

Supplementary Planning Document

# Radlett

## District Centre

### Key Locations



Planning brief

March 2011

## Large print and languages

Hertsmere Borough Council aims to provide information in alternative formats where possible.

If you would like a document in a different language or format please call 020 8207 7445 or email [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk) and we will do our best to help.

Please allow sufficient time for any document to be translated.

تهدف بلدية منطقة هارتسمير (Hertsmere Borough Council) إلى توفير المعلومات بصيغ بديلة إذا كان ذلك ممكناً.

إذا اردت أي وثيقة بلغة أو بصيغة أخرى يرجى الاتصال برقم الهاتف 020 8207 7445 أو إرسال بريد إلكتروني [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk) وسنبذل قصارى جهدنا لمساعدتك. يرجى منحنا وقتاً كافياً لترجمة أي وثيقة مطلوبة.

**Hertsmere** 自治区政府旨在可能的情况下提供信息的其它格式版本。

如果你想得到以简体中文或其它格式制作的版本，请致电 020 8207 7445，或发送电邮至 [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk)，我们将尽力提供帮助。请预留足够的时间，以便让我们完成有关文件的翻译。

Rada miejska Hertsmere Borough Council zamierza dostarczać wszelkie informacje, tam gdzie jest to możliwe, w różnych formatach.

Jeżeli ktoś chciałby otrzymać dokument w innym języku lub formacie proszony jest zatelefonować na numer 020 8207 7445 lub przesłać e-mail do [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk) a my zrobimy wszystko by pomóc. Prosimy uwzględnić czas na przetłumaczenie każdego dokumentu.

ਚਰਟਸਮੀਅਰ ਬੋਰੋ ਕੌਂਸਿਲ ਜਿੱਥੇ ਵੀ ਹੋ ਸਕੇ, ਜਾਣਕਾਰੀ ਹੋਰ ਰੂਪਾਂ ਵਿੱਚ ਦੇਣ ਦਾ ਯਤਨ ਕਰਦੀ ਹੈ।

ਜੇ ਤੁਹਾਨੂੰ ਕੋਈ ਦਸਤਾਵੇਜ਼ ਕਿਸੇ ਹੋਰ ਭੇਲੀ ਵਿੱਚ, ਜਾਂ ਕਿਸੇ ਹੋਰ ਰੂਪ ਵਿੱਚ ਚਾਹੀਦਾ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਨੰਬਰ 020 8207 7445 'ਤੇ ਫ਼ੋਨ ਕਰ, ਜਾਂ ਇਸ ਪਤ [customer.services@hertsmere.gov.uk](mailto:customer.services@hertsmere.gov.uk) 'ਤੇ ਈਮੇਲ ਭੇਜੋ। ਅਸੀਂ ਤੁਹਾਡੀ ਮਦਦ ਕਰਨ ਦੀ ਪੂਰੀ ਕੋਸ਼ਿਸ਼ ਕਰਾਂਗੇ। ਕਿਰਪਾ ਕਰਕੇ ਇਹ ਯਾਦ ਰੱਖੋ ਕਿ ਦਸਤਾਵੇਜ਼ ਦਾ ਤਰਜਮਾ ਹੋਣ ਨੂੰ ਕੁਝ ਸਮਾਂ ਲਗਦਾ ਹੈ।

# Contents

1.	Introduction .....	3
2.	Area context .....	4
3.	The vision for the area .....	5
4.	Relevant planning policy .....	6
5.	Relevant documents.....	8
6.	Location A - Radlett Radlett Service Station/Regency House, Former Radlett Fire Station, and Burrell & Co.....	9
	<i>Context</i> .....	10
	<i>Planning designations and constraints</i> .....	11
	<i>Assembly and availability</i> .....	11
	<i>Potential use</i> .....	11
	<i>Residential standards and affordable housing</i> .....	12
	<i>Coverage</i> .....	12
	<i>Design</i> .....	13
	<i>Trees and landscaping</i> .....	14
	<i>Parking and access</i> .....	15
	<i>Noise</i> .....	15
	<i>Potential contamination</i> .....	15
	<i>Summary</i> .....	16
7.	Location B - Newberries Car Park .....	17
	<i>Context</i> .....	17
	<i>Planning designations and constraints</i> .....	18
	<i>Scope for potential redevelopment</i> .....	18
	<i>Potential temporary uses</i> .....	18
	<i>Summary</i> .....	18
8.	Location C - Radlett Village Institute.....	19
	<i>Context</i> .....	19
	<i>Planning designations and constraints</i> .....	20
	<i>Scope for development</i> .....	20
	<i>Potential use</i> .....	20
	<i>Summary</i> .....	20
9.	Location D - Red House Surgery and Post Office.....	21
	<i>Context</i> .....	21
	<i>Planning designations and constraints</i> .....	22
	<i>Scope for development</i> .....	22
	<i>Potential use</i> .....	22
	<i>Design</i> .....	23
	<i>Trees and landscaping</i> .....	23
	<i>Parking and access</i> .....	23
	<i>Summary</i> .....	24
10.	Contact details.....	25
11.	Further information .....	26
	Appendix A - relevant planning policies .....	27

# 1. Introduction

- 1.1 This Planning Brief sets out the known constraints and planning policy contexts for four key locations in the centre of Radlett. It has been prepared in response to the current opportunities that exist to improve Radlett District Centre and to ensure that any future development of these four key locations reflects the Centre's function, character and appearance.
- 1.2 The objective of this Brief is to guide development, and ensure that any such development is sustainable, suitable and occurs in line with the relevant local, regional and national planning policy. It has the status of a Supplementary Planning Document and will be taken into account as a material consideration in the determination of any potential planning applications for the development of these locations.

## 2. Area context

- 2.1 Radlett is located towards the northern end of Hertsmere Borough. It grew up along the old Roman road, Watling Street, and expanded more rapidly in the late nineteenth century following the construction of the railway, currently the Thameslink line, which connects Radlett with London to the south and St. Albans to the north. Although development in the period pre-1914 was piecemeal, large-scale building took place in the 1950s and 60s with the development of the Newberries and Battlers Green estates. Radlett is now a well-established and prosperous residential area, with a popular centre. The 2001 Census showed that Radlett had a population of 8,034, which has more than likely grown in size since.
- 2.2 Radlett is accessible by road from Watling Street, which is classified as a main distributor road, and via train, from the Thameslink line.
- 2.3 The locations that are addressed in this brief are either in the area designated as within the Radlett District Centre in the Hertsmere Local Plan (adopted 2003) or, in the case of one location, immediately adjoin its southern boundary. The character of the District Centre is defined by a strong offering of independent shops, which occupy many of the Centre's 100-plus retail units, as well as Radlett's two Conversation Areas, which either include or adjoin many parts of the District Centre.

