

FOI number: **HBC_FOI_20190166**
Date FOI Received: **04/02/2019**
Department: **Other**
Title: **Contact with EFS Ltd**
Description: **Information on meetings with Elstree Film Studios Ltd.**

Request: *(As Redacted sent by requestor)*

As attached.

Response: *(Response as Redacted sent by service)*

As attached.



By Hand

Your ref:

Our ref:

Direct line: 0208 207 7472

Ext: 2880

Email: [redacted]@hertsmere.gov.uk

Fax: 0208 207 7482

Date: 4 March 2019

Dear [redacted]

Freedom of Information Act 2000 - Request for Information

I refer to your information request dated 4 February 2019 received by email that day at 19.38 hours.

Your Request

It is the Council's usual house-style to repeat an information request and then supply a written response. However, as your request extended to nearly six pages, I have on this occasion attached copy of your request to this letter. Please note that it has been redacted to preserve your anonymity as the requestor.

The Council's Response

The Council confirms that it holds information relevant to your request and the information that the Council is able to disclose is enclosed herewith.

You will note that a significant amount of the information disclosed to you has been redacted in part. In nearly all cases redactions have been made to withhold third party personal information but in a limited number of cases redactions have also been made to prevent the publication of commercially confidential/sensitive information concerning Elstree Film Studios Limited and/or its customers/prospective customers.

Finally, in so far as you requested 'for the period 1 January 2018 to present' all notes records files, file notes and details of telephone conversations, meetings, other conversations, e mail correspondence, letters and memos between the Council or Elstree Studios and any/all of (ii) Cllr Morris Bright please note that some information has been withheld in its entirety to prevent the publication of commercially confidential/sensitive information belonging to the Council and/or Elstree Film Studios Limited and/or its customers or prospective customers.

Relevant Exemption(s)

As the Council has declined to supply all the information held by it relevant to your request, I am required to notify you of the exemption in the Freedom of Information Act 2000 relied on by the Council.

Section 40(2) Freedom of Information Act 2000 (Personal Information) - Disclosure would breach the requirements of the Data Protection Act 2018. This is because some of the withheld information constitutes third party personal information the disclosure of which would breach the data privacy requirements of the Data Protection Act 2018.

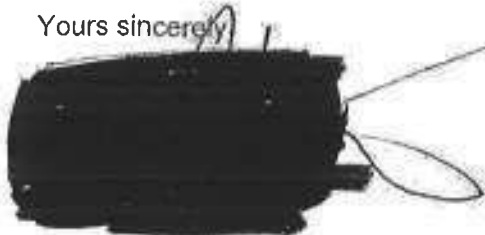
Section 41 Freedom of Information Act 2000 (Information Provided in Confidence) - Some of the information redacted or withheld in its entirety was provided to the Council and/or Elstree Film Studios in confidence and disclosure would constitute an actionable breach of confidence.

Section 43 Freedom of Information Act 2000 (Commercial Interests) - Disclosure would be likely to prejudice the commercial interests of the Council and/or Elstree Film Studios Limited and/or its customers or prospective customers. This exemption is a qualified exemption meaning that the Council can only withhold such information if it is in the public interest to do so. In this regard, the Council considers that the public interest in withholding information the disclosure of which would be likely to prejudice the commercial interests of the Council and/or Elstree Film Studios Limited and/or its customers or prospective customers, outweighs any competing public interest in disclosure.

Your Rights

If you are dissatisfied with the Council's decision on your request you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and further information about this procedure is available from the Information Commissioner's web site – www.ico.org.uk.

Yours sincerely,

A large black rectangular redaction box covers the signature. A thin, curved line extends from the right side of the box, possibly representing a pen stroke or a pointer.

Head of Legal & Democratic Services

enc

By Email

Your ref

Date:

4 February 2019

Hertsmere Borough Council

Dear [REDACTED]

Freedom of Information Act 2000 - Request for Information

Further to your letter of 15 August 2018 and the various enclosures, I now write with a further request for information on similar and related matters.

Please process this request accordingly.

As with my previous request, in the context of the anonymous letter received by [REDACTED] please consider 'relevant' information using similar parameters.

1. Please supply (for the period 1 January 2018 to present) all notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos between the Corporate Director of the Council (Sajida Bijle) and members of staff and/or representatives of Elstree Studios that relate to:
 - i) Requests from Cllr Morris Bright for reimbursement of expenses
 - ii) Queries related to the payment of such requests
 - iii) Queries and questions from studio staff members relating to any such requests for payment.
2. Please supply (for the period 1 January 2018 to present) all notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos between the Council or Elstree Studios and any/all of:
 - (i) The LGA or its representatives
 - (ii) Cllr Morris Bright
 - (iii) The LGA Conservative Group or its representatives
 - (iv) Hertsmere Conservative Association or its representatives
 - (v) Hertsmere Borough Council Conservative Group or its representatives
3. Please supply (for the period covered by my original request):
 - (i) Copies of Elstree Studios expenses policies regarding daily allowances and out of pocket expenses for Directors.

(ii) All notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos related to those expenses claims from Cllr Bright in which pages 21-60 of your response to my original request indicate that both daily allowances and out of pocket expenses were claimed in relation to the same trips and projects.

(iii) Papers relating to the DV Cam player purchased by Cllr Bright on 12/9/2016 including serial number of the item, original receipt and details of where this item is kept and who it is used by.

(iv) Material related to expense item 'Pledge for forgotten [sic] heroes of copmedy [sic] book.' Claim dated 26/07/2017 detailed on page 21 of response to my original request.

(v) Material related to the items listed on INVOICE No.: mb001/2012 (Original Keith Turley commissioned portraits..., Oh the Buses Collage, Are you Being Served Collage, One original Pathescope Projector. Please include copies of the portraits and collages and details of the current location of each of these items.

(vi) Invoices dated 23 September 2014 (page 25 of response to my original request), and 2 June 2014 (page 28 of response to original request) refer to "agreed Director's expenses rates". Please supply details, including Board minutes, of who agreed these expenses rates and when they were agreed. Please also supply details of what is meant by "(with tax liability paid by studios)" and copies of paperwork demonstrating how and when the relevant tax liabilities were paid. Please also supply copies of any policies or Board decisions that the Studios would undertake to pay the tax liabilities of Directors.

(vii) All notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos related to Cllr Bright's work and involvement in: 'Studios Book Project'; 'Elstree at 90 Project'; and "Projected Picture Trust" as referenced in his invoices to Elstree Studios dated 4 September 2015 and on subsequent dates (for example page 30 of response to original request).

(viii) All details related to the decision to engage and pay Janette Scott a fee of £250 for her appearance in the "Take Two" project. Details of the policy that such fees would be paid directly by Cllr Bright and then reimbursed by the Studios and the reason for employing such a mechanism. Copies of any invoice and/or receipt supplied by Janette Scott for that payment.

(ix) An itemised copy of the bill listing "EFS Ltd related calls" totalling £37.80. The supplied document on page 49 of the response to my original request only lists £37.80 as 'extra charges outside your plan'. Please supply any evidence showing that calls

totalling exactly the same amount as all of the extra charges on Cllr Bright's bill that month were all made on behalf of EFS.

(x) Any papers supporting the claim (Page 53 of response to my original request) that the pledge of £154 to Robert Ross via 'Unbound' for the 'Forgotten Heroes of Comedy' project was made on behalf of Elstree Studios and not Cllr Bright as an individual. In addition, <https://unbound.com/books/forgotten-heroes-of-comedy/> shows that pledges made "at level Launch Party" (the level listed on page 53 of the response to my original request) entitle the person pledging, to receive "2 invites to the launch party which will include appearances from a galaxy of comedians; Signed 1st edition hardback; ebook edition, audio book and your name in the back of the book". Please supply papers showing how Elstree Studios utilised these benefits, and any advice that was taken on the relevant tax liabilities.

(xi) All notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos related to the repayment of £141.50 for item: "Car to and from Buckingham Palace for Investiture ... Returning + Waiting Time" as set out on page 61 of the reply to my original request.

(xii) All notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos related to the costs of and payment for 'Morris Bright MBE Investiture Reception' as set out on pages 62 and 63 of the reply to my original request. Please include any minutes of any decision by Elstree Studios to cover all or part of those costs; proof of receipt of £1836.50 from Cllr Bright and details of the discrepancy between that amount and the total invoice of £2203.80 from Ampersand for catering, drinks and security.

4. Please supply all notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos supporting information, receipts, invoices etc relating to:

(i) The items listed under 'Cannes 2013' on page 64 of the reply to my original request.

(ii) The decision to pay Cllr Bright a daily allowance of £100 per day in addition to the taxi, accommodation and flight costs he was paid. Please respond similarly in relation to the allowances paid for Cannes visits in 2015 and 2016.

(iii) The decision to pay Cllr Bright for unreceipted expenses for items such as tips and vending machine purchases (as listed on page 81 of the reply to my original request) in addition to a daily allowance of £100 per day.

(iv) All notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos related to the role of Mrs K Bright as an assistant, representative, employee, advisor or similar at Elstree Studios. Please explain why her costs for visits to Cannes (for example £509.21 listed on page 93 of the response to my original request), taxis (for example two taxis totalling £195.06 inc VAT, which were separate from the taxis taken by Cllr Bright for the same trips at similar cost) and other expenses were paid by Elstree Studios for Mrs Bright? Please supply any papers that evidence Mrs K Bright was engaged by Elstree Studios and the basis of that engagement.

(v) Please set out the basis and supporting documentation explaining why Elstree Studios paid dry cleaning costs totalling £15.90 for Cllr Bright as per page 94 of the response to my original request and further dry cleaning costs totalling £24.35 as per page 134 of the response to my original request.

(vi) In relation to Cannes 2016 please set out details relating to the authorisation of payment to Cllr Bright for mileage and parking for Heathrow airport when the documents (page 128) appear to show that he travelled by Addison Lee Taxi to the Airport at a cost of £79.30.

5. Please supply all notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos supporting information, receipts, invoices etc relating to:

(i) The table of 10 who attended the Virgin TV British Academy Television Awards Dinner at a cost of £6180 on 13 May 2018 as per the invoice & purchase order on Pages 155 and 156 of the reply to my original request. Please supply the names of all 10 guests. (As this was a semi-public event that was filmed & broadcast, there should be no question of expectation of privacy.)

(ii) Please supply the same information for the 2017 BAFTA TV awards held on 14 May 2017 as per pages 159 and 160 of the reply to my original request.

(iii) Please also supply information relate to the four tickets purchased for the 2016 BAFTA award (page 161 of the original request). Please also supply the relevant purchase order.

(iv) Please supply any documentation that explains why the purchase orders No. 006364 and 006169 relating to (i) and (ii) above contain no details in the 'ordered by' section; no account code; and no signatures under 'Director Approval' and 'Accountant Approval'? (This may be due to the quality of the photocopies supplied).

(v) Please supply any documentation that explains why EFS appears to have paid

approximately £300 on an annual basis (for instance pages 165 & 167 of the original reply) for a BAFTA membership registered to Morris Bright as an individual basis at his home address. Please supply details of how and when this approved, and whether or not the EFS Board considered this to be a personal benefit given Cllr Bright's declaration of employment in that industry. Please also supply details relating to the fact that invoices were not received at the time of some of these payments being made and had to be requested by EFS staff at a later stage.

(vi) Please supply any details or records relating to the purchase of, use of, and subsequent upgrade of tickets for the BAFTA awards held on 11/2/2014 at a total cost of £1980 for two tickets.

(vii) Please supply the same details in relation to the £3186 expenditure on three tickets for the BAFTA event in 2015 (page 179 of original reply).

6. Please supply copies of the EFS policy on use of Taxis, and/or the Taxi account by Staff and Directors/Members of the Board. Please also set out who authorises use of the Taxi account by the Chairman and other Directors and what the process is for doing this. Please also supply all details and records relating to the following Taxi usage set out between pages 187-219 of the reply to my original request:

(i) Multiple Taxi trips between Cllr Bright's home address and the Royal Opera House,

(ii) The Taxi used by Cllr P Choudhury on 16/2/2014 at a cost of £65.85 + VAT between the Grosvenor House Hotel and various addresses in Borehamwood/Elstree.

(iii) The Taxi trip listed as "Downing Street" between Borehamwood and West Hampstead Station on 21/2/2014 at a cost of £57.80 + VAT.

(iv) The two Taxis totalling £98.98 + VAT ordered on 5/2/105 to pick up at the Grosvenor House hotel - one of which was cancelled and subject to a cancellation charge, the second of which was ordered a minute after the cancellation. Also any details relating to the £30.33 + VAT waiting time that was incurred on those taxis.

(v) The two taxis to Heathrow, one from Cllr Bright's home address totalling £158.60 + VAT. As the fare for both rides was identical (£79.30 + VAT) it seems that both taxis departed from the same area. The time between the two pickups was only 30 minutes apart. Was consideration given to sharing the same Taxi? I also request, as a matter of public interest that the pick up location and passenger name of the first taxi is unredacted.

7. I note from the documents supplied that various items appear have been repaid/reimbursed to EFS by Cllr Bright, the Hertsmere Conservative Association and the LGA Conservative Group. Please supply all notes, records, files, file notes and details of telephone conversations, meetings, other conversations, email correspondence, letters and memos supporting information, receipts, invoices etc relating to:

(i) Reimbursements to EFS from any of the above mentioned parties since the date of my original request.

(ii) Any other reimbursements to EFS for payments made by EFS by any other parties since the date of my original request.


(iii) Any correspondence between EFS and any of the above mentioned parties, any members of its Board of Directors in relation to such repayments.

(iv) Any advice or requests issued to EFC by officers or representatives of Hertsmere Borough Council in relation to these repayments.

For purposes of responding, if additional time is required to consider any request for exemptions or any other reason in relation to parts of this letter; please consider each of the numbered sections in this letter as standalone requests.

I look forward to receiving your response in due course.

Yours sincerely



[REDACTED]

From: [REDACTED]
Sent: 04 January 2018 09:42
To: [REDACTED]
Cc: Morris Bright Forward
Subject: RE: Preview theatre hire

Hi [REDACTED]

Happy New Year to you and Sam, hope you are both well?

Yes this would be absolutely fine to get in the evening before.

Thanks,

[REDACTED]

t. +44 (0) [REDACTED]
m. +44(0) [REDACTED]
f. +44 (0) 20 8905 1135
w: www.elstreestudios.co.uk
e. [REDACTED]

Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK

Subject to Contract. No binding Contract or Lease shall come into existence until such time as an agreement which incorporates all terms expressly agreed by the parties has been signed by the parties and dated. Until such time, Elstree Film Studios Ltd is unable to guarantee the availability of any particular space or facilities at Elstree Studios the possession of which remains in its full control. This e-mail and any other attachments are confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received it in error, please delete it from your system, do not disclose the information in any way and notify me immediately. The contents of this message may contain personal views which are not the views of Elstree Studios or related companies, unless specifically stated. This message and all attachments have been scanned, however, we cannot accept liability for any damage you sustain as a result of any software viruses and you should perform your own virus checks before opening any attachments.

-----Original Message-----
From: [REDACTED] [mailto:[REDACTED]]
Sent: 03 January 2018 19:17
To: [REDACTED]
Cc: Morris Bright Forward
Subject: Preview theatre hire

Hi [REDACTED]

Happy New Year, I hope you are keeping well.

I'm filming with Morris on the 19th and 20th Jan in the preview theatre for the LGA. I just wanted to check that it was booked for us and to see if I could possibly get in there on the evening of the 18th to set up?

Many thanks,

[REDACTED]

T: 020 [REDACTED]

E: [REDACTED]elstree [REDACTED]

Please excuse brevity, sent from my iPhone

This message has been scanned for viruses and dangerous content by Help Internet, and is believed to be clean.

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 08 January 2018 10:12
To: [REDACTED]
Cc: Roger Morris
Subject: Awards dates

Hallo [REDACTED]

When are the Broadcast Awards and BAFTA film awards? Would be helpful to diarise.

Thanks

Morris

Sent with Good (www.good.com)

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 11 January 2018 11:07
To: 'Angela Page'
Cc: [REDACTED]
Subject: RE: NG cohort details

Hallo [REDACTED]

Please see below.

Can you assist.

Thanks

rris

Sent with Good (www.good.com)

-----Original Message-----

From: Angela Page [Angela.Page@local.gov.uk]
Sent: Thursday, January 11, 2018 10:29 AM GMT Standard Time
To: Cllr Morris Bright
Subject: RE: NG cohort details

Sorry Morris I've just heard that the RADA lady is coming by car and asking about parking. Should I direct her to the car park along the way?

Angela Page
Head of Office, Conservative Group
Local Government Association
18 Smith Square, Westminster, London, SW1P 3HZ

Phone: 020 7664 3223
Email: angela.page@local.gov.uk
Mobile: 07957 201136

www.local.gov.uk

From: Angela Page
Sent: 11 January 2018 10:13
To: 'Cllr Morris Bright' <cllr.Morris.Bright@hertsmere.gov.uk>
Subject: RE: NG cohort details

Hi Morris

I've attached the final agenda for next week.

Will has asked if it would be ok for him to park his motorbike in the usual place? I will be driving but I think there is parking at the Ibis so that should be fine.

Thanks

Angela

Angela Page

Head of Office, Conservative Group
Local Government Association
18 Smith Square, Westminster, London, SW1P 3HZ

Phone: 020 7664 3223

Email: angela.page@local.gov.uk

Mobile: 07957 201136

www.local.gov.uk

From: Cllr Morris Bright [<mailto:cllr.Morris.Bright@hertsmere.gov.uk>]

Sent: 09 January 2018 19:23

To: Angela Page <Angela.Page@local.gov.uk>

Subject: RE: NG cohort details

Hallo Angela

[REDACTED] is in Egypt on business from Monday to Friday evening...so kind of needed back home for [REDACTED]

Would it help if I said a few words at the beginning of the meal about the Studios as I did last year when David Hodge was present and then leave you all to it?

I can try and organise something if you'd like me to be there.

Best

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: Angela Page [Angela.Page@local.gov.uk]

Sent: Tuesday, January 09, 2018 04:41 PM GMT Standard Time

To: Cllr Morris Bright

Subject: Re: NG cohort details

Hi Morris

Will you be joining us for dinner on the Friday evening?

Thanks

Angela

Angela Page
Head of Office, Conservative Group
Local Government Association
18 Smith Square, Westminster, London, SW1P 3HZ

Phone: 020 7664 3223

Email: angela.page@local.gov.uk

Mobile: 07957 201136

www.local.gov.uk

On 9 Jan 2018, at 12:59, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

Thanks Angela

Best

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: Angela Page [Angela.Page@local.gov.uk]

Sent: Tuesday, January 09, 2018 09:25 AM GMT Standard Time

To: Cllr Morris Bright

Subject: RE: NG cohort details

Hi Morris

A little more background for you.

Thanks

Angela

From: Cllr Morris Bright [<mailto:cldr.Morris.Bright@hertsmere.gov.uk>]
Sent: 08 January 2018 17:13
To: Angela Page <Angela.Page@local.gov.uk>; Jessica Eagelton <jessica.Eagelton@local.gov.uk>
Subject: NG cohort details

Hallo Angela

Can you let me have a copy of the details of the NG cohort I am interviewing next weekend so I can start working on their tailored questions?

I'm in for SSCB next Monday 15th if you want a final catch up etc.

Best

Morris

Sent with Good (www.good.com)

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 11 January 2018 22:47
To: [REDACTED]
Subject: RE: Awards dates

Thanks

Morris

-----Original Message-----

From: [REDACTED]@hertsmere.gov.uk]
Sent: 10 January 2018 16:39
To: Cllr Morris Bright
Subject: RE: Awards dates

Hi Morris,

Sorry for the delay I have been waiting to speak to Roger.

I am unsure whether we are getting BAFTA tickets this year but I will confirm as soon as I know.

Broadcast is 7th February.

Best,

[REDACTED]

-----Original Message-----

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 09 January 2018 20:19
To: [REDACTED]
Cc: Roger Morris
Subject: RE: Awards dates

Hallo [REDACTED]

Did you see email below?

Best

Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
07939 488709

-----Original Message-----

From: Cllr Morris Bright

Sent: 08 January 2018 10:12

To: '[REDACTED]'

Cc: 'Roger Morris'

Subject: Awards dates

Hallo [REDACTED]

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From: [REDACTED]
Sent: 12 January 2018 09:27
To: Morris Bright Forward
Cc: 'Angela Page'
Subject: RE: NG cohort details

Hi Morris,

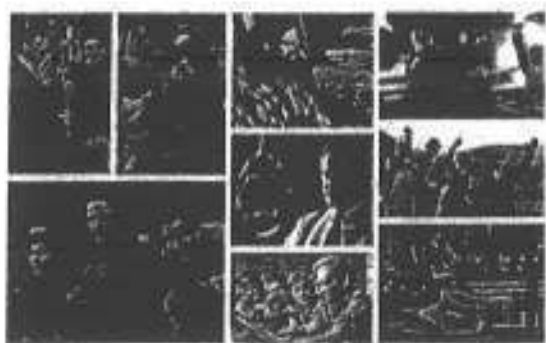
That's fine, I will make sure that parking is arranged for you.

Thanks,

Jo Lawlor / Client & Studio Sales

t. +44 (0) 20 8324 2219
m. +44(0) 7540 726 449
f. +44 (0) 20 8905 1135
/: www.elstreestudios.co.uk
e. jo.lawlor@elstreestudios.co.uk

Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 11 January 2018 11:09
To: [REDACTED]
Cc: 'Angela Page'
Subject: FW: NG cohort details

Hallo [REDACTED]

Please see below. Can we assist with parking please for the car for the lady from RADA and also Will Brook's motorbike.

Thanks

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: Angela Page [Angela.Page@local.gov.uk]
Sent: Thursday, January 11, 2018 10:29 AM GMT Standard Time
To: Cllr Morris Bright
Subject: RE: NG cohort details

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Mobile: 07957 201136

www.local.gov.uk

On 9 Jan 2018, at 12:59, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

Thanks Angela

Best

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: Angela Page [Angela.Page@local.gov.uk]

Sent: Tuesday, January 09, 2018 09:25 AM GMT Standard Time

To: Cllr Morris Bright

Subject: RE: NG cohort details

Hi Morris

A little more background for you.

Thanks

Angela

From: Cllr Morris Bright [<mailto:cldr.Morris.Bright@hertsmere.gov.uk>]

Sent: 08 January 2018 17:13

To: Angela Page <Angela.Page@local.gov.uk>; Jessica Eagelton <Jessica.Eagelton@local.gov.uk>

Subject: NG cohort details

Hallo Angela

Can you let me have a copy of the details of the NG cohort I am interviewing next weekend so I can start working on their tailored questions?

I'm in for SSCB next Monday 15th if you want a final catch up etc.

Best

Morris

Sent with Good (www.good.com)

[REDACTED]

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 31 January 2018 16:32
To: [REDACTED] arter;
[REDACTED]
Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham
Subject: The booking of stages and rooms

Dear Colleagues

In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given. In addition please note the studios are politically agnostic and no perceived "unfair advantage " can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

We do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" (again at our discretion) I have discussed this with Lee from catering who has expressed concern at recent requests and clarification on our policy.

Finally you will note we now have a trespass injunction for the Studio site which means that any, note! any intruder can be criminally prosecuted for unauthorised entry to the site or break in to the site(for example the group who broke into Big Brother) This injunction last for two years.. this means it is a criminal offence and trespassers will be prosecuted by the studios and police!

Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

Best

Roger

Sent from my iPhone

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 01 February 2018 15:00
To: [REDACTED]
Subject: RE: Broadcast Awards

Thanks. We will need to sort transport. I've a meeting to sort first.

Can you sort fish for me?

M

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Thursday, February 01, 2018 02:57 PM GMT Standard Time
To: Cllr Morris Bright
Subject: RE: Broadcast Awards

Hi,

I have attached the invitation.

Best,

-----Original Message-----

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 01 February 2018 14:56
To: [REDACTED]
Subject: Broadcast Awards

Hallo [REDACTED]

Can you let me have date and timings for B Awards.

Thanks

Morris

Sent with Good (www.good.com)

Did you know you could save time by visiting us online at www.hertsmere.gov.uk

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 01 February 2018 15:07
To: Roger Morris
Cc: [REDACTED]
Subject: RE: BAFTA Tickets

Yes Roger

I concur wholeheartedly.

If we had a film in competition it would be different.

Best

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: Roger Morris [Roger.Morris@elstreestudios.co.uk]
Sent: Thursday, February 01, 2018 03:05 PM GMT Standard Time
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: FW: BAFTA Tickets

Dear Morris,

We have managed to potentially get "three" tickets for BAFTA Film Awards as you requested you wanted to go if it were possible, see pro-forma invoice above. They are expensive £3,744 inc VAT.

Personally I think that's too expensive when we have perhaps other priorities plus we are a full Studio for the next two years at least.

We don't have any films in competition either. However we do have a table for the BAFTA TV Awards which will host a number of our top clients and your goodself which is much more useful business wise.

Best

Roger

From: [REDACTED]
Sent: 01 February 2018 14:50
To: Roger Morris
Subject: BAFTA Tickets

Hi Roger,

I have attached the final cost for the 3 tickets we requested.

Please can you let me know if you would like to go ahead?

Best,

[REDACTED] Marketing and Events Executive

t. +44 [REDACTED]

f. +44 (0) [REDACTED]

w: www.elstreestudios.co.uk

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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From:
Sent:
To:
Subject:

Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
02 February 2018 11:35
RE: Broadcast Awards

Don't eat crab no... so veggie starter.

I'm in later we can discuss cars then

M

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Thursday, February 01, 2018 03:16 PM GMT Standard Time
To: Cllr Morris Bright
Subject: RE: Broadcast Awards

Yes white fish only!

The starter is crab. I assume you don't eat crab?

Is your meeting here or in town?

Best,

[REDACTED]

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 01 February 2018 15:00
To: [REDACTED]
Subject: RE: Broadcast Awards

Thanks. We will need to sort transport. I've a meeting to sort first.

Can you sort fish for me?

M

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Thursday, February 01, 2018 02:57 PM GMT Standard Time

To: Cllr Morris Bright
Subject: RE: Broadcast Awards

Hi,

I have attached the invitation.

Best,

-----Original Message-----

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]

Sent: 01 February 2018 14:56

To: [REDACTED]
Subject: Broadcast Awards

Hallo [REDACTED]

Can you let me have date and timings for B Awards.

Thanks

Morris

Sent with Good (www.good.com)

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Broadcast Awards 2018

Company Name	Forename	Surname	Job Title	Company
Table Host	Elstree Studios			
Guest 2	Roger	Morris	Managing Director	Elstree Studios
Guest 3				Elstree Studios
Guest 4	Morris	Bright	Chairman	Elstree Studios
Guest 5				Elstree Studios
Guest 6			Development Executive	BBC Studios
Guest 7			Artist	
Guest 8			Line Producer	Initial TV
Guest 9				Initial TV
Guest 10			Director	Sapex Scripts
Guest 11			Director	Sapex Scripts
Guest 12				Left Bank Pictures
				Left Bank Pictures

PLEASE EMAIL TO: fran.rodriguez@mb-insight.com by Friday 19 January 2018

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 05 February 2018 16:17
To: [REDACTED]
Subject: RE: Broadcast

Hallo [REDACTED]

I've got to get [REDACTED] from school and then get ready and wait for someone to get home for him so I will go a little later.

Can you book me a car for 6pm with a return for me for 11.30pm.

I know [REDACTED] and you work out who sits where. Please seat me somewhere appropriate.

Many thanks

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Monday, February 05, 2018 04:14 PM GMT Standard Time
To: Cllr Morris Bright
Subject: Broadcast

What is your plan with your meeting on Wednesday?

eed to organise timings for cars

[REDACTED]

t. +44 [REDACTED]
f. +44 [REDACTED]
w: www.elstreestudios.co.uk

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



[REDACTED]

From: [REDACTED]
Sent: 12 February 2018 12:16
To: [REDACTED]
Subject: RE: Framing for Morris

Hi [REDACTED]

PO: 6244

Great. Morris will be in around noon.

Thank you,

[REDACTED]

From: [REDACTED] [REDACTED].uk]
Sent: 12 February 2018 12:06
To: [REDACTED]
Subject: Re: Framing for Morris

Hi Joely

Do I need a PO for Morris Frames...
They will be delivered tomorrow.

[REDACTED]

On 30 Jan 2018, at 14:50, [REDACTED] wrote:

Okay let's frame them single white please.

Thank you,

[REDACTED]

From: [REDACTED]
Sent: 30 January 2018 14:38
To: [REDACTED]
Subject: Re: Framing for Morris

Hi [REDACTED]

The signature will be close to the edge... But my concern would be that if the signature touches the glass it may fade away over the time. So I would suggest a mounting...

Thank you.

[REDACTED]

On 30 Jan 2018, at 14:21, Joely Hertz <[REDACTED]>

Hi [REDACTED]

Please see Morris's comment below.

Would any of the writing get lost if you do not mount it?

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]

Sent: 30 January 2018 14:21

To: [REDACTED]

Subject: RE: Framing for Morris

Without mounting is fine assuming he can do so without losing any of the message at the top.

If not, single white.

Thanks

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]

Sent: Tuesday, January 30, 2018 11:23 AM GMT Standard Time

To: Cllr Morris Bright

Subject: FW: Framing for Morris

How do you want them framed?

From: [REDACTED]

Sent: 30 January 2018 11:23

To: [REDACTED]

Subject: Framing for Morris

Hi [REDACTED]. Here the quote for Morris's pics

<20180130_103542.jpeg>

Without mounting £38 each

<20180130_104210.jpeg>

With single white mounting £46

<20180130_104331.jpeg>

With double mounting £54

All the best



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[REDACTED]

From: [REDACTED]
Sent: 14 February 2018 10:16
To: Morris Bright Forward
Subject: RE: 8th March

Yes I'll see you then

[REDACTED]

From: Cllr Morris Bright [mailto:cldr.Morris.Bright@hertsmere.gov.uk]
Sent: 14 February 2018 10:14
To: [REDACTED]
Subject: RE: 8th March

Are you around at 4pm today.

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Wednesday, February 14, 2018 09:53 AM GMT Standard Time
To: Cllr Morris Bright
Subject: 8th March

Hi Morris,

Your 2 frames and pass is here.

Can you please send me a list of people from across the road you would like me to invite to your evening on the 8th March?

Best,

[REDACTED]

t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
w: [www.\[REDACTED\]](http://www.[REDACTED])
e. [REDACTED]

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



[REDACTED]

From: Morris Bright <morrisbright@live.co.uk>
Sent: 14 February 2018 22:26
To: [REDACTED]
Subject: Suggested invite wording & picture...let me know if this works [REDACTED]
Attachments: Morris 2017.jpg

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would love you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.

Please RSVP to [REDACTED] etc etc.

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[REDACTED]

From: Morris Bright <morrisbright@live.co.uk>
Sent: 15 February 2018 14:38
To: [REDACTED]
Subject: Re: Suggested invite wording & picture...let me know if this works [REDACTED]
Attachments: Morris Bright MBE Celebration Guestlist (1).xlsx

Thanks [REDACTED]

Have taken a few celeb name out and reattached.

If I think of anyone else I'll let you know.

Can I see mock up of what you're sending out.

Do you want any other pics of me i.e. with any celebs

Thanks

Morris

From: [REDACTED]
Sent: 15 February 2018 11:46
To: Morris Bright
Subject: RE: Suggested invite wording & picture...let me know if this works Joely

Amazing!

Here is the updated list

[REDACTED]

From: Morris Bright [mailto:morrisbright@live.co.uk]
Sent: 15 February 2018 11:39
To: [REDACTED]
Subject: Re: Suggested invite wording & picture...let me know if this works [REDACTED]

Got to go out to another meeting. Can you add these from the attached list and resend updated list to me and I will look at it later.

Thanks.

Tickets just arrived from Buckingham Palace!

M

From: [REDACTED]
Sent: 15 February 2018 10:59
To: Morris Bright
Subject: RE: Suggested invite wording & picture...let me know if this works [REDACTED]

Hi Morris,

Here is the guest list so far.

The celebs I put down are the only ones I have a direct e-mail for.

Please delete/add whoever.

Best,

From: [REDACTED]
Sent: 15 February 2018 09:13
To: 'Morris Bright'
Subject: RE: Suggested invite wording & picture...let me know if this works [REDACTED]

That's great. Excitinggg!!

From: Morris Bright [mailto:morrisbright@live.co.uk]
Sent: 14 February 2018 22:26
To: [REDACTED]
Subject: Suggested invite wording & picture...let me know if this works [REDACTED]

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would love you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.

Please RSVP to [REDACTED] etc etc.

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From: [REDACTED]
Sent: 15 February 2018 14:47
To: Morris Bright Forward
Subject: Morris Bright MBE Celebration

Hello,

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would love you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.



Please RSVP to [REDACTED]

Kind regards,

[REDACTED]
[REDACTED]
t. +44 (0) [REDACTED]

f. +44 (0) [REDACTED]

w: www.elstreestudios.co.uk

e: [REDACTED]

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 15 February 2018 14:51
To: [REDACTED]
Subject: RE: Morris Bright MBE Celebration

Looks good to me.

You can trim part of the picture out from the bottom.

Perhaps in the subject bar put what it is so people see it straight away: "Reception at Elstree Studios Thursday 8 March 2018 from 5.30-7.30pm"

Happy for you to start sending out.

If I have any more names I'll let you know.

Thanks [REDACTED]

MB...E

From: [REDACTED]
Sent: 15 February 2018 14:47
To: Cllr Morris Bright
Subject: Morris Bright MBE Celebration

Hello,

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would like you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.



Please RSVP to [REDACTED]

Kind regards,

[REDACTED]

t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
w: www.elstreestudios.co.uk

[REDACTED]
Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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From: [REDACTED]
Sent: 01 March 2018 10:35
To: Morris Bright Forward
Subject: 8th March
Attachments: Hand around Finger Food Menu 2018.pdf

Hi Morris,

Can you please send me your choices of canapes?

I think because it is only 2 hours 4 choices will do?

Let me know what you think.

