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| **Housing and Economic Land Availability Assessment**  **Local Plan Call for Sites 2016**  **Site Questionnaire** |

Hertsmere Borough Council is currently reviewing its Housing and Economic Land Availability Assessment (HELAA) to identify land available for potential future housing and economic development sites up to 2031 in order to inform the preparation of its new Local Plan.

To assist the Council in determining whether sites are potentially available, suitable or achievable for housing (including for Gypsy and Traveller pitches) or economic development, please complete and return this questionnaire. All sites submitted should be capable of delivering five or more dwellings, or economic development on sites of 0.25ha or 500m2 of floorspace and above. Completed questionnaires can be returned using one of the following methods:

#### By Email (preferred): [local.plan@hertsmere.gov.uk](mailto:local.plan@hertsmere.gov.uk)

**By Post:** Planning Policy and Transport Team, Civic Offices, Elstree Way, Borehamwood, WD6 1WA

**Please use a separate form for each site submitted and**

**include a plan clearly identifying in red the site boundary.**

**Please note that information on sites considered through the land availability assessment process will be openly available to the public and the information submitted will NOT be treated as confidential.**

**Inclusion in and assessment through the HELAA does not guarantee planning permission for nor imply the designation or allocation of any site for development.**

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| **1. CONTACT DETAILS** |
| **Owners Details (required):**  *Name:*  *Address:*    *Postcode:*  *Tel No:*  *Email Address:*  **Agent’s Details:** (if applicable)  *Name:*  *Address:*  *Postcode:*  *Tel No:*    *Email Address:* |

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| **2. SITE DETAILS** |
| ***Please include a plan clearly showing the exact location, and boundaries (marked in red) of the site. Forms submitted without a site plan will not be considered.***  *Site Address including postcode:*  *OS Grid Reference (if known):*  *Site Area (Hectares):*  *Land ownership (if you are not the owner):* |

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| **3. CURRENT AND POTENTIAL USE** |
| *a) What is the site currently used for?*  *b) When did this use commence?*  *c) What was the site used for prior to the current use?*  *d) If the site is currently occupied by another individual or organisation, please describe their status (e.g. tenant, leaseholder) and the expected duration of this arrangement.*  *e) Please describe the overall level of occupancy:*  *f) What is the proposed use of the site? (i.e. residential, (please indicate type if known – eg market, affordable, specialist, gypsy/traveller), employment, mixed use)*  *g) Does the site currently have planning permission and if so, would this form the basis of what you intend to deliver on the site?*  *h) If the site has a recently lapsed planning permission*  *(i) please clarify why the permission has been allowed to lapse*  *and*  *(ii) do you intend to reapply for a similar scheme which delivers the same amount of development* |

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| **4. TIMESCALE** |
| *a) When do you consider the site will be available for development? (Please select the option that applies)*  Within 5 years  Within 6 – 10 years  Within 11-15 years  Unknown  No current plans to convert existing buildings or redevelop the site  *b) On what grounds is this assessment based?* |

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| **5. ECONOMIC VIABILITY** |
| *a) Has there been interest in the site from any other developer?*  Yes  No    *b) Has a developer or you already taken steps toward developing the site for housing? (If yes, please give details)*  Yes  No  *c) How many dwellings might you/the developer wish to build on the site, if known? (Please give details)* |

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| **6. SITE CONSTRAINTS (Please give as much detail as possible if any of the following affect the site – please continue on additional sheets if necessary)** | |
| *a) Contamination/pollution issues (previous hazardous land uses)* | Yes  No |
| *b) Environmental issues*  *(e.g. Tree Preservation Orders, SSSIs)* | Yes  No |
| *c) Flood Risk* | Yes  No |
| *d) Topography affecting site (land levels, slopes, ground conditions)* | Yes  No |
| *e) Utility Services (access to mains electricity, gas, water, drainage etc.)* | Yes  No |
| *f) Legal issues (For example, restrictive covenants or multiple ownership/titles affecting the site)* | Yes  No |
| *g) Access. Is the site accessible from a public highway without the need to cross land in a different ownership to the site?*  *If no please provide details of how the site could be accessed. (Without this information the site will not be considered to be deliverable).* | Yes  No |
| *h) Any other constraints affecting the site* | Yes  No |

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| **7. ADDITIONAL INFORMATION** |
| *Is there any other information regarding the site of which we should be aware?*  *(if yes, please provide details)*  No  Yes |

If you require any further assistance completing this form please contact the Planning Policy and Transport Team on 020 8207 2277 or email [local.plan@hertsmere.gov.uk](mailto:local.plan@hertsmere.gov.uk).