### 3. The vision for the area

- 3.1 The Hertsmere Local Plan describes the role of the Radlett District Centre as: 'local day to day needs (mainly convenience shopping) plus some specialist shops which may attract non local shoppers, accessed mainly by foot, bus and private car'.
- 3.2 In relation to Radlett as a whole, the Revised Core Strategy (draft version) December 2010 sets out that the settlement is "largely residential in character and surrounded by Green Belt with good rail links to London and a popular town centre serving both the local population and an increasing number of visitors from further afield".
- 3.3 The spatial objectives for the settlement, as set out in this same document, are to:
- Manage housing availability and affordability;
  - Improve physical accessibility at Radlett Station;
  - Protect the viability and vitality of local shopping;
  - Secure high quality development on key sites emerging in the district centre;
  - Maintain the character of the town, particularly around the fringe;
  - Provide more play areas and facilities for young people;
  - Work with the Parish Council to produce a Parish Plan; and
  - Maintain and expand key public community services in the town.
- 3.4 The *Town Centres and Shopping* study (July 2008), which was produced to inform the Council's emerging LDF, summarises its findings with regards to the nature and needs of Radlett's town centre as such:
- With a low vacancy rate and a high level of independent traders, Radlett District Centre is considered to be a vibrant centre serving the day-to-day needs of the local catchment area, with some high quality specialist retailing throughout the centre. There is a good proportion of uses in the centre with a healthy evening economy appreciated by shoppers and retailers, and it is evident that A3, A4 and A5 retail units do not over dominate the centre. Shoppers and retailers identify low footfall counts and poor recreation and leisure facilities as particular issues facing the centre.
- 3.5 In respect of the Borough generally, *Hertsmere Together Local Strategic Partnership: Community Strategy 2010-2021* sets out five strategic objectives, which are to:
- Create a safer environment and increase the feelings of safety;
  - Promote and provide opportunities for healthier lifestyles and improve the quality of life for older people;
  - Combat poverty and narrow the gap;
  - Create better living conditions for Hertsmere residents; and
  - Deliver and promote quality activities for young people.
- 3.6 Development proposals for the locations addressed within this brief should support the Council's vision for both Radlett and Hertsmere as a whole. Should Aldenham Parish Council adopt a Parish Plan in the future, then it would also be expected that proposals would have regard to the vision set out in such a document.

## 4. Relevant planning policy

- 4.1 The locations addressed through this Brief are either within or, as in the case of location C, immediately adjoin the area defined as Radlett District Centre within the Hertsmere Local Plan (2003). Policy T3 (*Town and District Centres – Retail and Commercial Developments*) of this document indicates that such locations are appropriate for new retail and commercial development. Although Policy T4 (*Shop Units – Redevelopment Opportunities*) of the Hertsmere Local Plan (2003) would support the redevelopment of sites in Radlett District Centre for non-retail uses, including for residential use, Policy T6 (*Non-Retail Uses – Locational Criteria*) of the same document requires that no one area of a Centre have an over concentration of non-retail uses.<sup>1</sup> Policies CS26 (*Town centre strategy*) and CS27 (*Strengthening town centres*) of the Revised Core Strategy (draft version) December 2010 have similar requirements.
- 4.2 The government has recently replaced several Planning Policy Statements/Guidance notes, including *Planning Policy Statement 6: Planning for Town Centres*, with *Planning Policy Statement 4: Planning for Sustainable Economic Growth* (PPS4). PPS4 sets out national policy in relation to new development in city, town, district and local centres.
- 4.3 It should be noted that PPS4 states that appropriate uses within such an area are:
- Retail development;
  - Leisure, entertainment facilities, and the more intensive sport and recreation uses;
  - Offices; and
  - Arts, culture and tourism development;
- It is noted, therefore, that PPS4 encourages a diversity of uses in centres. Indeed, mixed use development with residential or office development above ground-floor retail uses is also encouraged.
- 4.4 Notwithstanding that any use defined as appropriate for centres in PPS4 would, in principle, be acceptable at the locations discussed in this Brief, it should be noted that any development should be appropriate to Radlett's accessibility, size and position within Hertsmere's hierarchy of shopping centres. As such, in accordance with Policies CS23 (*Development and accessibility to services and employment*) and CS26 (*Town centre strategy*) of the Council's Revised Core Strategy (draft version) December 2010, the Council would not support a major trip generating development at the subject locations, such as a large supermarket or office development.
- 4.5 With regard to the design and environmental considerations that should be addressed when any new development is proposed within Radlett District Centre, policies T7 (*Non-retail uses*), T8 (*Development in Shopping Centres*), E20 (*Conservation Areas – Redevelopment*), E27 (*Conservation Areas – Adjacent Development*) and D21 (*Design and Setting of Development*) of the Hertsmere Local Plan are particularly important.
- 4.6 In respect of the Council's Supplementary Planning Documents (SPDs), the Parking Standards SPD (revised 2010) is particularly relevant because locations A and D are within residential and non-residential accessibility zones 3, as defined in this document. In these locations the Council may accept a reduction in the required level of off-street parking for non-residential development, but the starting point for residential off-street parking is that the maximum normally required should be provided. However, the Council may accept a reduced level of on-site car parking for residential development, where this can be robustly justified by the developer having regard to the criteria set out in the SPD. It should be noted that levels of disabled car parking and cycle parking should always be provided at the maximum.

<sup>1</sup> Non-retail uses, for the purpose of this policy, are defined as any use falling outside of Use Class A1, as defined in The Town and Country Planning (Use Classes) (Amendment) Order 1995.

- 4.7 Numerous other national, regional<sup>2</sup> and local policies are of relevance to the locations considered in this Planning Brief. These are listed in Appendix A and referred to in the individual assessment of locations where necessary.
- 4.8 This Brief mainly refers to policies contained within the Hertsmere Local Plan (2003), as most of the policies that are currently applicable to the determination of planning applications are contained within this document. It should be noted, though, that many of these policies are complimented by those in the Revised Core Strategy (draft version) December 2010, which has been approved for interim development control purposes.
- 4.9 Given the importance of various historic assets in relation to locations A, C and D, and within Radlett District Centre more generally, Planning Policy Statement 5: Planning for the Historic Environment is of particular relevance. This document promotes the conservation of historic assets and the recognition of their role in the creation of sustainable places.

---

<sup>2</sup> It should be noted that the government has emphasised its commitment to the abolition of regional plans and has published the details of the process that will achieve this through its Localism Bill.



## 5. Relevant documents

- 5.1 The Council's *Town Centres and Shopping* study was published in July 2008. This evaluates the health of Radlett District Centre through the analysis of quantitative and qualitative data.
- 5.2 The Council recently adopted an appraisal of the Radlett (North) Conservation Area. The Radlett (North) Conservation Area Appraisal (October 2010) includes a review of the Conservation Area boundaries, the recommendations of which have now been implemented. The Council has recently commissioned an appraisal of the Radlett (South) Conservation Area; it is anticipated that a final version will be produced and adopted by the end of 2011.
- 5.3 Hertsmere's Level 1 Strategic Flood Risk Assessment (SFRA) maps all forms of flood risk in the Borough, in accordance with *Planning Policy Statement 25: Development and Flood Risk* (PPS25) and accompanying documents. As it is a Level 1 SFRA it does not map flood risk with the same level of detail as a Flood Risk Assessment (FRA) would for an individual site.
- 5.4 The List of Locally Important Buildings in Hertsmere (2008) identifies buildings that are not Statutorily Listed, but which are of architectural or historical significance. Hertsmere Local Plan (2003) policy E18 (*Buildings of Local Interest*) states that proposals affecting buildings included on this List should respect the appearance and character of the building and its setting.
- 5.5 Planning Obligations SPD: Part A - General Principles and Part B - Calculating Contributions (2010) offer guidance with regard to the Council's approach to planning obligations.
- 5.6 Any proposed development should, in accordance with Part D of the Planning and Design Guide SPD (2006), also be designed so as to help towards the reduction of both crime and the fear of crime. Secured by Design, a UK Police design initiative, produces a number of guides to assist developers in achieving this aim.