Best,

[REDACTED]
t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
w: www.elstreestudios.co.uk

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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Morris Bright MBE Celebration Guestlist Food - 90

Not replied but I chased last week

- 1 [REDACTED]s – Welhat Times
- 2 [REDACTED]
- 3 Cllr Andrew Williams - Dacorum
- 4 Cllr Carey Keates
- 5 Cllr Charles Goldstein
- 7 Cllr John Dean – Welwyn Hatfield
- 8 Cllr John Donne
- 9 Cllr Paul Hodgson-Jones
- 10 Cllr Pervez Choudhury
- 11 Cllr Peter Knell
- 12 Cllr Richard Butler
- 13 Cllr Sara Bedford – Three Rivers
- 14 [REDACTED]
- 15 [REDACTED]
- 16 Judith Fear
- 17 [REDACTED]
- 18 [REDACTED] – My Bushey News
- 19 [REDACTED]
- 20 Mayor Dorothy Thornhill – Watford
- 21 [REDACTED]
- 22 [REDACTED] – My Bushey News
- 23 [REDACTED]
- 24 [REDACTED]
- 25 [REDACTED]
- 26 [REDACTED]
- 27 [REDACTED]

Attending

- 1 [REDACTED]
- 2 [REDACTED]
- 3 [REDACTED]
- 4 [REDACTED]
- 5 [REDACTED]
- 6 [REDACTED] ere)
- 7 Cllr Abhishek Sachdev
- 8 Cllr Alan Plancey
- 9 Cllr Alec Campbell – St Albans
- 10 Cllr Anne Swerling
- 11 Cllr Brenda Batten
- 12 Cllr Caroline Clapper
- 13 Cllr Charles Kelly

14 Cllr Cynthia Barker
15 Cllr David Lambert
16 Cllr Farida Turner
17 Cllr Gary Silver
18 Cllr Harvey Cohen
19 Cllr Jane West
20 Cllr Jean Heywood
21 Cllr John Graham
22 Cllr Kashif Merchant
23 Cllr Lawrence Davis
24 Cllr Linda Silver
25 Cllr Mark Mills-Bishop - Broxbourne
26 Cllr Martin Worster
27 Cllr Paul Morris
28 Cllr Pete Rutledge
29 Cllr Peter Wayne
30 Cllr Ruth Lyon
31 Cllr Seamus Quilty
32 Cllr Victor Eni

33 [REDACTED]
34 [REDACTED]
35 [REDACTED]
36 [REDACTED]
37 [REDACTED]
38 [REDACTED]
39 [REDACTED]
40 [REDACTED]
41 [REDACTED]
42 [REDACTED]
43 [REDACTED]
44 [REDACTED]
45 [REDACTED]
46 [REDACTED]
47 [REDACTED]
48 [REDACTED]
49 [REDACTED]
50 [REDACTED]
51 [REDACTED]
52 [REDACTED]
53 [REDACTED]
54 [REDACTED]
55 [REDACTED]
56 [REDACTED]
57 [REDACTED]
58 Mark Weston
59 [REDACTED]
60 [REDACTED]
61 N [REDACTED]

62 [REDACTED]
63 Morris Bright
64 Mr Oliver Dowden
65 [REDACTED] les
66 [REDACTED] Bwood & Elstree Times
67 [REDACTED] y
68 [REDACTED]
69 [REDACTED]
70 [REDACTED]
71 [REDACTED]
72 [REDACTED]
73 [REDACTED]
74 [REDACTED]
75 [REDACTED]
76 Roger Morris
77 Sajida Bijle
78 [REDACTED]
79 [REDACTED]
80 [REDACTED]
81 [REDACTED]
82 [REDACTED]
83 [REDACTED]
84 [REDACTED]
85 [REDACTED]
86 [REDACTED]
87 [REDACTED]

Can't come

1 [REDACTED]
2 [REDACTED]
3 [REDACTED]
4 [REDACTED]
5 [REDACTED]
6 [REDACTED]
7 Chief Inspector Steve O'Keefe
8 Cllr Anthony Spencer
9 Cllr David Williams - Hertfordshire
10 Cllr Linda Haysey - East Herts
11 Cllr Lynn Mearham - North Herts
12 Cllr Neil Payne - Aldenham
13 Cllr Rebecca Butler
14 Cllr Sarah Hodgson-Jones
15 Cllr Susan Brown
16 [REDACTED]
17 [REDACTED]

35

18	[REDACTED]
19	[REDACTED]
20	[REDACTED]
21	[REDACTED]
22	[REDACTED]
23	[REDACTED]
24	[REDACTED]
25	[REDACTED]
26	[REDACTED]
27	[REDACTED]
28	[REDACTED]
29	[REDACTED]
30	[REDACTED] BBC Three Counties Radio
31	[REDACTED]
32	[REDACTED]
33	[REDACTED]
34	[REDACTED]
35	[REDACTED]
36	Cllr Sharon Taylor - Stevenage
38	[REDACTED]
39	[REDACTED]
40	[REDACTED]
41	Donald Graham
42	Cllr Michelle Vince
43	Cllr Michael Sachdev
44	[REDACTED]
45	[REDACTED]
46	Cllr Jeremy Newmark
47	[REDACTED]
48	[REDACTED]

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 19 March 2018 14:54
To: [REDACTED]
Subject: FW: Invoice
Attachments: Invoice-Morris Bright #2.docx

Hallo [REDACTED]

Will this suffice?

best

Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
07939 488709

From: [REDACTED]
Sent: 16 March 2018 12:21
To: morris.bright@elstreestudios.co.uk
Subject: Invoice

Hi Morris,

Invoice attached.

Regards

[REDACTED]

Sent from Mail for Windows 10

This message has been scanned for viruses and dangerous content by Help Internet, and is believed to be clean.

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INVOICE

EXECUTIVE VOYAGER

Car Service

[REDACTED]
Potters Bar
Herts

Phone: [REDACTED]

Email: [REDACTED]

Invoice No: 02/ 2018

Date: 13th March 2018

Bill To:

Name: Morris Bright

Address [REDACTED]

08.03.2018

Collect Cllr Morris Bright MBE and party from [REDACTED]
[REDACTED] F and take to Buckingham Palace SW1.

Wait and return Cllr Bright to [REDACTED]

TOTAL £141.50

Make all cheques payable to [REDACTED]
Any questions concerning this invoice please contact [REDACTED] as above.

THANK YOU FOR YOUR BUSINESS

38

[REDACTED]

From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 17 April 2018 13:15
To: Roger Morris; [REDACTED]
Cc: [REDACTED]
Subject: FW: Councillor Question CQ32 to Leader

From: [REDACTED]
Sent: 16 April 2018 17:45
To: Harvey Patterson; Donald Graham; Sajida Bijle
Cc: Cllr Morris Bright
Subject: Councillor Question CQ32 to Leader

Question was directed to the Leader

Could Harvey please prepare a response for Councillor Bright and email it to them by 20 April, and also send me a copy.

Please phrase the response for public printing and circulation as is.

Councillor Question CQ32 to leader

From: Councillor Newmark

Elstree Film Studios Ltd. is owned by this Council. The Leader serves as a member of the Board of Elstree Studios by virtue of being a Council Nominee. At the end of last year an amended version of the financial statements of accounts for the studios for year ending 31 March 2017 was submitted. This amended set of accounts includes new items in the listing of related party transactions. These new items include a breakdown of remuneration to members of the Board, including a payment of £12,784 to Cllr Bright himself. It also includes payments to three other elected members of over £1000 each.

Why was this breakdown of payments, including the payment of £12,784 to Cllr Bright not included in the original set of accounts for the year ending 31 March 2017 signed by Cllr Bright on 19 June 2017 and filed with Companies House shortly afterwards? Why was it necessary to produce and submit an amended set of accounts for the Studios Companies House last November?

Regards
[REDACTED]

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39

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 24 April 2018 15:26
To: Roger Morris; [REDACTED]
Cc: Sajida Bijle; Paul MorrisHome; Charles GoldsteinHome; Caroline Clapper
Subject: The Times Article 24 April 2018
Attachments: 1912_001.pdf; 1913_001.pdf

All

Hope the attached clipping from today's Times is of interest.

Best

Morris Bright MBE

Chairman of the Board – Elstree Studios
[REDACTED]

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Hertsmere borough council's planning committee had the unlikely privilege last week of considering applications for improvements to Downing Street, Buckingham Palace, the Foreign Office, Clarence House and Kensington Palace. Is this taking outsourcing a bit far? Not quite: it's just a new set for The Crown at Elstree studios.

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 25 April 2018 12:19
To: [REDACTED]
Cc: Roger Morris; Caroline Clapper
Subject: TV Baftas

Hallo [REDACTED]

Just to confirm following Roger's invitation to the Board last night, that myself and Caroline Clapper will represent the Board at the TV Baftas with the Elstree contingent.

Best

Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
7939 488709

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Please return this form to awards@batta.org by Friday 27 April

43

[REDACTED]

From: [REDACTED]
Sent: 25 April 2018 12:20
To: Roger Morris
Subject: FW: TV Baftas

Hi Roger,

Was this agreed?

Joely

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 25 April 2018 12:19
To: [REDACTED]
Cc: Roger Morris; Caroline Clapper
Subject: TV Baftas

Hallo [REDACTED]

Just to confirm following Roger's invitation to the Board last night, that myself and Caroline Clapper will represent the Board at the TV Baftas with the Elstree contingent.

Best

Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

[REDACTED]

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 25 April 2018 20:01
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: The Times Article 24 April 2018

Yes I was unprepared to speak to them also.

Best

Morris

Sent with Good (www.good.com)

-----Original Message-----

From: [REDACTED]
Sent: Wednesday, April 25, 2018 04:48 PM GMT Standard Time
To: Cllr Morris Bright; [REDACTED]
Cc: [REDACTED]
Subject: RE: The Times Article 24 April 2018

Hi [REDACTED]

Thank you for your call regarding BBC 3 Counties Radio. I just had Left Bank on the phone who said they contacted them too and they explained that it is not that they do not want to comment but they want to wait until they have a big news story with pictures and so on before they discuss anything.

Just to reiterate we are under strict instructions under the terms and conditions not to discuss any of the activities on site, so in regards to the BBC 3 Counties Radio we won't be able to go on air to discuss this.

Kind regards,

[REDACTED]

From: [REDACTED]
Sent: 25 April 2018 12:35
To: Morris Bright Forward; [REDACTED]
Cc: [REDACTED]
Subject: RE: The Times Article 24 April 2018

Hi Morris and [REDACTED]

We have done nothing proactive on this but as Morris rightly says, the planning application is viewable on our website with Left Bank shown as the applicants.

For The Times small item, no approach was made to us.

We were called yesterday by a reporter from the Telegraph about the same application (probably following it having seen the Times item) and we directed him to the committee reports which, as Morris rightly says, are in the public domain.

I have just seen his story:

<https://www.telegraph.co.uk/news/2018/04/24/crown-looks-future-new-film-set-last-next-10-years/>

We are checking with Planning as we believe it to be the case that there was one objector so to speak of 'residents' objecting is somewhat misleading although number of neighbouring residents consulted is shown in the last sentence.

[REDACTED] I should have dropped you a courtesy line to let you know about yesterday's Telegraph enquiry – sorry that I didn't do that.

[REDACTED]
[REDACTED]
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

t: [REDACTED]
email: [REDACTED].uk

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www.hertsmere.gov.uk



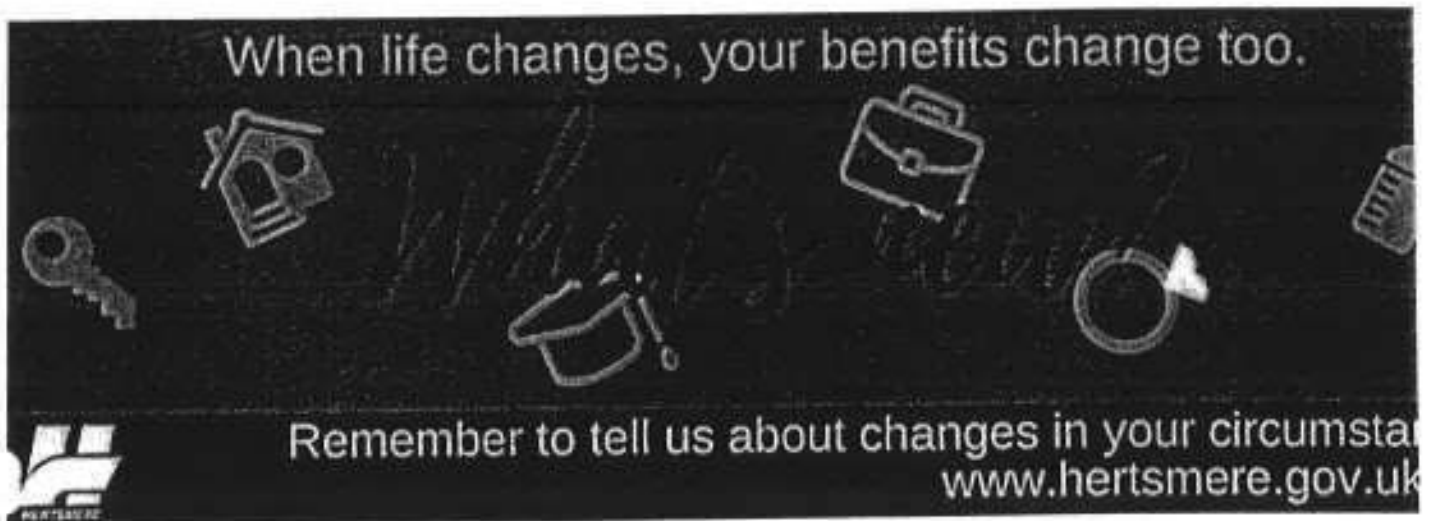
HertsmereBC



Hertsmere / Recycling in Hertsmere



HertsmereBC



From: Cllr Morris Bright

Sent: 25 April 2018 12:17

To: [REDACTED]

Cc: Roger Morris; Sajida Bijle; Paul MorrisHome; Charles GoldsteinHome; Caroline Clapper; Cath Shepherd

Subject: RE: The Times Article 24 April 2018

Hallo [REDACTED]

There was no press release that I am aware of. Might be worth checking with [REDACTED] at HBC. Cc-ing her in.

Planning meetings at Hertsmere Borough Council are public meetings and documents are published a week before the meetings. They are in the public domain. I should think Left Bank would know this. And Roger. It has always been thus including for Big Brother. I didn't put anything out to the Times, it was mentioned to me by the MP.

I merely sent it on to all councillors and officers as this is something we are very proud of.

Best

Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

From: [REDACTED]
Sent: 24 April 2018 15:40
To: Cllr Morris Bright
Cc: Roger Morris; Sajida Bijle; Paul MorrisHome; Charles GoldsteinHome; Caroline Clapper
Subject: RE: The Times Article 24 April 2018

. Morris,

Roger has told me that he has specific instructions from Left Bank not to allow any press release or any information about their activities on site. This is a press embargo and they were very concerned about the information contained in The Times piece.

Best,

From: Cllr Morris Bright [mailto:cldr.Morris.Bright@hertsmere.gov.uk]
Sent: 24 April 2018 15:26
To: Roger Morris; [REDACTED]
Cc: Sajida Bijle; Paul MorrisHome; Charles GoldsteinHome; Caroline Clapper
Subject: The Times Article 24 April 2018

^||

I hope the attached clipping from today's Times is of interest.

Best

Morris Bright MBE

Chairman of the Board – Elstree Studios

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47

[REDACTED]

From: [REDACTED]
Sent: 27 April 2018 09:24
To: [REDACTED]
Subject: FW: Tweet from Jeremy Newmark (@Jeremy_Newmark)

From: Morris Bright [mailto:morrisbright@live.co.uk]
Sent: 26 April 2018 17:53
To: Roger Morris; [REDACTED]
Subject: Tweet from Jeremy Newmark (@Jeremy_Newmark)

Well we know where The Times got it from now don't we! Tweeted direct to them from Cllr Newmark.

Jeremy Newmark (@Jeremy_Newmark) tweeted at 6:21 pm on Wed, Apr 25, 2018:
Wonder where they got that from...? <https://t.co/9sS4TQ19lt>
https://twitter.com/Jeremy_Newmark/status/989192577206321152?s=09)

Get the official Twitter app at <https://twitter.com/download?s=13>

Get [Outlook for Android](#)

[REDACTED]

From: Morris Bright [REDACTED]
Sent: 30 April 2018 13:13
To: Roger Morris
Cc: [REDACTED]
Subject: Re: Cannes

Thanks Roger

That seems the right way forward,

Best

Morris

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 30 April 2018 08:16
To: Morris Bright
Cc: [REDACTED]
Subject: Re: Cannes

Dear Morris,

No we wanted to keep costs down this year, previous years have been quite expensive and of course we are very busy in any event, although the clash with BAFTA TV awards is only on the Sunday, the table for BAFTA TV awards is expensive and there will be on the night costs plus some taxis. I already have a plane ticket which I bought personally for Monday 14th coming back Thursday, so we have at least some representation there which I felt was important. I wanted to go to the Brit Event and I have a couple of meetings and lunches/ dinners. [REDACTED] is not going. BAFTA have certainly messed up on their timetable.

)
st

Roger

Sent from my iPhone

On 29 Apr 2018, at 13:56, Morris Bright [REDACTED] wrote:

Hi Both

Am I right in assuming we're not at Cannes this year cos of clash with Baftas?

Having the odd linkedin invite coming through to me and I wasn't sure whether to accept or reject.

Can you let me know.

Thanks

Morris

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 30 April 2018 13:48
To: [REDACTED]
Subject: RE: Directors' Related Parties Disclosure

I think mine is nil return but can you send me a copy of last year's to be sure?

Morris

From: [REDACTED]
Sent: 30 April 2018 12:07
To: Cllr Morris Bright; Paul MorrisHome; Caroline Clapper; Charles GoldsteinHome; Sajida Bijle; Roger Morris
Subject: Directors' Related Parties Disclosure

Dear All,

We have the external auditors coming in to start their on site work on Thursday and Friday of this week for the year ended 31st March 2018.

In relation to this they will require confirmation of any related party transactions for reporting in the companies accounts.

Related parties extend to the directors' family members who maybe expected to influence or be influenced by a director and to entities over which a director or member of a directors family has a controlling interest or joint control.

With this in mind can each of you provide me with a list of entities and individuals that maybe considered to be related parties to yourselves and to the Studios so that we can identify any transactions that require disclosure.

Kind regards,

[REDACTED]

[REDACTED]

On behalf of

Elstree Studios

t. +44 (0) [REDACTED]

m.+44 [REDACTED]

w: www.elstreestudios.co.uk

[REDACTED]
Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



Roger Morris

From: Roger Morris
Sent: 23 May 2018 17:19
To: Roger Morris; morris.roger@yahoo.com
Subject: FW: The booking of stages and rooms

-----Original Message-----

From: Roger Morris
Sent: 02 February 2018 17:20
To: Morris Bright Forward
Subject: Re: The booking of stages and rooms

It's about not compromising staff and ensuring that we have a control of bookings and charges and a policy and reporting process that can't be questioned by anyone outside.

est

Roger

Sent from my iPhone

> On 2 Feb 2018, at 17:06, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

>

> A general comment re bookings or directed anywhere in particular?

>

> Morris

>

>

>

>

> -----Original Message-----

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]

Sent: 31 January 2018 16:32

> **To:** [REDACTED]

> [REDACTED]

> **Cc:** Sajida Bijle; Cllr Morris Bright; Donald Graham

> **Subject:** The booking of stages and rooms

>

> Dear Colleagues

>

> In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

> In addition please note the studios are politically agnostic and no perceived "unfair advantage" can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

> Note we do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" (again at our discretion) I have discussed this with Lee from catering who has expressed concern at recent requests and clarification on our policy.

Roger Morris

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Sent: 23 May 2018 20:12
To: Paul MORRIS; Morris Bright Forward
Cc: Roger Morris; Sajida Bijle; Charles GoldsteinHome; cllr.john.graham@hertsmere.gov.uk; Donald Graham
Subject: RE: The booking of stages and rooms

Hi All,

There has never been an issue with the Chairmen conducting a meeting at the Studios previously, and to suggest that he would do so inappropriately or improperly in this manner is not acceptable.

I think we need to discuss this matter fully at the next Board meeting.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Paul MORRIS <[REDACTED]>
Date: Wednesday, 23 May 2018, 7:37 pm
To: HertsMereMBright <cllr.morris.bright@hertsmere.gov.uk>
Cc: Roger Morris <Roger.Morris@elstreestudios.co.uk>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>, Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>, Charles GoldsteinHome <[REDACTED]>, cllr.john.graham@hertsmere.gov.uk <cllr.john.graham@hertsmere.gov.uk>, Donald Graham <Donald.Graham@hertsmere.gov.uk>
Subject: Re: The booking of stages and rooms

Dear Morris,

I am aghast at the stance Roger is taking on this issue. Irrespective of politics our role is to promote the Studios and in turn Hertsmere.

This will always take many forms.

I am very unhappy that this issue is being addressed in this way.

Best Regards
Paul Morris O.B.E.

Mobile: +44 (0)1703 [REDACTED]
Sent from my iPad

On 23 May 2018, at 18:32, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

Hallo Roger

1) Are you taking the piss?

53

2) Assuming you are not, then as you have asked, the Chairman of the Board (that's me) has offered to host a meeting that includes Hertsmere Borough Council (as landlord of the Elstree Site) to discuss pieces of land in the area also for which media development could become suitable.

If this is an issue, do let me know and I will have the meeting moved to the council offices instead.

Best

Cllr Morris Bright
Leader - Hertsmere Borough Council
Deputy Cabinet Member for Highways & Environment
Chairman of Elstree Studios


-----Original Message-----

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]

Sent: 23 May 2018 17:31

To: Cllr Morris Bright

Subject: FW: The booking of stages and rooms

Dear Morris,

I note you have a booking in June in the Board Room, with Oliver and others.
We need to know what this is for in the sense that is it Studios Business or Council Business or Conservative Party business, should we be charging for this meeting ?.

How should we record this meeting in our schedule system..?

I have attached below the memo I sent in February re Studio facilities. I am trying to apply this across the spectrum of users.

Best

Roger

-----Original Message-----

From: Roger Morris

Sent: 02 February 2018 17:20

To: Morris Bright Forward

Subject: Re: The booking of stages and rooms

It's about not compromising staff and ensuring that we have a control of bookings and charges and a policy and reporting process that can't be questioned by anyone outside.

Best

Roger

Sent from my iPhone

On 2 Feb 2018, at 17:06, Cllr Morris Bright <Cllr.Morris.Bright@hertsmere.gov.uk> wrote:

A general comment re bookings or directed anywhere in particular?

Morris

-----Original Message-----

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]

Sent: 31 January 2018 16:32

To: T [REDACTED]
[REDACTED]

Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham

Subject: The booking of stages and rooms

Dear Colleagues

In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

In addition please note the studios are politically agnostic and no perceived "unfair advantage " can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

Note we do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" (again at our discretion) I have discussed this with [REDACTED] from catering who has expressed concern at recent requests and clarification on our policy.

Finally you will note we now have a trespass injunction for the Studio site which means that any, note! any intruder can be criminally prosecuted for unauthorised entry to the site or break in to the site(for example the group who broke into Big Brother) This injunction last for two years.. this means it is a criminal offence and trespassers will be prosecuted by the studios and police!

Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

Best

Roger Morris

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 30 May 2018 19:24
To: Donald Graham; Roger Morris
Cc: Sajida Bijle [REDACTED]
Subject: RE: TRAINING EVENTS AT EFS

All

Can I add a few words by quoting Donald and adding comments:

a) "other LGA constituent bodies i.e. other political parties utilise other venues for their own training."

Indeed, I am told for example that Labour use (have used) RADA for their media training weekend. ALL parties including Independents have this training available to them.

b) "I am informed £3000 plus Vat [is] the foregone charge i.e. two days for two rooms." This is the first time I have ever heard such a figure quoted. I am aware that a small charge was recently made for the use of the projection room for a group of film students. I can dig out the cost but I recall it was very low.

c) "However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made."

I can confirm that the LGA would be content to pay a charge for room hire...they called me today.

c). "While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate"[and] ... "the LGA is a member constituent body representing all local government and as such is a registered charity"

Bearing in mind the training is for around 15-20 people and that they will have already set their budgets for the year, I imagine asking them for "£3,000 & VAT" (around £150-£200 per person training) as well as all their catering costs etc would be unworkable for them. I guess they would cancel.

There would then be the potential reputational cost to our Council, the Studios and me.

I trust if the decision is to charge, then the following will be borne in mind:

- that the budgets for this year's training will have been set

- that for the past six years there has been no charge for the room hire charge (just catering)
- that they are a registered charity

and that bearing these in mind, we will find a requestable sum that is reasonable for all under these circumstances.

As soon as you let me know what that proposed charge is I can let the LGA know and they can decide whether they are able to proceed or not.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

From: Donald Graham
Sent: 30 May 2018 18:42
To: Roger Morris
Cc: Cllr Morris Bright; Sajida Bijle; Alison Barber
Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

For your information the LGA is a member constituent body representing all local government and as such is a registered charity supported by those LA's that choose to become Members. The LGA also receives direct funding from government to provide such training as their Next Generation programme. However this funding is then allocated to the Political Groups on the LGA to commission development training and approve trainers for their members only.

The Council's Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". Elstree Film Studios is self-evidently a Council resource so is its use, whether free, subsidised or at commercial rates is a matter that places its utilisation within the Council's remit. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to claims that it directly or indirectly funds the training of any political party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed £3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 events per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge. It would be helpful to have a list of all complimentary events offered by the Studios. While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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[HertsmereBC](#)

[REDACTED]

From: [REDACTED]
Sent: 01 May 2018 09:04
To: Morris Bright Forward
Subject: RE: Bafta

Great thanks

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 30 April 2018 20:14
To: [REDACTED]
Subject: RE: Bafta

Yes fine thanks

Morris

From: [REDACTED]
Sent: 30 April 2018 15:37
To: Morris Bright
Subject: Bafta

Hi Morris,

BAFTA came back and said - I know you have written fish for Morris, but as this is not an option he may be given the vegetarian option.

This is the vegetarian option below -

Salsify and mushroom potato fritter, smoked carrot, Romanesco, pomegranate dressing

Would you be happy with this?

Best,

[REDACTED]

t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
w: [www.\[REDACTED\].uk](http://www.[REDACTED].uk)
e. [REDACTED]

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 02 May 2018 13:28
To: [REDACTED]
Subject: FW: Advance notice of your Direct Debit payment

FYI

M

Sent with Good (www.good.com)

-----Original Message-----

From: BAFTA [membership@bafta.org]
Sent: Wednesday, May 02, 2018 01:00 PM GMT Standard Time
To: morris.bright@elstreestudios.co.uk
Subject: Advance notice of your Direct Debit payment



Advance notice of your Direct Debit payment

Dear Morris

Thank you for being a BAFTA member over the past year. By supporting BAFTA in this way you are part of a unique community of creatives and professionals worldwide making an outstanding contribution to film, games, and television.

Your annual membership payment is due to be collected by Direct Debit on or around 1 June 2018.

Membership Type: Associate
Membership Rate: General
Annual total inc.VAT: GBP 300.00

If you need to change your bank details please do so by logging into your members' area by 7 May 2018.

BAFTA has always believed in being open about what data we collect from our members. New EU legislation called the GDPR now sets out comprehensive requirements for all companies handling the personal data of EU citizens. As such we have updated our Membership Privacy Policy which explains what data we collect and how your data is used and protected.

BAFTA unequivocally promotes professional working environments that protect all who work in our industries. Following discussions and subsequent decisions made at the BAFTA Board of Trustees and Bullying and Harassment Taskforce, we have undertaken to update the Memorandum and Articles of

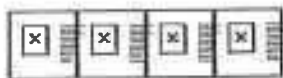
Association, Membership Codes and Complaints procedure.

By renewing your membership, you agree to adhere to the updated Membership Codes (subject to approval at the AGM on Monday 4 June 2018). We trust that you agree that these changes are in the best interests of all members of the Academy.

Best wishes

[REDACTED]
Membership and Awards Officer

membership@baffa.org
[REDACTED]



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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 08 May 2018 11:29
To: [REDACTED] Caroline Clapper
Subject: RE: BAFTA

Fine my me.

MB...E

Sent with Good (www.good.com)

-----Original Message-----
From: [REDACTED]
Sent: Tuesday, May 08, 2018 10:33 AM GMT Standard Time
To: Cllr Morris Bright; Caroline Clapper
Subject: BAFTA

We have reserved an area at 4pm at the Mandarin Hotel.

What do you want to do about cars? Shall it be 2 cars - Myself and [REDACTED] and [REDACTED] and Morris?

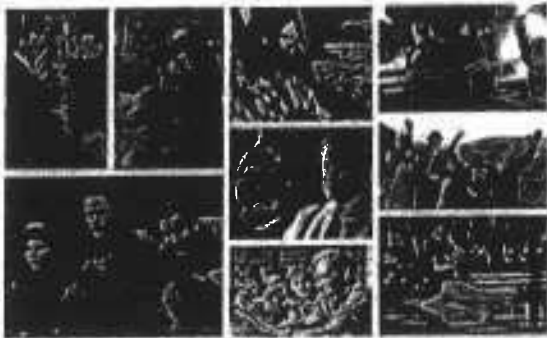
I can get the cars to pick us up at 3?

[REDACTED]

t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
www.elstreestudios.co.uk

[REDACTED]

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



Subject to Contract. No binding Contract or Lease shall come into existence until such time as an agreement which incorporates all terms expressly agreed by the parties has been signed by the parties and dated. Until such time, Elstree Film Studios Ltd is unable to guarantee the availability of any particular space or facilities at Elstree Studios the possession of which remains in its full control. This e-mail and any other attachments are confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received it in error, please delete it from your system, do not disclose the information in any way and notify me immediately. The contents of this message may contain personal views which are not the views of Elstree Studios or

[REDACTED]

From: Roger Morris
Sent: 11 May 2018 10:00
To: [REDACTED]
Subject: Fwd: Cannes

FYI

Sent from my iPhone

Begin forwarded message:

From: <Roger.Morris@elstrecstudios.co.uk>
Date: 11 May 2018 at 09:59:01 BST
To: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Subject: Cannes

Dear Morris

I have decided not to go to Cannes , I only had four meetings and one reception so it seemed pointless plus many of the people I would have liked to have talked to will have left. Netflix withdrew from Cannes due to a dispute apparently with the Festival committee . Meanwhile we have BAFTA TV on Sunday,

See you then

Roger

Sent from my iPhone

[REDACTED]

From: Roger Morris
Sent: 11 May 2018 13:36
To: [REDACTED]
Subject: FW: [REDACTED]
Attachments: mbinvone2012.doc

From: Morris Bright [REDACTED]
Sent: 10 December 2012 12:54
To: Roger Morris
Subject: [REDACTED]

Dear Roger

Thank you for purchasing the two original Keith Turley signed portraits dated 1999 of collages based on famous sitcoms, the film versions of which were made at the Studios in the 1970s (– indeed in the case of On the Buses the film was the highest grossing film in the UK in 1971).

As I have explained to you the history of these paintings is very interesting. In 1999 a charity event was held at Elstree Studios celebrating the classic sitcoms of the 1970s of which the film versions were made at the Studios. The three sitcoms honoured on the day were On the Buses, Are You Being Served? and Man About the House. There are photos around of the gathering including the many cast members who turned out for the event that day, including, John Inman, Mollie Sugden, Frank Thornton, Brian Murphy, Sally Thomsett, Paula Wilcox, Richard O'Sullivan, Stephen Lewis, Anna Karen and a host of others including the films' producers and directors.

At the event there were plaque unveilings to all the three films and the plaques are still in the possession of the Studios. They used to hang on the wall outside the White House.

The event was a great success in reuniting original cast members while paying tribute to Elstree's cinematic heritage and raising large amounts that day for charity. At the time I was a director of The British Comedy Society which had in the mid to late 1990s held a series of tribute events at Pinewood, Elstree, the Shepherds Bush Empire among other venues, in London. Over £100,000 had been raised alone before I left as a director in 2000.

At the event there was a charity auction and in that auction were three paintings undertaken by celebrity portrait artist Keith Turley whose works you can and have seen online and of which many are now housed in private collections up and down the country with a substantial number of them on display at Pinewood.

Historically the venue at which the charity event was being held would customarily outbid everyone else for the items so the works could be displayed at the place from which they emanated which is why Pinewood ended up with all the ones relating to films and celebrities homed there. Unfortunately the management of Elstree at the time did not do so and so as a collector, I ended up purchasing two of the three paintings (Are You Being Served and On the Buses) with the third (Man about the House) going to a collector elsewhere.

After many years in my possession, I was recently planning to offer these fun celebration items to the relevant fans clubs for auction - I am aware of collectors who have been interested in taking these off my hands for some years now - but felt first I would approach you to see if the Studios wished to purchase them and am delighted you have agreed to do so. They can be reunited with their plaques and perhaps displayed somewhere fun. It has taken them almost 14 years to find their way back to where they were originally intended.

For the benefit of [REDACTED] whom I have also copied in this email to explain the provenance of the portraits is also worth explaining how we have arrived at the value of £1,750 for each painting. Quite simply we took the average price Pinewood paid for similar style paintings by the same artist i.e. the Carry on 40th anniversary collage from 1998 (£1250) and added 3% a year for inflation and collectability value. You have pointed out that on the research you have undertaken that you believe there should be a higher uplift for their collectible value taking each painting

upwards of £2000 but we have agreed to ensure the Studios has some additional value in them the moment that they are purchased and so have settled at £1750 each.

I am delighted these two paintings have found their way home and am contacting the artist to let him know. I remember how disappointed he was that they hadn't made it to the the Studios permanently all those years ago.

Additionally I have been happy to sell you an original Pathescope projector for the agreed sum of £200.

I attach an invoice and would be happy for the sum to be paid electronically online if that suits.

I will endeavour in the coming weeks to dig out images relating to the event at the Studios in 1999 for you to look at.

In the meantime best wishes

Morris

This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.

