas that were offered opportunities to take part in physical activities, as people from the across the borough would benefit from more activities.
<b>3.6</b>	The Chairman thanked Piers for his presentation and advised him that the LSP and council is very keen to support the framework. As part of Hertsmere's Health and Wellbeing Strategy 2014-2017 a number of priorities have been identified, including increasing physical activities and healthy eating. Across the borough there is plenty on offer for residents to get more active.
<b>4.0</b>	<b><u>We Move, She Moves</u></b>
<b>4.1</b>	Helen Hopkins talked through a presentation. Please see attached.
<b>4.2</b>	The council has received £270,000 from the Community Sport Activation Fund

	from Sport England to spend over 3 years. The main target is to get more woman and girls aged 14+ to take part in sports and physical activity. The programme is promoted through the website <a href="http://wemoveshemoves.com/">http://wemoveshemoves.com/</a> Facebook, Twitter, press releases, regular newsletters and community events. All of the participants get a t-shirt which is a way of promoting the brand.
<b>4.3</b>	Officers had one to one meetings with schools and children's centres to develop programmes and there are pre and post natal qualified instructors. In April 2014, sessions started in the parks, including boot camps, yoga and boxercise. These sessions were extremely popular and well attended.
<b>4.4</b>	Work is being done with local sports clubs to provide bespoke sessions, most recently a rugby bootcamp at Tabard Rugby Club. Arsenal Ladies play and train in the borough and have been developing their secondary school offer. They are able to signpost girls to local clubs.
<b>4.5</b>	There are currently over 30 sessions per week with free sessions or at a low cost and to date over 1200 ladies have engaged with the programme.
<b>4.6</b>	We Move, She Moves will be part of a year-long case study by Sport England.
<b>4.6</b>	The Chair commended the work being done on the programme and the use of the open spaces in the borough. The Chair was happy that the council made the decision to continue to support sports development in the borough.
<b>4.7</b>	Councillor Brenda Batten advised the group that the success of the programme was down to the instructors, venues and the co-ordination and hard work of Helen.
<b>4.8</b>	Councillor Pervez Choudhury wanted to ensure that the programme is offered to as many residents as possible and suggested using local events and festivals to promote it.
<b>5.0</b>	<b><u>Aging Well</u></b>
<b>5.1</b>	Cathy Barker talked through a presentation. Please see attached.
<b>5.2</b>	The Chair advised the group that the council is putting together a response to the Aging Well and Dementia strategy, which will include the local priorities and how we will work together in partnership to tackle the issues.
<b>5.3</b>	Tannis Perks was keen to discuss the how the constabulary could work in partnership to help support the older, more vulnerable members of the community, especially when those with dementia when they go missing. Cathy Barker agreed to meet Tannis outside of the meeting to discuss.
<b>5.4</b>	Earl Dutton advised the group that it can take vulnerable people more time to recover from minor operations and illnesses. He told the group how important it was to be able to provide more assessable activities so that people do not become socially excluded. These activities should include health inputs so that illnesses are prevented in the first place.

<b>6.0</b>	<b><u>Transforming Rehabilitation</u></b>
<b>6.1</b>	Elaine McConnell talked through a presentation. Please see attached.
<b>6.2</b>	Councillor Pervez Choudhury was concerned about the amount of time between sentencing and work commencing in the communities due to the lack of probation support at court. Elaine McConnell advised the group that the National Probation Service (NPS) do the pre-sentencing reports and probation officers attend court to assist where possible.
<b>7.0</b>	<b><u>Terms of Reference</u></b>
<b>7.1</b>	Hilary Shade advised the group that the Terms of Reference have been amended to reflect the changes in the board membership, as the RAG has merged with the LSP. The draft Terms of Reference were tabled and board members were asked to pass any comments or amendments to Loran Kingston ( <a href="mailto:loran.kingston@hertsmere.gov.uk">loran.kingston@hertsmere.gov.uk</a> ) by the end of June. The final draft will be circulated before the next meeting in September.
<b>7.2</b>	Tannis Perks was keen to ensure that she is held to account for policing in the local area and that key decisions will be made, where necessary by the board. She was also keen to see that the Joint Agency Group (JAG) review what they discuss and review the Terms of Reference as a result of the merger. Hilary Shade advised the group that the Terms of Reference would include details of a part 2 of the board meeting, if there is a need to have one.
<b>7.3</b>	The Chair was keen to put as much of the good work into the public domain, to share good practice and raise awareness, but he was conscious that on occasions there may be a need to have a part 2 meeting.
<b>7.4</b>	It was agreed that officers would amend the Terms of Reference and circulate them in due course and that the Constabulary would have a standing agenda item at each meeting.
<b>8.0</b>	<b><u>Any Other Business</u></b>
<b>8.1</b>	The Chair advised the group that this was Rebecca Young's last meeting as she is going on maternity leave. He welcomed Liz Gore, who is covering Rebecca's post.
<b>8.2</b>	The Chair congratulated Chris Pichon, a former LSP board member for being awarded the Queen's Lifetime Achievement Award for Enterprise Promotion.
<b>8.3</b>	Councillor Brenda Batten informed the group that Lorna Cunningham was retiring from Guidepost Trust. The councillor thanked Lorna for all of her hard work and effort over the years on the Health and Wellbeing Group, especially with getting the funding and opening Number 10, the Health and Wellbeing centre on Leeming Road.
<b>8.4</b>	Elaine McConnell gave an update on the new probation structure. For the latest update on the new structure please contact Alex Kweller, Programme Manager (Drug using offenders) Hertfordshire County Council <a href="mailto:alex.kweller@hertfordshire.gov.uk">alex.kweller@hertfordshire.gov.uk</a>

<b>8.5</b>	Sandra Bracher invited members of the board to the Police and Crime Commissioners Lecture on the future of policing on Tuesday 16 June 2015.
<b>8.6</b>	Jeremy Green advised the group that the council has teamed up with My Incubator Ventures (MIV) business support to enable local businesses to get training and online support at the click of a button, free of charge <a href="https://www.hertsmere.gov.uk/Business/Economic-Development/Expert-advice-at-the-click-of-a-mouse-button.aspx">https://www.hertsmere.gov.uk/Business/Economic-Development/Expert-advice-at-the-click-of-a-mouse-button.aspx</a>
<b>9.0</b>	<b><u>Date of future meetings 2015 / 2016</u></b>
<b>9.1</b>	<ul style="list-style-type: none"> <li>• Tuesday 8 September 2015</li> <li>• Tuesday 8 December 2015</li> <li>• Tuesday 8 March 2016</li> <li>• Tuesday 14 June 2016</li> <li>• Tuesday 13 September 2016</li> <li>• Tuesday 13 December 2016</li> </ul> <p>All meetings start at 2pm and are held at the Civic Offices, Borehamwood.</p>