6. Location A - Radlett Service Station/Regency House, Former Radlett Fire Station, and Burrell & Co.



*Photograph 1:  
Radlett Service Station/Regency  
House viewed from the south*



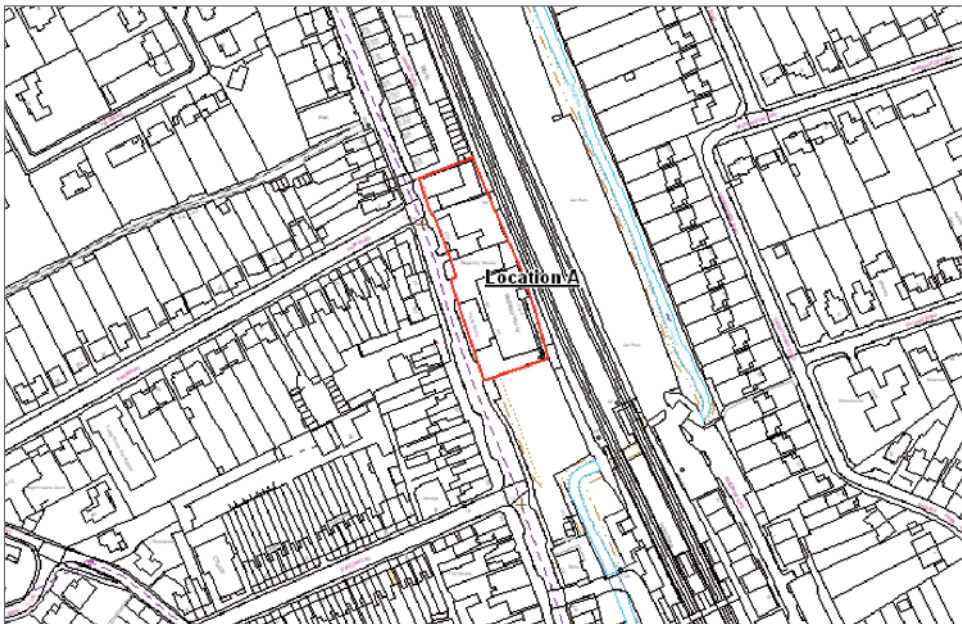
*Photograph 2:  
The former Radlett Fire Station  
viewed from the west*



*Photograph 3:  
Burrell & Co. viewed from the  
south west*

## Context

- 6.1 Although the location is considered to potentially present a single development opportunity, it is, at present, split into three separate sites. These are:
- Burrell & Co., a vacant builders merchant, which comprises a shop and covered yard;
  - The Former Radlett Fire Station, which is also vacant; and
  - Radlett Service Station/Regency House, which comprises a petrol filling station, ground-floor retail and leisure units, residential accommodation at first-floor level and a basement car park – all of which are currently in use – as well as a vacant unit adjoining the Former Radlett Fire Station, which was formerly a car repair garage.
- 6.2 The location is situated on land that slopes sharply from west to east, so that the land at the front of the location is significantly higher than that at its rear. As such, the buildings at the subject location all feature basement level floorspace towards their rear.
- 6.3 Notwithstanding this, the existing buildings appear either as single- or two-storey when viewed from the road. The one exception to this is the tower that is positioned towards the rear of the Former Radlett Fire Station site. As with Radlett generally, it is noted that buildings to the north of the location and opposite, to its west, are low-rise and that few buildings have more than two-stories. To its rear the Thameslink rail line abuts the location, and to the south is a public park.



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Licence No.: 100017428 2011

**Figure 1: Location A site plan**

### **Planning designations and constraints**

- 6.4 The location is within the Radlett District Centre.
- 6.5 The Burrell & Co site is in the Radlett (North) Conservation Area and the remainder of the location adjoins the boundary of this Conservation Area. No changes to this part of the Conservation Area boundary have been implemented as a result of the boundary review undertaken through the Radlett (North) Conservation Area Appraisal (October 2010).
- 6.6 The location is adjacent to buildings that are entry numbers 99 (34 Watling Street) and 105 (The Oakway and rear outbuildings, 137-197 Watling Street) on the List of Locally Important Buildings in Hertsmere (2008).
- 6.7 The rear portion of the location, which is lower than its front portion, is within an area that has been identified as within Flood Zone 3b by the SFRA. Such areas are defined within PPS25 as functional floodplains. Smaller sections of the location, adjoining the part that is within Flood Zone 3b, are identified as being within Flood Zone 2 – these are defined as areas with a medium probability of flooding.
- 6.8 The location is within residential accessibility zone 3 and non-residential accessibility zone 3, as defined in the Council's Parking Standards SPD (revised 2010).

### **Assembly and availability**

- 6.9 The location is currently fragmented, and the three separate sites listed above are each under separate ownership. Should the separate owners of these three sites indicate that they all wish to develop their individual sites, the Council would strongly support a comprehensive development proposal for the whole location. Any new building(s) in this location would have a significant impact on the streetscene and a comprehensive approach would represent a better approach to securing the future of these sites rather than a piecemeal approach to their redevelopment. Notwithstanding this, it is recognised that, despite Burrell & Co and the Former Radlett Fire Station sites being vacant, much of the Radlett Service Station site is in use. It is noted that the use of this site is mixed, featuring retail, leisure and residential uses; this mix of uses accords with those defined as appropriate in centres by PPS4.

### **Potential use**

- 6.10 The location has, or recently had, a mix of uses, all of which are appropriate centre uses, as defined in PPS4. A petrol filling station currently exists at the Radlett Service Station site. The Council would support the retention of a petrol filling station at the location and it is noted that PPS4 encourages the promotion of such uses in small, local centres, where these are essential to the local economy. However, it is not considered that the Council could object to the loss of this petrol filling station, were this to occur through any redevelopment of the site, given the close proximity of other petrol filling stations to Radlett – such as those on the A41 and in Borehamwood.
- 6.11 It would be acceptable for the location to be developed for any of the uses defined as appropriate for centres in PPS4, given its position within the Radlett District Centre. In particular, the Council would support a mixed-use development, given the relatively large size of the location, which is approximately 0.35 hectares in size, and the potential for a development with two or three floors of accommodation. The upper floors (rather than the ground-floor) of any development would be suitable for office or residential use, though residential use would only be acceptable if any noise created by the rail line to the rear of the location and other associated uses within any mixed use development could be adequately mitigated.
- 6.12 Given the general character of Radlett and the Council's vision for the settlement, the Council would support the provision of a number of smaller retail units at ground-floor level. Such units would be suitable for the type of independent retailer that helps to define the centre of Radlett and would help to maintain the vitality of the centre. Survey work undertaken in support of the Town Centres and Shopping study (July 2008) demonstrates that the majority of retail units in Radlett have floorspace areas which are 46 square

metres or under in size. In line with Hertsmere Local Plan (2003) policy T6 and Revised Core Strategy (draft version) December 2010 policy CS27 (Strengthening town centres), the mix of uses in such ground-floor units would have to contain an appropriate level of A1 shops.

