

Initial Equalities Impact Assessment for Verifying Prescribed Educational Establishments

Service/Policy	Council Tax Student Discount – Prescribed Establishments	Section: Revenues	Person responsible for the assessment	SJ Smith		
Name of the Policy/Service to be assessed	Council Tax Student Discount – Prescribed Establishments	Date of Assessment	29/06/09	Is this a new or existing policy/service?	Existing	
1. Briefly describe the aims, objectives and purpose of the policy/service		Checking the Department for Innovation, Universities & Skills website for the list of registered learning providers, to verify “prescribed educational establishments” for council tax student discount purposes.				
2. Are there any associated objectives of the policy/service, please explain		No				
3. Who is intended to benefit from the policy/service and in what way		Revenues staff (consistency of approach, Govt recommended guidance, best practice). HBC (reliable authority for legislative decision-making) and council tax payers (clear benchmark for council determinations).				

4. What outcomes are wanted from this policy/service ?		Consistency of approach, legislative framework, good practice.	
5. What factors/forces could contribute/detract from the outcomes?		Inaccuracy of list, omissions. Inconsistency of approach by untrained Revenues staff.	
6. Who are the main stakeholders in relation to the policy/service ?	Revenues staff and council tax payers. Prescribed (or otherwise) educational establishments.	7. Who implements the policy/service and who is responsible for the policy/service ?	Revenues implement. Head of Finance, Revenues & Benefits has overall responsibility.

	Y/N	Concern	Evidence to Support Yes/No Assessment
8. Are there concerns that the policy could have a differential impact on people due to their age	N		Recommended good practice by central government.
9. Are there concerns that the policy could have a differential impact due to disability	N		Recommended good practice by central government.
10. Are there concerns that the policy could have a differential impact due to gender reassignment	N		Recommended good practice by central government.
11. Are there concerns that the policy could have a differential impact on people due to their marital status (but only in respect of eliminating unlawful discrimination)			

12 Are there concerns that the policy could have a differential impact on people due to pregnancy and maternity			
13. Are there concerns that the policy / service could have a differential impact on racial groups?	N		Recommended good practice by central government.
14. Are there concerns that the policy could have a differential impact on people due to their religion / belief ?	N		Recommended good practice by central government.
15. Are there concerns that the policy could have a differential impact on people due to sex			
16. Are there concerns that the policy could have a differential impact on people due to sexual orientation	N		Recommended good practice by central government.
17. Are there concerns that the policy could have a differential impact on people due to them having dependants/caring responsibilities?	N		Recommended good practice by central government.
18. Are there concerns that the policy / service could have a differential impact on people due to their offending past?	N		Recommended good practice by central government.

19. Could the differential impact identified in 8-18 amount to there being the potential for adverse impact in this policy / service	N		<p>The potential for adverse impact in relation to language and communication for some disabled people and some ethnic minority groups does not actually mean there is adverse impact on the equality groups.</p> <p>The council takes proactive steps to prevent discrimination and ensure no group is disadvantaged. For example, the council offers translation facilities, uses Language line and interpreters, offers to produce information in alternative formats including Braille, and makes other reasonable adjustments for disabled people.</p>		
20. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason	N/A				
21. Should the policy proceed to a partial impact assessment?	N		22. If Yes, is there enough evidence to proceed to a full EqIA?	N/A	
			23. Date on which Partial or Full impact assessment to be completed by	N/A	

Signed (Completing officer)



Signed (Lead Officer) _____