Morris Bright

[REDACTED]
Borehamwood

[REDACTED]
[REDACTED]
Tel: [REDACTED]

Mobile: [REDACTED]

Email: [REDACTED]

INVOICE

INVOICE ADDRESS:

Elstree Films Studios Ltd
Shenley Road
Borehamwood
Hertfordshire
WD6 1JG

INVOICE No: mb001/2012

DATE: 10 December 2012

For the attention of: Roger Morris

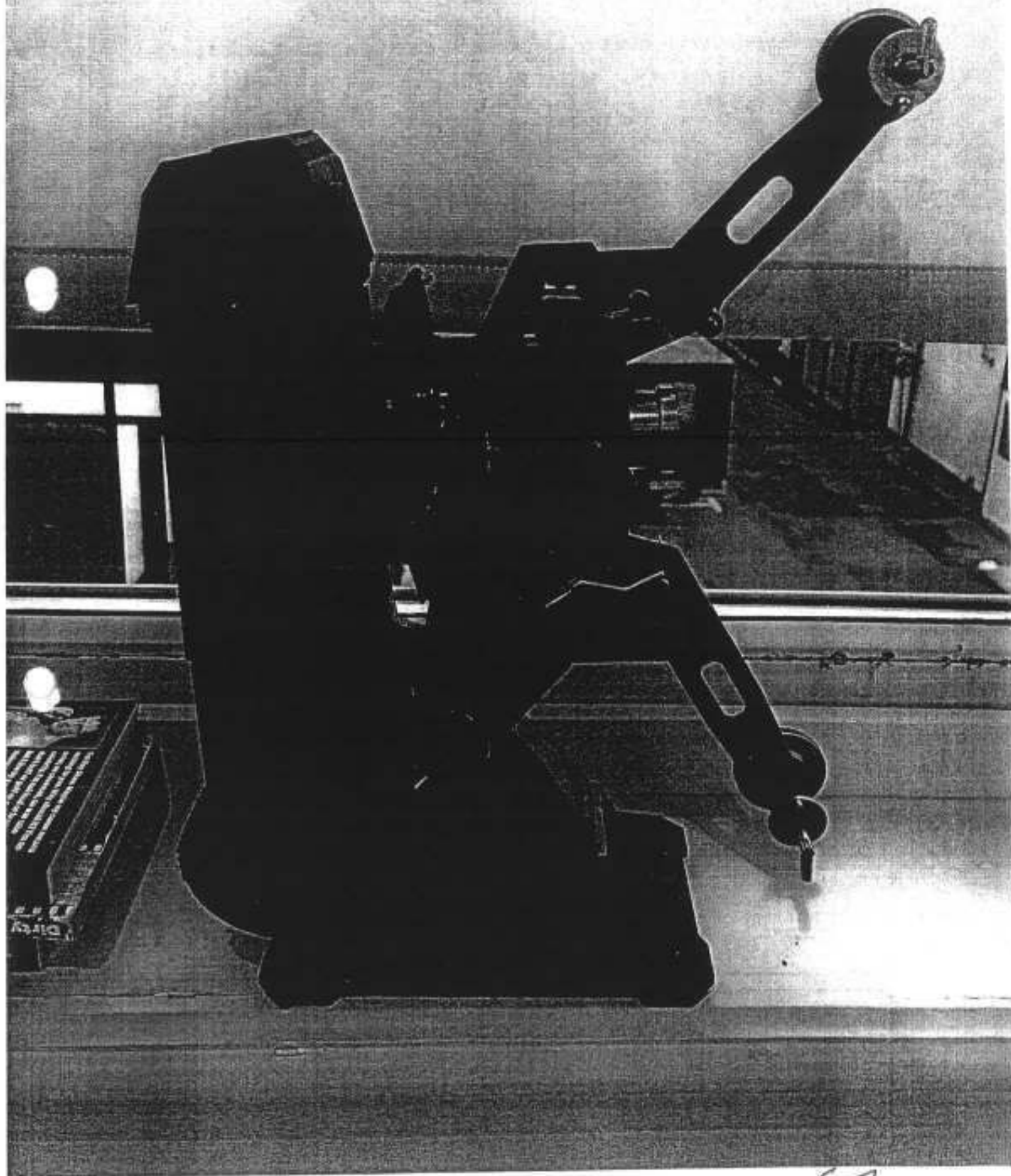
For the provision as agreed of:

Original Keith Turley commissioned
portraits signed and dated 1999 by the artist:

On the Buses collage	£1,750
Are You Being Served? collage	£1,750
One original Pathescope projector (inc transformer)	£200
TOTAL	£3,700

Please make cheques payable to Morris Bright and send to:
Morris Bright, [REDACTED]
Or online to [REDACTED]

Roger's office



[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 15 May 2018 13:23
To: [REDACTED]; Paul MorrisHome; Caroline Clapper; Charles GoldsteinHome; Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure

Dear [REDACTED]

I confirm that my only connection with the Studios is being a Council appointed Chairman/Director to the Studios Board.

None of my immediate family or relations have connections with Elstree Film Studios Ltd or its clients, and its/their workings.

If you require any additional information for the auditors please do connect me direct.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

[REDACTED]

From: [REDACTED]
Sent: 30 April 2018 12:07
To: Cllr Morris Bright; Paul MorrisHome; Caroline Clapper; Charles GoldsteinHome; Sajida Bijle; Roger Morris
Subject: Directors' Related Parties Disclosure

Dear All,

We have the external auditors coming in to start their on site work on Thursday and Friday of this week for the year ended 31st March 2018.

In relation to this they will require confirmation of any related party transactions for reporting in the companies accounts.

Related parties extend to the directors' family members who maybe expected to influence or be influenced by a director and to entities over which a director or member of a directors family has a controlling interest or joint control.

With this in mind can each of you provide me with a list of entities and individuals that maybe considered to be related parties to yourselves and to the Studios so that we can identify any transactions that require disclosure.

Kind regards,

[REDACTED]

On behalf of

Elstree Studios

t. +44 (0)

m. +44 (0)

w: www.elstreestudios.co.uk

Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 23 May 2018 14:24
To: [REDACTED]
Subject: Friday 3CR & Friday 8 June

Hallo [REDACTED]

I'm doing 3CR this Friday. Can you do me some notes as per usual.

Also can you block out the Directors Room on Friday 8 June from 11am. Meeting with the MP. Other guests tbc. Couple of hours.

Thanks

Morris

Sent with Good (www.good.com)

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[REDACTED]

From: Roger Morris
Sent: 23 May 2018 17:31
To: Morris Bright Forward
Subject: FW: The booking of stages and rooms

Dear Morris,

I note you have a booking in June in the Board Room, with Oliver and others.
We need to know what this is for in the sense that is it Studios Business or Council Business or Conservative Party business, should we be charging for this meeting ?.

How should we record this meeting in our schedule system..?

I have attached below the memo I sent in February re Studio facilities. I am trying to apply this across the spectrum of users.

Best

Roger

-----Original Message-----

From: Roger Morris
Sent: 02 February 2018 17:20
To: Morris Bright Forward
Subject: Re: The booking of stages and rooms

It's about not compromising staff and ensuring that we have a control of bookings and charges and a policy and reporting process that can't be questioned by anyone outside.

Best

Roger

Sent from my iPhone

> On 2 Feb 2018, at 17:06, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

>

> A general comment re bookings or directed anywhere in particular?

>

> Morris

>

>

>

>

> -----Original Message-----

> **From:** Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]

> **Sent:** 31 January 2018 16:32

> **To:** [REDACTED]

> **Cc:** Sajida Bijle; Cllr Morris Bright; Donald Graham

> **Subject:** The booking of stages and rooms

>

> Dear Colleagues

>

> In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

> In addition please note the studios are politically agnostic and no perceived "unfair advantage" can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

> Note we do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" (again at our discretion) I have discussed this with [REDACTED] from catering who has expressed concern at recent requests and clarification on our policy.

> Finally you will note we now have a trespass injunction for the Studio site which means that any, note! any intruder can be criminally prosecuted for unauthorised entry to the site or break in to the site (for example the group who broke into Big Brother) This injunction last for two years.. this means it is a criminal offence and trespassers will be prosecuted by the studios and police!

> Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

> Best

>

> Roger

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> Sent from my iPhone

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>

> --

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> Help Internet, and is believed to be clean.

>

Roger Morris

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Sent: 23 May 2018 20:12
To: Paul MORRIS; Morris Bright Forward
Cc: Roger Morris; Sajida Bijle; Charles GoldsteinHome;
cldr.john.graham@hertsmere.gov.uk; Donald Graham
Subject: RE: The booking of stages and rooms

Hi All,

There has never been an issue with the Chairmen conducting a meeting at the Studios previously, and to suggest that he would do so inappropriately or improperly in this manner is not acceptable.

I think we need to discuss this matter fully at the next Board meeting.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Paul MORRIS [REDACTED]
Date: Wednesday, 23 May 2018, 7:37 pm
To: HertsMereMBright <cldr.morris.bright@hertsmere.gov.uk>
Cc: Roger Morris <Roger.Morris@elstreestudios.co.uk>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>, Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>, Charles GoldsteinHome <[REDACTED]@hertsmere.gov.uk>, cldr.john.graham@hertsmere.gov.uk <cldr.john.graham@hertsmere.gov.uk>, Donald Graham <Donald.Graham@hertsmere.gov.uk>
Subject: Re: The booking of stages and rooms

Dear Morris,

I am aghast at the stance Roger is taking on this issue. Irrespective of politics our role is to promote the Studios and in turn HertsMere.

This will always take many forms.

I am very unhappy that this issue is being addressed in this way.

Best Regards
Paul Morris O.B.E.
Mobile: [REDACTED]
Sent from my iPad

On 23 May 2018, at 18:32, Cllr Morris Bright <cldr.Morris.Bright@hertsmere.gov.uk> wrote:

Hallo Roger

1) Are you taking the piss?

2) Assuming you are not, then as you have asked, the Chairman of the Board (that's me) has offered to host a meeting that includes Hertsmere Borough Council (as landlord of the Elstree Site) to discuss pieces of land in the area also for which media development could become suitable.

If this is an issue, do let me know and I will have the meeting moved to the council offices instead.

Best

Cllr Morris Bright
Leader - Hertsmere Borough Council
Deputy Cabinet Member for Higways & Environment
Chairman of Elstree Studios


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Sent from my iPhone

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A general comment re bookings or directed anywhere in particular?

Morris

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From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]

Sent: 31 January 2018 16:32

To: T [REDACTED]
[REDACTED]

Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham

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Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

Best

Zain Chauguley

From: Roger Morris
Sent: 23 May 2018 21:14
To: [REDACTED]
Subject: Fwd: The booking of stages and rooms

Sent from my iPhone

Begin forwarded message:

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Date: 23 May 2018 at 20:11:38 BST
To: Paul MORRIS <[REDACTED]>, HertsMereMBright
<cllr.morris.bright@hertsmere.gov.uk>
Cc: Roger Morris <Roger.Morris@elstrecstudios.co.uk>, Sajida Bijle
<Sajida.Bijle@hertsmere.gov.uk>, Charles GoldsteinHome
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Chairman of Elstree Studios
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[mailto:Roger.Morris@elstreestudios.co.uk]

Sent: 31 January 2018 16:32

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Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham

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[REDACTED]

From: Roger Morris
Sent: 23 May 2018 22:49
To: [REDACTED]
Subject: Fwd: The booking of stages and rooms

FYI

Sent from my iPhone

Begin forwarded message:

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Date: 23 May 2018 at 21:20:50 BST
To: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Cc: Paul MORRIS <[REDACTED]>, Morris Bright Forward
<cllr.morris.bright@hertsmere.gov.uk>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>,
Charles GoldsteinHome <[REDACTED]>
"cllr.john.graham@hertsmere.gov.uk" <cllr.john.graham@hertsmere.gov.uk>, Donald
Graham <Donald.Graham@hertsmere.gov.uk>
Subject: Re: The booking of stages and rooms

Dear all

This is not in anyway meant to hamper your endeavours what ever they may be , merely to ensure that my memo of February and its requests are followed. You agreed on the logic at the time

Roger

Sent from my iPhone

On 23 May 2018, at 20:13, Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk> wrote:

Hi All,

There has never been an issue with the Chairmen conducting a meeting at the Studios previously, and to suggest that he would do so inappropriately or improperly in this manner is not acceptable.

I think we need to discuss this matter fully at the next Board meeting.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Paul MORRIS <[REDACTED]>
Date: Wednesday, 23 May 2018, 7:37 pm
To: HertsMereMBright <cllr.morris.bright@hertsmere.gov.uk>
Cc: Roger Morris <Roger.Morris@elstreestudios.co.uk>, Sajida Bijle
<Sajida.Bijle@hertsmere.gov.uk>, Caroline Clapper
<Caroline.Clapper@hertfordshire.gov.uk>, Charles GoldsteinHome
<[REDACTED]>, cllr john graham@hertsmere.gov.uk
<cllr.john.graham@hertsmere.gov.uk>, Donald Graham
<Donald.Graham@hertsmere.gov.uk>
Subject: Re: The booking of stages and rooms

Dear Morris,

I am aghast at the stance Roger is taking on this issue. Irrespective of politics our role is to promote the Studios and in turn Hertsmere.

This will always take many forms.

I am very unhappy that this issue is being addressed in this way.

Best Regards
Paul Morris O.B.E.
Mobile: +44 [REDACTED]
Sent from my iPad

On 23 May 2018, at 18:32, Cllr Morris Bright
<cllr.Morris.Bright@hertsmere.gov.uk> wrote:

Hallo Roger

- 1) Are you taking the piss?
- 2) Assuming you are not, then as you have asked, the Chairman of the Board (that's me) has offered to host a meeting that includes Hertsmere Borough Council (as landlord of the Elstree Site) to discuss pieces of land in the area also for which media development could become suitable.

If this is an issue, do let me know and I will have the meeting moved to the council offices instead.

Best

Cllr Morris Bright
Leader - Hertsmere Borough Council
Deputy Cabinet Member for Higways & Environment
Chairman of Elstree Studios
[REDACTED]

-----Original Message-----

From: Roger Morris

[mailto:Roger.Morris@elstreestudios.co.uk]

Sent: 23 May 2018 17:31

To: Cllr Morris Bright

Subject: FW: The booking of stages and rooms

Dear Morris,

I note you have a booking in June in the Board Room, with Oliver and others.

We need to know what this is for in the sense that is it Studios Business or Council Business or Conservative Party business, should we be charging for this meeting ?.

How should we record this meeting in our schedule system..?

I have attached below the memo I sent in February re Studio facilities. I am trying to apply this across the spectrum of users.

Best

Roger

-----Original Message-----

From: Roger Morris

Sent: 02 February 2018 17:20

To: Morris Bright Forward

Subject: Re: The booking of stages and rooms

It's about not compromising staff and ensuring that we have a control of bookings and charges and a policy and reporting process that can't be questioned by anyone outside.

Best

Roger

Sent from my iPhone

On 2 Feb 2018, at 17:06, Cllr Morris Bright

 wrote:

A general comment re bookings or directed anywhere in particular?

Morris

-----Original Message-----

From: Roger Morris

[mailto:Roger.Morris@elstreestudios.co.uk]

Sent: 31 January 2018 16:32

To: [REDACTED]
[REDACTED]
[REDACTED]

Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham

Subject: The booking of stages and rooms

Dear Colleagues

In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

In addition please note the studios are politically agnostic and no perceived "unfair advantage" can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

Note we do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" (again at our discretion) I have discussed this with [REDACTED] from catering who has expressed concern at recent requests and clarification on our policy.

Finally you will note we now have a trespass injunction for the Studio site which means that any, note! any intruder can be criminally prosecuted for unauthorised entry to the site or break in to the site(for example the group who broke into Big Brother) This injunction last for two years.. this means it is a criminal offence and trespassers will be prosecuted by the studios and police!

[REDACTED]

From: Roger Morris
Sent: 24 May 2018 14:58
To: [REDACTED]
Subject: Fwd: The booking of stages and rooms

FYI

Sent from my iPhone

Begin forwarded message:

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Date: 24 May 2018 at 14:21:58 BST
To: Donald Graham <Donald.Graham@hertsmere.gov.uk>, Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>, Roger Morris <Roger.Morris@elstreestudios.co.uk>, Cllr John Graham <cllr.John.Graham@hertsmere.gov.uk>, Cllr Paul Morris <Cllr.Paul.Morris@hertsmere.gov.uk>, Cllr Charles Goldstein <Cllr.Charles.Goldstein@hertsmere.gov.uk>, [REDACTED]
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>, Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>, [REDACTED]
Subject: RE: The booking of stages and rooms

That won't be necessary Donald

The Board can deal with this matter at its next meeting.

Please do not lecture any of us on the Code of Conduct nor about charges for utilisation of the site, offices for meetings and so on.

You, conveniently or otherwise, miss the point. I have been Company Chairman for 11 years and Roger MD for 8 or 9. I have NEVER received an email like that before. I resent the email, and the possible implications as do my colleagues on the Board.

None of us are just starting off on this road. If the Chairman or for that matter any other director asks for use of space etc I would trust them to be working in the best interests of the company and the council. End of.

I am having the meeting moved over to the civic offices.

Best

Cllr Morris Bright
Leader – Hertsmere Borough Council
Deputy Cabinet Member for Higwhays & Environment
Chairman of Elstree Studios
[REDACTED]

From: Donald Graham

Sent: 24 May 2018 12:17

To: Caroline Clapper; Roger Morris; Cllr Morris Bright; Cllr John Graham; Cllr Paul Morris; Cllr Charles Goldstein

Cc: Sajida Bijle; Harvey Patterson; Alison Barber

Subject: RE: The booking of stages and rooms

Dear all,

In relation to this dialogue may I draw your attention to Section 5.1 of the Councillors' Code of Conduct, section 6 (b)(ii).

This states with reference to the position of elected Members that you must “
when using or authorising the use by others of the resources of your authority-
9i) act in accordance with your authority’s reasonable requirements (and)
(ii) ensure that such resources are not used improperly for political purposes
(including party political purposes)...

The Studios as we all know are Council premises where charges are levied for its utilisation. If a meeting is arranged on EFS premises that involve an MP it is legitimate for the MD to understand what the purpose of this meeting is in order that not only can a charge be levied if appropriate, a record of the utilisation can be made and it can be clear that resources are not being used for political purposes. In addition you will all be aware that the role of nominee elected EFS Members is now under public scrutiny ranging from allowances, expenses, travel, declarations of interests, presentation of accounts etc. etc., Transparency is therefore the order of the day.

Roger’s correspondence demonstrates he was not aware of the purpose of this meeting. It is not in my diary although now that I realise what it is I can confirm the Leader and myself had [REDACTED]

[REDACTED]
[REDACTED] promote possible investment in studio growth by a start-up company it is best taken place on the Shareholder’s premises. If this has any legs and we have a long way to go then the MD as Executive Director has to be fully engaged. We are embarking on a due diligence exercise and will consult Roger on this. We also need to exercise some caution [REDACTED]

[REDACTED]
We therefore have to be extra cautious as there is the added responsibility of protecting the standing of our MP and the goodwill he has in government.

For my part it appears on the face of it this could be an exciting opportunity and I have acted swiftly to identify several sites for consideration. The County Council have also been approached prior to any approach to Hertsmere and [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
However we will see what this says and of course we must consider whether this is a threat or an opportunity for our own Studios.

In the meantime we will demonstrate good will and intent without being naïve as in the last 12 months through our own procurement experience and my involvement with other LA's where overtures and undertakings have been given it is apparent that not everyone can deliver on their claims without seeking significant public subsidies. However our starting point will be always constructive and positive.

Finally should the matter that has prompted this exchange of correspondence be placed on the Studios Agenda please note the above and if necessary I and or Harvey Patterson can attend to amplify further in relation to the council's Constitution and Code of Conduct.

Regards

Donald

From: Caroline Clapper [mailto:Caroline.Clapper@hertfordshire.gov.uk]
Sent: 24 May 2018 10:48
To: Roger Morris
Cc: Paul MorrisHome; Cllr Morris Bright; Sajida Bijle; Charles GoldsteinHome; Cllr John Graham; Donald Graham
Subject: RE: The booking of stages and rooms

Hi Roger,

I entirely agree with the logic and reasoning, I think the implication that after this had been discussed at Board level, it could be used improperly by the Chairman, or that if he was booking it for something else entirely, he wouldn't inform you directly is the issue.

It is entirely appropriate that this meeting should be held at the Studios.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Date: Wednesday, 23 May 2018, 9:21 pm
To: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>

Cc: Paul MORRIS <[REDACTED]>, HertsMereMBright <cllr.morris.bright@hertsmere.gov.uk>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>, Charles GoldsteinHome <Charles.GoldsteinHome@hertsmere.gov.uk>, cllr.john.graham@hertsmere.gov.uk <cllr.john.graham@hertsmere.gov.uk>, Donald Graham <Donald.Graham@hertsmere.gov.uk>
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Best Regards
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Mobile: [REDACTED]
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Deputy Cabinet Member for Higways & Environment
Chairman of Elstree Studios
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Sent: 23 May 2018 17:31
To: Cllr Morris Bright
Subject: FW: The booking of stages and rooms

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From: Roger Morris

Sent: 02 February 2018 17:20

To: Morris Bright Forward

Subject: Re: The booking of stages and rooms

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A general comment re bookings or directed anywhere in particular?

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From: Roger Morris

[<mailto:Roger.Morris@elstreestudios.co.uk>]

Sent: 31 January 2018 16:32

To: [REDACTED]
[REDACTED]
[REDACTED]

Cc: Sajida Bijle; Cllr Morris Bright; Donald Graham

Subject: The booking of stages and rooms

Dear Colleagues

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Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

Best

Roger

Sent from my iPhone

Did you know you could save time by visiting us online at www.hertsmere.gov.uk



From: Cllr Morris Bright
Sent: 24 May 2018 19:19
To: Donald Graham; Caroline Clapper; 'Roger Morris'; Cllr John Graham; Cllr Paul Morris; Cllr Charles Goldstein
Cc: Sajida Bijle; Harvey Patterson; Alison Barber
Subject: RE: The booking of stages and rooms

All

I do not wish to prolong this discussion further in this arena.

However following a very brief conversation with the chief executive a few moments ago, this is just to let you know I believe I now understand what may have prompted Roger's email in the first place and Donald's email today.

I will not offer further comment other than to express frustration, but will explain further to colleagues when I see you.

Best

Cllr Morris Bright MBE

Sent with Good (www.good.com)

-----Original Message-----

From: Cllr Morris Bright

Sent: Thursday, May 24, 2018 02:21 PM GMT Standard Time

To: Donald Graham; Caroline Clapper; Roger Morris; Cllr John Graham; Cllr Paul Morris; Cllr Charles Goldstein

Cc: Sajida Bijle; Harvey Patterson; Alison Barber

Subject: RE: The booking of stages and rooms

That won't be necessary Donald

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I am having the meeting moved over to the civic offices.

Best

Cllr Morris Bright

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment

Chairman of Elstree Studios

From: Donald Graham

Sent: 24 May 2018 12:17

To: Caroline Clapper; Roger Morris; Cllr Morris Bright; Cllr John Graham; Cllr Paul Morris; Cllr Charles Goldstein

Cc: Sajida Bijle; Harvey Patterson; Alison Barber

Subject: RE: The booking of stages and rooms

Dear all,

In relation to this dialogue may I draw your attention to Section 5.1 of the Councillors' Code of Conduct, section 6 (b)(ii).

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[REDACTED] to promote possible investment in studio growth by a start-up company it is best taken place on the Shareholder's premises. If this has any legs and we have a long way to go then the MD as Executive Director has to be fully engaged. We are embarking on a due diligence exercise and will consult Roger on this. We also need to exercise some caution [REDACTED]

[REDACTED]

From: Donald Graham
Sent: 29 May 2018 17:01
To: Roger Morris
Cc: [REDACTED] Jida Bijle
Subject: Accounts

Sensitivity: Confidential

Roger when a complimentary room is provided does that mean those who use the room do pay for any refreshments, food, drinks, and any charge for making up the room ie if a theme is required on a film/TV theme?

Secondly with reference to the LGA bookings would there be a list of attendees for security purposes and would anyone be aware if the LGA invite was a cross party invite or to one particular party. As several of the events are two days these may have been training or conference events- if so a fee may have been levied by the LGA for attendees for delegates.

However if possible some more information to help contextualise these would be helpful in order to assist our Auditors reach a conclusion on the data. Finally can you clarify what the LGA event is that Morris wishes to book the room for. The LGA would be accustomed to paying room hire as they run events across the country for a wide variety of purposes.

Thanks

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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93

[REDACTED]

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 29 May 2018 17:42
To: Donald Graham
Cc: [REDACTED] Sajida Bijle
Subject: RE: Accounts

Sensitivity: Confidential

Dear Donald,

Ampersand charge for the room regardless of drinks and food etc.. for example, The fees for the room range from; see below

From: [REDACTED]
Sent: 22 May 2018 16:11

Subject: Room hire

30th Nov 2016 - Good Afternoon,

As part of the contract that we have with you I believe there are 8 complimentary room hires to be used as you wish, we have already exceeded that for this year which I have accepted as part of our relationship with you, happy to discuss the future and how you would envisage this working in terms of complimentary hires and/or the hire charge this would attract, Our standard hire charges for a 5 hire hour period are as follows:-

- £650 per rushes hire+ VAT
- £1000 event Hall + VAT
- £1500 studio suite + VAT (both rooms)

Happy to discuss this and work with you on something mutually agreeable.

Regards.

[REDACTED]

The complimentary room hire 8 per annum is intended for charities and our own events to promote the studios and for any council events such as Mayors Civic Dinner. All other events from Public events to Creative England events, Production meetings, Client meetings, and so forth are paid or should be paid for by the parties concerned directly to Ampersand.

For the evenings with events, shown as complimentary we allocated a budget for these events last year to provide the dressing, scenery and tech facilities.. we allocated £15,000. This was to promote our 90th anniversary, it went slightly over budget, we also used one of the Stages..

I am not sure of the guest list for the LGA events will check with [REDACTED] No fees were paid by LGA for use of the event hall, break out rooms or viewing theatre
Likewise the Conservative Party Dinner.

Concerning the latest request its for the LGA..

Please see Morris's request below.. please advise me on the correct procedure in the light of our new Governance Agreement and Lease.

I will tell Morris that I am deferring to you.

Hallo Roger

Hope you had a good bank holiday weekend.

Since 2013 you will recall the LGA holds a two day media training event at Elstree to assist with the next generation of local government leaders. Such training is available to all political parties represented on the LGA (over 400 local authorities in the UK) across different venues through the year.

The events take place on a Friday and Saturday. Initially it was in May and then January.

They have contacted to me to see if they can hold their seventh such training event at Elstree on Friday 18 and Saturday 19th January 2019. I normally book the space in direct with [REDACTED] but wanted to run it by you first.

Historically we have not charged for the use of the Board Room and Projection Room. However the LGA do pay the caterers for all food, refreshments, lunches and a sit down dinner on the Friday evening.

Can I check you are sanguine about that arrangement remaining as it has for the past six years.

I hope that is the case and look forward to hearing from you to confirm.

Best

When I have the info from [REDACTED] will send it to you.

From: Donald Graham [mailto:Donald.Graham@hertsmere.gov.uk]

Sent: 29 May 2018 17:01

To: Roger Morris

Cc: [REDACTED]; Sajida Bijle

Subject: Accounts

Sensitivity: Confidential

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Donald Graham

Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

tel: [REDACTED]

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Views expressed in this message are personal and not necessarily those of Hertsmere Borough Council unless explicitly stated.

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 29 May 2018 18:01
To: Donald Graham; Sajida Bijle
Subject: FW: Annual Local Government Association Media Training at Elstree Studios

From: Roger Morris
Sent: 29 May 2018 17:53
To: Morris Bright Forward
Subject: RE: Annual Local Government Association Media Training at Elstree Studios

Dear Morris,

I have as a result of looking at our new Governance Agreement, asked Donald for his advice..
As a separate Limited company I have don't have a problem with the booking as you have presented , paid or unpaid to Ampersand, however its wise to get Donald's opinion as we are about to get our draft audit accounts which will be submitted to the HBC auditors and we don't want at this stage to be compromised on governance agreement or have to resubmit accounts.

Best

Roger

From: Cllr Morris Bright [mailto:cldr.Morris.Bright@hertsmere.gov.uk]
Sent: 29 May 2018 12:50
To: Roger Morris
Subject: Annual Local Government Association Media Training at Elstree Studios

Hallo Roger

Hope you had a good bank holiday weekend.

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The events take place on a Friday and Saturday. Initially it was in May and then January.

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Chairman – Board of Directors, Elstree Studios



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From: Donald Graham
Sent: 30 May 2018 14:57
To: Harvey Patterson; Sajida Bijle
Cc: Alison Barber
Subject: FW: Next Generation media training at Elstree Studios: draft with below

Afternoon Roger and Morris,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance. I have in turn sought some details from the LGA (see below). As I understand it the event at EFS has been provided to one of the political groups only- the Conservative Group. The foregone charge i.e. two days for two rooms is as I understand it £3000 plus VAT. I am further advised that the company policy is to offer complimentary room hire at 8 per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge.

Within this context it would be preferable that EFS studios are not utilised by any political party for functions and events given that as a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However given that these events have been occurring since 2013 I would suggest that if the company does wish to let its facilities for such an event that a charge is made. The LGA make it clear that these programmes are fully funded. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to acting impartially and not to be exposed to directly or indirectly funding the training of any party through the offer of this facility.

Regards

Donald

- The Next Generation programme is one of the LGA's flagship leadership programmes for councillors. It is fully funded by central government grant, through the annual improvement grant that is paid to the LGA and forms part of our Memorandum of Understanding with MHCLG. The purpose of the programme is to support and encourage councillors to be "bold and confident political leaders, progress in their political careers and be champions of local government".
- The programme is NOT a party political event. The funding is however devolved by the Leadership & Localism Team to the LGA's four political group offices, who manage delivery for their own councillors within the clear framework and objectives set by the LGA. Funding is devolved

proportionately according to the LGA's political proportionality figures calculated each year following the local elections.

- In relation to speakers, the LGA manages a procurement process from which call-off list of speakers for the different elements of the programme is established. Groups can then choose who they wish to use to deliver those elements. Maurice Bright submitted a successful tender for delivering media training and is part of that call-off list. For the training that he delivers at Elstree, I understand that the LGA is invoiced separately for catering.

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[REDACTED]

From: Donald Graham
Sent: 30 May 2018 16:56
To: Najida Bijle; Harvey Patterson
Cc: [REDACTED]
Subject: FW: Next Generation media training at Elstree Studios: draft with below

Importance: High

Please below an amended version, I have spoken to Morris as he came back to discuss this following his conversation with the LGA whom were copied into the original correspondence with the reply to myself having also been sent to Cllr Bright!.

Afternoon Roger and Morris,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought some details from the LGA (see below). As I understand it the event at EFS has been provided to one of the political groups only- the Conservative Group i.e. the constituent body within the LGA. Other constituent bodies i.e. other political parties utilise other venues for their own distinct training.

The LGA is a member constituent body representing all local government and as such is a registered charity supported by those LA's that choose to become Members. The LGA also receives direct funding from government as outlined below. Our Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to directly or indirectly funding the training of any party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events given that as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However given that these events have been occurring since 2013 which means around 12 training days have taken place, I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed

£3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge.

The LGA make it clear that these programmes are fully funded although I suspect given the nature of the organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

Regards

Donald

- The Next Generation programme is one of the LGA's flagship leadership programmes for councillors. It is fully funded by central government grant, through the annual improvement grant that is paid to the LGA and forms part of our Memorandum of Understanding with MHCLG. The purpose of the programme is to support and encourage councillors to be "bold and confident political leaders, progress in their political careers and be champions of local government".
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[REDACTED]

From: Cllr Morris Bright
Sent: 30 May 2018 19:24
To: Donald Graham; Roger Morris
Cc: Sajida Bijle; [REDACTED]
Subject: RE: TRAINING EVENTS AT EFS

All

Can I add a few words by quoting Donald and adding comments:

a) "other LGA constituent bodies i.e. other political parties utilise other venues for their own training."

Indeed, I am told for example that Labour use (have used) RADA for their media training weekend. ALL parties including Independents have this training available to them.

b) "I am informed £3000 plus Vat [is] the foregone charge i.e. two days for two rooms." This is the first time I have ever heard such a figure quoted. I am aware that a small charge was recently made for the use of the projection room for a group of film students. I can dig out the cost but I recall it was very low.

c) "However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made."

I can confirm that the LGA would be content to pay a charge for room hire...they called me today.

c). "While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate"[and] ... "the LGA is a member constituent body representing all local government and as such is a registered charity"

Bearing in mind the training is for around 15-20 people and that they will have already set their budgets for the year, I imagine asking them for "£3,000 & VAT" (around £150-£200 per person training) as well as all their catering costs etc would be unworkable for them. I guess they would cancel.

There would then be the potential reputational cost to our Council, the Studios and me.

I trust if the decision is to charge, then the following will be borne in mind:

- that the budgets for this year's training will have been set

103

- that for the past six years there has been no charge for the room hire charge (just catering)
- that they are a registered charity

and that bearing these in mind, we will find a requestable sum that is reasonable for all under these circumstances.

As soon as you let me know what that proposed charge is I can let the LGA know and they can decide whether they are able to proceed or not.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

From: Donald Graham

Sent: 30 May 2018 18:42

To: Roger Morris

Cc: Cllr Morris Bright; Sajida Bijle; Alison Barber

Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

For your information the LGA is a member constituent body representing all local government and as such is a registered charity supported by those LA's that choose to become Members. The LGA also receives direct funding from government to provide such training as their Next Generation programme. However this funding is then allocated to the Political Groups on the LGA to commission development training and approve trainers for their members only.

104

The Council's Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". Elstree Film Studios is self-evidently a Council resource so is it's use, whether free, subsidised or at commercial rates is a matter that places its utilisation within the Council's remit. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to claims that it directly or indirectly funds the training of any political party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed £3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 events per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge. It would be helpful to have a list of all complimentary events offered by the Studios. While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

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105

[REDACTED]

From: Donald Graham
Sent: 01 June 2018 14:16
To: Cllr Morris Bright
Cc: Sajida Bijle; [REDACTED] Harvey Patterson
Subject: RE: TRAINING EVENTS AT EFS

Importance: High
Sensitivity: Confidential

Afternoon Morris, I have given much thought to this troubling set of events.

We now know that on face value the sum of £36k (the room charge before any discount) has been foregone by the Studios since 2013; that one political party has had privileged access to the Studios via your office as Chairman and that you have a pecuniary interest as a trainer. These sums have to be accounted for in the Studios accounts as foregone income and the Council needs to be formally informed.

I consider the best way to protect the reputation of EFS, the Council and yourself is for the Conservative Association within the LGA to find another venue. The test for Council premises is their use conducive to the interest of the whole borough and in the Councils direct interests. Training for politicians within one political party does not meet this requirement. Indeed as a commercial media facility with an international reputation it should not be used for events for one or any political party other than the charitable events that include civic functions that are part of the 8 complimentary events on offer.

I therefore suggest the following: this matter is brought to the EFS Board for consideration by the MD recommending as to how the foregone income (and level) is to be recovered and for that to be then reported to the Council's S151 Officer. As this officer is the Company Secretary it should be reported to Matthew Bunyon the Deputy S151 Officer. It would be helpful to have a copy of your successful tendering bid and the evaluation criteria for the training so that we have the context for your inclusion on the call off list.

I understand this may be a very difficult and sensitive matter for you politically but having been informed of this situation the Councils' statutory officers do not have the option of ignoring it. A decision on the foregone income by the EFS Board and declaring your interest along with ceasing to use EFS facilities for party political training should help put matters on an even keel.

Confirmation that the Board has taken these steps should be reported to the Monitoring Officer by the MD for EFS.

Regards

Donald

From: Cllr Morris Bright
Sent: 30 May 2018 19:24
To: Donald Graham; Roger Morris
Cc: Sajida Bijle; [REDACTED]
Subject: RE: TRAINING EVENTS AT EFS

All

Can I add a few words by quoting Donald and adding comments:

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Indeed, I am told for example that Labour use (have used) RADA for their media training weekend. ALL parties including Independents have this training available to them.