- 6.13 Part of the ground-floor area of any such development might also be suitable for leisure or cultural purposes. This would fit well with the Council's vision for the area, though such a proposal would be required to comply with Hertsmere Local Plan (2003) policy L2, which sets out relevant environmental criteria.
- 6.14 The most recent use of the Former Radlett Fire Station site, as a fire station, was an important community function. Hertfordshire County Council, which owns the site, has indicated that the site is no longer required for this purpose. However, Hertsmere Local Plan (2003) policy S1 (*Social and Community Facilities – Existing*) and Revised Core Strategy (draft version) December 2010 Policy CS18 (*Key community facilities*), would require that any development proposal would need to retain accommodation for a social or community facility, on a significant part of the area currently occupied by the fire station, given the suitability of the site to accommodate such a use. In line with the requirements of the above policies, robust evidence would need to be provided to demonstrate that the site is surplus to the needs of the community and that there is no scope or need for alternative community uses to be provided before any other uses would be accepted.
- 6.15 The length of the location's frontage is in excess of 100 metres and any new development should encourage increased footfall along the part of Watling Street that is in the northern part of Radlett District centre. The *Town Centres and Shopping* study (July 2008) showed that fewer people frequent this part of the district centre and increasing the attractiveness of this area to shoppers would help to draw people towards the Oakway parade of shops, which adjoins the location to the north. The Council would resist uses that would cause a 'dead frontage' along this part of Watling Street and any residential or office floorspace should be accommodated on the upper floor(s).
- 6.16 Part of this location is within the Radlett (North) Conservation Area and so the Council would resist development which fails to preserve or enhance the character of the area and thus fail to satisfy Hertsmere Local Plan (2003) policy E21. Given that the remainder of Location A immediately adjoins the Conservation Area, development which would not respect the special character of the conservation area would not be supported.

### **Residential standards and affordable housing**

- 6.17 If a residential use were to be proposed on the subject location as part of a mixed-use development, any development would have to meet with a number of development standards. These are set out in Part D of the Council's Planning and Design Guide SPD (2006). These cover areas specific to residential development, such as privacy and private and shared amenity space. Development would be expected to exceed these standards.
- 6.18 The Council may also require the provision of affordable housing units if a residential use were proposed. This would, however, be dependent on whether the threshold for Affordable Housing of 10 or more residential units (gross) was reached. Further guidance on this issue can be found within the Council's Affordable Housing SPD (2008).

### **Coverage**

- 6.19 As stated above, the rear portion of the location is within an area that has been identified as within Flood Zone 3b; smaller parts of the location, also towards its rear, have been identified as within Flood Zone 2. Whilst it is recognised that buildings exist on the rear part of the location, guidance set out in PPS25 states that any new development within Flood Zone 3b should:

- Reduce the overall level of flood risk in the area through the layout and form of the development and the appropriate application of sustainable drainage techniques; and
  - Relocate existing development to land with a lower probability of flooding.
- 6.20 As such, any proposal should seek to locate new development towards the front of the location, outside of the area that is within Flood Zone 3b. The Environment Agency have confirmed that the rear of the location should be laid out so as to reduce flood risk. However, it should be noted that a FRA should support any planning application submitted for the development of this location. Such a study may demonstrate that the extent of Flood Zone 3b is smaller than shown by the Council's SFRA.
- 6.21 PPS25 defines uses that would be suitable for the District Centre – such as retail, leisure, office and residential uses – as suitable for new development in Flood Zone 2. Therefore the parts of the location that are within Flood Zone 2 could, most likely, be developed along with the front part of the location, provided that any development would lead to a reduction in the overall level of flood risk in the area.

### Design

- 6.22 A two-storey parade of shops adjoins the location to the north, and opposite, to the west of the location, two-storey dwelling houses, some of which have been converted to offices, exist. Notwithstanding this, it is noted that ground levels to the east of Watling Street descend sharply towards the railway line and that, for example, the adjoining two-storey parade of shops is three-storey at its rear and also features a tall, steeply pitched roof. Any new development would have to respect the scale, massing, layout, bulk and height of existing development in the streetscene, in accordance with Hertsmere Local Plan (2003) policy D21. Although the Former Radlett Fire Station site has a tall tower, which is significantly greater in height than any of the buildings that surround it, this structure should not be taken as a cue for the height of any replacement building. The height of any new development and associated number of storeys should reflect that of the immediate surrounding area. A two-storey building, possibly with accommodation within its roof void, would be acceptable, though there may be some scope for the building to be taller when viewed from the rear, in line with other properties on the east side of Watling Street. Given the size of the site, however, any building should be well articulated so that its bulk does not appear out of character or scale with surrounding development.



*Photograph 4:  
Looking to the north of  
Location A*



*Photograph 5:  
Looking to the south of  
Location A*

- 6.23 Some of the buildings opposite the location are residential properties and the Council would expect any proposal to maintain the environment enjoyed by neighbouring residents. Part D of the Council's Planning and Design Guide SPD (2006) sets out the minimum separation distances that will be sought between new development and existing dwellings. In order that any new development would have an acceptable relationship with surrounding residential buildings, some parts of the location may have to be developed at lower heights than others.
- 6.24 The architectural style of any proposal should be appropriate and architectural cues should be taken from surrounding development. All materials used should be of a high quality and the use of articulation, building heights, roof forms and layouts should be aimed at creating an interesting and attractive streetscene. The location is in a prominent position and, as already stated, the Council considers that an opportunity exists to build a distinctive development. Any development should exploit this opportunity.
- 6.25 The Burrells & Co site is within the Radlett (North) Conservation Area and the remainder of the location is bounded to its north, south and west sides by this same Conservation Area. Any development would have to either preserve or enhance its character and appearance; indeed, Hertsmere Local Plan (2003) policy E27 stipulates that any development adjacent to a Conservation Area preserve its special character and appearance, as well as its setting. Therefore, despite part of the location not being in the Radlett (North) Conservation area, any development that would fail to have a positive impact would be strongly resisted, and emphasis would be placed on securing a high quality of design across Location A.
- 6.26 In order to comply with Hertsmere Local Plan (2003) policy E18, any proposal would also have to respect the appearance and character of Oak Chambers (34 Watling Street) and The Oakway (137-197 Watling Street), respectively entry numbers 99 and 105 on the List of Locally Important Buildings in Hertsmere (2008). Oak Chambers is opposite the location and The Oakway adjoins the location to its north.

### **Trees and landscaping**

- 6.27 There are no Tree Preservation Orders on the site but two trees exist to the front of the Former Radlett Fire Station site. There are also trees along the location's southern boundary; these are within the adjoining public park. To comply with Hertsmere Local Plan (2003) policy E7 any proposed development would have to be carried out in a way that protects existing trees. If it is found that it is acceptable for trees to be removed then the Council would expect at least two replacement trees for every one tree lost.

- 6.28 Any soft and hard landscaping proposed should be well integrated with the overall design of the development and should seek to create variety, colour and texture. If any communal amenity space were provided arrangements would have to be made for its maintenance.
- 6.29 Public art should also be considered as part of any redevelopment of the location and the Council may seek a financial contribution towards such a piece of public art as part of ongoing improvements to Radlett's District Centre. Advice on the Council's approach to securing financial contributions can be found in Part B of the Council's Planning Obligations SPD (2010).

