

For office use

Reference No:

Date received:

**Hertsmere Borough Council**

**Self-build and Custom Housebuilding Register**

**APPLICATION For ENTRY IN THE REGISTER**

Self-build and Custom Housebuilding Act 2015

The Self-build and Custom Housebuilding (Register) Regulations 2016

**You can use this form to register your interest in acquiring land for Self-build and Custom Housebuilding in Hertsmere. Please return it to Hertsmere Borough Council:**

**By email:** [local.plan@hertsmere.gov.uk](mailto:local.plan@hertsmere.gov.uk)

**By post:** Policy and Transport Team, Planning and Building Control, Hertsmere Borough Council, Civic Offices, Elstree Way, Borehamwood, Herts, WD6 1WA.

**By registering your details, you are agreeing that we can use the data you provide to understand the demand for self-build and custom-build housing. While the register will not itself be published, we will publish headline data from it as and when we consider appropriate.**

**Further information and guidance on completing this form is available on the Council’s website.** [**www.hertsmere.gov.uk/selfbuild**](http://www.hertsmere.gov.uk/selfbuild)**.**

**It is important that you provide all of the information marked with an asterisk (\*). These details are required by the Regulations and we cannot place you or your association on the Register without them.**

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| **1. Which of the following applies to you? (please tick as appropriate)** | | |
| 1a | **About the application\*** | |
| **I am making a new application**  (Please complete the form as fully as possible) |  |
| **OR** | |
| **I am making an application to amend details held on the Council’s Register**  (Please complete your name and address, along with the parts of the form relevant to the information you wish to add/amend) |  |
| 1b | **About me\*** | |
| **I am applying as the nominated member of an individual household**  **(If yes, go to Section 2)** |  |
| **OR** | |
| **I am applying as a member of a group of households or association**  **(If yes, go to Section 3)** |  |
| Note: While any adult individual may apply to be included on the register, we recommend you apply on behalf of your household or your association of households. A household may consist of 1, 2 or more people living together. The household may already exist or may be concealed (e.g. an adult living with parents may be seeking to live in a separate home). | | |

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| **2. Details for an Individual Household** | | |
| 2a | \*Title |  |
| 2b | \*First name |  |
| 2c | \*Last name |  |
| 2d | \*Home Address |  |
| 2e | Correspondence address (if different from home address) |  |
| 2f | Telephone number |  |
| 2g | Email address |  |
| 2h | \*Date of birth | **Day:** **Month:**  **Year:** |
| 2i | \*Nationality |  |
| **Please go to Section 4** | | |
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| **3. Details for an Association** | | |
|  | **The Association** |  |
| 3a | \*Name of Association |  |
| 3b | \*Address of Association |  |
|  | **Lead Contact for the Association** |  |
| 3c | \*Title |  |
| 3d | \*First name |  |
| 3e | \*Last name |  |
| 3f | \*Address (if different from the Association’s address) |  |
| 3g | Telephone number |  |
| 3h | Email address |  |
| 3i | \*Date of birth | **Day:** **Month:**  **Year:** |
| 3j | \*Nationality |  |
| **Please go to Section 4, and after that list all the members of the association with their details (i.e. complete Section 5).** | | |

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| **4. Plots of Land required** | | | | |
| Please provide more information about the plot or plots you or your association are seeking to acquire. | | | | |
|  | **Nature of the Plot(s) – in Hertsmere** |  | |  |
| 4a | How many plots are you seeking to acquire? \*  (Please state the number) |  | | |
| 4b | Where do you wish to build (in Hertsmere)? | Anywhere  In selected location(s) | | |
| 4c | If you have particular location preferences, please state in order of priority (with the highest priority first) |  | | |
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| 4d | When is the land required? | Within 1 year  In 1-5 years  5-10 years  After 10 years | | |
| 4e | What size of home(s) are you / your association members seeking to build?  (Please state the number where relevant) | **No. of bedrooms** | **No. of plots required at each size** | |
| 1 |  | |
| 2 |  | |
| 3 |  | |
| 4 |  | |
| 5 or more |  | |
| 4f | Are you seeking to build a bungalow or bungalows? | No  Yes  If yes, please state how many | | |
| 4g | Please add any further information about the nature of the plots required, if you wish |  | | |
|  | **Outside Hertsmere** |  | |  |
| 4h | Have you applied to be added to the Self-build and Custom Housebuilding Register within any other local authority area? | Yes  No, but plan to apply in the future  No (and no plans to apply elsewhere) | | |
| 4i | If yes, or if you plan to apply in the future, please state the local authority areas(s)? |  | | |

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| **5. Association members** | | |
| In order to make an application on behalf of an association, you need to provide the name, address, date of birth and nationality of each adult member of the association. While you may list every individual, we recommend that each member of the association is a nominated member of a separate household. | | |
| **Association Member Details** | | |
| 5a | \*Title |  |
| 5b | \*First name |  |
| 5c | \*Last name |  |
| 5d | \*Home Address |  |
| 5e | Correspondence address (if different from home address) |  |
| 5f | Telephone number |  |
| 5g | Email address |  |
| 5h | \*Date of birth | **Day:**  **Month:**  **Year:** |
| 5i | \*Nationality |  |
| **Association Member Details** | | |
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| 5f | Telephone number |  |
| 5g | Email address |  |
| 5h | \*Date of birth | **Day:** **Month:**  **Year:** |
| 5i | \*Nationality |  |
| **Please continue on additional sheets if required.** | | |

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| **Declaration** |
| **I confirm that:**  **I am seeking to acquire a serviced plot of land on which to build a house to be occupied as my sole or main residence; OR**  **Each person whose details are provided in Section 5 is seeking to acquire a serviced plot of land on which to build a house to be occupied as their sole or main residence**  \*Please mark as appropriate  **Name of person completing the form**    **Date** |