- b) "I am informed £3000 plus Vat [is] the foregone charge i.e. two days for two rooms." This is the first time I have ever heard such a figure quoted. I am aware that a small charge was recently made for the use of the projection room for a group of film students. I can dig out the cost but I recall it was very low.

- c) "However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made."

I can confirm that the LGA would be content to pay a charge for room hire...they called me today.

- c). "While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate"[and] ... "the LGA is a member constituent body representing all local government and as such is a registered charity"

Bearing in mind the training is for around 15-20 people and that they will have already set their budgets for the year, I imagine asking them for "£3,000 & VAT" (around £150-£200 per person training) as well as all their catering costs etc would be unworkable for them. I guess they would cancel.

There would then be the potential reputational cost to our Council, the Studios and me.

I trust if the decision is to charge, then the following will be borne in mind:

- that the budgets for this year's training will have been set

- that for the past six years there has been no charge for the room hire charge (just catering)
- that they are a registered charity

and that bearing these in mind, we will find a requestable sum that is reasonable for all under these circumstances.

As soon as you let me know what that proposed charge is I can let the LGA know and they can decide whether they are able to proceed or not.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios



From: Donald Graham

Sent: 30 May 2018 18:42

To: Roger Morris

Cc: Cllr Morris Bright; Sajida Bijle; Alison Barber

Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

For your information the LGA is a member constituent body representing all local government and as such is a registered charity supported by those LA's that choose to become Members. The LGA also receives direct funding from government to provide such training as their Next Generation programme. However this funding is then allocated to the Political Groups on the LGA to commission development training and approve trainers for their members only.

The Council's Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". Elstree Film Studios is self-evidently a Council resource so is its use, whether free, subsidised or at commercial rates is a matter that places its utilisation within the Council's remit. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to claims that it directly or indirectly funds the training of any political party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed £3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 events per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge. It would be helpful to have a list of all complimentary events offered by the Studios. While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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[REDACTED]

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 01 June 2018 14:26
To: Cllr Morris Bright
Cc: Donald Graham; Sajida Bijle; [REDACTED]
Subject: Re: TRAINING EVENTS AT EFS

Dear Morris

I am not in the office at present but to address the emails below and advice given.

I am concerned that these LGA events it has now come to light have previously been just for the Conservative group, and in addition no charge has been made for event hall hire or breakout rooms. My concern is not political I try to be politically non aligned in all our dealings with clients, councillors, politicians etc at the Studios as you know. The commercial reality is that the meetings held in the event hall for the LGA as you can glean from Donald's email should have been paid for. Retrospectively this is quite a bit of money.

I don't think it would be correct for EFS to authorise use of the event hall for on going LGA events for whatever party free of charge. I have as a commercial view no objection to you booking the event hall for your LGA colleagues event providing its paid for fairly and in line with charges we impose on other users, such as clients, production companies, film related business, social events, bar mitzvahs, weddings, etc.

The charge is not newly introduced, I have a memo from [REDACTED] going back to 2016 complaining about free usage and outlining the charges that should be made..£1,500 per day for the event hall alone and other charges for the bar area and the Whitehouse. Most recently Lee likewise complained about free usage and the compromising requests and pressure put upon him, and as a result of which I sent my memo to the board and staff to ensure that bookings came through us and were authorised by us and recorded on the Schedule system.

Therefore in the interest of ensuring we do not contravene any Council rules and regulations, and leave EFS and the Board open to criticism, all bookings of this nature have to be transparent and beyond reproach I have no objection to you using the event hall for the LGA event providing you pay rate card, this is subject of course to Donald's approval that HBC is not compromised. May I also point out you also it appears used the event hall free of charge for the Conservative party dinner.

Best

Roger

Sent from my iPhone

On 30 May 2018, at 19:23, Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk> wrote:

All

Can I add a few words by quoting Donald and adding comments:

- a) "other LGA constituent bodies i.e. other political parties utilise other venues for their own training."

Indeed, I am told for example that Labour use (have used) RADA for their media training weekend. ALL parties including Independents have this training available to them.

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c). "While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate"[and] ... "the LGA is a member constituent body representing all local government and as such is a registered charity" Bearing in mind the training is for around 15-20 people and that they will have already set their budgets for the year, I imagine asking them for "£3,000 & VAT" (around £150-£200 per person training) as well as all their catering costs etc would be unworkable for them. I guess they would cancel.

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As soon as you let me know what that proposed charge is I can let the LGA know and they can decide whether they are able to proceed or not.

Best

CLlr Morris Bright MBE
Leader – Hertsmere Borough Council

|||

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

From: Donald Graham
Sent: 30 May 2018 18:42
To: Roger Morris
Cc: Cllr Morris Bright; Sajida Bijle; Alison Barber
Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

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The Council's Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". Elstree Film Studios is self-evidently a Council resource so is it's use, whether free, subsidised or at commercial rates is a matter that places its utilisation within the Council's remit. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to claims that it directly or indirectly funds the training of any political party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed £3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 events per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge. It would be helpful to have a list of all complimentary events offered by the Studios. While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

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Donald Graham
Chief Executive

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The views expressed in this message are personal and not

[REDACTED]

From: Cllr Morris Bright
Sent: 01 June 2018 15:07
To: Donald Graham
Cc: Sajida Bijle; [REDACTED]; Harvey Patterson
Subject: RE: TRAINING EVENTS AT EFS

Sensitivity: Confidential

Donald

I refute the contents of your email.

No such value has been foregone and certainly not at my instigation. Rooms are booked directly through and by the LGA with Elstree Studios Staff and the catering company staff.

Roger has not checked his facts either. The maths around the downstairs event hall is erroneous. I am unaware of what the catering company agreed directly with the LGA on the event hall (which I am led to believe has not been in fact been used every year for the past six years but only in recent times when I believe as it was a quiet day the catering company were happy for them use it as a break out room for training not just use the upstairs board room.) The LGA have paid for all catering and dinners etc.

As is always the case with the studios different rates will be or may be applied according to how busy the studios are and the nature of the business. So that a room charge is not always made depending on what the rest of the deal is. There is much proof of this.

To recap the LGA booking was never about the events hall. To my knowledge it was only ever about the Board Room and the Preview theatre. If any cost has been forgone it has been done so knowingly by the Studios and again I reiterate that the LGA paid for all catering, dinners, audio visual companies etc. It was merely the empty rooms they were given use of at a quiet time.

Roger appears to be conflating a number of different issues. Indeed I hope the wording of an email I wrote to Roger last weekend will assist:

"Since 2013 you will recall the LGA holds a two day media training event at Elstree to assist with the next generation of local government leaders. Such training is available to all political parties represented on the LGA (over 400 local authorities in the UK) across different venues through the year.

The events take place on a Friday and Saturday. Initially it was in May and then January.

They have contacted to me to see if they can hold their seventh such training event at Elstree on Friday 18 and Saturday 19th January 2019. I normally book the space in direct with Jo Lawlor but wanted to run it by you first.

Historically we have not charged for the use of the Board Room and Projection Room. However the LGA do pay the caterers for all food, refreshments, lunches and a sit down dinner on the Friday evening.

Can I check you are sanguine about that arrangement remaining as it has for the past six years."

I would have thought after all this time you would have at least triangulated the comments and checked your facts before sending out such an email.. The least you could have done is check that Roger had got it right first.

I am greatly shocked and deeply offended and ask that you retract both the accusations and requests for actions to be taken until you are in full possession of all facts.

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

[REDACTED]

From: Donald Graham

Sent: 01 June 2018 14:16

To: Cllr Morris Bright

Cc: Sajida Bijle; [REDACTED]; Harvey Patterson

Subject: RE: TRAINING EVENTS AT EFS

Importance: High

Sensitivity: Confidential

Afternoon Morris, I have given much thought to this troubling set of events.

We now know that on face value the sum of £36k (the room charge before any discount) has been foregone by the Studios since 2013; that one political party has had privileged access to the Studios via your office as Chairman and that you have a pecuniary interest as a trainer. These sums have to be accounted for in the Studios accounts as foregone income and the Council needs to be formally informed.

I consider the best way to protect the reputation of EFS, the Council and yourself is for the Conservative Association within the LGA to find another venue. The test for Council premises is their use conducive to the interest of the whole borough and in the Councils direct interests. Training for politicians within one political party does not meet this requirement. Indeed as a commercial media facility with an international reputation it should not be used for events for one or any political party other than the charitable events that include civic functions that are part of the 8 complimentary events on offer.

I therefore suggest the following: this matter is brought to the EFS Board for consideration by the MD recommending as to how the foregone income (and level) is to be recovered and for that to be then reported to the Council's S151 Officer. As this officer is the Company Secretary it should be reported to Matthew Bunyon the Deputy S151 Officer. It would be helpful to have a copy of your successful tendering bid and the evaluation criteria for the training so that we have the context for your inclusion on the call off list.

I understand this may be a very difficult and sensitive matter for you politically but having been informed of this situation the Councils' statutory officers do not have the option of

ignoring it. A decision on the foregone income by the EFS Board and declaring your interest along with ceasing to use EFS facilities for party political training should help put matters on an even keel.

Confirmation that the Board has taken these steps should be reported to the Monitoring Officer by the MD for EFS.

Regards

Donald

From: Cllr Morris Bright
Sent: 30 May 2018 19:24
To: Donald Graham; Roger Morris
Cc: Sajida Bijle; [REDACTED]
Subject: RE: TRAINING EVENTS AT EFS

All

Can I add a few words by quoting Donald and adding comments:

- a) "other LGA constituent bodies i.e. other political parties utilise other venues for their own training."

Indeed, I am told for example that Labour use (have used) RADA for their media training weekend. ALL parties including Independents have this training available to them.

- b) "I am informed £3000 plus Vat [is] the foregone charge i.e. two days for two rooms." This is the first time I have ever heard such a figure quoted. I am aware that a small charge was recently made for the use of the projection room for a group of film students. I can dig out the cost but I recall it was very low.

- c) "However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made."

I can confirm that the LGA would be content to pay a charge for room hire...they called me today.

- c). "While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate"....[and] ... "the LGA is a member constituent body representing all local government and as such is a registered charity"

Bearing in mind the training is for around 15-20 people and that they will have already set their budgets for the year, I imagine asking them for "£3,000 & VAT" (around £150-

£200 per person training) as well as all their catering costs etc would be unworkable for them. I guess they would cancel.

There would then be the potential reputational cost to our Council, the Studios and me.

I trust if the decision is to charge, then the following will be borne in mind:

- that the budgets for this year's training will have been set
- that for the past six years there has been no charge for the room hire charge (just catering)
- that they are a registered charity

and that bearing these in mind, we will find a requestable sum that is reasonable for all under these circumstances.

As soon as you let me know what that proposed charge is I can let the LGA know and they can decide whether they are able to proceed or not.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

From: Donald Graham

Sent: 30 May 2018 18:42

To: Roger Morris

Cc: Cllr Morris Bright; Sajida Bijle; [REDACTED]

Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

For your information the LGA is a member constituent body representing all local government and as such is a registered charity supported by those LA's that choose to become Members. The LGA also receives direct funding from government to provide such training as their Next Generation programme. However this funding is then allocated to the Political Groups on the LGA to commission development training and approve trainers for their members only.

The Council's Constitutional position is contained at Section 5.1. In essence this states that Members " must not use or attempt to use your position to improperly confer on or secure for yourself or any other person an advantage or disadvantage... (Members must) ensure that such resources are not used improperly for political purposes (including party political purposes)". Elstree Film Studios is self-evidently a Council resource so is it's use, whether free, subsidised or at commercial rates is a matter that places its utilisation within the Council's remit. While bookings are open to all the facts are that only one political party has taken advantage of this opportunity so EFS and by extension this Council needs to be seen to be acting impartially and not to be exposed to claims that it directly or indirectly funds the training of any political party through the offer of this facility at no charge.

Within this context it would be advisable that EFS studios are not utilised by any political party for functions and events as it is a commercial venture and needs to be seen to be within the creative industries nationally and internationally. However as I am informed that this two day training event has been provided annually at EFS since 2013 I suggest that if the company does wish to let its facilities for such an event that a charge is made. The foregone charge i.e. two days for two rooms is I am informed £3000 plus Vat. I am further advised that the company policy is to offer complimentary room hire at no more than 8 events per annum and this is intended for charities and events to promote the council including the Mayors Civic Dinner. All other events attract a charge. It would be helpful to have a list of all complimentary events offered by the Studios. While the LGA make it clear that these programmes are fully funded I suspect given it is a voluntary member organisation they would seek a discounted rate. I trust this is sufficient context for a decision to be made.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

www.hertsmere.gov.uk

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[REDACTED]

From: Donald Graham
Sent: 04 June 2018 11:28
To: Sajida Bille; Harvey Patterson
Cc: [REDACTED]
Subject: FW: Complimentary room hire
Attachments: image001.png; image002.png; image003.jpg; image004.png; image979174.jpg

We clearly have some serious confusion here, as [REDACTED] on Friday made it clear that the rooms booked were not the event hall????????????????

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 04 June 2018 11:24
To: Donald Graham
Subject: Fwd: Complimentary room hire

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: 4 June 2018 at 10:18:30 BST
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: RE: Complimentary room hire

Hi Roger,

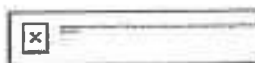
That is correct. All listed complimentary room hires were for the main event hall.

Kindest regards,

[REDACTED]
Events Manager, Ampersand Catering

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG

Tel: [REDACTED] www.ampersandcatering.co.uk



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[REDACTED]
www.ampersandcatering.co.uk



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-----Original Message-----

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>

Sent: 02 June 2018 09:09

To: [REDACTED]

Subject: Complimentary room hire

Dear [REDACTED]

Thank you for furnishing [REDACTED] with the list of complimentary room hires. Is this the main event hall.

Best

Roger

Sent from my iPhone

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120

[REDACTED]

From: Cllr Morris Bright
Sent: 04 June 2018 12:32
To: Donald Graham
Cc: Sajida Bijle; [REDACTED] Harvey Patterson
Subject: RE: TRAINING EVENTS AT EFS

Importance: High
Sensitivity: Confidential

Hallo Donald

Further to your email below.

I am pleased that we had an opportunity on Friday afternoon to meet and also speak on speakerphone to the person in charge of bookings at the Studios for the past 15 years or so, [REDACTED]

it allowed us both as well as Sajida Bijle to understand that as I had stated there has been an unintentional (though potentially very damaging) conflation of different issues, room prices and quotes and so on.

Let me say that had I been presented with the 'facts' that you had and in the way you had I might also have jumped to similar conclusions.

The facts as we now know are as follows:

Your email was based on costings of the events hall at the studios. The LGA booking was not about the events hall. To my knowledge it was only ever about the Board Room and the Preview theatre. If any cost around the Events Hall Had been forgone it was done so knowingly by the catering company and I reiterate that the LGA paid for all food, drinks, dinners, audio visual companies etc. Being the end of January it is a quiet time for the caterers and I assume they were happy to throw that in as part of the deal.

My only direct involvement historically had been around the Spielberg Suite (i.e. the board room) and the projection room (aka the preview theatre – which has 25 seats in it). The Studios has now confirmed in your hearing that at a **discounted in-house rate** those two rooms would have been charged out at **£75 each per day**. That means at most the Studios would have forgone **£300 over each weekend**. Balanced against that is the couple of thousand pounds that the LGA was spending by bringing their training module to the Studios - money spent on studios tenants such as the caterers, audio visual, etc.

The LGA did not get a free weekend. Just the complimentary use of two rooms. They spent many times more than that on catering, audio visual etc.

The media training weekend was not a new feature. I did it back in 2012... it was then in London. It was the location that changed not the module and the studio benefited by virtue of the financial spend with tenants and reputation by the visit of government ministers and senior figures at those weekends. Indeed as a direct result of those visits, as you will recall for you were there, I was presented to the LGA at its annual (cross-party) conference the local government success story that is Hertsmere and Elstree Studios.

Moving forward, Roger Morris has said in his email that he feels to avoid doubt or concern we should charge for the use of any rooms that the LGA might wish to use. I concur. As does the LGA who in fairness never asked for any special favours and it will be for them to sort out directly what rooms and at what costs and I shall make that clear to them.

I am grateful that based on the conversation we had and the information that we received in an open phone call in front of me, yourself and Sajida Bijle that you accept the information on which you based your email was in fact not correct and that you have agreed to retract.

I look forward to receiving that retraction and moving on from this.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

From: Donald Graham

Sent: 01 June 2018 14:16

To: Cllr Morris Bright

Cc: Sajida Bijle; [REDACTED], Harvey Patterson

Subject: RE: TRAINING EVENTS AT EFS

Importance: High

Sensitivity: Confidential

Afternoon Morris, I have given much thought to this troubling set of events.

We now know that on face value the sum of £36k (the room charge before any discount) has been foregone by the Studios since 2013; that one political party has had privileged access to the Studios via your office as Chairman and that you have a pecuniary interest as a trainer. These sums have to be accounted for in the Studios accounts as foregone income and the Council needs to be formally informed.

I consider the best way to protect the reputation of EFS, the Council and yourself is for the Conservative Association within the LGA to find another venue. The test for Council premises is their use conducive to the interest of the whole borough and in the Councils direct interests. Training for politicians within one political party does not meet this requirement. Indeed as a commercial media facility with an international reputation it

should not be used for events for one or any political party other than the charitable events that include civic functions that are part of the 8 complimentary events on offer.

I therefore suggest the following: this matter is brought to the EFS Board for consideration by the MD recommending as to how the foregone income (and level) is to be recovered and for that to be then reported to the Council's S151 Officer. As this officer is the Company Secretary it should be reported to Matthew Bunyon the Deputy S151 Officer. It would be helpful to have a copy of your successful tendering bid and the evaluation criteria for the training so that we have the context for your inclusion on the call off list.

I understand this may be a very difficult and sensitive matter for you politically but having been informed of this situation the Councils' statutory officers do not have the option of ignoring it. A decision on the foregone income by the EFS Board and declaring your interest along with ceasing to use EFS facilities for party political training should help put matters on an even keel.

Confirmation that the Board has taken these steps should be reported to the Monitoring Officer by the MD for EFS.

Regards

Donald

From: Cllr Morris Bright
Sent: 30 May 2018 19:24
To: Donald Graham; Roger Morris
Cc: Sajida Bijle; [REDACTED]
Subject: RE: TRAINING EVENTS AT EFS

)
XII

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123

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Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

[REDACTED]

From: Donald Graham
Sent: 30 May 2018 18:42

To: Roger Morris

Cc: Cllr Morris Bright; Sajida Bijle; [REDACTED]

Subject: TRAINING EVENTS AT EFS

Evening Roger,

You have asked me to clarify what the Council's position is in relation to the utilisation of EFS facilities for elected Member development training within the context of sound governance and the councils Constitution. I have in turn sought information from the LGA on the nature of training on offer including how it is commissioned and funded as well as the target audience. As I understand it the training events taking place at EFS has been provided to one of the LGA political groups only- the Conservative Group. I am informed that other LGA constituent bodies i.e. other political parties utilise other venues for their own training.

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Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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[REDACTED]

From: Donald Graham
Sent: 05 June 2018 13:11
To: Cllr Morris Bright
Cc: Harvey Patterson; Sajida Bijle; Alison Barber
Subject: Training Events

Sensitivity: Confidential

Afternoon Morris,

Thank you for your letter of the 4th June clarifying matters. I have in turn sought to have the actual charges made clear to me for each event and the policy adopted by Ampersand when taking bookings. They confirm it is a matter for their discretion when taking bookings as to how they structure their charges including room hire but that they do respond to negotiations from clients and do feel more of an obligation to support the council due to their contractual relationship with EFS as a council owned company.

Firstly EFS in the form [REDACTED] did indeed confirm a discounted room hire of £75 per room for those two rooms on the 1st June to ourselves including Sajida. Secondly the Conservative Association part of the LGA did book and pay for catering and dinner during the training events. The rooms utilised included the Events Hall, Rushes Bar or the Whitehouse, the Spielberg Suite and the Preview Room. The charges for these facilities are quoted to me as the Rushes hire at £650 + VAT; the Event Hall £1000 + VAT and what is referred to as the Studio Suite (both rooms) at £1500 +Vat. There is a discounted rate for mid-week bookings. These charges are the weekend rates. All these figures are taken from Ampersand Catering charges (November 2016) and confirmed to me by Ampersand directly.

T' training event for the LGA Conservative Association was a delegate package in 2013 with complimentary rooms. Ampersand advise the cost per head for the LGA training event was £69pp in 2015; £72pp in 2016; £76pp in 2017 and £83.50 for 2018 with no charge for room hire. The Conservative Party dinner and fundraising event on 11th March 2015 for 100 guests was charged at £30pp with no charge for room hire. Ampersand advise that you organised this event and negotiated the costs. It is referred to as the "Morris Bright Dinner".

Going forward there needs to be greater clarity as to whom is carrying out any booking and its purpose. For example the Events Manager for Ampersand refers to the 8 complimentary hires per year as part of their contract with EFS. This includes the "Civic Dinner and Morris Bright's events". The latter is clearly an unhelpful description as the other seven are obviously not "your (personal) events". In addition the contact points for the New Generation Training are listed as yourself, Will Brooks and Angela Page. From your own

127 [REDACTED]

correspondence on supporting the arrangement of these events I can see that you are simply seeking to get dates in the respective diaries. However again the LGA bookings are all listed as "Complimentary" even though I can see that from correspondence provided by Angela Page the officer for the Conservative Association at the LGA (18th December 2014) it is apparent that the bookings were based on a conference delegate approach that is inclusive of catering and dinner. The discount was applied to the room hire. It is correct then to refer to foregone room hire costs that was applied at the discretion of Ampersand.

My recommendations then are as follows:-

- The booking of EFS facilities to any political party should be discontinued. This event demonstrates in itself how such a booking can be interpreted and presented as privileged access to any given party.
- The utilisation of the EFS facilities for a Conservative party fundraising dinner with complimentary room hire should not be repeated and consideration given to meeting the cost of the room hire.
- Ampersand should be informed that the 8 complimentary events are not "Morris Bright" complimentary events but their purpose and contribution to the Council's (and EFS) overarching community objectives clear in every booking. For example the ones provided to me include Film Festival; LGA Event, Visit Herts Event, Creative England Launch and the Mayor's Civic dinner.
- That the EFS Board and Shareholder representative be provided by Ampersand in broad terms with an explanation of their booking policy and discount rates i.e. inclusive delegate fees for food and refreshments and room hire.
- It would be helpful if the MD of EFS became the conduit for booking any complimentary events (room hire) alongside the Board deciding what those 8 events per annum would be alongside any community or reputational benefit. This becomes a matter of EFS minutes and record thereby avoiding the personalisation of these events with the Chairman.

I consider that by undertaking these measures clarity and a firm basis for the utilisation of council facilities in the future will be provided.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 04 June 2018 13:23
To: Roger Morris
Cc: [REDACTED]
Subject: LGA Events / Complimentary Room Hires
Attachments: LGA January Event Friday Sheet 2015.pdf; LGA January Event Saturday Sheet 2015.pdf; LGA January Event Friday Sheet 2016.pdf; LGA January Event Saturday Sheet 2016.pdf; LGA January Event Friday Sheet 2017.pdf; LGA January Event Saturday Sheet 2017.pdf; LGA January Event Friday Sheet 2018.pdf; LGA January Event Friday Sheet Dinner 2018.pdf; LGA January Event Saturday Sheet 2018.pdf; RE: Next Generation Programme; Next Generation weekend at Elstree Studios Fri 21 and Sat 22 January 2017; FW: LGA Event; Angela Page 2015 email.pdf; RE: Elstree Film Festival Celebration; RE: Creative England

Hi Roger,

Further to our conversation, please find attached the following documentation...

- Individual Function Sheets for Friday daytime / evening and Saturday daytime for 2015, 2016, 2017 and 2018... - I don't have function sheets for 2013 or 2014 as [REDACTED] & [REDACTED] managed the admin for this at the time. Dinner in the Spielberg Suite took place on the Friday evening each year from 2015 onwards. In previous years to this, the Dinner took place in the Whitehouse or Rushes Bar (whichever was available).
- Email correspondence with Morris Bright regarding availability for 2016, 2017 and 2018. There is an additional email for 2015 which is correspondence with Angela Page and references [REDACTED] leaving the company, at which point I take over this booking.
- An email from myself to [REDACTED] copying [REDACTED], which queries complimentary room hires in 2017.
- An email from [REDACTED] to [REDACTED] querying complimentary room hires in 2017.

Please let me know if you need anything else.

Kindest regards,

)

[REDACTED]
[REDACTED] Ampersand Catering

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG

Tel. [REDACTED] www.ampersandcatering.co.uk

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EVENT: Local Government Association Event Final Draft	DATE: FRIDAY 16TH JANUARY 2015 NO. OF GUESTS: 20 for Daytime 18 for Dinner
8.30am arrival - Event Hall Tea, Coffee & Pastries	<p>***ATTENTION CHEFS***</p> <p>1 x GUEST HAS A NUT ALLERGY - Please don't use any Nut ingredients in any of the dishes</p>
11.00am Break - Event Hall Tea, Coffee & Biscuits	
1.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Platters Cake Selection Selection of Cold drinks	<p>NOTES</p> <p>- AV equipment by Media Powerhouse</p> <p>EVENT HALL SET-UP: - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room</p>
3.00pm - Group moves to Spielberg Suite	<p>CONTACTS</p> <p>Morris Bright Will Brooks Angela Page</p>
<p>7.30pm Dinner - Spielberg Suite <i>(we can set-up from 5.30pm as room will not be in use)</i> <i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i></p> <p>Assorted Bread Rolls & Butter</p> <p>Starter x 18 Caramelised onion & Cheddar Tart Served on a baby leaf salad with balsamic dressing</p> <p>Main Course x 17 Lemon & thyme crusted supreme of Chicken Served with Dauphinoise Potatoes, Pancetta, Seasonal Vegetables & a white wine sauce</p> <p>Morris Bright Special Main Course x 1 Baked Sea Bass Served with Dauphinoise Potatoes, Seasonal Vegetables, roasted vine tomatoes & a lemon butter sauce</p> <p>Veggie option (very small quantity in case needed) Feta, Olive & Tomato Quiche Served with Seasonal Vegetables</p> <p>Dessert x 18 Tarte au Citron Served with Vanilla Ice Cream & a Raspberry Coulis</p> <p>Tea, Coffee & Chocolate Mints</p>	

EVENT: Local Government Association Event Final Draft	DATE: SATURDAY 17TH JANUARY 2015 NO. OF GUESTS: 20
8.30am arrival - Rushes Bar Tea, Coffee & Pastries	***ATTENTION CHEFS*** 1 x GUEST HAS A NUT ALLERGY - Please don't use any Nut ingredients for any of the dishes
11.00am Break - Rushes Bar Tea, Coffee & Biscuits	
12.15pm Working Lunch - Rushes Bar Assortment of Finger Sandwiches Broccoli & mature Cheddar Quiche Salmon Fishcakes with lime mayonnaise Chicken Teriyaki Skewers with a Teriyaki sauce Mini Cheese Burgers Selection of Crisps Selection of Cakes Fresh Fruit Platters Selection of Cold drinks	NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes - AV equipment by Media Powerhouse SET-UP: - Just leave Rushes furniture as it is
2.00pm Break - Rushes Bar Tea, Coffee & Biscuits	CONTACTS Morris Bright Will Brooks Angela Page
3.15pm - End	
	132

EVENT: Local Government Association Event	DATE: FRIDAY 22ND JANUARY 2016 NO. OF GUESTS: 20
<p align="center">8.30am arrival - Event Hall Tea, Coffee & Pastries</p>	<p>NOTES</p> <p>EVENT HALL SET-UP:</p> <ul style="list-style-type: none"> - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
<p align="center">11.00am Break - Event Hall Tea, Coffee & Biscuits</p>	
<p align="center">1.15pm Lunch - Event Hall</p> <p>A variety of wraps, baguettes & bloomer bread with fillings:</p> <ul style="list-style-type: none"> <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> <p>1 x Assorted Cold Meat Platter (For Dairy Free Guest)</p> <ul style="list-style-type: none"> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold drinks 	
<p align="center">5.00pm - End of Session</p>	<p>CONTACTS</p> <p>Morris Bright Will Brooks</p>
<p align="center">7.30pm Dinner - Spielberg Suite</p> <p><i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i> Assorted Bread Rolls & Butter</p> <p align="center">Starter x 19</p> <p>Wild Mushroom Risotto Cakes Served with parmesan & a rocket salad</p> <p align="center">Starter Special x 1 (Dairy Free Guest)</p> <p>Sweet Potato & Honey Soup</p> <p align="center">Main Course x 19</p> <p>Herb crusted Loin of Lamb Served with Parmentier Potatoes, Bundle of Baby Carrots & Green Beans & a redcurrant jus</p> <p align="center">Main Course Special x 1 (MORRIS BRIGHT)</p> <p>Honey glazed fillet of Salmon Served with Parmentier Potatoes, Bundle of Baby Carrots & Green Beans & a Dijon Sauce</p> <p align="center">Dessert Trio x 19</p> <p>Mini Lemon Tart, Eton Mess, Chocolate Fudge Brownie</p> <p align="center">Dessert Special x 1 (Dairy Free Guest)</p> <p>Fresh Fruit Salad</p> <p align="center">Tea, Coffee & Chocolate Mints</p>	

EVENT: Local Government Association Event	DATE: SATURDAY 23RD JANUARY 2016 NO. OF GUESTS: 20
<p align="center">8.30am arrival - Rushes Bar Tea, Coffee & Pastries</p>	<p>NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes</p> <p>SET-UP:</p> <ul style="list-style-type: none"> - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room <p>CONTACTS</p> <p>Morris Bright Will Brooks Angela Page</p>
<p align="center">11.00am Break - Rushes Bar Tea, Coffee & Biscuits</p>	
<p align="center">12.15pm Working Lunch - Rushes Bar</p> <p>Assorted Finger Sandwiches (egg & cress, ham & mustard, smoked salmon & cream cheese, chicken pesto)</p> <p>Individual Broccoli & mature Cheddar Quiches (v)</p> <p>Salmon Fishcakes with a sweet chilli sauce</p> <p>Teriyaki Chicken Skewers with a teriyaki sauce</p> <p>Mini Cheese Burgers with tomato relish</p> <p>1 x Assorted Cold Meat Platter (For Dairy Free Guest)</p> <p>Selection of Crisps</p> <p>Selection of Cakes</p> <p>Fresh Fruit Platters</p> <p>Selection of Cold drinks</p>	
<p align="center">2.00pm Break - Rushes Bar Tea, Coffee & Biscuits</p>	
<p align="center">3.15pm - End</p>	
	<p align="right">134</p>

EVENT: Local Government Association Event	DATE: FRIDAY 20TH JANUARY 2017 NO. OF GUESTS: 19
8.30am arrival - Event Hall Tea, Coffee & Morning Pastries	NOTES EVENT HALL SET-UP: - 19 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
11.00am Break - Event Hall Tea, Coffee & Biscuits	
12.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold Drinks	CONTACTS Angela Page
5.00pm - End of Session	
7.30pm Dinner - Spielberg Suite <i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i> Assorted Bread Rolls & Butter Starter x 19 Roasted Sweet Potato & Honey Soup with a lightly spiced crisp puff pastry twist (v) Main Course x 19 Stuffed Chicken Breast with Apricots & Sage, Served with Fondant Potato, Seasonal Vegetable Bundles and a dijon & chives sauce Dessert Trio x 19 Mini Lemon Tart, Eton Mess, Chocolate Fudge Brownie Tea, Coffee & Chocolate Mints	

EVENT: Local Government Association Event	DATE: SATURDAY 21ST JANUARY 2017 NO. OF GUESTS: 19
8.30am arrival - Rushes Bar Tea, Coffee & Morning Pastries	NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes SET-UP: - 19 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
11.00am Break - Rushes Bar Tea, Coffee & Biscuits	
12.15pm Working Lunch - Rushes Bar Assorted Finger Sandwiches <i>(egg & cress, ham & mustard, smoked salmon & cream cheese, chicken pesto)</i> Individual Broccoli & mature Cheddar Quiches (v) Salmon Fishcakes with a sweet chilli sauce Teriyaki Chicken Skewers with a teriyaki sauce Mini Cheese Burgers with tomato relish Selection of Crisps Selection of Cakes Fresh Fruit Platters Selection of Cold drinks	
3.15pm - End	CONTACTS Angela Page

EVENT: Local Government Association Dinner LOCATION: SPIELBERG SUITE	DATE: FRIDAY 19TH JANUARY 2018 NO. OF GUESTS: 23
<p style="text-align: center;">DINNER @ 7.30pm</p> <p style="text-align: center;">Assorted Bread Rolls & Butter</p> <p style="text-align: center;">STARTER x 19 Parisienne of Melon & Parma Ham with a sun-blushed tomato & fig salad</p> <p>VEGETARIAN STARTER x 3 (Angela, Neil & Rachael) Caramelised Onion & Mature Cheddar Tart Served on a baby leaf salad with balsamic dressing</p> <p style="text-align: center;">VEGAN STARTER x 1 (Lin) Asparagus with appropriate sauce and salad</p>	<p>NOTES</p> <ul style="list-style-type: none"> - Large table to be clothed in white linen - White proper linen napkins required - Bottled Water & Half Bottle of Wine per person (do mixture of red & white)
<p style="text-align: center;">MAIN COURSE x 21 Lemon & thyme crusted Supreme of Chicken Served with Potato Dauphinoise, Seasonal Vegetables & a white wine jus, garnished with pancetta</p> <p>VEGGIE / VEGAN MAIN COURSE x 2 (Neil & Lin) Roasted Sweet Potato stuffed with Quinoa Served with a balsamic dressing</p>	<p>CONTACTS</p> <p>Angela Page</p>
<p style="text-align: center;">DESSERT x 22 <i>Trio</i> Mini Raspberry & White Chocolate Crème Brûlée Eton Mess Chocolate Fudge Brownie</p> <p style="text-align: center;">FRESH FRUIT SALAD x 1 (Lin)</p>	
<p style="text-align: center;">Tea, Coffee & Chocolate Mints</p>	
	<p style="text-align: right; font-size: 2em;">137</p>

EVENT: Local Government Association Daytime Event LOCATION: EVENT HALL	DATE: FRIDAY 19TH JANUARY 2018 NO. OF GUESTS: 25
8.15am arrival - Event Hall Tea, Coffee, Water & Morning Pastries	NOTES EVENT HALL SET-UP: - 25 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room - Linen required for buffet station - Lectern required
11.00am Break - Event Hall Tea, Coffee, Water & Biscuits	
12.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold Drinks CHEF - There is 1 Vegan in attendance - please prepare something suitable for them	
5.00pm - End of Session	CONTACTS Angela Page

EVENT: Local Government Association Event	DATE: SATURDAY 20TH JANUARY 2018 NO. OF GUESTS: 25
<p align="center">8.15am arrival - Rushes Bar Tea, Coffee, Water & Morning Pastries</p>	<p>NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes</p> <p>SET-UP:</p> <ul style="list-style-type: none"> - 25 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room - Linen required for buffet station - Lectern required <p>CONTACTS</p> <p>Angela Page</p>
<p align="center">10.45am Break - Rushes Bar Tea, Coffee, Water & Biscuits</p>	
<p align="center">12.00pm Working Lunch Buffet - Rushes Bar</p> <p>Assorted Finger Sandwiches (meat, fish & vegetarian)</p> <p>Individual Broccoli & mature Cheddar Quiches (v)</p> <p>Salmon Fishcakes with a sweet chilli sauce dip</p> <p>Teriyaki Chicken Skewers with a teriyaki sauce dip</p> <p>Mini Cheese Burgers with tomato relish</p> <p>Selection of Crisps</p> <p>Selection of Cakes</p> <p>Fresh Fruit Bowls</p> <p>Selection of Cold drinks</p> <p>CHEF - There is 1 Vegan in attendance - please prepare something suitable for them</p>	
<p align="center">3.15pm - End</p>	

[REDACTED]

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Sent: 04 June 2018 14:54
To: Sajida Bijle
Subject: FW: LGA Events / Complimentary Room Hires
Attachments: LGA January Event Friday Sheet 2015.pdf; LGA January Event Saturday Sheet 2015.pdf; LGA January Event Friday Sheet 2016.pdf; LGA January Event Saturday Sheet 2016.pdf; LGA January Event Friday Sheet 2017.pdf; LGA January Event Saturday Sheet 2017.pdf; LGA January Event Friday Sheet 2018.pdf; LGA January Event Friday Sheet Dinner 2018.pdf; LGA January Event Saturday Sheet 2018.pdf; RE: Next Generation Programme; Next Generation weekend at Elstree Studios Fri 21 and Sat 22 January 2017; FW: LGA Event; Angela Page 2015 email.pdf; RE: Elstree Film Festival Celebration; RE: Creative England

Private and Confidential.