### **Parking and access**

- 6.30 The location is close to Radlett Rail Station and is in residential and non-residential accessibility zones 3, as defined in the Council's Parking Standards SPD (revised 2010). As such, it will be expected that any new development promote the use of public transport, in addition to cycling and walking. Specifically, in accessibility zone 3, for non-residential uses, it would be acceptable for car parking to be provided at a level that is at 50-75% of the maximum with the upper end of the range being the starting point for considering off-street parking levels. The starting point for residential off-street parking is that the maximum normally required should be provided. However, a reduced level of on-site car parking for residential development may be considered where this can be robustly justified by the developer having regard to the criteria set out in the SPD. There should be no reduction in the levels of disabled car parking and cycle parking proposed.
- 6.31 Currently some of the car parking on-site at Radlett Service Station/Regency House is located at basement level, towards the rear of the site. Due to the rear part of the location being within Flood Zone 3b, as discussed above, it may not be possible to provide similar parking arrangements if the location were redeveloped. The Environment Agency have advised that it may not be appropriate to develop on stilts above the section of the site that is within the Flood Zone 3b.
- 6.32 As already stated, a Flood Risk Assessment should be submitted in support of any planning applications for the redevelopment of this location. Such a study may demonstrate that a lower proportion of the location is within Flood Zone 3b, and, therefore, that more space would be available at its rear for the provision of car parking. The Council would support basement level car parking if it could be demonstrated that such an arrangement would not result in an undue level of flood risk.
- 6.33 In line with Hertsmere Local Plan (2003) policy M2, any new vehicle access points would have to be designed so that they would not cause either road congestion or safety problems for other road users and pedestrians.

### **Noise**

- 6.34 The location abuts the Thameslink rail line to its rear. It is recognised that rail lines generate high levels of noise. In line with Hertsmere Local Plan (2003) policy D13 and *Planning Policy Guidance 24: Planning and Noise*, noise sensitive uses, such as residential uses, would only be acceptable if it could be demonstrated that no undue harm would arise on account of noise generated by the rail line or any other activities within a mixed use development. It may be acceptable for mitigation measures to be put in place in order to ensure that the level of noise generated would not unacceptably affect any uses proposed on the subject location.

### **Potential contamination**

- 6.35 Due to the presence of a petrol filling station, a contaminated land assessment and, if necessary, associated site investigation, and remedial strategy should be provided if the location were to be redeveloped in its entirety or in part. The Environment Agency has advised that, as a minimum requirement, a Preliminary Risk Assessment (PRA) should be submitted with any planning application concerning a site with a previous use that may have given rise to contamination. Given that the location is within a groundwater source



protection zone, as defined by the Environment Agency, and because a petrol filling station could potentially contaminate groundwater, this particular issue should be addressed in order to satisfy Hertsmere Local Plan (2003) policy D4.

- 6.36 It should also be noted that the Council would expect the petrol filling station to be decommissioned in line with guidance published by the Associated for Petroleum and Explosives Administration.

### **Summary**

- 6.37 At location A, the Council would support:
- A comprehensive redevelopment, which could include all three constituent sites;
  - A mixed-use development, incorporating a community or social facility and small retail units at ground-floor level; and
  - A distinctive development that would take architectural cues from nearby buildings and preserve or enhance the character and appearance of the Radlett (North) Conservation Area.

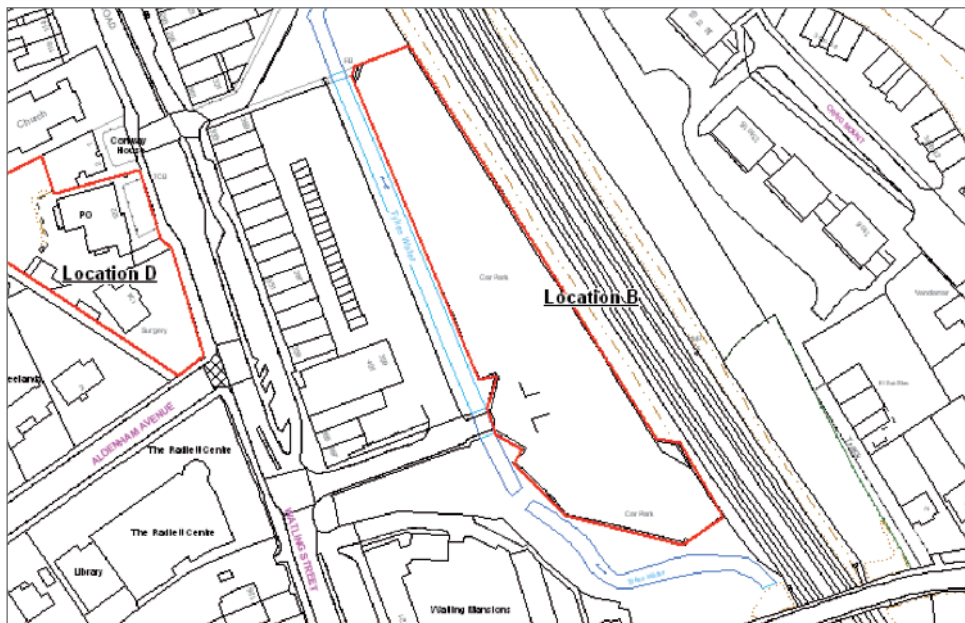
## 7. Location B - Newberries Car Park



*Photograph 6:  
Newberries car park viewed from  
the north*

### Context

- 7.1 The site is located to the rear of a three-storey parade of shops with flats above, between Tykes Water (a tributary of the River Colne) and the Thameslink rail line. It is currently a large Council-owned car park, which has vehicular access to Watling Street at its southern end and an elevated pedestrian access at its northern end.



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Licence No.: 100017428 2011

**Figure 2: Location B site plan**

- 7.2 The car park is well used, providing free car parking for those visiting Radlett District Centre for up to one hour – parking for a longer period incurs a fee. There is also a recycling point on the site and beneath the site is a surface water storage tank.

### **Planning designations and constraints**

- 7.3 The site is within the Radlett District Centre.
- 7.4 Almost all of the site is within an area that is identified as within Flood Zone 3b by the SFRA. Such areas are defined within PPS25 as functional floodplains. The Council's Engineering Services Team last recorded flooding on the site on 10 February 2009.

### **Scope for potential redevelopment**

- 7.5 The principle that all new development should be steered to locations that have a low level of flood risk is outlined within PPS25. Given that the vast majority of the subject site is within an area that has been identified as within Flood Zone 3b and that PPS25 states that such land should only be considered for new water compatible development, the Council would not support new development on the site. The uses specified as suitable for centres in PPS4, in addition to housing, which could form part of a mixed-use development, are not outlined as water compatible in PPS25. Although a FRA for the site may show that less of the site is within Flood Zone 3b, given the immediate proximity of the site to a watercourse, this scenario is thought to be unlikely.
- 7.6 It is also noted that the existing car park is important in terms of supporting the nearby centre uses. Research carried out by the Council's Parking Services Team suggests that, on average, 608 cars park on the site on a weekday and that 850 cars park on a Saturday. On this basis, a significant net loss of public car parking spaces would be difficult to justify, given the importance of the car park to the local community.