I'm sorry Sajida forgot to copy you in..

Best

Roger

From: Roger Morris
Sent: 04 June 2018 14:53
To: 'Donald Graham'
Subject: FW: LGA Events / Complimentary Room Hires

Dear Donald,

Attached are the function bookings for LGA discussed. You will note the Event Hall was used for all occasions and Morris was the contact.

[REDACTED] obviously has more but these samples have been provided for you to assist your queries,

From: [REDACTED]
Sent: 04 June 2018 13:23
To: Roger Morris
Cc: Chris Denmead
Subject: LGA Events / Complimentary Room Hires

Hi Roger,

Further to our conversation, please find attached the following documentation...

- Individual Function Sheets for Friday daytime / evening and Saturday daytime for 2015, 2016, 2017 and 2018... - I don't have function sheets for 2013 or 2014 as [REDACTED] & [REDACTED] managed the admin for this at the time. Dinner in the Spielberg Suite took place on the Friday evening each year from 2015 onwards. In previous years to this, the Dinner took place in the Whitehouse or Rushes Bar (whichever was available).
- Email correspondence with Morris Bright regarding availability for 2016, 2017 and 2018. There is an additional email for 2015 which is correspondence with Angela Page and references [REDACTED] leaving the company, at which point I take over this booking.
- An email from myself to [REDACTED] copying [REDACTED] in, which queries complimentary room hires in 2017.

- An email from [REDACTED] to [REDACTED] querying complimentary room hires in 2017.

Please let me know if you need anything else.

Kindest regards,

[REDACTED]
Events Manager, Ampersand Catering

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG

Tel. [REDACTED] www.ampersandcatering.co.uk

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EVENT: Local Government Association Event Final Draft	DATE: FRIDAY 16TH JANUARY 2015 NO. OF GUESTS: 20 for Daytime 18 for Dinner
8.30am arrival - Event Hall Tea, Coffee & Pastries	<p>***ATTENTION CHEFS***</p> <p>1 x GUEST HAS A NUT ALLERGY - Please don't use any Nut ingredients in any of the dishes</p>
11.00am Break - Event Hall Tea, Coffee & Biscuits	
1.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Platters Cake Selection Selection of Cold drinks	NOTES - AV equipment by Media Powerhouse EVENT HALL SET-UP: - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
3.00pm - Group moves to Spielberg Suite	CONTACTS Morris Bright Will Brooks Angela Page
7.30pm Dinner - Spielberg Suite <i>(we can set-up from 5.30pm as room will not be in use)</i> <i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i> Assorted Bread Rolls & Butter Starter x 18 Caramelised onion & Cheddar Tart Served on a baby leaf salad with balsamic dressing Main Course x 17 Lemon & thyme crusted supreme of Chicken Served with Dauphinoise Potatoes, Pancetta, Seasonal Vegetables & a white wine sauce Morris Bright Special Main Course x 1 Baked Sea Bass Served with Dauphinoise Potatoes, Seasonal Vegetables, roasted vine tomatoes & a lemon butter sauce Veggie option (very small quantity in case needed) Feta, Olive & Tomato Quiche Served with Seasonal Vegetables Dessert x 18 Tarte au Citron Served with Vanilla Ice Cream & a Raspberry Coulis Tea, Coffee & Chocolate Mints	

142

EVENT: Local Government Association Event Final Draft	DATE: SATURDAY 17TH JANUARY 2015 NO. OF GUESTS: 20
8.30am arrival - Rushes Bar Tea, Coffee & Pastries	<p>***ATTENTION CHEFS***</p> <p>1 x GUEST HAS A NUT ALLERGY - Please don't use any Nut ingredients for any of the dishes</p>
11.00am Break - Rushes Bar Tea, Coffee & Biscuits	
12.15pm Working Lunch - Rushes Bar Assortment of Finger Sandwiches Broccoli & mature Cheddar Quiche Salmon Fishcakes with lime mayonnaise Chicken Teriyaki Skewers with a Teriyaki sauce Mini Cheese Burgers Selection of Crisps Selection of Cakes Fresh Fruit Platters Selection of Cold drinks	NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes - AV equipment by Media Powerhouse SET-UP: - Just leave Rushes furniture as it is
2.00pm Break - Rushes Bar Tea, Coffee & Biscuits	CONTACTS Morris Bright Will Brooks Angela Page
3.15pm - End	

143

EVENT: Local Government Association Event	DATE: FRIDAY 22ND JANUARY 2016 NO. OF GUESTS: 20
<p align="center">8.30am arrival - Event Hall Tea, Coffee & Pastries</p>	<p>NOTES</p> <p>EVENT HALL SET-UP:</p> <ul style="list-style-type: none"> - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
<p align="center">11.00am Break - Event Hall Tea, Coffee & Biscuits</p>	
<p align="center">1.15pm Lunch - Event Hall</p> <p>A variety of wraps, baguettes & bloomer bread with fillings:</p> <ul style="list-style-type: none"> <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> <p>1 x Assorted Cold Meat Platter (For Dairy Free Guest)</p> <ul style="list-style-type: none"> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold drinks 	
<p align="center">5.00pm - End of Session</p>	<p>CONTACTS</p> <p>Morris Bright Will Brooks</p>
<p align="center">7.30pm Dinner - Spielberg Suite</p> <p><i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i> Assorted Bread Rolls & Butter</p> <p align="center">Starter x 19</p> <p>Wild Mushroom Risotto Cakes Served with parmesan & a rocket salad</p> <p align="center">Starter Special x 1 (Dairy Free Guest)</p> <p>Sweet Potato & Honey Soup</p> <p align="center">Main Course x 19</p> <p>Herb crusted Loin of Lamb Served with Parmentier Potatoes, Bundle of Baby Carrots & Green Beans & a redcurrant jus</p> <p align="center">Main Course Special x 1 (MORRIS BRIGHT)</p> <p>Honey glazed fillet of Salmon Served with Parmentier Potatoes, Bundle of Baby Carrots & Green Beans & a Dijon Sauce</p> <p align="center">Dessert Trio x 19</p> <p>Mini Lemon Tart, Eton Mess, Chocolate Fudge Brownie</p> <p align="center">Dessert Special x 1 (Dairy Free Guest)</p> <p>Fresh Fruit Salad</p> <p align="center">Tea, Coffee & Chocolate Mints</p>	

144

EVENT: Local Government Association Event	DATE: SATURDAY 23RD JANUARY 2016 NO. OF GUESTS: 20
8.30am arrival - Rushes Bar Tea, Coffee & Pastries	NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes SET-UP: - 20 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room CONTACTS Morris Bright Will Brooks Angela Page
11.00am Break - Rushes Bar Tea, Coffee & Biscuits	
12.15pm Working Lunch - Rushes Bar Assorted Finger Sandwiches <i>(egg & cress, ham & mustard, smoked salmon & cream cheese, chicken pesto)</i> Individual Broccoli & mature Cheddar Quiches (v) Salmon Fishcakes with a sweet chilli sauce Teriyaki Chicken Skewers with a teriyaki sauce Mini Cheese Burgers with tomato relish 1 x Assorted Cold Meat Platter (For Dairy Free Guest) Selection of Crisps Selection of Cakes Fresh Fruit Platters Selection of Cold drinks	
2.00pm Break - Rushes Bar Tea, Coffee & Biscuits	
3.15pm - End	

145

EVENT: Local Government Association Event	DATE: FRIDAY 20TH JANUARY 2017 NO. OF GUESTS: 19
8.30am arrival - Event Hall Tea, Coffee & Morning Pastries	NOTES EVENT HALL SET-UP: - 19 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
11.00am Break - Event Hall Tea, Coffee & Biscuits	
12.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold Drinks	CONTACTS Angela Page
5.00pm - End of Session	
7.30pm Dinner - Spielberg Suite <i>Mineral Water & Half Bottle of Wine per person</i> <i>Linen, Napkins, Glassware etc.</i> Assorted Bread Rolls & Butter Starter x 19 Roasted Sweet Potato & Honey Soup with a lightly spiced crisp puff pastry twist (v) Main Course x 19 Stuffed Chicken Breast with Apricots & Sage, Served with Fondant Potato, Seasonal Vegetable Bundles and a dijon & chives sauce Dessert Trio x 19 Mini Lemon Tart, Eton Mess, Chocolate Fudge Brownie Tea, Coffee & Chocolate Mints	

146

EVENT: Local Government Association Event	DATE: SATURDAY 21ST JANUARY 2017 NO. OF GUESTS: 19
8.30am arrival - Rushes Bar Tea, Coffee & Morning Pastries	NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes SET-UP: - 19 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room
11.00am Break - Rushes Bar Tea, Coffee & Biscuits	
12.15pm Working Lunch - Rushes Bar Assorted Finger Sandwiches <i>(egg & cress, ham & mustard, smoked salmon & cream cheese, chicken pesto)</i> Individual Broccoli & mature Cheddar Quiches (v) Salmon Fishcakes with a sweet chilli sauce Teriyaki Chicken Skewers with a teriyaki sauce Mini Cheese Burgers with tomato relish Selection of Crisps Selection of Cakes Fresh Fruit Platters Selection of Cold drinks	
3.15pm - End	CONTACTS Angela Page

EVENT: Local Government Association Daytime Event LOCATION: EVENT HALL	DATE: FRIDAY 19TH JANUARY 2018 NO. OF GUESTS: 25
8.15am arrival - Event Hall Tea, Coffee, Water & Morning Pastries	NOTES EVENT HALL SET-UP: - 25 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room - Linen required for buffet station - Lectern required
11.00am Break - Event Hall Tea, Coffee, Water & Biscuits	
12.15pm Lunch - Event Hall A variety of wraps, baguettes & bloomer bread with fillings: <i>smoked salmon & citrus mayonnaise</i> <i>sirloin of beef & horseradish</i> <i>chargrilled chicken & roasted vegetables</i> <i>brie, cranberry & baby gem</i> <i>egg mayonnaise & watercress</i> Selection of Crisps Fresh Fruit Cake Selection Selection of Cold Drinks CHEF - There is 1 Vegan in attendance - please prepare something suitable for them	
5.00pm - End of Session	CONTACTS Angela Page

148

EVENT: Local Government Association Dinner LOCATION: SPIELBERG SUITE	DATE: FRIDAY 19TH JANUARY 2018 NO. OF GUESTS: 23
<p style="text-align: center;">DINNER @ 7.30pm</p> <p style="text-align: center;">Assorted Bread Rolls & Butter</p> <p style="text-align: center;">STARTER x 19 Parisienne of Melon & Parma Ham with a sun-blushed tomato & fig salad</p> <p>VEGETARIAN STARTER x 3 (Angela, Neil & Rachael) Caramelised Onion & Mature Cheddar Tart Served on a baby leaf salad with balsamic dressing</p> <p style="text-align: center;">VEGAN STARTER x 1 (Lin) Asparagus with appropriate sauce and salad</p>	<p>NOTES</p> <ul style="list-style-type: none"> - Large table to be clothed in white linen - White proper linen napkins required - Bottled Water & Half Bottle of Wine per person (do mixture of red & white)
<p style="text-align: center;">MAIN COURSE x 21 Lemon & thyme crusted Supreme of Chicken Served with Potato Dauphinoise, Seasonal Vegetables & a white wine jus, garnished with pancetta</p> <p>VEGGIE / VEGAN MAIN COURSE x 2 (Neil & Lin) Roasted Sweet Potato stuffed with Quinoa Served with a balsamic dressing</p>	<p>CONTACTS</p> <p>Angela Page</p>
<p style="text-align: center;">DESSERT x 22 <i>Trio</i> Mini Raspberry & White Chocolate Crème Brûlée Eton Mess Chocolate Fudge Brownie</p> <p style="text-align: center;">FRESH FRUIT SALAD x 1 (Lin)</p>	
<p style="text-align: center;">Tea, Coffee & Chocolate Mints</p>	
	<p style="text-align: right; font-size: 2em;">149</p>

EVENT: Local Government Association Event	DATE: SATURDAY 20TH JANUARY 2018 NO. OF GUESTS: 25
<p>8.15am arrival - Rushes Bar Tea, Coffee, Water & Morning Pastries</p>	<p>NOTES Session is in Event Hall but Client wants the Breaks / Lunch to be in Rushes</p> <p>SET-UP:</p> <ul style="list-style-type: none"> - 25 chairs in horseshoe shape on dancefloor - 1 table needed for laptop - Can leave some round tables out around the room - Linen required for buffet station - Lectern required <p>CONTACTS</p> <p>Angela Page</p>
<p>10.45am Break - Rushes Bar Tea, Coffee, Water & Biscuits</p>	
<p>12.00pm Working Lunch Buffet - Rushes Bar</p> <p>Assorted Finger Sandwiches (meat, fish & vegetarian)</p> <p>Individual Broccoli & mature Cheddar Quiches (v)</p> <p>Salmon Fishcakes with a sweet chilli sauce dip</p> <p>Teriyaki Chicken Skewers with a teriyaki sauce dip</p> <p>Mini Cheese Burgers with tomato relish</p> <p>Selection of Crisps</p> <p>Selection of Cakes</p> <p>Fresh Fruit Bowls</p> <p>Selection of Cold drinks</p> <p>CHEF - There is 1 Vegan in attendance - please prepare something suitable for them</p>	
<p>3.15pm - End</p>	

150

From: Donald Graham
Sent: 05 June 2018 15:03
To: Roger Morris
Cc: Cllr Morris Bright; Sajida Bijle; Harvey Patterson
Subject: EFS FACILITIES

Afternoon Roger,

With reference to your correspondence of the 1st June and my earlier advice I wish to confirm that Council owned facilities such as the EFS estate should not be used for party political purposes including training or other events sponsored by any political party. I have discussed the matter with the Chairman earlier and informed him of this. Morris will inform the LGA himself that an alternative venue needs to be found for their training.

Regards

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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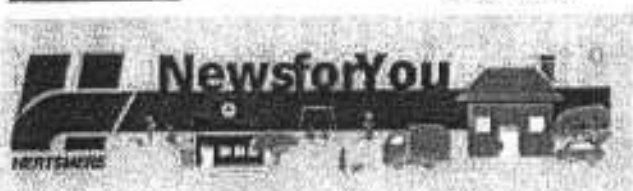
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[REDACTED]

From: Roger Morris
Sent: 05 June 2018 10:59
To: [REDACTED]
Subject: Fwd: Events
Attachments: image001.jpg; image002.jpg; image003.jpg; image004.jpg; image005.png; image006.jpg

Sensitivity: Confidential

Sent from my iPhone

Begin forwarded message:

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Date: 5 June 2018 at 10:16:13 BST
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Cc: Alison Barber [REDACTED]
Subject: Events

Morning Roger, just going through the papers now- can you confirm my assumptions if possible:

- [REDACTED] pay a rent to EFS for the use of facilities under a contract for x years.
- [REDACTED] operate independently of the Studios.
- [REDACTED] determine the price of their catering offer and facility charge
- [REDACTED] if the above is correct can determine the level of discount for the event hall OR
- A discount is solely at the discretion of EFS??
- It is normal practice for the catering company to build into their pricing structure any discounts for utilisation of facilities; in this case the events hall.
- It is for the Studios to determine the level of discount for the Board Room and Preview Theatre.
- [REDACTED] (EFS) confirmed the price for these ranged from £200 to £250 with a discount offer of £75 being made available to those known to the studios i.e. people like the council here or the LGA via the Chairman. So that would be £150 per day for each room giving a total of £300 per weekend

Roger I need to be able to form a rounded view on all this as you will appreciate it is of the utmost importance and I must be absolutely sure of my facts and the operational practices of the catering company. If you can respond asap- I am writing my draft now. Whatever conclusions I am able to reach I cannot see how the Conservative Association of the LGA can continue to use EFS facilities- this would mean the loss of income to the catering company but the considerations have to be on the basis of demonstrating that this council does not directly or indirectly offer privileged access to one party and that lettings are on a commercial basis subject to any discounts that appear quite common by Ampersand.

Thanks

Donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

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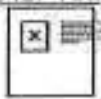


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From: [REDACTED]
Sent: 05 June 2018 11:07
To: Roger Morris; [REDACTED]
Subject: RE: one further note

Sensitivity: Confidential

Hi Roger,

That Creative England breakdown isn't relevant at all. It's an entirely different project. The only relevance of that email was that it led us to question the amount of complimentary hires given to the Studios.

Kindest regards,

[REDACTED] Ampersand Catering

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG

Tel. [REDACTED] www.ampersandcatering.co.uk

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Lee Keston
- www.ampersandcatering.co.uk

Ampersand

Part of CH&Co Catering Group Limited. Registered Office: Second Floor, 550 Thames Valley Park, Reading RG6 1PT. Registered in England: 09505062

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>

Sent: 05 June 2018 10:58

To: [REDACTED]
Subject: Fwd: one further note

Sensitivity: Confidential

Sent from my iPhone

Begin forwarded message:

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Date: 5 June 2018 at 10:50:43 BST
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Cc: Alison Barber <[REDACTED]>
Subject: one further note

Roger the breakdown of charges is for Creative England- there is no breakdown for the LGA event- this is essential as otherwise I am basing commentary on another company's charges that may vary according to the package booked. Can this be provided- I need actual numbers.

Thanks

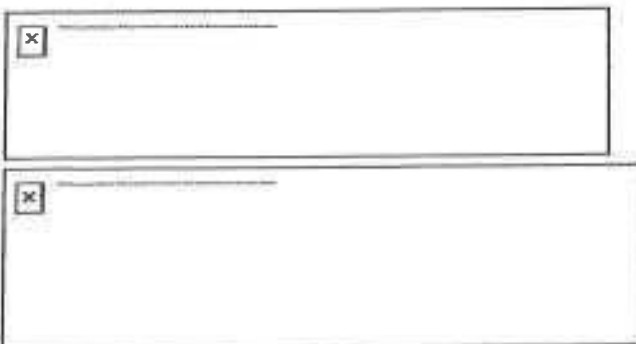
donald

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
[REDACTED]

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[REDACTED]

From: Donald Graham
Sent: 07 June 2018 10:04
To: Sajida Bijle; A [REDACTED] Harvey Patterson
Subject: FW: EFS ROOMS

Very clear and appropriate.

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 06 June 2018 17:56
To: Donald Graham
Subject: FW: EFS ROOMS

From: Roger Morris
Sent: 06 June 2018 17:53
To: [REDACTED]
Subject: EFS ROOMS

Dear All,

I have been asked to ensure the following:

1. All room bookings at EFS for meetings must be recorded on the Schedul All System.
2. Information must contain the nature of the booking and who in attendance
3. If a booking is for HBC business, the booking must come via (from) the office of Sajida Bijle or Donald Graham, Councillors must make their bookings at EFS in this way via HBC.
4. If a booking request is for Private Non HBC business, it must be logged on Schedule all and the correct charge levied, the booking however may be declined subject to the nature of the meeting or booking deemed inappropriate use of the EFS facilities.
5. If a booking is for a Production Client or Tenant the booking must be recorded on Schedul All and the correct charged levied.
6. If a booking is Ad Hoc or Short.. less than one hour, the charge to be levied is at the discretion of Roger Morris, [REDACTED] or [REDACTED]
7. The allocation of car spaces for a booking requiring external visitors to the site is not a given, car space is at a premium on the EFS site.. Car Space is subject to availability and a charge may be levied.
8. If food and beverages for a meeting are required to be provided these can be arranged through Caterers Ampersand on site, they will charge independently.
9. Bookings for Meetings to be held in the Event Hall, Rushes or the White House, must be made via Ampersand, the same rules apply regarding HBC meetings these must be done via the office of Sajida Bijle or Donald Graham, in all cases Ampersand will levy a charge. For Clients who consider themselves to be eligible for complimentary booking or require discounts, these bookings must be submitted for approval to Roger Morris, [REDACTED] or [REDACTED]
10. No party political meetings or political events can be held at the Studios.
11. Non Political Charity events are welcome to use the EFS catering and Events facilities subject to discussion and agreement by Ampersand and EFS Senior Management. Note EFS Management does not include board Non Executives.
12. All EFS Event and Meeting bookings must not bring EFS or its name into disrepute

Roger

Roger Morris

Managing Director

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

*"The King's Speech", "Star Wars", "Sherlock Holmes 2"
"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"
"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"
"Paddington" "Under The Skin" "Strictly Come Dancing"*



t] +44 [REDACTED]
] +44 [REDACTED]
m] +44 [REDACTED]
www.elstreestudios.co.uk

Shenley Road
Borehamwood.
Hertfordshire
WD6 1JG
UK

Subject to Contract. No binding Contract or Lease shall come into existence until such time as an agreement which incorporates all terms expressly agreed by the parties has been signed by the parties and dated. Until such time, Elstree Film Studios Ltd is unable to guarantee the availability of any particular space or facilities at Elstree Studios the possession of which remains in its full control. This e-mail and any other attachments are confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received it in error, please delete it from your system, do not disclose the information in any way and notify me immediately. The contents of this message may contain personal views which are not the views of Elstree Studios or related companies, unless specifically stated. This message and all attachments have been scanned, however, we cannot accept liability for any damage you sustain as a result of any software viruses and you should perform your own virus checks before opening any attachments.

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[REDACTED]

From: Roger Morris
Sent: 07 June 2018 13:23
To: Donald.Graham@hertsmere.gov.uk; 'Sajida Bijle'
Cc: [REDACTED]
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality
Attachments: Councillors Gifts and Hospitality Declaration Form 2018 May.docx

From: Roger Morris
Sent: 07 June 2018 13:24
To: cllr.morris.bright; cllr.Caroline.Clapper@hertsmere.gov.uk; Cllr.charles.goldstein@hertsmere.gov.uk; 'Paul Morris O.B.E.'; 'Sajida Bijle'
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Board Members,

We are just about to complete our Audit for 2017/18 for EFS. The [REDACTED] of EFS Auditors have asked for any declaration of Non- Executive Directors benefits and expenses for the year. It will have to include , attendance at EFS/ Industry associated Events, Taxis, Meals, Benefit in Kind and so forth. Can you tell/ email [REDACTED] what you consider should be declared as a director of EFS so we can get the final audit for signed off. The auditors want to have finalised audit by end of next week, so info needed urgently.

In addition to this I have just received an email from the Donald and an email from [REDACTED] outlined below plus attached Declaration form for HBC.

From: Donald Graham [<mailto:Donald.Graham@hertsmere.gov.uk>]
Sent: 07 June 2018 10:39
To: Roger Morris
Cc: Sajida Bijle; Harvey Patterson
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Roger,

Please find attached the proforma we use in the council for the declaration of gifts and hospitality. You may have something similar but if not it would be helpful for the council if this proforma could be applied for council nominated non executive directors. This should also include any expense claims and attendance at significant events, the value of these events and the purpose of the council nominee attending including any guests. Could you share any amended form with us so that we can be sure that we have a consistent approach for the council.

You will be aware from social media that the role of members on nominated bodies wholly owned by the council have become a matter of public scrutiny inside and outside the council chamber. We as a council must therefore reassure ourselves that we are meeting our legal obligations and the requirements of the council's code of conduct.

Thanks
Donald

From: [REDACTED]
Sent: 15 May 2018 14:39
Subject: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Good afternoon Councillors

You will be aware that when you complete your Register of Interests Form it contains a section for adding details of any gifts accepted by you. The practice to date has been for Councillors to write in or update their Registers of Interests whenever such instances have arisen.

To aid you in complying with this obligation more easily, and to improve the declaration process, the attached Councillors Gifts, Benefits-in-Kind and Hospitality Declaration Form has been provided for your future use. This standardised Form provides you with a consistent and easy to follow process.

Please can you use the attached Form as of now. You may either complete it in hardcopy and send it through to me, or email me an electronic copy.

If you have any queries, please drop me an email.

Regards

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Hertsmere Borough Council: Councillors Gifts, Benefits- in-Kind and Hospitality Declaration Form

You must complete and send this Form to the Democratic Services Manager within 28 days of accepting any gift (including a benefit- in-kind) or hospitality with an estimated value of £50 or more received from any person or organisation (other than the Council). Where you have accepted a series of gifts, benefits-in kind or hospitality from the same person or organisation each with an estimated value of less than £50, these should be aggregated in value and declared on this Form within 28 days of the date of accepting the gift, benefit-in-kind or hospitality that took the estimated cumulative value to £50 or more.

In addition, in accordance with para 8.1c of the Members Code of Conduct, you will have a Non-Pecuniary Interest to declare at any meeting of the Council or its Committees and Sub-Committees or at a meeting of the Executive where an item of business relates to or is likely to affect the interests of any person or organisation from whom you have accepted a gift (including a benefit- in-kind) or hospitality with an estimated value of at least £50.

This Form will be placed on the Register of Members Interests which is available for public inspection and is published on the Council's website.

Name of Councillor	Date the Gift/ Benefit- in-Kind/ Hospitality was Accepted	Name of Person or Organisation, offering Gift/Benefit- in-Kind/Hospitality	Description of Gift, Benefit-in-Kind or Hospitality	Estimated Value of the Gift/Benefit-in-Kind/ Hospitality

Signature of Councillor:

Date of Submission:

PRIVACY NOTICE: BASIS FOR PROCESSING: this information is collected in accordance with the requirements of the Members Code of Conduct.
RETENTION PERIOD: this record will be retained for your current term of office and four years thereafter. STATUS: public information.
CONTACT OFFICER FOR QUERIES: Democratic Services Manager

[REDACTED]

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Sent: 07 June 2018 13:58
To: Roger Morris [REDACTED]
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Hi Chris,

For the purposes of the Audit, I attended the TV BAFTAs in May, in a work networking capacity on behalf of Elstree Studios. I don't know the value of the ticket.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Roger Morris <Roger.Morris@elstrecstudios.co.uk>
Date: Thursday, 07 Jun 2018, 1:22 pm
To: HertsMereMBright <cllr.morris.bright@hertsmere.gov.uk>, cllr.Caroline.Clapper@hertsmere.gov.uk
<cllr.Caroline.Clapper@hertsmere.gov.uk>, Cllr.charles.goldstein@hertsmere.gov.uk
<Cllr.charles.goldstein@hertsmere.gov.uk>, 'Paul Morris O.B.E.' [REDACTED], 'Sajida Bijle' <Sajida.Bijle@hertsmere.gov.uk>
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Board Members,

We are just about to complete our Audit for 2017/18 for EFS. [REDACTED] of EFS Auditors have asked for any declaration of Non- Executive Directors benefits and expenses for the year. It will have to include , attendance at EFS/ Industry associated Events, Taxis, Meals, Benefit in Kind and so forth. Can you tell/ email Chris Denmead what you consider should be declared as a director of EFS so we can get the final audit for signed off. The auditors want to have finalised audit by end of next week, so info needed urgently.

In addition to this I have just received an email from the Donald and an email from [REDACTED] outlined below plus attached Declaration form for HBC.

From: Donald Graham [mailto:Donald.Graham@hertsmere.gov.uk]
Sent: 07 June 2018 10:39
To: Roger Morris
Cc: Sajida Bijle; Harvey Patterson
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Roger,

Please find attached the proforma we use in the council for the declaration of gifts and hospitality. You may have something similar but if not it would be helpful for the council if this proforma could be applied for council nominated non executive directors. This should also include any expense claims and attendance at significant events, the value of these events and the purpose of the council nominee attending including any guests. Could you share any amended form with us so that we can be sure that we have a consistent approach for the council.

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must therefore reassure ourselves that we are meeting our legal obligations and the requirements of the council's code of conduct.

Thanks
Donald

From: [REDACTED]
Sent: 15 May 2018 14:39
Subject: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Good afternoon Councillors

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To aid you in complying with this obligation more easily, and to improve the declaration process, the attached Councillors Gifts, Benefits-in-Kind and Hospitality Declaration Form has been provided for your future use. This standardised Form provides you with a consistent and easy to follow process.

Please can you use the attached Form as of now. You may either complete it in hardcopy and send it through to me or email me an electronic copy.

If you have any queries, please drop me an email.

Regards
[REDACTED]

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 07 June 2018 15:11
To: [REDACTED]
Cc: Roger Morris; Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Thanks Roger

[REDACTED] Paul Morris & I happen to be at the council and have spoken with Donald Graham who will be giving some further clarification to Non Exec directors on this matter.

So it may take a day or two for directors to get back to you. Likely after the weekend.

Best

Morris Bright MBE
Chairman of the Board – Elstree Studios
[REDACTED]

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 07 June 2018 13:22
To: Cllr Morris Bright; Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

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To: Roger Morris
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Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

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Thanks
Donald

From: [REDACTED]
Sent: 15 May 2018 14:39
Subject: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

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Please can you use the attached Form as of now. You may either complete it in hardcopy and send it through to me, or email me an electronic copy.

If you have any queries, please drop me an email.

Regards
[REDACTED]

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[REDACTED]

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Sent: 07 June 2018 17:15
To: [REDACTED]
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Hi [REDACTED]

Please see below and hold off til I hear back.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Date: Thursday, 07 Jun 2018, 3:05 pm
To: Cllr Caroline Clapper <Cllr.Caroline.Clapper@hertsmere.gov.uk>, Cllr Charles Goldstein <Cllr.Charles.Goldstein@hertsmere.gov.uk>, 'Paul Morris O.B.E.' <Paul.Morris.O.B.E.@hertsmere.gov.uk>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Cc: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

As this matter refers to Non Exec directors I have cced only non execs

Paul Morris and I are at the council... we've had a chat with Donald who will read email below and clarify what is and isn't declarable and as what. In the sense that if we attend an event for the studios business etc, its not a gift in kind or benefit, nor the transport to get us there...its work.

Anyway Donald said he'll clarify the advice for us.

Best

Morris Bright MBE
Chairman of the Board – Elstree Studios
[REDACTED]

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]
Sent: 07 June 2018 13:22
To: Cllr Morris Bright; Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Board Members,

We are just about to complete our Audit for 2017/18 for EFS. The [REDACTED] of EFS Auditors have asked for any declaration of Non- Executive Directors benefits and expenses for the year. It will have to include, attendance at EFS/ Industry associated Events, Taxis, Meals, Benefit in Kind and so forth. Can you tell/ email [REDACTED] what you consider should be declared as a director of EFS so we can get the final audit for signed off.

[REDACTED]

From: Donald Graham
Sent: 08 June 2018 09:27
To: Sajida Bijle; Chileme Hayes
Cc: Alison Barber
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality: draft

Chileme and Sajida, in Harveys absence can you confirm my interpretation is correct before I issue, feel free to amend, thanks

Morning all, a brief note in relation to this: firstly I cannot comment on what the EFS auditors require but only on council requirements which are the same for both our arms-length companies. In council lexicon a profit or gain "includes any payments or benefits in kind which are subject to income tax", the latter being the test. A non-pecuniary interest includes recording "the interests of any person from whom you have received a gift or hospitality with an estimated value of £50". The interest in this case is the EFS, the attendance at functions such as BAFTA awards I assume cost more than £50 and should therefore be recorded in terms of its value while also indicating one's role there i.e. a guest of a third party – as you may have been invited by the BBC for example- or as is more likely as a Non- Executive Director of EFS. You are therefore attending as a representative board member of EFS but in the interests of transparency as a council appointed nominee this should be recorded.

From: Cllr Morris Bright
Sent: 07 June 2018 15:05
To: Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Cc: Donald Graham
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

As this matter refers to Non Exec directors I have cced only non execs

Paul Morris and I are at the council... we've had a chat with Donald who will read email below and clarify what is and isn't declarable and as what. In the sense that if we attend an event for the studios business etc, its not a gift in kind or benefit, nor the transport to get us there...its work.

Anyway Donald said he'll clarify the advice for us.

Best

Morris Bright MBE
Chairman of the Board – Elstree Studios

[REDACTED]

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 07 June 2018 13:22
To: Cllr Morris Bright; Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

766

Dear Board Members,

We are just about to complete our Audit for 2017/18 for EFS. The [REDACTED] of EFS Auditors have asked for any declaration of Non- Executive Directors benefits and expenses for the year. It will have to include , attendance at EFS/ Industry associated Events, Taxis, Meals, Benefit in Kind and so forth. Can you tell/ email [REDACTED] what you consider should be declared as a director of EFS so we can get the final audit for signed off. The auditors want to have finalised audit by end of next week, so info needed urgently.

In addition to this I have just received an email from the Donald and an email from V [REDACTED] outlined below plus attached Declaration form for HBC.

From: Donald Graham [mailto:Donald.Graham@hertsmere.gov.uk]
Sent: 07 June 2018 10:39
To: Roger Morris
Cc: Sajida Bijle; Harvey Patterson
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Roger,

Please find attached the proforma we use in the council for the declaration of gifts and hospitality. You may have something similar but if not it would be helpful for the council if this proforma could be applied for council nominated non executive directors. This should also include any expense claims and attendance at significant events, the value of these events and the purpose of the council nominee attending including any guests. Could you share any amended form with us so that we can be sure that we have a consistent approach for the council.

You will be aware from social media that the role of members on nominated bodies wholly owned by the council have become a matter of public scrutiny inside and outside the council chamber. We as a council must therefore reassure ourselves that we are meeting our legal obligations and the requirements of the council's code of conduct.

Thanks
Donald

From: [REDACTED]
Sent: 15 May 2018 14:39
Subject: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Good afternoon Councillors

You will be aware that when you complete your Register of Interests Form it contains a section for adding details of any gifts accepted by you. The practice to date has been for Councillors to write in or update their Registers of Interests whenever such instances have arisen.

To aid you in complying with this obligation more easily, and to improve the declaration process, the attached Councillors Gifts, Benefits-in-Kind and Hospitality Declaration Form has been provided for your future use. This standardised Form provides you with a consistent and easy to follow process.

Please can you use the attached Form as of now. You may either complete it in hardcopy and send it through to me, or email me an electronic copy.

If you have any queries, please drop me an email.

Regards
[REDACTED]

[REDACTED]

From: Roger Morris
Sent: 11 June 2018 13:18
To: [REDACTED]
Subject: Fwd: Membership Renewal Receipt 2018MEM-20984-Morris
Attachments: RenewalInvoice.pdf; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

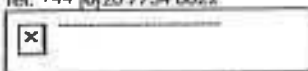
From: BAFTA Membership <membership@bafta.org>
Date: 11 June 2018 at 10:49:23 BST
To: "roger.morris@elstreestudios.co.uk" <roger.morris@elstreestudios.co.uk>
Subject: Membership Renewal Receipt 2018MEM-20984-Morris

Thank you for your recent payment - we are pleased to attach the BAFTA Membership Renewal receipt for your records

Should you have any questions regarding your membership or this payment, please do not hesitate to get in touch.

MEMBERSHIP DEPARTMENT

British Academy of Film and Television Arts
195 Piccadilly
London
W1J 9LN
Tel: +44 (0)20 7734 0022





BRITISH ACADEMY
OF FILM AND TELEVISION ARTS

Invoice Number: MEM-20984-0069654

VAT Number: GB 653 3113 65

Member:	Company:
Roger Morris Shenley Road Borehamwood WD6 1JG Hertfordshire United Kingdom	Elstree Studios Shenley Road Borehamwood Hertfordshire WD6 1JG United Kingdom

Membership:			
Membership Number:	20984	Type:	Full
Start Date:	1 Jun 2018	Rate:	General
End Date:	31 May 2019	Branch:	London

Date	Item	Description	Qty	Price	Net Total	VAT	Total
01.06.18	Membership	Full General	1.00	GBP 375.00	GBP 375.00	GBP 75.00	GBP 450.00
				GBP 375.00	GBP 75.00		GBP 450.00
				Amount Paid:		GBP 450.00	
				Outstanding Amount:		GBP 0.00	
						Paid in Full	


From: Donald Graham
Sent: 12 June 2018 16:30
To: Cllr Morris Bright; Cllr Caroline Clapper; Cllr Charles Goldstein; Cllr Paul Morris; Sajida Bijle
Cc: Harvey Patterson
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Afternoon all,

A brief note in relation to this: Firstly I cannot comment on what the EFS auditors require but only on council requirements which are the same for both our arms-length companies. A disclosable pecuniary interest includes any employment, office, trade, profession or vocation carried on for a profit or gain (other than from the company or company being EFS) "includes any payments or benefits in kind which are subject to income tax", the latter being the test. A non-pecuniary interest includes recording "the interests of any person from whom you have received a gift or hospitality with an estimated value of £50". The interest in this case is the EFS, the attendance at functions such as BAFTA awards I assume cost more than £50 and should therefore be recorded in terms of its value while also indicating one's role there i.e. a guest of a third party – as you may have been invited by the BBC for example - or as is more likely as a Non- Executive Director of EFS. You are therefore attending as a representative board member of EFS but in the interests of transparency as a council appointed nominee this should be recorded as should hospitality offered to any guests.

The legal view is as follows: the legal test is always "whether the fair minded and informed observer, having considered the facts (emphasis mine) (House of Lords case - Porter V Magill), would conclude that there was a real possibility that it was a benefit worthy of declaration. Consequently, in coming to a decision as to whether to make a declaration, one will need to consider all of the facts, e.g. the nature of the business; the purpose of the event and the benefit to be achieved by the business; whether in the course of the job description of the member of the company, it is anticipated that attendance at such event will be required etc.

A simple and usually reliable test for Members is perhaps the tabloid test: how would this look if it was ever reported by a journalist determined to make the story look as bad as possible. Though public perception is important, however the legal test remains as I have outlined above and it is a matter for the Member to take into account all the circumstances in the round and the legal test as enunciated in the case of Porter v Magill .

Given we are all under public scrutiny at all times I consider transparency to be the best option.

170

Donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
email: [REDACTED]

From: Cllr Morris Bright
Sent: 07 June 2018 15:05
To: Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Cc: Donald Graham
Subject: RE: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

As this matter refers to Non Exec directors I have cced only non execs

Paul Morris and I are at the council... we've had a chat with Donald who will read email below and clarify what is and isn't declarable and as what. In the sense that if we attend an event for the studios business etc, its not a gift in kind or benefit, nor the transport to get us there...its work.

Anyway Donald said he'll clarify the advice for us.

Best

Morris Bright MBE
Chairman of the Board – Elstree Studios
[REDACTED]

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 07 June 2018 13:22
To: Cllr Morris Bright; Cllr Caroline Clapper; Cllr Charles Goldstein; 'Paul Morris O.B.E.'; Sajida Bijle
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Board Members,

We are just about to complete our Audit for 2017/18 for EFS. The Jenny Littlewood of EFS Auditors have asked for any declaration of Non- Executive Directors benefits and expenses for the year. It will have to include , attendance at EFS/ Industry associated Events, Taxis, Meals, Benefit in Kind and so forth. Can you tell/ email [REDACTED] what you consider should be declared as a director of EFS so we can get the final audit for signed off. The auditors want to have finalised audit by end of next week, so info needed urgently.

In addition to this I have just received an email from the Donald and an email from [REDACTED] outlined below plus attached Declaration form for HBC.

From: Donald Graham [mailto:Donald.Graham@hertsmere.gov.uk]
Sent: 07 June 2018 10:39
To: Roger Morris
Cc: Sajida Bijle; Harvey Patterson
Subject: FW: Declaration Form: Councillors Gifts, Benefits-in-Kind and Hospitality

Dear Roger,

Please find attached the proforma we use in the council for the declaration of gifts and hospitality. You may have something similar but if not it would be helpful for the council if this proforma could be applied for council nominated non executive directors. This should also include any expense claims and attendance at significant events, the value of these events and the purpose of the council nominee attending including

[REDACTED]

From: [REDACTED]
Sent: 13 June 2018 10:54
To: Sajida Bijle; Harvey Patterson
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM
Attachments: Leader Engagements Allowance Claim Form.docx

From: [REDACTED]
Sent: 06 June 2018 16:12
To: Sajida Bijle (Sajida.Bijle@hertsmere.gov.uk)
Cc: Harvey Patterson
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Good afternoon Sajida

The Three Counties mileage does not fall into duties covered by the Allowances Scheme – I can find no authority given for attendance. Cath has no awareness of these broadcasts and she has not been asked to provide preparatory briefings to Cllr Bright.

On this basis, and from what Cllr Bright says below, I would see this as something he is doing for EFS and not on behalf of HBC. So can't be claimed via HBC.

A general observation (but a requirement when interests come into play) I would make is that Councillors must be clear under what capacity/hat/expectation they are attending an engagement, ie a Councillor should try to keep a clear in their mind as to what is giving them the authority to participate (eg in a radio interview).

BTW these mileage claims will be included in the annual publication of Allowances Payments.

Regards
[REDACTED]

From: Cllr Morris Bright
Sent: 04 June 2018 17:14
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Generally they are all HBC except BBC Three Counties Radio which can be HBC and/or EFS as I wear several hats when they introduce me and I do interviews etc for them.

Herts CC are claimed separately.

Best

Cllr Morris Bright MBE
Leader – Hertsmere Borough Council
Deputy Cabinet Member for Highways & Environment – Herts County Council
Chairman – Board of Directors, Elstree Studios
[REDACTED]

From: [REDACTED]
Sent: 04 June 2018 14:56
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Hi Morris

I have received your Members Allowance Claim Form which I have outlined on the attached.

Please let me know which "hat" you were wearing at which engagement, ie, Hertsmere, Hertfordshire or Studios so I can allocate to the right cost code.

Many thanks.

[REDACTED]
[REDACTED]
Member Support Officer

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

email: [REDACTED]

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www.hertsmere.gov.uk



HertsmereBC



Hertsmere / Recycling in Hertsmere



HertsmereBC

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LEADER ENGAGEMENTS ALLOWANCE CLAIM

Name: Cllr Morris Bright MBE

Address: [REDACTED]

Vehicle Type: Car

Date: 15th January 2018

Duties: Safer & Stronger Communities Board

From: WD6 2JF

To: SW1P 3HZ

Miles: Train

Rate: N/A

Claim: £18.10

Passengers: 0

Cost Code:

Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 30th January 2018

Duties: Reading Borough Council Container Home Visit

From: WD6 2JF

To: RG4 6PA

Miles: 108

Rate: 50p

Claim: £54.00

Passengers: 0

Cost Code:

Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 16th March 2018

Duties: BBC Three Counties

From: WD6 2JF

To: LU5 4GP

Miles: 55

Rate: 50p

Claim: £27.50

Passengers: 0

Cost Code:

Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 22nd March 2018
Duties: Herts LEP Board Meeting
From: WD6 2JF
To: WD25 7LP
Miles: 18
Rate: 50p
Claim: £9.00
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 13th April 2018
Duties: Three Counties Radio
From: WD6 2JF
To: LU5 4GP
Miles: 55
Rate: 50p
Claim: £27.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 19th April 2018
Duties: Hertfordshire Public Sector Leaders' Partnership Event
From: WD6 2JF
To: SG1 2FQ
Miles: 41
Rate: 50p
Claim: £20.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 2nd May 2018
Duties: Visit Herts Partnership Group
From: WD6 2JF
To: SG1 2AX
Miles: 38
Rate: 50p
Claim: £19.00
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 23rd May 2018
Duties: Hertfordshire Public Sector Leaders' Steering Group
From: WD6 2JF
To: SG13 8DE
Miles: 37
Rate: 50p
Claim: £18.50
Passengers: 1
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 24th May 2018
Duties: Hertfordshire Leaders' Group Meeting
From: WD6 2JF
To: EN8 9XQ
Miles: 27
Rate: 50p
Claim: £13.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 25th May 2018
Duties: Three Counties Radio
From: WD6 2JF
To: LU5 4GP
Miles: 55
Rate: 50p
Claim: £27.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

TOTAL: £

From: Donald Graham
Sent: 14 June 2018 15:30
To: Sajida Bijle; Harvey Patterson
Subject: FW: LGA Media Training

-----Original Message-----

From: Cllr Morris Bright
Sent: 14 June 2018 15:18
To: Donald Graham
Cc: 'Roger Morris'
Subject: LGA Media Training

Hallo Donald

YI I have both written to the LGA and spoken with their officers and they are now aware that they are not able to hold any further training sessions at the Studios.

Best

Cllr Morris Bright MBE

Sent with Good (www.good.com)

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[REDACTED]

From: [REDACTED]
Sent: 14 June 2018 15:54
To: Donald Graham
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM
Attachments: Leader Engagements Allowance Claim Form.docx

Donald

Sajida has asked that I forward this email to you from [REDACTED] I will forward a second email with some twitter comments that Cath forwarded to Sajida.

Sajida asks if you can pick this up with Cllr Bright when you see him tomorrow as the Three Counties Radio expenses appear to relate to EFS rather than the council and has put the staff in a predicament in terms of processing the expenses claim.

Kind regards

[REDACTED]
[REDACTED]
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
Email: [REDACTED]

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HertsmereBC

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Welfare Rights

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www.hertsmere.gov.uk



From: [REDACTED]
Sent: 13 June 2018 10:54
To: Sajida Bijle; Harvey Patterson
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

From: [REDACTED]
Sent: 06 June 2018 16:12
To: Sajida Bijle (Sajida.Bijle@hertsmere.gov.uk)
Cc: Harvey Patterson
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Good afternoon Sajida

The Three Counties mileage does not fall into duties covered by the Allowances Scheme – I can find no authority given for attendance. Cath has no awareness of these broadcasts and she has not been asked to provide preparatory briefings to Cllr Bright.

On this basis, and from what Cllr Bright says below, I would see this as something he is doing for EFS and not on behalf of HBC. So can't be claimed via HBC.

A general observation (but a requirement when interests come into play) I would make is that Councillors must be clear under what capacity/hat/expectation they are attending an engagement, ie a Councillor should try to keep a clear in their mind as to what is giving them the authority to participate (eg in a radio interview).

RTW these mileage claims will be included in the annual publication of Allowances Payments.

Regards
[REDACTED]

From: Cllr Morris Bright
Sent: 04 June 2018 17:14
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Generally they are all HBC except BBC Three Counties Radio which can be HBC and/or EFS as I wear several hats when they introduce me and I do interviews etc for them.

Herts CC are claimed separately.

est

Cllr Morris Bright MBE
Leader – Hertsmere Borough Council
Deputy Cabinet Member for Highways & Environment – Herts County Council
Chairman – Board of Directors, Elstree Studios
[REDACTED]

From: [REDACTED]
Sent: 04 June 2018 14:56
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Hi Morris

I have received your Members Allowance Claim Form which I have outlined on the attached.

Please let me know which "hat" you were wearing at which engagement, ie, Hertsmere, Hertfordshire or Studios so I can allocate to the right cost code.

Many thanks

Member Support Officer

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

email: [REDACTED]

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180

LEADER ENGAGEMENTS ALLOWANCE CLAIM

Name: Cllr Morris Bright MBE
Address: [REDACTED]
Vehicle Type: Car

Date: 15th January 2018
Duties: Safer & Stronger Communities Board
From: WD6 2JF
To: SW1P 3HZ
Miles: Train
Rate: N/A
Claim: £18.10
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 30th January 2018
Duties: Reading Borough Council Container Home Visit
From: WD6 2JF
To: RG4 6PA
Miles: 108
Rate: 50p
Claim: £54.00
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 16th March 2018
Duties: BBC Three Counties
From: WD6 2JF
To: LU5 4GP
Miles: 55
Rate: 50p
Claim: £27.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 22nd March 2018
Duties: Herts LEP Board Meeting
From: WD6 2JF
To: WD25 7LP
Miles: 18
Rate: 50p
Claim: £9.00
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 13th April 2018
Duties: Three Counties Radio
From: WD6 2JF
To: LU5 4GP
Miles: 55
Rate: 50p
Claim: £27.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 19th April 2018
Duties: Hertfordshire Public Sector Leaders' Partnership Event
From: WD6 2JF
To: SG1 2FQ
Miles: 41
Rate: 50p
Claim: £20.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 2nd May 2018
Duties: Visit Herts Partnership Group
From: WD6 2JF
To: SG1 2AX
Miles: 38
Rate: 50p
Claim: £19.00
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 23rd May 2018
Duties: Hertfordshire Public Sector Leaders' Steering Group
From: WD6 2JF
To: SG13 8DE
Miles: 37
Rate: 50p
Claim: £18.50
Passengers: 1
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 24th May 2018
Duties: Hertfordshire Leaders' Group Meeting
From: WD6 2JF
To: EN8 9XQ
Miles: 27
Rate: 50p
Claim: £13.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

Date: 25th May 2018
Duties: Three Counties Radio
From: WD6 2JF
To: LU5 4GP
Miles: 55
Rate: 50p
Claim: £27.50
Passengers: 0
Cost Code:
Organisation: Hertsmere BC/Hertfordshire CC/Elstree Studios

TOTAL: £

[REDACTED]

From: Caroline Clapper <Caroline.Clapper@hertfordshire.gov.uk>
Sent: 15 June 2018 11:16
To: [REDACTED]
Cc: Morris Bright
Subject: RE: Directors' Related Parties Disclosure

Hi [REDACTED]

FYI, I attended the BAFTAs in my capacity as a NED of Elstree Studios.

Kind Regards,
Caroline

Sent with BlackBerry Work
(www.blackberry.com)

From: [REDACTED]
Date: Monday, 30 Apr 2018, 12:07 pm
To: HertsMereMBright <cllr.morris.bright@hertsmere.gov.uk>, Paul Morris OBE [REDACTED], Caroline Clapper <Caroline.Clappen@hertfordshire.gov.uk>, Charles GoldsteinHome <[REDACTED]>, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>, Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: Directors' Related Parties Disclosure

Dear All,

We have the external auditors coming in to start their on site work on Thursday and Friday of this week for the year ended 31st March 2018.

In relation to this they will require confirmation of any related party transactions for reporting in the companies accounts.

Related parties extend to the directors' family members who maybe expected to influence or be influenced by a director and to entities over which a director or member of a directors family has a controlling interest or joint control.

With this in mind can each of you provide me with a list of entities and individuals that maybe considered to be related parties to yourselves and to the Studios so that we can identify any transactions that require disclosure.

Kind regards,

[REDACTED]

[REDACTED]

On behalf of
Elstree Studios

t. +44 (0) [REDACTED]

m.+44 (0) [REDACTED]

w: www.elstreestudios.co.uk

[REDACTED]
Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 15 June 2018 12:59
To: [REDACTED]
Cc: Paul MorrisHome; Caroline Clapper; Charles GoldsteinHome; Sajida Bijle; Roger Morris
Subject: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

I have already sent you a declaration relating to Directors Related Parties Disclosure for the financial year 2017/2018.

Here is a list of declarations also relating to that year as requested for the auditors and for the Studios records.

- I attended the BAFTA Television awards in May 2017. I was in attendance as Chairman of the Studios Company. It was a working and networking event with clients. So not hospitality as such but I think appropriate to note my attendance for the record.
- I attended the Broadcast Awards in February 2018. I was in attendance as Chairman of the Studios Company. EFS Ltd was one of the sponsors of the event. It was a working and networking event with clients. So again not hospitality as such but I think appropriate to note my attendance for the record.

By way of gifts and hospitality, I should like to declare the following:

- Christmas 2017: Gifts from the Studios: One book (on The Crown ...value under £25) and one bottle of Moët & Chandon (estimated value under £25)
- March 2018. Reception on the occasion of the investiture from my MBE: provision of car to take me to the Palace and back and hospitality at Studios – total £160.

Please let me know if there is any further information you require and also that you are in receipt of this email.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

[REDACTED]

[REDACTED]

From: Wrox Rehill
Sent: 15 June 2018 14:00
To: Donald Graham; Sajida Bijle
Cc: [REDACTED]
Subject: FW: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Donald – FYI

BTW Chris at EFS also said it would be helpful to them if HBC approved claims, and then they would make the payment.

From: Cllr Morris Bright
Sent: 15 June 2018 13:06
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Okay. Not been an issue before. Happy for you to strike as you feel appropriate and I will make a claim to Studios.

Thanks for clarification [REDACTED]. Fresh pair of eyes is always helpful.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios

[REDACTED]

From: [REDACTED]
Sent: 15 June 2018 13:01
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: RE: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Good afternoon Councillor Bright

I have had a look into this query. The validation process for Claims is for [REDACTED] to check all instances against your diary. Lisa then flags up any instance where it is unclear whether it was an HBC-approved duty.

The Three Counties mileage does not appear to fall into the approved duties covered by the Allowances Scheme, as I can find no authority given for this attendance. So I am assuming this attendance was on behalf of EFS; if so you need to claim via EFS. Please can you confirm that this is a correct assumption?

BTW as you intimate there can be some 'crossover' for Councillors with multiple roles. So a general observation I would make is that, as a starting point, Councillors must be clear under what role/hat they agree to attend an engagement and that they also obtain/have the formal approval to attend that engagement – because any claims arising would be validated against such approval being in place.

Of course, a Councillor attending (with approval) an event under their Role A, may be asked questions about their various other roles. In terms of allowance claims, if the Councillor ends up covering matters outside of Role A, any claim would nevertheless be validated against Role A – as that is where the formal approval for attendance originates.

186

Regards
[REDACTED]

From: Cllr Morris Bright
Sent: 04 June 2018 17:14
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Generally they are all HBC except BBC Three Counties Radio which can be HBC and/or EFS as I wear several hats when they introduce me and I do interviews etc for them.

Herts CC are claimed separately.

Best

Cllr Morris Bright MBE

Leader – Hertsmere Borough Council

Deputy Cabinet Member for Highways & Environment – Herts County Council

Chairman – Board of Directors, Elstree Studios
[REDACTED]

From: [REDACTED]
Sent: 04 June 2018 14:56
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: LEADER ENGAGEMENTS ALLOWANCE CLAIM FORM

Hi Morris

I have received your Members Allowance Claim Form which I have outlined on the attached.

Please let me know which "hat" you were wearing at which engagement, ie, Hertsmere, Hertfordshire or Studios so I can allocate to the right cost code.

Many thanks.

[REDACTED]
[REDACTED]
Member Support Officer
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
email: [REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 15 June 2018 16:29
To: Cllr Morris Bright
Cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations

Morris,

Thanks for this updated declaration.

Just looking at it, and for your records, the total cost of the Investiture event was £2,203 (inc tax and VAT). In relation to this and your own declaration rules I am unclear as to whether it is this figure that you should be declaring, as the event was put on in celebration of your own achievements, or whether it is the figure declared below which I am presuming has been arrived at as spreading the cost across all invitees and your element of that hospitality.

I have cc'd Sajida on this as I am hoping she might be able to give us both a steer on it to avoid any issues or questions.

Kind regards,

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>

Sent: 15 June 2018 12:59

To: [REDACTED]

Cc: Paul MorrisHome [REDACTED] Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>; Charles GoldsteinHome [REDACTED] <[REDACTED]@hertsmere.gov.uk>; Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>

Subject: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

I have already sent you a declaration relating to Directors Related Parties Disclosure for the financial year 2017/2018.

Here is a list of declarations also relating to that year as requested for the auditors and for the Studios records.

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188

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- March 2018. Reception on the occasion of the investiture from my MBE: provision of car to take me to the Palace and back and hospitality at Studios – total £160.

Please let me know if there is any further information you require and also that you are in receipt of this email.

Best

Cllr Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 17 June 2018 12:35
To: [REDACTED]
Cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

Thank you for your email and yes it is always best to check and enquire if any of us are unsure about something.

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If you do have any more questions we can discuss them at the Board meeting Monday afternoon.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

[REDACTED]

From: [REDACTED]
Sent: 15 June 2018 16:29
To: Cllr Morris Bright
Cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

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I have cc'd Sajida on this as I am hoping she might be able to give us both a steer on it to avoid any issues or questions.

Kind regards,

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>

Sent: 15 June 2018 12:59

To: Chris Denmead [REDACTED]

Cc: Paul MorrisHome [REDACTED]; Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>; Charles GoldsteinHome [REDACTED]; Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>

Subject: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

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Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios



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192

[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 18 June 2018 15:41
To: Sajida Bijle; [REDACTED]
Cc: Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo Sajida

In relation to the car and in fairness to [REDACTED] it was I who asked [REDACTED] if it was allowable to claim for the car to the Palace. The investiture was for me but it the gong related to my work in local government and the Studios. On that basis he said yes. For example when the Mayor and other members go to the Palace for the Royal Garden Parties they go in a personal life capacity but the council puts on a car for them at no cost. Hence my asking [REDACTED]

I shall organise to refund the money for the car if it's felt inappropriate and adjust my declaration down accordingly.

As far as the celebrations are concerned. I do hope that something that was so pleasant and kind of Roger and the Studios isn't something which becomes tarnished and leaves us all with a bad taste. That would be very sad.

Best

Cllr Morris Bright MBE

Sent with Good (www.good.com)

-----Original Message-----

From: Sajida Bijle
Sent: Monday, June 18, 2018 03:22 PM GMT Standard Time
To: [REDACTED]
Cc: Sajida Bijle; Roger Morris; Cllr Morris Bright
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Dear [REDACTED]

I find your email below seeking my advice, after the event, at best most annoying. Despite this I am not going to shy away from my responsibilities.

I would like to know from Roger Morris, as the studios Managing Director, his rationale in authorising the car hire for Councillor Morris Bright's MBE investiture when it was clearly awarded in a personal capacity rather than corporate. Furthermore I do not recall the Board approving the investiture celebrations, although that may be because I may have missed that particular Board meeting.

Despite my own understanding and judgement as Councillor Bright quite rightly points out it is for members to declare their own interests as well as hospitality and gifts. I will be seeking the council's Head of Legal, in his capacity as the Council's Monitoring Officer, Harvey Patterson's opinion in relation to this matter. Meanwhile Roger

can seek [REDACTED]'s views in his capacity. You may be aware, as council officers, we live and work in a goldfish bowl!

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

Email: sajida.bijle@hertsmere.gov.uk

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www.hertsmere.gov.uk



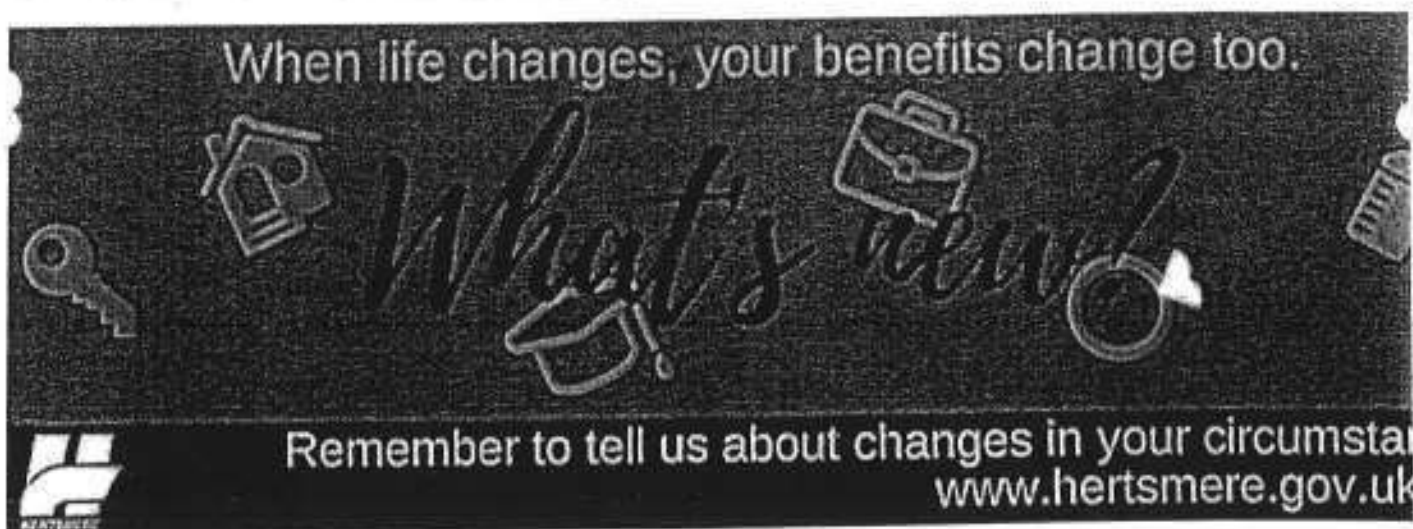
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From: Cllr Morris Bright

Sent: 17 June 2018 12:35

To: [REDACTED]

Cc: Sajida Bijle; Roger Morris

Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo Chris

Thank you for your email and yes it is always best to check and enquire if any of us are unsure about something.

For councillors, as with MPs, the rules and declarations are very clear and that it is incumbent on each individual to declare what they believe is an interest by means of conflict or, in this case declaration for hospitality, gifts and so on. Members must declare their own interests and then be accountable for their declarations. Officers may not declare for them. Though members may seek guidance if and when needed and requested.

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My personal 'benefit' out of this event can be perceived to be the car taking me to and from the Palace and a small amount of food and drink consumed at the Studios at the reception after (I hardly touched anything but have allowed a per head charge in calculation.)

My declaration therefore allows £160 as the total amount for that. It is not for me to declare the Studios expenditure on an event honouring/celebrating me. But it is my responsibility to declare any hospitality extended to me directly. And that is what I have done.

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If you do have any more questions we can discuss them at the Board meeting Monday afternoon.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

From: [REDACTED]
Sent: 15 June 2018 16:29
To: Cllr Morris Bright
Cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Morris,

Thanks for this updated declaration.

Just looking at it, and for your records, the total cost of the Investiture event was £2,203 (inc taxi and VAT). In relation to this and your own declaration rules I am unclear as to whether it is this figure that you should be declaring, as the event was put on in celebration of your own achievements, or whether it is the figure declared below which I am presuming has been arrived at as spreading the cost across all invitees and your element of that hospitality.

I have cc'd Sajida on this as I am hoping she might be able to give us both a steer on it to avoid any issues or questions.

Kind regards,

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 15 June 2018 12:59

To: [REDACTED]
Cc: Paul MorrisHome <[REDACTED]>; Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>; Charles GoldsteinHome <[REDACTED]>; Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

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Cllr Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Roger Morris
Sent: 18 June 2018 16:01
To: Sajida Bijle [REDACTED]
Cc: Morris Bright Forward
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Dear Sajida,

I didn't authorise Cllr Morris Bright's car hire for his MBE investiture, this was his private matter as far as the Studios were concerned. I am told that he asked [REDACTED] in my absence to be paid for the car hire. [REDACTED] took the instruction from Morris as Chair of EFS as a bona fide request. I or [REDACTED] were unaware that he had been specifically told by HBC officers that this payment for car hire for his investiture was not acceptable prior to asking [REDACTED] at EFS. However as a result of our ongoing review of NEM expenses and benefits this has now come to light. Please refer to my email June 1st

Best

Roger

From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 18 June 2018 15:22
To: [REDACTED]
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>; Morris Bright Forward <cldr.morris.bright@hertsmere.gov.uk>
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Dear [REDACTED]

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Regards

Sajida Bijle
Corporate Director
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
Email: sajida.bijle@hertsmere.gov.uk

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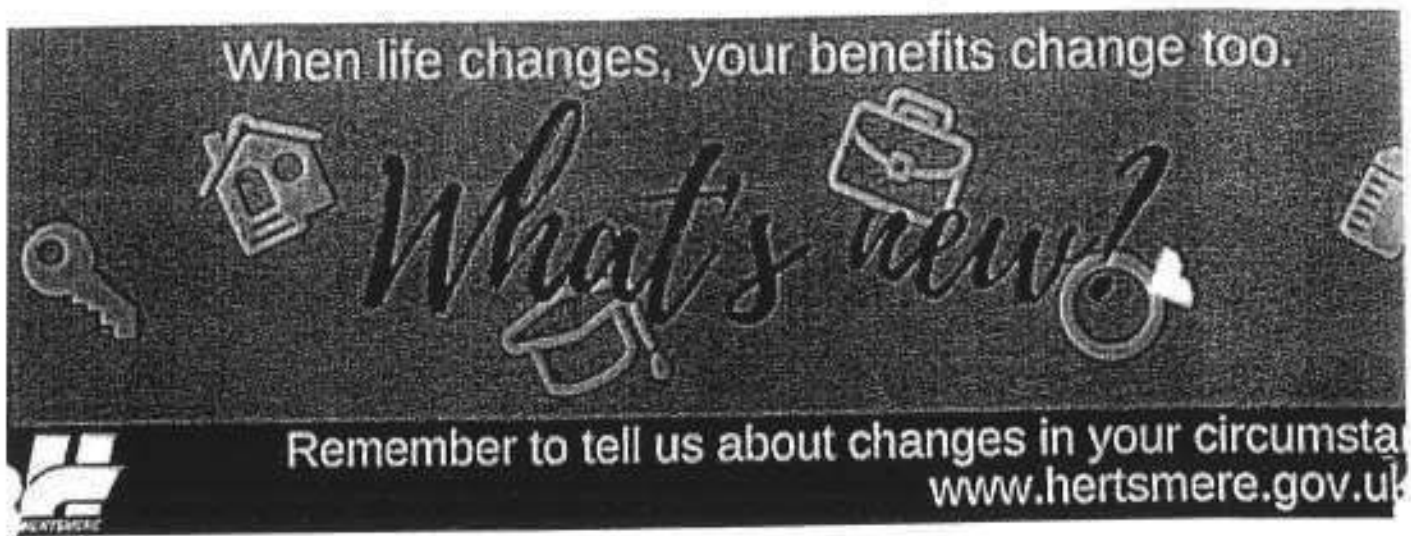
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From: Cllr Morris Bright
Sent: 17 June 2018 12:35
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Cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

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Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

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Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Roger Morris [REDACTED]
Sent: 18 June 2018 17:03
To: sajida.bijle@hertsmere.gov.uk; [REDACTED] Donald Graham
Subject: [SPAM] Fwd: Cannes Accommodation

Sent from my iPhone

Begin forwarded message:

From: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Date: 11 May 2018 at 13:20:57 BST
To: [REDACTED]
<[REDACTED]>
Cc: "morris.rog[REDACTED]" <morris.rog[REDACTED]>
Subject: FW: Cannes Accommodation

From: [REDACTED]
Sent: 07 May 2013 12:29
To: Roger Morris
Subject: Cannes Accommodation

Hi Roger,

I have upgraded the rooms at the Cannes Palace Hotel, as requested by Chairman Morris Bright, due to Morris not liking the standard rooms booked last year and put forward by you again this year.

[REDACTED]

uk.linkedin.com/in/taurapaxman/

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 18 June 2018 18:03
To: Roger Morris; Sajida Bijle; [REDACTED]
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

All

Important to note we have all now had a chance to discuss this matter ahead of the EFS Ltd meeting this evening, clarify the situation and sort out any misunderstandings and have found an acceptable table way forward

I believe that this matter is now dealt with.

Best

Cllr Morris Bright MBE

Sent with Good (www.good.com)

-----Original Message-----

From: Roger Morris [Roger.Morris@elstreestudios.co.uk]
Sent: Monday, June 18, 2018 04:02 PM GMT Standard Time
To: Sajida Bijle; [REDACTED]
Cc: Cllr Morris Bright
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Dear Sajida,

I didn't authorise Cllr Morris Bright's car hire for his MBE investiture, this was his private matter as far as the Studios were concerned. I am told that he asked [REDACTED] my absence to be paid for the car hire [REDACTED] took the instruction from Morris as Chair of EFS as a bona fide request. I or [REDACTED] were unaware that he had been specifically told by HBC officers that this payment for car hire for his investiture was not acceptable prior to asking [REDACTED] at EFS. However as a result of our ongoing review of NEM expenses and benefits this has now come to light. Please refer to my email June 1st

Best

Roger

From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 18 June 2018 15:22
To: [REDACTED]
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>; Morris Bright Forward <cllr.morris.bright@hertsmere.gov.uk>
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Dear [REDACTED]

I find your email below seeking my advice, after the event, at best most annoying. Despite this I am not going to shy away from my responsibilities.