### **Potential temporary uses**

- 7.7 Certain temporary uses are permitted by virtue of Class B, Part 4, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 1995 (as amended) (GDPO). Such uses would be permissible despite the constraints posed by the site being located within Flood Zone 3b, as it would not be necessary for planning permission to be obtained.
- 7.8 It may, therefore, be possible for a local farmers' market or similar to be located on the site for up to 14 days a year, subject to the restrictions of the GDPO.
- 7.9 It should be noted, however, that planning permission reference number TP/92/0938 for the Radlett Centre (1-3 Aldenham Avenue) was granted subject to a Section 106 Agreement that specified that 100 car parking spaces in Newberries Car Park be delineated and thereafter maintained and made available for the priority use of users of the centre. These spaces are currently outlined in red and would have to be made available during any temporary use of the site.

### **Summary**

- 7.10 At location B, the Council would support:
- The retention of the existing car park, which serves Radlett District Centre; and
  - A temporary use, such as a local farmers' market, for a limited number of days throughout the year.

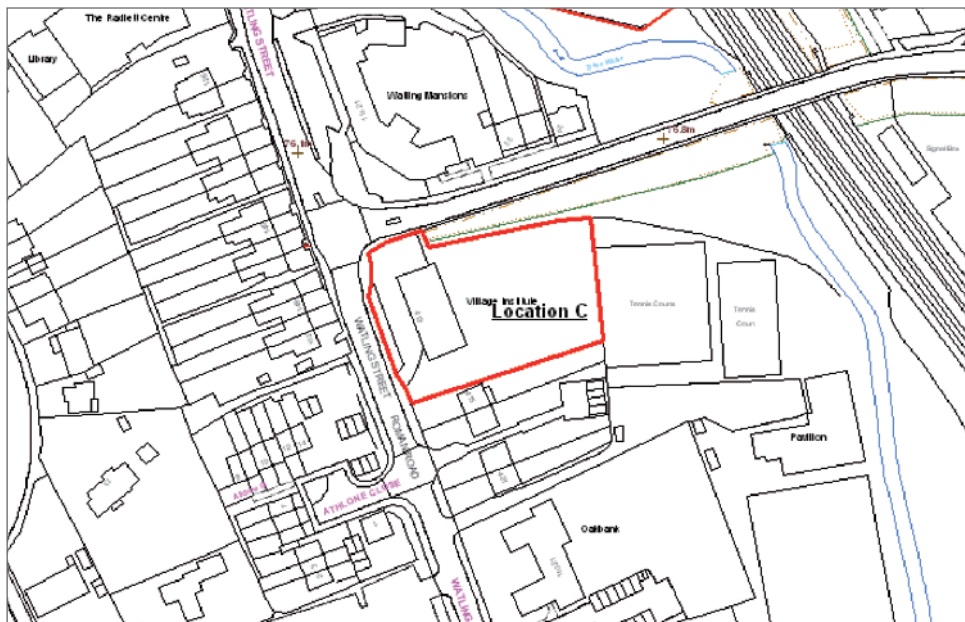
## 8. Location C - Radlett Village Institute



*Photograph 7:  
The Radlett Village Institute  
viewed from the north*

### Context

- 8.1 The site is located at the junction of Watling Street and Theobald Street, adjoining the southern boundary of Radlett District Centre. A two-storey building is situated towards the front of the site with a large garden to its rear.



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Licence No.: 100017428 2011

**Figure 3: Location C site plan**

- 8.2 This building is currently operated by a registered charity and used as a community facility. It is home to the Radlett Men's Club, which is open daily between the hours of 6pm and 11 pm, and is also available for bookings and hire. This hall has been used as a venue by the Workers' Educational Association and the building has also accommodated a baby clinic as well as local keep fit, yoga, bridge club and art classes.

### **Planning designations and constraints**

- 8.3 The Village Institute building is entry number 113 on the List of Locally Important Buildings in Hertsmere (2008) and can be described as a key community facility as covered by Policy CS18 (Key community facilities) of the Revised Core Strategy (draft version) December 2010.
- 8.4 The site is adjacent to the boundary of the Radlett (South) Conservation Area.
- 8.5 Small parts of the rear north east corner of the site are identified as within areas that have been identified as either Flood Zone 2 or Flood Zone 3b by the SFRA. However, this is not a major constraint as only a very small portion of the site is affected.

### **Scope for development**

- 8.6 The Village Institute building is identified, in the List of Locally Important Buildings in Hertsmere (2008), as making a significant contribution to the local area, due to its size and prominent corner position. It is also noted that it retains most of its original Arts and Crafts design features and has strong community significance, having been built in the 1920s as a community hall. On this basis, in line with Hertsmere Local Plan (2003) policy E18, there would be a presumption against any redevelopment of the site.
- 8.7 Furthermore, due to the significance of the Village Institute in the streetscene, its loss would have a negative impact on the character and appearance of the Radlett (South) Conservation Area, which the site adjoins. This would be contrary to Hertsmere Local Plan (2003) policy E27.
- 8.8 An extension to the Village Institute would be acceptable, provided that the design of any extension respects and preserves the original building, its setting and the adjacent Conservation Area, and preserves the amenities of neighbouring residents. Space exists to the rear of the site for a potential extension, however no development should take place within the area identified as within Flood Zone 3b. Also, the size of any extension would be constrained by the amount of space available on site for car parking, as any development would have to comply with the Council's Parking Standards SPD (revised 2010).

### **Potential use**

- 8.9 The current use of the site is as a community centre. Any change of its use away from a social or community facility would be opposed, in line with Hertsmere Local Plan (2003) Policy S1 and Revised Core Strategy (draft version) December 2010 Policy CS18 (Key community facilities).
- 8.10 Moreover, the site is not located within the part of Radlett that is designated as its District Centre. In line with the sequential approach for selecting sites for uses that are identified as appropriate for centres, which is outlined in PPS4, other possible uses, such as retail, office or other leisure, would be better placed in locations that are within the Radlett District Centre.
- 8.11 The continued use of the site as a community centre, or other similar social or community facility is, therefore, strongly supported and the Council would welcome appropriate proposals which facilitate the continued or expanded community use of the site.

### **Summary**

- 8.12 At location C, the Council would support:
- An extension to the existing building that would respect its appearance; and
  - The continued use of the site as a social or community facility.