I would like to know from Roger Morris, as the studios Managing Director, his rationale in authorising the car hire for Councillor Morris Bright's MBE investiture when it was clearly awarded in a personal capacity rather than corporate. Furthermore I do not recall the Board approving the investiture celebrations, although that may be because I may have missed that particular Board meeting.

Despite my own understanding and judgement as Councillor Bright quite rightly points out it is for members to declare their own interests as well as hospitality and gifts. I will be seeking the council's Head of Legal, in his capacity as the Council's Monitoring Officer, Harvey Patterson's opinion in relation to this matter. Meanwhile Roger can seek Mark Weston's views in his capacity. You may be aware, as council officers, we live and work in a goldfish bowl!

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

t: [REDACTED]

Email: sajida.bijle@hertsmere.gov.uk

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www.hertsmere.gov.uk



HertsmereBC



Hertsmere / Recycling in Hertsmere



HertsmereBC

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What's New?

Remember to tell us about changes in your circumstances

www.hertsmere.gov.uk

From: Cllr Morris Bright

Sent: 17 June 2018 12:35

To: [REDACTED]

Cc: Sajida Bijle; Roger Morris

Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

204

Thank you for your email and yes it is always best to check and enquire if any of us are unsure about something.

For councillors, as with MPs, the rules and declarations are very clear and that it is incumbent on each individual to declare what they believe is an interest by means of conflict or, in this case declaration for hospitality, gifts and so on. Members must declare their own interests and then be accountable for their declarations. Officers may not declare for them. Though members may seek guidance if and when needed and requested.

In relation to this matter. The Studios very kindly put on an event in my honour.

My personal 'benefit' out of this event can be perceived to be the car taking me to and from the Palace and a small amount of food and drink consumed at the Studios at the reception after (I hardly touched anything but have allowed a per head charge in calculation.)

My declaration therefore allows £160 as the total amount for that. It is not for me to declare the Studios expenditure on an event honouring/celebrating me. But it is my responsibility to declare any hospitality extended to me directly. And that is what I have done.

So I am content for my declaration below as originally sent to stand and to be added to the Studios files. And I am happy to be accountable for this declaration. I would ask that you table it accordingly. Thanks Chris.

If you do have any more questions we can discuss them at the Board meeting Monday afternoon.

Best

Cllr Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

From: [REDACTED]
Sent: 15 June 2018 16:29
To: Cllr Morris Bright
cc: Sajida Bijle; Roger Morris
Subject: RE: Directors' Related Parties Disclosure & Assorted Declarations.

Morris,

Thanks for this updated declaration.

Just looking at it, and for your records, the total cost of the Investiture event was £2,203 (inc taxi and VAT). In relation to this and your own declaration rules I am unclear as to whether it is this figure that you should be declaring, as the event was put on in celebration of your own achievements, or whether it is the figure declared below which I am presuming has been arrived at as spreading the cost across all invitees and your element of that hospitality.

I have cc'd Sajida on this as I am hoping she might be able to give us both a steer on it to avoid any issues or questions.

Kind regards,

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>

Sent: 15 June 2018 12:59

To: [REDACTED]

Cc: Paul MorrisHome [REDACTED]; Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>; Charles GoldsteinHome <charles@goldsteinhome.co.uk>; Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>

Subject: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

I have already sent you a declaration relating to Directors Related Parties Disclosure for the financial year 2017/2018.

Here is a list of declarations also relating to that year as requested for the auditors and for the Studios records.

- I attended the BAFTA Television awards in May 2017. I was in attendance as Chairman of the Studios Company. It was a working and networking event with clients. So not hospitality as such but I think appropriate to note my attendance for the record.
- I attended the Broadcast Awards in February 2018. I was in attendance as Chairman of the Studios Company. EFS Ltd was one of the sponsors of the event. It was a working and networking event with clients. So again not hospitality as such but I think appropriate to note my attendance for the record.

By way of gifts and hospitality, I should like to declare the following:

- Christmas 2017: Gifts from the Studios: One book (on The Crown ...value under £25) and one bottle of Moët & Chandon (estimated value under £25)
- March 2018. Reception on the occasion of the investiture from my MBE: provision of car to take me to the Palace and back and hospitality at Studios – total £160.

Please let me know if there is any further information you require and also that you are in receipt of this email.

Best

Cllr Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 19 June 2018 14:51
To: [REDACTED]
Cc: Sajida Bijle
Subject: EFS Ltd Bank Account Details

Hallo [REDACTED]

Following yesterday's helpful meeting, can you let me have the bank account details for EFS Ltd so I can make a payment back in relation to the car for the investiture which we now know is not claimable. I do have mileage claims to make in relation to visits to BBC Three Counties Radio as Chairman of the Studios, but it seems more sensible to pay one and then claim the other. Gets too fiddly otherwise.

I will be sending through an updated Declaration for you to enter accordingly.

Sorry for all the confusion.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Cllr Morris Bright
Sent: 19 June 2018 14:51
To: [REDACTED]
Cc: Sajida Bijle
Subject: EFS Ltd Bank Account Details

Hallo [REDACTED]

Following yesterday's helpful meeting, can you let me have the bank account details for EFS Ltd so I can make a payment back in relation to the car for the investiture which we now know is not claimable. I do have mileage claims to make in relation to visits to BBC Three Counties Radio as Chairman of the Studios, but it seems more sensible to pay one and then claim the other. Gets too fiddly otherwise.

I will be sending through an updated Declaration for you to enter accordingly.

Sorry for all the confusion.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
[REDACTED]

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[REDACTED]

From: Cllr Morris Bright
Sent: 19 June 2018 15:32
To: [REDACTED]
Cc: Sajida Bijle
Subject: RE: EFS Ltd Bank Account Details

Thank [REDACTED]

Payment of £141.50 has been made to EFS Ltd.

I shall update my declaration and send it through now.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
[REDACTED]

From: [REDACTED]
Sent: 19 June 2018 15:03
To: Cllr Morris Bright
Cc: [REDACTED]
Subject: RE: EFS Ltd Bank Account Details

Hello Morris,

EFS bank details are as follows.

Bank
Branch
Sort Code
Acc No

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

If you need any other details then please let me know and I will forward appropriately.

Cheers,

Chris.

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 19 June 2018 14:51
To: [REDACTED]
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Subject: EFS Ltd Bank Account Details

Hallo [REDACTED]

Following yesterday's helpful meeting, can you let me have the bank account details for EFS Ltd so I can make a payment back in relation to the car for the investiture which we now know is not claimable. I do have mileage claims to make in relation to visits to BBC Three Counties Radio as Chairman of the Studios, but it seems more sensible to pay one and then claim the other. Gets too fiddly otherwise.

I will be sending through an updated Declaration for you to enter accordingly.

Sorry for all the confusion.

Best

Cllr Morris Bright MBE

Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 19 June 2018 15:36
To: [REDACTED]
Cc: Sajida Bijle
Subject: UPDATED: Directors' Related Parties Disclosure & Assorted Declarations.

Hallo [REDACTED]

I have already sent you a declaration relating to Directors Related Parties Disclosure for the financial year 2017/2018.

Here is a list of declarations also relating to that year as requested for the auditors and for the Studios records.

- I attended the BAFTA Television awards in May 2017. I was in attendance as Chairman of the Studios Company. It was a working and networking event with clients. So not hospitality as such but I think appropriate to note my attendance for the record.
- I attended the Broadcast Awards in February 2018. I was in attendance as Chairman of the Studios Company. EFS Ltd was one of the sponsors of the event. It was a working and networking event with clients. So again not hospitality as such but I think appropriate to note my attendance for the record.

By way of gifts and hospitality, I should like to declare the following:

- Christmas 2017: Gifts from the Studios: One book (on The Crown ...value under £25) and one bottle of Moet & Chandon (estimated value under £25)
- March 8, 2018. Attended reception at Elstree Studios on the occasion of the investiture for my MBE: (estimated value of nibbles and a drink, under £25)

Please let me know that you are in receipt of this email.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 26 June 2018 14:09
To: Sajida Bijle
Cc: Roger Morris
Subject: FW: MB Expenses
Attachments: MB Expenses 2.xlsx; S22C-6e18062614240.pdf

Sajida,

Please find attached a copy of the spreadsheet showing the expenses that Morris and the other directors, of which there was none in relation to the others, have claimed in the financial year 2017-2018 and a breakdown of the expenses for the Manchester trip claimed, showing the individual totals. Plus details of any events that have been attended or paid for apportioned individually.

I hope it all makes sense but should you require any further information then please let me know.

Kind regards,

[REDACTED]

From: [REDACTED]
Sent: 26 June 2018 14:04
To: [REDACTED]
Subject: MB Expenses

[REDACTED]

On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio


t] +44 (0) [REDACTED]
f] +44 [REDACTED]
www.elstreestudios.co.uk

Shenley Road
Borehamwood
Hertfordshire
WD6 1JG
UK

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Date	Description	Cost
14/05/2017	BAFTA TV AWARDS	£500.00
01/06/2017	BAFTA MEMBERSHIP	£300.00
09/09/2017	Broadcast Awards 2018	£617.20
14/05/17		
21:57	Royal Festival Hall, The South Bank Centre, Belvedere Road, London, SE1 8XX	£69.70
06/10/17		
14:30	Brit Night Reception	£61.35
29/11/17		
10:32	BBC TV Centre Visit	£56.55
07/12/17		
16:17	BBC TVC Christmas Drinks	£56.55
05/02/18		
16:58	Broadcast Awards 2018	£61.35
09/10/2017	Mobile Phone Bill, Taxi-Manchester, Mileage to and from Manchester	£142.15
26/07/2017	Pledge for Forgotton heroes of comedy book	£154.00
19/06/2017	DVDs for studios Archive	£183.20
16/06/2018	Mileage for presentations at CCA Conference	£81.00
08/03/2018	AmperSand MIB Reception	£1,836.50
	TOTAL	£4,119.55

Apportioned cost of table

Apportioned cost of table

Taxis

Taxis

Taxis

Taxis

Taxis

Morris Bright

Hertfordshire

Tel: 0

Mobile: 078

Email: m

INVOICE ADDRESS:

Elstree Films Studios Ltd
Shenley Road
Borehamwood
Hertfordshire
WD6 1JG

A/c	M00028	P/o	
Casting		Ex. Ref.	
N/L	See below	Dept	
Appv		Pay	

DATE: 9 October 2017

For the attention of: Chris Denmead

Reimburse cost of:

Mobile phone bill August 2017 - EFS Ltd related calls 6560 £37.80

Taxi - Manchester 4/10/17 - transporting boxes of books 64.30 £8.00

Mileage return journey only - Manchester to Studios 4/10/17
(transporting Studios books) 205 miles @ 47pence per mile 6300 £96.35

TOTAL £142.15

Please make payments to:

BACS to Morris Bright

214

[REDACTED]

From: [REDACTED]
Sent: 26 June 2018 15:09
To: Sajida Bijle
Cc: Roger Morris
Subject: Expense Forms
Attachments: S22C-6e18062615020.pdf; S22C-6e18062614590.pdf

Dear Sajida,

Please find attached the expense forms on backup for the re imbursed expenses.

In relation to the CCA claim, having looked at the dates this is for the Conservatives Councillors Association event in March as per the claim for the mileage paid for the party conference trip in October whereby he claimed the expenses as he was giving a presentation in relation to the partnership between EFS and the council.

relation to the charitable donation as you can see from the claim it was for both the Studios and himself.

The DVD's were purchased and re-imbursed for research into the background for the heritage event.

I hope that these give you the additional details to understand the previously supplied spreadsheets more fully.

Kind regards,

[REDACTED]

On behalf of
Elstree Studios

T. +44 [REDACTED]
+44 [REDACTED]
www.elstreestudios.co.uk

[REDACTED]
Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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tree Film & Television Studio

Monthly Expense Claim Form

Employee Na Morris Bright

Date: 16/03/2018
Month Year

Page No. Of

[illegible]

Attach original supplier VAT receipts (not photocopies).

Entertaining expenditure must include name of 3rd party guest.

Mileage claims must exclude private mileage (inc. home to work mileage).

(sab exc 5/00)

216

ELSTR FILM STUDIOS LTD

Expense Claim Form

Date: 19-Jun / 2017

Page No 1 Of 1

Months Bright, Chairman[illegible]

TOTAL	£	183.20	£	30.53	£	152.67
-------	---	--------	---	-------	---	--------

Vehicle Reg.
Engine cc
Start Mileage
Business Mileage
Private Mileage
End Mileage

Signature _____

Approval

19/06/17

2015

critics

Attach original supplier VAT receipts (not photocopies).

Entertaining expenditure must include name of 3rd party guest.

Mileage claims must exclude private mileage (inc. home to work mileage).

All expenses claims must be wholly, necessarily and exclusively for the purpose of business

217

amazon.co.uk

Final Details for Order #202-1320879-7341108

[Print this page for your records.](#)

Order Placed: 19 May 2017

Amazon.co.uk order number: 202-1320879-7341108

Order Total: £16.95

Dispatched on 19 May 2017

Items Ordered

1 of: *ITV 60 [DVD], John Thaw*

Sold by: NextDayEntertainment ([seller profile](#))

Price

£16.95

Condition: New

BRAND NEW & SEALED. Eligible for FREE SHIPPING. Order fulfilled by Amazon.co.uk on behalf of Preferred Merchant NextDayEntertainment. All products are fully checked by Amazon before dispatch.

Delivery Address:

Morris Bright

[REDACTED]

United Kingdom

Item(s) Subtotal: £16.95

Postage & Packing: £0.00

Total: £16.95

Total for this Delivery: £16.95

Delivery Option:

No-Rush Delivery

Payment information

Payment Method:

MasterCard/EuroCard | Last digits: [REDACTED]

Item(s) Subtotal: £16.95

Postage & Packing: £0.00

Total: £16.95

Invoice Address:

Morris Bright

[REDACTED]

[REDACTED] WD6 2JF

United Kingdom

Grand Total: £16.95

Credit Card transactions

MasterCard/EuroCard ending in [REDACTED] 19 May 2017: £16.95

To view the status of your order, return to [Order Summary](#).

Please note: this is not a VAT invoice.

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218

INVOICE
06/18/2017
#IN163490

Delivery Address

Morris Bright
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
United Kingdom
[REDACTED]

Billing Address

Morris Bright
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
United Kingdom
[REDACTED]

Invoice Number	Invoice Date	Order Reference	Order date
#IN163490	06/18/2017	SALLKHXZA	06/18/2017

Reference	Product	Tax Rate	Base price (Tax excl.)	Unit Price (Tax excl.)	Qty	Total (Tax excl.)
7952688	Baron (The): The Complete Series	20 %	£17.00	£9.35	1	£9.35
7953468	Champions (The): The Complete Series Special Edition	20 %	£26.00	£14.30	1	£14.30
7952234	Department S: The Complete Series Special Edition	20 %	£25.00	£13.75	1	£13.75
7953033	Jason King: The Complete Series	20 %	£25.00	£13.75	1	£13.75
7953297	Mind to Kill (A): The Complete Series	20 %	£26.00	£14.30	1	£14.30
7959016	Music of ITC (The)	20 %	£8.00	£4.40	1	£4.40
7953341	Protectors (The): The Complete Series	20 %	£26.00	£14.30	1	£14.30
7952959	Randall and Hopkirk (Deceased): The Complete Series	20 %	£20.00	£11.00	1	£11.00
7952962	Return of the Saint (The): The Complete Series	20 %	£18.00	£9.90	1	£9.90
7952473	Saint (The): The Complete Colour Series	20 %	£26.67	£14.67	1	£14.67
7952965	Sir Francis Drake: The Complete Series	20 %	£8.00	£4.40	1	£4.40

Tax Detail	Tax Rate	Base price	Total Tax
Products	20.000 %	£124.12	£24.82
Shipping	20.000 %	£3.60	£0.72

Payment Method	Sagepay	£153.26
Carrier	Standard UK Shipping	

Total Products	£124.12
Shipping Costs	£3.60
Total (Tax excl.)	£127.72
Total Tax	£25.54
Total	£153.26

Network On Air - United Kingdom

Total

£183.20

219

amazon.co.uk

Final Details for Order #202-6497055-2341905

[Print this page for your records.](#)

Order Placed: 18 June 2017

Amazon.co.uk order number: 202-6497055-2341905

Order Total: **£12.99**

Dispatched on 18 June 2017

Items Ordered

1 of: *Here Come The Double Deckers [DVD] [1971]*, Peter Firth

Sold by: ludovico_institute ([seller profile](#))

Price

£12.99

Condition: New

Guaranteed to be in stock - BRAND NEW & FACTORY SEALED - Genuine UK DVD identical to Amazon picture & details - Dispatched by Amazon. Kent based, VAT registered company, please shop with confidence. Customer services number: 0208 289 2173

Delivery Address:

Morris Bright

[REDACTED] W06 2JF

United Kingdom

Item(s) Subtotal: **£12.99**

Postage & Packing: **£0.00**

Total: £12.99

Delivery Option:

No-Rush Delivery

Total for this Delivery: £12.99

Payment information

Payment Method:

MasterCard/EuroCard | Last digits: [REDACTED]

Item(s) Subtotal: **£12.99**

Postage & Packing: **£0.00**

Invoice Address:

Morris Bright

[REDACTED]

United Kingdom

Total: £12.99

Grand Total: £12.99

Credit Card transactions

MasterCard/EuroCard ending in [REDACTED] 18 June 2017: **£12.99**

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Morris Bright

Tel: [REDACTED]
Mobile: [REDACTED]
Email: [REDACTED]

INVOICE ADDRESS:

Elstree Films Studios Ltd
Shenley Road
Borehamwood
Hertfordshire
WD6 1JG

AC	M00028	P/o	
Casting		Ex. Ref.	
N/L	See below	Dept	
Appv		Pay	

DATE: 9 October 2017

For the attention of: Chris Denmead

Reimburse cost of:

Mobile phone bill August 2017 - EFS Ltd related calls 6560 £37.80 ✓

Taxi - Manchester 4/10/17 - transporting boxes of books 6430 £8.00 ✓

Mileage return journey only - Manchester to Studios 4/10/17
(transporting Studios books) 205 miles @ 47pence per mile 6300 £96.35 ✓

TOTAL £142.15

Please make payments to:

BACS to Morris Bright, [REDACTED]
[REDACTED]

221

See a different bill:

02 Sep 2017



Brought forward (?)

£0.00

+ Your monthly plan charges (?)

£17.83

+ Extra charges outside your plan (?)

£37.80

Subtotal


£55.63

+ VAT (?)

£3.57

Total:

£59.20

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Used Taxi Receipt

From:

To:

Plate No:

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Date:

Received
with
Funds

£8—



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n Studios Ltd

VD6 1JG - Ph: 0208 953 1600 Fax: 0208 905 1135

ice Advice

Date 17/10/2017

Borhamwood
Herts WD6 2JF

Cheque No MB Expenses

Account Reference M00028

Payment Details

Invoice Date	Invoice No	Debit	Credit
09/10/2017			37.80
09/10/2017			96.35
09/10/2017			8.00

Cheque Total
142.15

223

ELSTREILM STUDIOS LTD

Expense Claim Form

Date: July / 2017

Page No 1 Of 1

Morris Bright, Chalmers

[illegible]

Vehicle Reg.	Engine cc	Start Mileage	Business Mileage	Private Mileage	End Mileage
1	1600	0	1000	1000	1000
2	1600	0	1000	1000	1000
3	1600	0	1000	1000	1000
4	1600	0	1000	1000	1000
5	1600	0	1000	1000	1000
6	1600	0	1000	1000	1000
7	1600	0	1000	1000	1000
8	1600	0	1000	1000	1000
9	1600	0	1000	1000	1000
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64	1600	0	1000	1000	1000
65	1600	0	1000	1000	1000

STORVALL, PAUL

Date:

Abstract

Date:

Attach original supplier ~~var receipts~~ (not photocopies).

Entertaining expenditure must include name of 3rd party guest:

Mileage claims must exclude private mileage (Inc, home to work mileage).

All expenses claimed must be wholly, necessarily and exclusively for the purpose of business

224

Morris Bright

Reader

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Pledges & Purchases

Date pledged	Title	Level	Amount
26/07/2017	Forgotten Heroes of Comedy	Launch Party	£154.00

Transactions

Date	Time	Amount	Details
26/07/2017	15:38	-£154.00	Pledged to Forgotten Heroes of Comedy at level Launch Party
26/07/2017	15:38	£154.00	Card payment completed

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225

[REDACTED]

From: Donald Graham
Sent: 26 June 2018 16:48
To: Harvey Patterson; Sajida Bijle
Cc: [REDACTED]
Subject: Investiture costs

I am advised that this event was requested by the Chairman and that the MD agreed to organise it but not pay for it- so that remains an issue for two reasons_ the personal benefit and regardless for whom the event was for the appropriateness of utilising public funds for a private event.

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

I: [REDACTED]

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[REDACTED]

From: Roger Morris
Sent: 27 June 2018 16:50
To: 'Sajida Bijle'; Donald.Graham@hertsmere.gov.uk
Cc: [REDACTED]
Subject: FW: Expenses Claims and Facility Utilisation at EFS

Century Mistake Note date change from 1917/18 to 2017/18

From: Roger Morris
Sent: 27 June 2018 16:23
To: 'Sajida Bijle' <Sajida.Bijle@hertsmere.gov.uk>; 'Donald.Graham@hertsmere.gov.uk' <Donald.Graham@hertsmere.gov.uk>
Cc: [REDACTED]
Subject: Expenses Claims and Facility Utilisation at EFS

27th June 2018.

Dear Sajida and Donald,

I write to you formally as the Managing Director of Elstree Film Studios Limited to make you aware that following my letter of June 1st 2017 and further in-depth investigation into the free use of EFS facilities Rooms, Event Hall, Stages and so forth by Board Members, I am now concerned that not all uses were accurately represented to us by the individual members involved in fact in some cases they were totally and intentionally mis-represented I believe. Likewise some expenses incurred and charged to EFS by individual Board members over the last 5 years. These may also have been mis-represented to myself and my staff as being for the benefit and promotion of Elstree Film Studios Limited when in fact they were not necessarily so in the light of fresh evidence. Not all expenses claims are mis- leading in their presentation but some should not have been paid by EFS. This is of grave concern for EFS as some of the expenses have been cleared by either myself or one of my team at the direct request of the Chairman of EFS. In the light of our current review of such matters for the financial year 2017/18, I am questioning retrospectively expenses and mileage claimed by Board members and use of EFS facilities over the last five years that I believe were presented as being payable as bona fide expenses for those EFS board members activities or given as an EFS facility free issue.

I trust your support in this matter.

Best

Roger

From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 28 June 2018 10:05
To: Morris Bright Forward
Cc: Donald Graham; Roger Morris
Subject: FW: MB Expenses
Attachments: MB Expenses 2.xlsx; S22C-6e18062614240.pdf

Importance: High

Dear Councillor Bright

Please find attached the expenses/allowances for yourself provided by the studios, they will be utilised in the Members Allowances and Expenses publication as well as to sign-off the Studios 2017/18 accounts. There are three or four entries which I myself disagree with, however, it is not for me to decide but it is for you and the studios to mutually agree what the true figures are.

Your urgent response is highly appreciated.

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

t: [REDACTED]

Email: sajida.bijle@hertsmere.gov.uk

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From: [REDACTED]
Sent: 26 June 2018 14:09
To: Sajida Bijle

228

Cc: Roger Morris
Subject: FW: MB Expenses

Sajida,

Please find attached a copy of the spreadsheet showing the expenses that Morris and the other directors, of which there was none in relation to the others, have claimed in the financial year 2017-2018 and a breakdown of the expenses for the Manchester trip claimed, showing the individual totals. Plus details of any events that have been attended or paid for apportioned individually.

I hope it all makes sense but should you require any further information then please let me know.

Kind regards,

Chris.

From: [REDACTED]
Sent: 26 June 2018 14:04
To: C [REDACTED]
Subject: MB Expenses

On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio


t) [REDACTED]
f) +4 [REDACTED] 5
www.eltreestudios.co.uk
Shenley Road
Borehamwood
Hertfordshire
WD6 1JG
UK

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Date	Description	Cost
14/05/2017	BAFTA TV AWARDS	
01/06/2017	BAFTA MEMBERSHIP	£500.00
09/09/2017	Broadcast Awards 2018	£300.00
14/05/17		£617.20
21:57	Royal Festival Hall, The South Bank Centre, Belvedere Road, London, SE1 8XX	£69.70
06/10/17		
14:30	Brit Night Reception	£61.35
29/11/17		
10:32	BBC TV Centre Visit	£56.55
07/12/17		
16:17	BBC TVC Christmas Drinks	£56.55
05/02/18		
16:58	Broadcast Awards 2018	£61.35
09/10/2017	Mobile Phone Bill, Taxi-Manchester, Mileage to and from Manchester	£142.15
26/07/2017	Pledge for Forgotten heroes of comedy book	£154.00
19/06/2017	DVDs for studios Archive	£183.20
16/06/2018	Mileage for presentations at CCA Conference	£81.00
08/03/2018	AmperSand MB Reception	£1,836.50
	TOTAL	£4,119.55

Apportioned cost of table

Apportioned cost of table

Taxis

Taxis

Taxis

Taxis

Taxis

Morris Bright

[REDACTED]
[REDACTED]
[REDACTED]

1000 0000
Tel: [REDACTED]
Mobile: [REDACTED] 4

Email: [REDACTED]

INVOICE ADDRESS:

Elstree Films Studios Ltd
Shenley Road
Borehamwood
Hertfordshire
WD6 1JG

A/	M00028	P/o	
✓ Casting		Ex. Ref.	
N/L	See below	Dept	
Appv		Pay	

DATE: 9 October 2017

For the attention of: Chris Denmead

Reimburse cost of:

Mobile phone bill August 2017 - EFS Ltd related calls 6560 £37.80 ✓

Taxi – Manchester 4/10/17 - transporting boxes of books 64.30 £8.00 ✓

Mileage return journey only - Manchester to Studios 4/10/17
(transporting Studios books) 205 miles @ 47pence per mile 6300 £96.35 ✓

TOTAL £142.15

Please make payments to:

BACS to Morris Bright, [REDACTED]
[REDACTED]

232

From: Donald Graham
Sent: 28 June 2018 10:25
To: Cllr Morris Bright
Cc: [REDACTED] ajida Bijle
Subject: Allowances and expenses

Morning Morris, just to let you know that I have discussed matters here and agreed that on this occasion we will not publish members expenses with the July pay policy report. However they will be published on line which you of course fully agree with. I say on this occasion as time is needed to reflect further on how these things are put in the public domain to enable access and public scrutiny should anyone wish. A pending report to be issued early next week is an unnecessary pressure. With reference to the role of arms-length bodies the logic is very straight forward- councillors gain the privileges and benefits from such a position from being a councillor; the bodies rely on public funds to sustain themselves, they are a Teckal company and therefore the same principle governing local govt expenses and reporting apply to them in exactly the same way.

In relation to the detail of any particular claim whether this is in the council or an arms-length company we will need to ensure we validate any reporting. Therefore if there are any questions around expenses/allowances the particular Board member should be invited to comment or validate. That way if there appear to be exceptions they can be understood or corrected. We will look at the practices of other councils but not today as I am out and about and focusing on the election.

As I mentioned yesterday within the council officer expenses are subject to internal audit and I for one am never informed when these are being undertaken which is the way I prefer it to be.

Will see you tomorrow

donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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233



From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Sent: 28 June 2018 10:39
To: Roger Morris; Sajida Bijle
Cc:  Harvey Patterson
Subject: RE: Expenses Claims and Facility Utilisation at EFS


Dear Roger, ensuring the accurate presentation of accounts and expenses are clearly paramount. I think where there appear to be areas of concern these need to be validated with each individual Board member. The reports produced also need to be wholly accurate and contextualised to distinguish between corporate events such as attendance at prestigious events and their benefit where there is a cost or a benefit in kind that needs to be registered in the public domain; then the individual claims that may be associated with that in terms of their level and appropriateness. When you have completed this exercise I therefore suggest validating these with any particular Board Member and your Head of Finance. This can then enable an exception report to be produced if necessary and matters rectified.

If there is any lack of clarity as to the impact of the Council's Code of Conduct or the utilisation of council resources then we can hopefully clarify those elements for you as required.

Finally given the formal nature of this communication I suggest the Chairman be made aware of this exercise.

Regards

Donald

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]
Sent: 27 June 2018 16:22
To: Sajida Bijle; Donald Graham
Cc: 
Subject: Expenses Claims and Facility Utilisation at EFS

27th June 2018.

Dear Sajida and Donald,

I write to you formally as the Managing Director of Elstree Film Studios Limited to make you aware that following my letter of June 1st 2017 and further in-depth investigation into the free use of EFS facilities Rooms, Event Hall, Stages and so forth by Board Members, I am now concerned that not all uses were accurately represented to us by the individual members involved in fact in some cases they were totally and intentionally mis-represented I believe. Likewise some expenses incurred and charged to EFS by individual Board members over the last 5 years. These may also have been mis-represented to myself and my staff as being for the benefit and promotion of Elstree Film Studios Limited when in fact they were not necessarily so in the light of fresh evidence.

Not all expenses claims are misleading in their presentation but some should not have been paid by EFS. This is of grave concern for EFS as some of the expenses have been cleared by either myself or one of my team at the direct request of the Chairman of EFS. In the light of our current review of such matters for the financial year 1917/18, I am questioning retrospectively expenses and mileage claimed by Board members and use of EFS facilities over the last five years that I believe were presented as being payable as bona fide expenses for those EFS board members activities or given as an EFS facility free issue.

I trust your support in this matter.

Best

Roger

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From: Sajida Bijle
Sent: 28 June 2018 15:52
To: Harvey Patterson
Subject: RE: Expenses Claims and Facility Utilisation at EFS

Dear Harvey

Please see the below draft, I will call you to discuss this.

Kind regards

Sajida

* Dear Roger

I acknowledge and note the concerns expressed in your email below to Donald and myself. I am not aware in which capacity you have written to me, either Company Secretary or the Council's Chief Finance Officer, however I will respond to you wearing both hats.

I believe, as Elstree Film Studios Managing Director, you are under a fiduciary duty to protect the Company's asset and ultimately asset of the local tax payers in their capacity as a shareholder and in discharging this duty whatever action is deemed to be necessary I will always support you.

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

Tel: 020 8207 7498

Email: sajida.bijle@hertsmere.gov.uk

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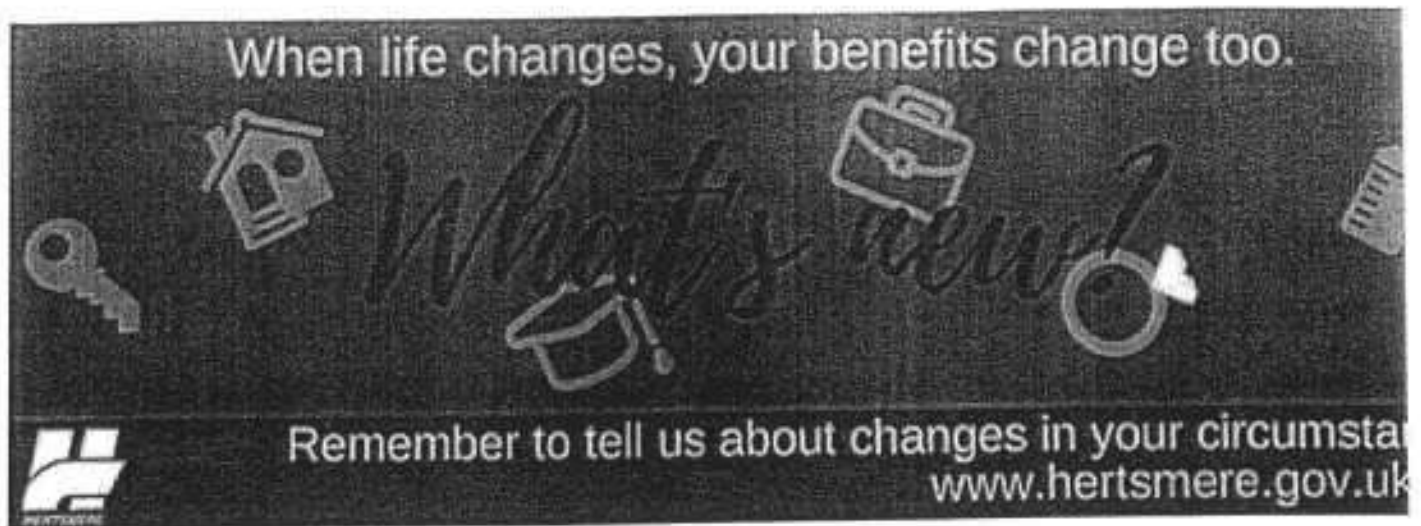
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From: Donald Graham
Sent: 28 June 2018 10:39
To: Roger Morris; Sajida Bijle
Cc: [REDACTED] Harvey Patterson
Subject: RE: Expenses Claims and Facility Utilisation at EFS

Dear Roger, ensuring the accurate presentation of accounts and expenses are clearly paramount. I think where there appear to be areas of concern these need to be validated with each individual Board member. The reports produced also need to be wholly accurate and contextualised to distinguish between corporate events such as attendance at prestigious events and their benefit where there is a cost or a benefit in kind that needs to be registered in the public domain; then the individual claims that may be associated with that in terms of their level and appropriateness. When you have completed this exercise I therefore suggest validating these with any particular Board Member and your Head of Finance. This can then enable an exception report to be produced if necessary and matters rectified.

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Regards

Donald

From: Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]
Sent: 27 June 2018 16:22
To: Sajida Bijle; Donald Graham
Cc: [REDACTED]
Subject: Expenses Claims and Facility Utilisation at EFS

237

27th June 2018.

Dear Sajida and Donald,

I write to you formally as the Managing Director of Elstree Film Studios Limited to make you aware that following my letter of June 1st 2017 and further in-depth investigation into the free use of EFS facilities Rooms, Event Hall, Stages and so forth by Board Members, I am now concerned that not all uses were accurately represented to us by the individual members involved in fact in some cases they were totally and intentionally mis-represented I believe. Likewise some expenses incurred and charged to EFS by individual Board members over the last 5 years. These may also have been mis-represented to myself and my staff as being for the benefit and promotion of Elstree Film Studios Limited when in fact they were not necessarily so in the light of fresh evidence.

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I trust your support in this matter.

Best

Roger

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From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 28 June 2018 16:51
To: Roger Morris; Donald Graham
Cc: Harvey Patterson
Subject: RE: Expenses Claims and Facility Utilisation at EFS

Dear Roger

I acknowledge and note the concerns expressed in your email below to Donald and myself. I am not aware in which capacity you have written to me, either Company Secretary or the Council's Chief Finance Officer, however I will respond to you wearing both hats.