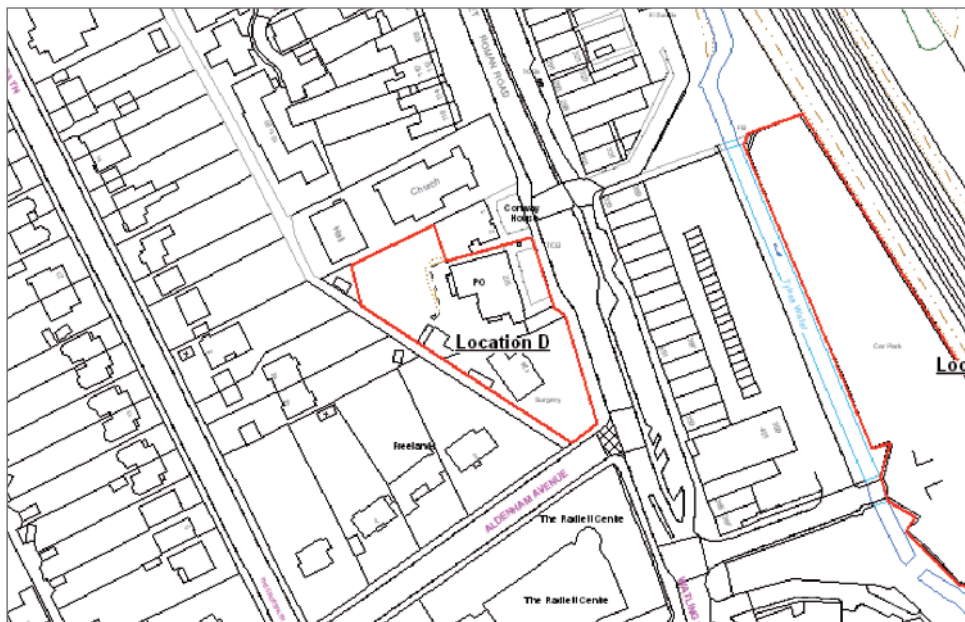
## 9. Location D - Red House Surgery and Post Office



*Photograph 8:  
The Red House Surgery and Post Office viewed from the east*

### Context

- 9.1 The location is at the junction of Watling Street with Aldenham Avenue and is split into two separate sites. Both of these are currently in use: the Red House Surgery is a doctors practice and the Post Office is also a sorting office.



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Licence No.: 100017428 2011

**Figure 4: Location D site plan**

- 9.2 There are two buildings, both of which are two-storey. The Red House Surgery site has room for car parking at its front and the Post Office site has room for the parking of operational vehicles, which serve the sorting office, to its rear.

### **Planning designations and constraints**

- 9.3 The location is within the Radlett District Centre.
- 9.4 The location adjoins the boundary of the Radlett (North) Conservation Area, and is close to the Radlett (South) Conservation Area.
- 9.5 The Post Office building is entry number 113 on the List of Locally Important Buildings in Hertsmere (2008). The location also adjoins entry number 109 on the List of Locally Important Buildings in Hertsmere (2008).
- 9.6 The location is within residential accessibility zone 3 and non-residential accessibility zone 3, as defined in the Council's Parking Standards SPD (revised 2010).

### **Scope for development**

- 9.7 The List of Locally Important Buildings in Hertsmere (2008) identifies the Post Office building as of local historic interest, and also of architectural significance, because of its strong design and because most of its original features have been retained. Due to this, in accordance with Hertsmere Local Plan (2003) policy E18, any comprehensive redevelopment of the location that would lead to the loss of this building would not be appropriate.
- 9.8 Moreover, given the prominence of the Post Office building in the streetscene, its loss would fail to preserve the character and appearance of the Radlett (North) Conservation Area and the setting of the Radlett & Bushey Reform Synagogue, which is entry number 109 on the List of Locally Important Buildings in Hertsmere (2008). This would be contrary to Hertsmere Local Plan (2003) policies E18 and E27.
- 9.9 As with the Village Institute, an appropriately designed extension to the Post Office building may be acceptable in design terms, as would certain alterations or development on the Red House Surgery site portion of the location.

### **Potential use**

- 9.10 The current use of the location is mixed and part is used as a doctors surgery, whilst the other part is used as a post office, which includes a sorting office. The Council considers the use of the Red House Surgery site to be a key social or community function and it is the main doctors surgery within Radlett. The use of the post office is also considered a social or community function, though the sorting office on this same site would not be considered as a social or community function. Any change of the use of this location away from social or community functions would therefore be opposed, in line with Hertsmere Local Plan (2003) Policy S1 and Revised Core Strategy (draft version) December 2010 Policy CS18 (Key community facilities).
- 9.11 On this basis the Council would support the continued use of the location for social and community functions. However, it is understood that the Red House Surgery is looking for improved premises. Were a suitable and appropriately located site be found elsewhere within Radlett, the change of use of the existing Red House site could, in principle, be acceptable. If the Red House Surgery were to move location, prior to the Council considering any change of use of its current site away from a community facility, it would have to be demonstrated that any replacement accommodation elsewhere is satisfactory for all of its users.

## Design

- 9.12 As stated already, if the Post Office building were to be extended, then any extension would be required to respect and preserve the original building, its setting and the adjoining Conservation Area. The amenities of neighbouring residents at adjoining properties on Aldenham Road and the Crosspath, and in residential flats opposite, should also be protected, as any development would have to comply with the Council's Parking Standards SPD (revised 2010).
- 9.13 Any redevelopment of the Red House Surgery site, or an extension to the building on this site, would also have to respect the context of surrounding development, as well as protect the amenity of neighbouring residents. The buildings that adjoin the site are a maximum of two-storeys in height, though opposite a three-storey parade of shops with flats above exists. The Council would resist any proposed development that would be substantially higher than existing surrounding development at its highest point, and it is likely that any building higher than the existing two-storey building would be opposed. Any development would also have to have an appropriate relationship with number 2 Aldenham Avenue, a residential property, which adjoins the Red House Surgery site to the rear.
- 9.14 Design cues should be taken from nearby existing buildings, which are traditional in style, and any proposal involving the redevelopment of Red House Surgery site should take into account its prominent corner location. In order to comply with Hertsmere Local Plan (2003) Policy E18, any proposal for the redevelopment of the Red House Surgery site should also respect the appearance and character of the Post Office building and the Radlett & Bushey Reform Synagogue, which are, respectively, entry numbers 113 and 109 on the List of Locally Important Buildings in Hertsmere (2008). Moreover, as the location adjoins the Radlett (North) Conservation Area and is nearby to the Radlett (South) Conservation Area, any development would have to preserve the special character and appearance, as well as the settings, of these Conservation Areas, as stipulated by Hertsmere Local Plan (2003) policy E27.

## Trees and landscaping

- 9.15 There are a number of trees at the location. Any proposed development would have to be carried out in a way that protects existing trees, in line with Hertsmere Local Plan (2003) policy E7. If it were acceptable for trees to be removed then the Council would expect at least two replacement trees for every one tree lost.
- 9.16 Soft and hard landscaping proposals should be well integrated with the design of any development.

## Parking and access

- 9.17 The location is in residential and non-residential accessibility zones 3, as defined in the Council's Parking Standards SPD (revised 2010), and, thus, any new development should promote the use of public transport, in addition to cycling and walking. If either of the buildings on site were to be extended, or the Red House Surgery site converted or redeveloped, for non-residential uses, it would be acceptable for car parking to be provided at 50-75% of the maximum, with the upper end of the range being the starting point for considering off-street parking levels. The starting point for residential off-street parking is that the maximum normally required should be provided. However, a reduced level of on-site car parking for residential development may be considered where this can be robustly justified by the developer having regard to the criteria set out in the SPD. There should be no reduction in the levels of disabled car parking and cycle parking proposed.
- 9.18 Given the small size of Location D, it is considered that there is limited scope for new vehicle access points. However, if new vehicle access arrangements were proposed, then these would have to be in accordance with Hertsmere Local Plan (2003) policy M2 and should not cause either road congestion or safety problems for other road users and pedestrians.



## Summary

9.19 In location D, the Council would support:

- The retention of the existing use of the Post Office site;
- The relocation of the Red House Surgery to a more suitable site, so as to provide an improved facility serving Radlett; and
- Development that would enhance the character and appearance of the Radlett (North) and Radlett (South) Conservation Areas and respect the appearance of the existing Post Office building.

## 10. Contact details

- 10.1 To discuss this Brief further please contact Philip Bentley on 020 8207 2277 (Ext. 5800) or email [philip.bentley@hertsmere.gov.uk](mailto:philip.bentley@hertsmere.gov.uk)

## 11. Further information

- 11.1 For information regarding the Council's planning policies and other relevant documents produced by the Council, including the Radlett (North) Conservation Area Appraisal (October 2010), and to download this information, please visit: <http://www.hertsmere.gov.uk/planning/>
- 11.2 The East of England Plan can be downloaded from:  
[http://www.gos.gov.uk/goee/docs/Planning/Regional\\_Planning/Regional\\_Spatial\\_Strategy/EE\\_Plan1.pdf](http://www.gos.gov.uk/goee/docs/Planning/Regional_Planning/Regional_Spatial_Strategy/EE_Plan1.pdf)
- 11.3 For national planning policy, please visit:  
<http://www.planningportal.gov.uk/england/professionals/policy/policydocuments/englandppgpps/>
- 11.4 With regard to sewerage and waste water infrastructure, further information can be found on Thames Water's website at: <http://www.thameswater.co.uk/>  
Or contact can be made with Thames Water Developer Services  
By post at: Thames Water Developer Services, Reading Mailroom, Rose Kiln Court, Rose Kiln Lane, Reading RG2 0BY  
By telephone on: 0845 850 2777  
By email at: [developer.services@thameswater.co.uk](mailto:developer.services@thameswater.co.uk)
- 11.5 With regard to flood risk and potentially contaminated land, developers should check with the Environment Agency as to whether they would be required to submit a FRA or PRA in relation to any specific proposed planning application. Further information can be found on the Environment Agency's website at:  
<http://www.environment-agency.gov.uk/>  
Or contact can be made with the North East Thames Area Office  
By post at Environment Agency, North East Thames Area, Apollo Court, 2 Bishops Square Business Park, St. Albans Road West, Hatfield, Hertfordshire AL10 9EX  
By telephone on: 01707 632491  
By email at: [colneplanning@environment-agency.gov.uk](mailto:colneplanning@environment-agency.gov.uk)

## Appendix A - relevant planning policies

### National

Policy document	Date published	Name
Planning Policy Statement 1 (PPS1)	2005	Delivering Sustainable Development
	2009	Planning Policy Statement: Planning and Climate Change – Supplement to Planning Policy Statement 1
Planning Policy Statement 3 (PPS3)	2006	Housing
Planning Policy Statement 4 (PPS4)	2009	Planning for Sustainable Economic Growth
	2009	Planning for Town Centres: Practice guidance on need, impact and the sequential approach
Planning Policy Statement 5 (PPS5)	2010	Planning for the Historic Environment
Planning Policy Guidance 13 (PPG13)	2001	Transport
Planning Policy Guidance 24 (PPG24)	1994	Planning and Noise
Planning Policy Statement 25 (PPS25)	2010	Development and Flood Risk
	2009	Planning Policy Statement 25: Development and Flood Risk – Practice Guide

### Regional

*East of England Plan: The Revision to the Regional Spatial Strategy for the East of England (May 2008)*

Policy	Name
SS1	Achieving Sustainable Development
SS4	Towns other than Key Centres and Rural Areas
SS6	City and Town Centres
ENV6	The Historic Environment
ENV7	Quality in the Built Environment
WAT4	Flood Risk Management
LA1	London Arc

## Local

*Revised Core Strategy (draft version) December 2010*

<b>Policy</b>	<b>Name</b>
SP1	Creating sustainable development
CS1	The supply of new homes
CS2	The location of new homes
CS4	Affordable Housing
CS7	Housing mix
CS12	Protection and enhancement of the natural environment
CS13	Protection and enhancement of historic assets
CS15	Environmental impact of development
CS16	Energy and CO2 reductions
CS17	Access to services
CS18	Key community facilities
CS19	Securing mixed use development
CS20	Standard charges and other planning obligations
CS21	Securing a high quality and accessible environment
CS23	Development and accessibility to services and employment
CS24	Accessibility and parking
CS25	Promoting alternatives to the car
CS26	Town centre strategy
CS27	Strengthening town centres
CS29	Safe and attractive evening economy

*Hertsmere Local Plan (2003)*

<b>Policy</b>	<b>Name</b>
K1	Sustainable Development
K2	Development Strategy
H8	Residential Development Standards
H14	New Residential Development in Town and District Centre Locations
H15	Accessible Housing and the Ability to Adapt
H16	Affordable Housing Provision
B6	Class B1(a) Development
T3	Town and District Centres – Retail and Commercial Development
T6	Non-retail Uses – Locational Criteria
T7	Non-retail uses – other criteria
T8	Development in Shopping Centres – Environmental Considerations
L1	Leisure and Recreation Developments – General Principles
L2	Leisure and Recreation Developments – Environmental Criteria
S1	Social & Community Facilities – Existing
S2	Surgeries
S7	Community Centres and Religious Buildings
M2	Development and Movement
M5	Pedestrian Needs
M6	Cyclists
M12	Highway Standards
M13	Car Parking Standards
E7	Trees and Hedgerows – Protection and Retention
E8	Trees, Hedgerows and Development
E18	Buildings of Local Interest
E20	Conservation Areas – Redevelopment
E21	Conservation Areas – Retention of Character
E22	Conservation Areas – Preservation and Enhancement
E23	Conservation Areas – Design of Development
E25	Conservation Areas – Detailing and Materials
E26	Conservation Areas – Submission of Detailed Applications
E27	Conservation Areas – Adjacent Development
E29	Conservation Areas – Streetscape
E30	Conservation Areas – Shopfronts
D3	Control of Development Drainage and Runoff Considerations
D4	Groundwater Protection
D9	Shopfronts
D13	Noise-sensitive Development
D15	Energy Efficiency – Design and Layout of Development
D20	Supplementary Guidance
D21	Design and Setting of Development
D23	Access for People with Disabilities

*Supplementary Planning Guidance/Documents (SPG/Ds)*

<b>Policy document</b>	<b>Date published</b>
Parking Standards SPD	Revised 2010
Affordable Housing SPD	2008
Planning and Design Guide SPD – Part C: Site Appraisal: Design and Access Statements	2006
Planning and Design Guide SPD – Part D: Guidelines for Development	2006
Planning Obligations SPD – Part A: General Principles	2010
Planning Obligations SPD – Part B: Calculating Developer Contributions	2010

*Secured By Design*

Guides can be downloaded from: <http://www.securedbydesign.com/professionals/guides.aspx>

**Please note that is this not a comprehensive list of all Policies. You are advised to refer to Council's website and the other websites referred to in section 11 of the main report for further information.**



Hertsmere Borough Council  
Civic Offices, Elstree Way  
Borehamwood, Herts WD6 1WA

Tel: 020 8207 2277

Fax: 020 8207 2197

Website: [www.hertsmere.gov.uk](http://www.hertsmere.gov.uk)

---