I believe, as Elstree Film Studios Managing Director, you are under a fiduciary duty to protect the Company's asset and ultimately the asset of the local tax payers in their capacity as a shareholder. I will always support you in discharging this duty.

Regards

Sajida Bijle
Corporate Director
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
Email: sajida.bijle@hertsmere.gov.uk

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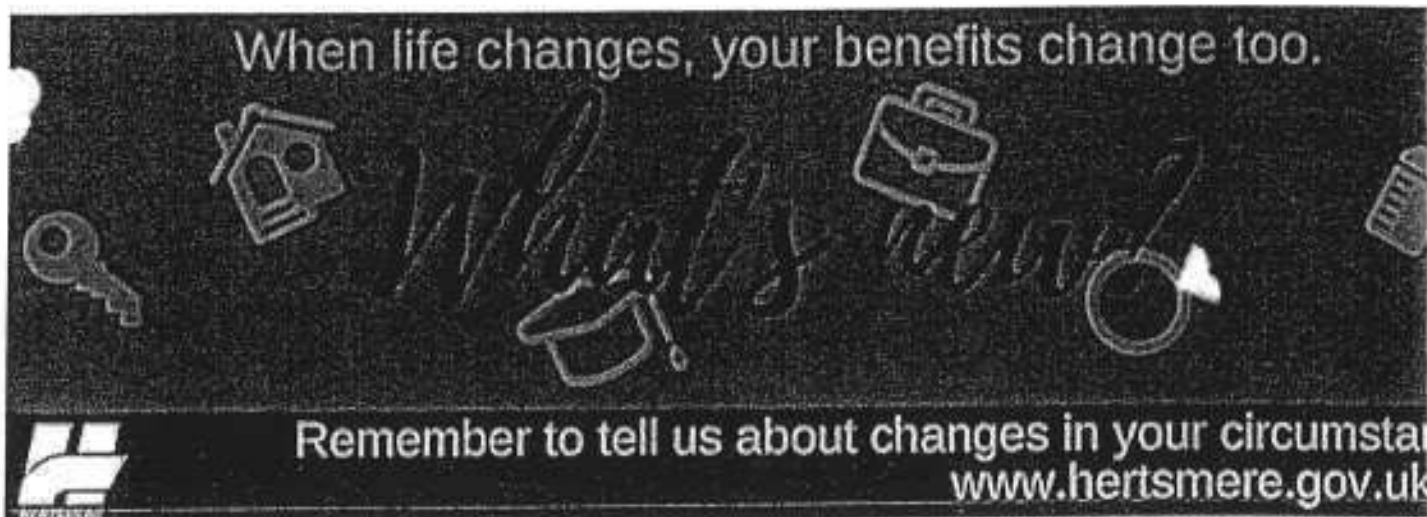
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From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]
Sent: 27 June 2018 16:50
To: Sajida Bijle; Donald Graham
Cc: [REDACTED]
Subject: FW: Expenses Claims and Facility Utilisation at EFS

Century Mistake Note date change from 1917/18 to 2017/18

From: Roger Morris

Sent: 27 June 2018 16:23

To: 'Sajida Bijle' <Sajida.Bijle@hertsmere.gov.uk>; 'Donald.Graham@hertsmere.gov.uk'

<Donald.Graham@hertsmere.gov.uk>

Cc:

Subject: Expenses Claims and Facility Utilisation at EFS

27th June 2018.

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I trust your support in this matter,

Best

Roger

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[REDACTED]

From: Roger Morris
Sent: 28 June 2018 17:16
To: Sajida Bijle
Cc: Donald Graham; Harvey Patterson; [REDACTED]
Subject: Re: Expenses Claims and Facility Utilisation at EFS

Thank you Sajida

I will keep you informed of progress and thank you for your support.

Best

Roger

Sent from my iPhone

On 28 Jun 2018, at 16:50, Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk> wrote:

Dear Roger

I acknowledge and note the concerns expressed in your email below to Donald and myself. I am not aware in which capacity you have written to me, either Company Secretary or the Council's Chief Finance Officer, however I will respond to you wearing both hats.

I believe, as Elstree Film Studios Managing Director, you are under a fiduciary duty to protect the Company's asset and ultimately the asset of the local tax payers in their capacity as a shareholder. I will always support you in discharging this duty.

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

Email: sajida.bijle@hertsmere.gov.uk

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<image004.jpg>

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]
Sent: 27 June 2018 16:50
To: Sajida Bijle; Donald Graham
Cc: [REDACTED]
Subject: FW: Expenses Claims and Facility Utilisation at EFS

Century Mistake Note date change from 1917/18 to 2017/18

From: Roger Morris

Sent: 27 June 2018 16:23

To: 'Sajida Bijle' <Sajida.Bijle@hertsmere.gov.uk>; 'Donald.Graham@hertsmere.gov.uk' <Donald.Graham@hertsmere.gov.uk>

Subject: Expenses Claims and Facility Utilisation at EFS

27th June 2018.

Dear Sajida and Donald,

I write to you formally as the Managing Director of Elstree Film Studios Limited to make you aware that following my letter of June 1st 2017 and further in-depth investigation into the free use of EFS facilities Rooms, Event Hall, Stages and so forth by Board Members, I am now concerned that not all uses were accurately represented to us by the individual members involved in fact in some cases they were totally and intentionally mis-represented I believe. Likewise some expenses incurred and charged to EFS by individual Board members over the last 5 years. These may also have been mis-represented to myself and my staff as being for the benefit and promotion of Elstree Film Studios Limited when in fact they were not necessarily so in the light of fresh evidence.

Not all expenses claims are mis- leading in their presentation but some should not have been paid by EFS. This is of grave concern for EFS as some of the expenses have been cleared by either myself or one of my team at the direct request of the Chairman of EFS. In the light of our current review of such matters for the financial year 2017/18, I am questioning retrospectively expenses and mileage claimed by Board members and use of EFS facilities over the last five years that I believe were presented as being payable as bona fide expenses for those EFS board members activities or given as an EFS facility free issue.

I trust your support in this matter.

Best

Roger

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[REDACTED]

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 29 June 2018 14:37
To: Sajida Bijle
Cc: Donald Graham; Roger Morris; [REDACTED]
Subject: RE: MB Expenses

Importance: High

Dear Sajida

Thank you for sending this through and for sitting down with me and Donald Graham earlier in the week to run through the list with me.

Here are my comments in writing:

I agree that the following should be listed as an benefit in kind:

BAFTA membership £300

I agree the following should be classified as a mileage expense claim £142.15

I have explained that the mileage cost (which was around two thirds of the total claim related to the South West Herts Business Club meeting at the Conservative Party Conference, It was a fringe meeting and I spoke as Chairman of the Studios and ended up bring back hordes of material including boxes of books back to Studios. The meeting was not just open to Conservative party members...but anyone with a pass to attend the conference. Roger was due to speak but sadly was unable to attend at the last minute. Also please note I claimed for mileage coming back from Manchester not going to Manchester as that part of the trip was not connected in any way way with the Studios.

After discussion with you I agree that the claim for £81.00 mileage on the occasion that I made two presentations about Elstree studios to a conference at the beginning of March should not be claimable as it was a conference for councillors of one party and therefore I have repaid that amount to the Studios.

In relation to the following items:

BAFTA TV Awards and Broadcast Awards and associated travel costs – I was there working as Chairman of the Studios.

- I did not attend the Brit Night Reception nor BBCTV Chrstmas Drinks
- I did attend the BBCTV Centre Visit which was work related - attending with the MD of the Studios and CEO of HBC if I remember rightly too.
- The pledge for a heroes of comedy book was not for my personal benefit...it was sponsorship by the studios. I did ask before the pledge was made.

- The DVDs referred to were purchased for the 90th anniversary events – primarily the Iconic TV Event with Dame Diana Rigg and other guests, on Stage 9 which you and many others attended. I will check with the editor to see what dvds he still has and will ask him to return them along with any I have. They were purchased for use in an edit not purchased for me personally. Ironically by me going online and buying them and checking different websites I saved the Studios £60!
- The Reception when I received my MBE was a very kind a gesture by the Studios and. It is not a personal expense or allowance. I have already declared a small amount for personal refreshment consumption on the night.

If you have any further questions please do not hesitate to let me know,. I'd be grateful if you would conform receipt of this email and that you are satisfied with it contents.

Best

CLlr Morris Bright MBE

Chairman of the Board – Elstree Studios

From: Sajida Bijle
Sent: 28 June 2018 10:05
To: CLlr Morris Bright
Cc: Donald Graham; Roger Morris; [REDACTED]
Subject: FW: MB Expenses
Importance: High

Dear Councillor Bright

Please find attached the expenses/allowances for yourself provided by the studios, they will be utilised in the Members Allowances and Expenses publication as well as to sign-off the Studios 2017/18 accounts. There are three or four entries which I myself disagree with, however, it is not for me to decide but it is for you and the studios to mutually agree what the true figures are.

Your urgent response is highly appreciated.

Regards

Sajida Bijle

Corporate Director

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA

t: [REDACTED]

Email: sajida.bijle@hertsmere.gov.uk

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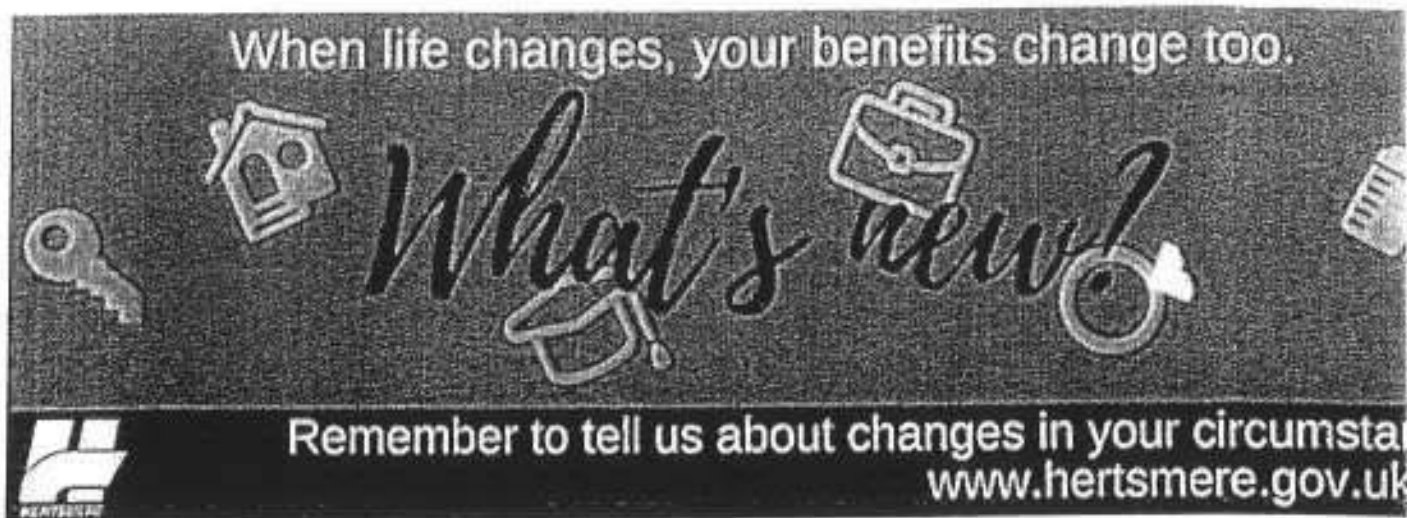


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HertsmereBC

264



From: [REDACTED]
Sent: 26 June 2018 14:09
To: Sajida Bijle
Cc: Roger Morris
Subject: FW: MB Expenses

Sajida,

Please find attached a copy of the spreadsheet showing the expenses that Morris and the other directors, of which there was none in relation to the others, have claimed in the financial year 2017-2018 and a breakdown of the expenses for the Manchester trip claimed, showing the individual totals. Plus details of any events that have been attended or paid for apportioned individually.

I hope it all makes sense but should you require any further information then please let me know.

Kind regards,

Chris.

From: [REDACTED]
Sent: 26 June 2018 14:04
To: [REDACTED]
Subject: MB Expenses

[REDACTED]
[REDACTED]
On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio


tj +44 (0) [REDACTED]
fj +44 (0) [REDACTED]
www.elstreestudios.co.uk
Shenley Road
Borehamwood

Roger Morris

From: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>
Sent: 29 June 2018 15:48
To: Morris Bright Forward
Cc: Donald Graham; Roger Morris; [REDACTED]
Subject: RE: MB Expenses

Cllr Bright,
Thank you for the clarification below. I can proceed based on it.
Regards,
Sajida.

From: Cllr Morris Bright
Sent: 29 June 2018 14:37
To: Sajida Bijle
Cc: Donald Graham; Roger Morris; [REDACTED]
Subject: RE: MB Expenses
Importance: High

Dear Sajida

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If you have any further questions please do not hesitate to let me know,. I'd be grateful if you would conform receipt of this email and that you are satisfied with it contents.

Best

ClIr Morris Bright MBE
Chairman of the Board – Elstree Studios

From: Sajida Bijle
Sent: 28 June 2018 10:05
To: ClIr Morris Bright
Cc: Donald Graham; Roger Morris; [REDACTED]
Subject: FW: MB Expenses
Importance: High

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Your urgent response is highly appreciated.

Regards

Sajida Bijle
Corporate Director
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: 020 8207 7498

Email: sajida.bijle@hertsmere.gov.uk

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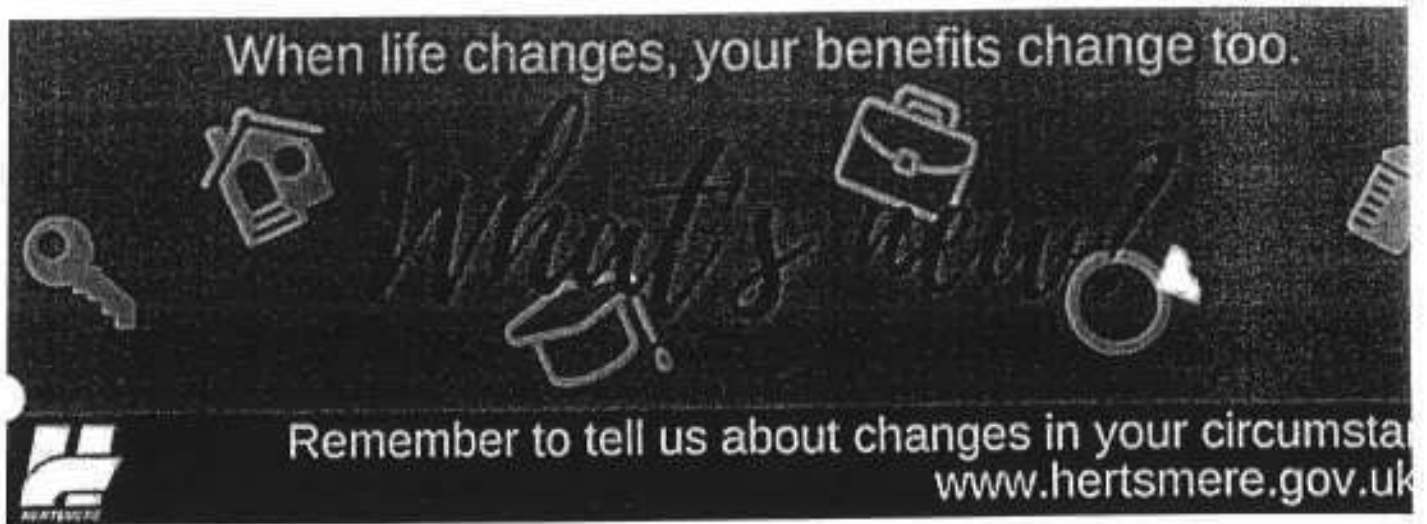
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From: [REDACTED]
Sent: 26 June 2018 14:09
To: Sajida Bijle
Cc: Roger Morris
Subject: FW: MB Expenses

Sajida,

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I hope it all makes sense but should you require any further information then please let me know.

Kind regards,

[REDACTED]
From: [REDACTED]
Sent: 26 June 2018 14:04
To: [REDACTED]
Subject: MB Expenses

On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio

248



t} +
f} +
www.elstreestudios.co.uk

Shenley Road
Borehamwood
Hertfordshire
WD6 1JG
UK

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[REDACTED]

From: [REDACTED]
Sent: 02 July 2018 13:13
To: Roger Morris
Subject: FW: Morris Bright MBE Celebration

From: Cllr Morris Bright [mailto:cllr.Morris.Bright@hertsmere.gov.uk]
Sent: 15 February 2018 14:51
To: [REDACTED]
Subject: RE: Morris Bright MBE Celebration

Looks good to me.

You can trim part of the picture out from the bottom.

Perhaps in the subject bar put what it is so people see it straight away: "Reception at Elstree Studios Thursday 8 March 2018 from 5.30-7.30pm"

Happy for you to start sending out.

If I have any more names I'll let you know.

Thanks [REDACTED]

MB...E

From: [REDACTED]
Sent: 15 February 2018 14:47
To: Cllr Morris Bright
Subject: Morris Bright MBE Celebration

hello,

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would love you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.



Please RSVP to [REDACTED]

Kind regards,

[REDACTED]

t. +44 (0) [REDACTED]
f. +44 (0) [REDACTED]
w: www.elstreestudios.co.uk

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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Roger Morris

From: [REDACTED]
Sent: 02 July 2018 13:13
To: Roger Morris
Subject: FW: Suggested invite wording & picture...let me know if this works Joely
Attachments: Morris Bright MBE Celebration Guestlist (1).xlsx

From: Morris Bright [REDACTED]
Sent: 15 February 2018 14:38
To: [REDACTED]
Subject: Re: Suggested invite wording & picture...let me know if this works Joely

Thank [REDACTED]

I have taken a few celeb name out and reattached.

If I think of anyone else I'll let you know.

Can I see mock up of what you're sending out.

Do you want any other pics of me i.e. with any celebs

Thanks

Morris

From: [REDACTED]
Sent: 15 February 2018 11:46
To: Morris Bright
Subject: RE: Suggested invite wording & picture...let me know if this works Joely

Amazing!

Here is the updated list

From: Morris Bright [REDACTED]
Sent: 15 February 2018 11:39
To: [REDACTED]
Subject: Re: Suggested invite wording & picture...let me know if this works Joely

Got to go out to another meeting. Can you add these from the attached list and resend updated list to me and I will look at it later.

Thanks.

252

Tickets just arrived from Buckingham Palace!

M

From: [REDACTED]
Sent: 15 February 2018 10:59
To: Morris Bright
Subject: RE: Suggested invite wording & picture...let me know if this works Joely

Hi Morris,

Here is the guest list so far.

The celebs I put down are the only ones I have a direct e-mail for.

Please delete/add whoever.

Best,

[REDACTED]

From: [REDACTED]
Sent: 15 February 2018 09:13
To: 'Morris Bright'
Subject: RE: Suggested invite wording & picture...let me know if this works [REDACTED]

That's great. Excitinggg!!

From: Morris Bright [REDACTED]
Sent: 14 February 2018 22:26
To: [REDACTED]
Subject: Suggested invite wording & picture...let me know if this works [REDACTED]

Elstree Studios is delighted to invite you to come and celebrate the investiture of our Chairman and Hertsmere Borough Council Leader, Cllr Morris Bright, who will be receiving his MBE for Services to Local Government at Buckingham Palace on the morning of Thursday 8th March 2018.

We will be holding a drinks and canapés reception from 5.30-7.30pm that day at the Studios and would love you to come and drink a toast to Morris & his family as we all celebrate this very special occasion with him. We hope you can make it.

Please RSVP to [REDACTED]

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[REDACTED]

From: Donald Graham
Sent: 05 July 2018 10:27
To: 'Roger Morris'
Cc: Sajida Bijle; [REDACTED] Harvey Patterson
Subject: Expense claims

Morning Roger can you advise of where you intend to issue an invoice for expenses and or whether you will invite a repayment. In terms of the LGA. Training events will these be included, if so at a full or discounted rate?

We need to be clear for the closure of this years accounts and we need to understand if there are any retrospective claims that need to be adjusted. Each Board member would need to be advised in order that there is a common understanding and agreement as to the veracity of each claim.

Going forward EFS accounts should account for each individual directors remuneration and expenses separately including attendance at events and their value. This will help us meet the requirements ents of the Nolan Principles hat a consolidated account can not demonstrate.

We can then be clear on closure of future accounts that allis appropriate and accounted for.

I am back in the office tomorrow.

Regards

Donald

Sent with Good (www.good.com)

[REDACTED]

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[REDACTED]

From: Donald Graham
Sent: 09 July 2018 16:40
To: Sajida Bijle; Harvey Patterson
Cc: [REDACTED]
Subject: Meeting with Council Leader

Importance: High
Sensitivity: Confidential

Just to appraise you both that I have now met with Morris.

I have in summary outlined six key points:

- Payment for the Conservative Dinner
- Payment for the Investiture
- Payment for his wife's expenses.
- Pension payments- no claw back.
- BAFTA Membership payment will cease.
- LGA training- I will approach the LGA CX to see if they are willing to make a good faith payment.

Furthermore I advised the Leader that the figures should be with me by Wednesday. He has asked for the opportunity to query them which is reasonable given we at the moment only have the headlines. Other than that he will pay any sums that are due and makes the point that in terms of EFS he fully complied with the procedures in place at the time. I would expect EFS to make a charge in accordance with their normal discount strategy for guests that pay for food and drink.

Finally I raised the matter of maintaining professional relationships with the MD of EFS and informed him that I had raised the same question with the MD who as you are aware confirmed that would be his approach.

The Leader was informed that all statutory officers were present, the MD of EFS and the EFS accountant and that the approach was agreed by those present with Council Officers stressing that we needed to see original invoices in order to arrive at legitimate and reasonable totals and indeed to avoid reaching the wrong conclusion.

Please file accordingly.

Thanks

Donald

255

Donald Graham
Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
tel: [REDACTED]

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[REDACTED]

From: Roger Morris
Sent: 10 July 2018 11:56
To: [REDACTED]
Subject: Fwd: Meeting with Council Leader
Attachments: image001.jpg; image002.jpg; image003.jpg; image004.jpg; image005.png; image006.jpg

Sensitivity: Confidential

Sent from my iPhone

Begin forwarded message:

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Date: 10 July 2018 at 11:19:14 BST
To: 'Roger Morris' <Roger.Morris@elstreestudios.co.uk>
Subject: FW: Meeting with Council Leader

Morning Roger,

Just to confirm I have met the Chairman and confirmed that payments have to be paid as outlined below. It is therefore important we have accurate figures for these plus I would like an estimate for the LGA training events at whatever would be the normal discounted rate for those booking dinner and refreshments. If they could be provided by Wednesday that would help.

In terms of the future of EFS, I haven't read your paper yet Roger, I am out of the office this afternoon, will read it tomorrow and suggest an August Board date as no Monday in July will suit me and I want to put other matters on the agenda- NED's, Governance etc

- Payment for the Conservative Dinner
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Thanks

Donald

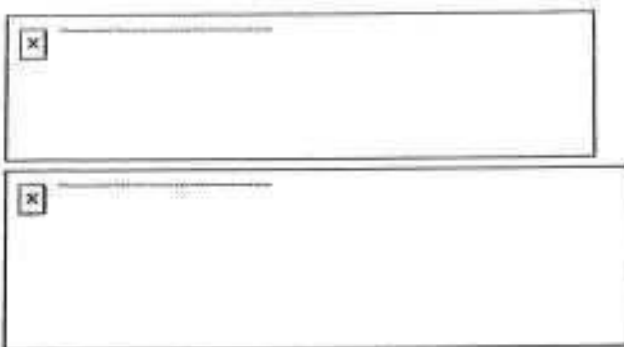
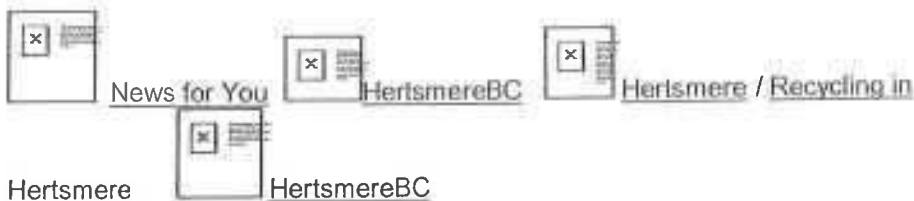
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Donald Graham
Chief Executive

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tel: [REDACTED]

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From: Roger Morris
Sent: 10 July 2018 11:58
To: Donald Graham
Subject: Re: Meeting with Council Leader

Sensitivity: Confidential

Thanks Donald

Board meeting went okay yesterday and [REDACTED] is working on the list of expenses.

Best

Roger

Sent from my iPhone

On 10 Jul 2018, at 11:18, Donald Graham <Donald.Graham@hertsmere.gov.uk> wrote:

Morning Roger,

Just to confirm I have met the Chairman and confirmed that payments have to be paid as outlined below. It is therefore important we have accurate figures for these plus I would like an estimate for the LGA training events at whatever would be the normal discounted rate for those booking dinner and refreshments. If they could be provided by Wednesday that would help.

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Thanks

Donald

Donald Graham

259

Chief Executive

Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6
1WA

tel: [REDACTED]

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260

From:
Sent:
To:
Subject:

[REDACTED]
12 July 2018 12:45
[REDACTED]
RE: Discount

Hi [REDACTED]

Taking into account that we would cater for them on both days each year, please work on the basis of a 25% discount on the room hire.

Hope that's helpful.

Kindest regards,

[REDACTED]
Events Manager, Ampersand Catering

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG

Tel. [REDACTED]

Ampersand

Unforgettable food experiences
delivered with LOVE & UNDERSTANDING



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Registered Office: Bryants Farm Kiln Road Dunsden Reading RG4 9PB Registered in England: 2613820 VAT No: 813058943



SIMPLE, SMART & STIRRING

[REDACTED]
www.chandcogroup.com

TWITTER: @CHandCO INSTAGRAM: @_CHandCO_ LINKEDIN: www.linkedin.com/company/ch&co

CH&Co Catering Group Limited. Registered Office: Second Floor, 550 Thames Valley Park, Reading RG6 1PT. Registered in England: 09505062

From: [REDACTED]

Sent: 11 July 2018 14:12

To: [REDACTED]

Subject: Discount

I was planning to come down to Catering to discuss this with you outside of email, but unfortunately due to unforeseeable circumstances I am having to work from home today.

The question that I have been asked to discuss with you is, on the basis that we acknowledge that due to the connections involved it was unlikely that you would have charged the LGA full rate card for the events that we have already discussed, if the LGA were to have come to you without Morris' introduction and just been a normal contact of the studios not looking for any favours or using Morris as a lever and negotiated on a normal basis with you what probable discount would you have been prepared to give them to win their booking?

I know that this is a difficult question to answer in the circumstances but we need to try to establish a figure for the pecuniary gain they have had from the way that Morris introduced this as obviously in the public position he is in there are extreme sensitivities around these matters, but it is a matter we need to discuss with the LGA, and obviously as it is commercially sensitive information, we are not trying to look at your business models, it would not be discussed outside of the forum that it currently is, ie between myself, Donald and Roger, as we have no wish to place you or anyone else in a compromised position, but just as we know we offer discounts against rate card I am sure that to win repeat business you are likely to as well and we want to be realistic as to the gain that they have got from his involvement.

If you can let me know fairly quickly as Donald is pushing for a conclusion so that we can all draw a line under this and move forward with a new set of rules in place for Non execs conduct.

*Thanks,

Elstree Studios

t. +44 (0) [REDACTED]

m. +44 (0) [REDACTED]

w: www.elstreestudios.co.uk

Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



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[REDACTED]
[REDACTED] Morris Bright
From: [REDACTED]
Sent: 13 July 2018 13:36
To: [REDACTED]
Cc: Sajida Bijle; Roger Morris; Donald Graham; Harvey Patterson
Subject: Payments to EFS Ltd

Hallo [REDACTED]

Thank you for your time earlier talking me through various figures and making a few adjustments.

Following conversations and meetings this week with Donald Graham and Sajida Bijle I can confirm that I am happy with their advice based on the information received from the Studios and have made the following payments to EFS Ltd.

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I am grateful to both the Studios and council officers for looking in to this matter and for clarifying the situation as well as their advice.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
[REDACTED]

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[REDACTED]

From: [REDACTED]
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Subject: RE: Payments to EFS Ltd

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I can confirm that these have all now been received into the bank account.

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[REDACTED]

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Sent: 13 July 2018 13:36
To: [REDACTED] <[REDACTED]@elstreestudios.co.uk>
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>; Donald Graham <Donald.Graham@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>
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Chairman, Board of Directors – Elstree Studios
[REDACTED]

[REDACTED]

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Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
[REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 13 July 2018 15:50
To: Sajida Bijle
Cc: Roger Morris
Subject: Meeting yesterday
Attachments: Revised Repayments 13.7.18.xlsx

Sajida,

Following our meeting yesterday please find attached the revised cover sheet including the elements discussed in relation to the LGA event and Conservative party dinner.

I have only included the LGA events going back until 2015 as they are the only one's I have accurate information on from Apmersand.

I have also update the elements above in relation to Morris' wife's trips to Cannes as per the discussions of this morning between yourself and Morris and clarifications that I was asked to give regarding the period of time charged.

I hope that all of the attached makes sense but obviously any questions then please give me a call.

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

t. +44 (0) [REDACTED]
m. +44 [REDACTED]
w: www.elstreestudios.co.uk
e: [REDACTED]

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Roger Morris

From: Roger Morris
Sent: 16 July 2018 12:50
To: [REDACTED]
Subject: FW: In the cannes

From: Cllr Morris Bright <cldr.Morris.Bright@hertsmere.gov.uk>
Sent: 01 May 2014 16:39
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Cc: [REDACTED]
Subject: In the cannes

Hallo Roger

I hear you have managed to wangle another two nights in Cannes - one either side of mine and [REDACTED] trip. I was getting really quite nervous for a moment thinking we were all going and coming back at the same time for the first time ever!

1. For Friday night dinner shall [REDACTED] book Le Mesclun, 16 Rue Saint Antoine, 06400 Cannes, France Phone: +33 4 93 99 45 19 or there is Auberge also at 10 Rue San Antoine.
- 2.
3. At the moment it is for you, [REDACTED] me and [REDACTED] at say 7.30pm? If we have any clients too that would be good though there may be more space in Auberge Provencale where we met [REDACTED] and [REDACTED] last year.

What do you think? It would be good to get something booked in.

Best

Morris

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[REDACTED]

From: [REDACTED]
Sent: 16 July 2018 13:27
To: Roger Morris
Subject: RE: Payments to EFS Ltd

Is this ok to send to Donald?

Cheers,

[REDACTED]

Donald,

Looking at the email trails I can identify it appears that the room upgrades to the Cannes Palace started in 2013.

In relation to [REDACTED] it now appears that she was present in Cannes 2014, but she shared the taxis to and from the airports with Morris and [REDACTED], so these were taxi costs that would have been incurred anyway for the 2 of them, she did not have any passes for the venues in Cannes, unlike 2015 and 2016, but Morris did claim €265.94 for food whilst out there which translates to £193.53 of which in light of the treatment for 2015 and 2016 should have 50% attributed to [REDACTED]. This has only been picked up today as there were no indicators that [REDACTED] was out there with him from the other expenses, it was a reference on a cab booking from [REDACTED] that highlighted she was out there.

The figure of £2,500 for daily allowances that Morris claimed up until he started receiving a monthly allowance from The Studios covered various projects, being the EFS book, Cannes Film Festival attendance in 2014, Elstree 90 project, Projected Picture Trust project and the Take Two Project. This amounts to 25 days claimed in total. Of this there was one claim for 2.5 days directly attributable to the book, and another claim for 6 days spread across 3 projects, being the book, Elstree 90 and Projected Picture trust, in the absence of any detailed break down, we assumed 2 days for each project, meaning a total claim of £450 for the book.

As far as I am aware there is no royalties agreement between the publisher and EFS for royalties on the book, but I am trying to confirm this directly with the Publisher, I have emailed them and will provide the answer when they revert to me as they were unwilling to discuss directly on the phone until they had established the authenticity of the request..

The book launch costs came to £39,773.62 through EFS accounts, but this included £26,237 for the 2623 copies of the standard book and £7000 for 200 copies of the special book, meaning that there was a launch cost excluding copies of the book itself of £6,536.62.

In terms of the LGA training, the £7,800 refers to money forgone by Ampersand, the catering company who charges the clients for use of the events hall and Rushes and EFS in terms of the potential charges that could have been levied for the use of the Spielberg suite. The breakdown is £7,500 for Ampersand and £300 for EFS. There is no loss incurred other than these charges forgone.

I hope that the above clarifies the current position but obviously if there are any follow ups or areas you are still unclear on then I will endeavour to resolve these.

Kind regards,

-----Original Message-----

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>

Sent: 16 July 2018 11:56

To: [REDACTED]

Subject: RE: Payments to EFS Ltd

[REDACTED]

The hotel upgrade from £800 to £2,300. When did this start? I believe 2013.

Were there any costs prior to 2015 that should be accounted for including hotel bills for [REDACTED]

understood fees paid were £2,300 for book - what is the accurate figure?

Can you confirm arrangements between publisher and EFS in terms of royalties, if any, how much did book cost and much was the launch at EFS?

Monies forgone to date for LGA training - does this mean if this sum is not paid - £7,800 - does it have to be recorded as a loss on the EFS accounts?

If you wish to call me please do. My number is [REDACTED]

Thanks
Donald

-----Original Message-----

From: [REDACTED]

Sent: 16 July 2018 11:37

To: Donald Graham

Cc: Sajida Bijle; Harvey Patterson

Subject: RE: Payments to EFS Ltd

Donald,

No, no payments have been made in relation to the Conservative party dinner or the LGA events.

The sums repaid on Friday as per Morris email were all net payments, the only one that would have incurred VAT was the investiture event, and the figures shown for the events are all Net figures from [REDACTED] at Ampersand to which, apart from the Conservative party Dinner, have been discounted by the 25% discount that he would probably have applied if pushed had the events been charged by Ampersand, which is their normal discount rate for recurring events. He said that he would not have applied this for the Conservative party Dinner as that was a one off and not recurring.

I hope that this all makes sense, but if you need any further clarification as to exactly what has been repaid so far then please let me know and I will clarify where necessary.

Kind regards,

-----Original Message-----

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>

Sent: 16 July 2018 10:46

To: [REDACTED]

Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>

Subject: RE: Payments to EFS Ltd

[REDACTED] Can you confirm if the conservative party dinner has been paid for; any funds for the LGA Conservative Party Training events and whether any of the sums paid included VAT?

Thanks

Donald

-----Original Message-----

From: [REDACTED]

Sent: 13 July 2018 14:25

To: Cllr Morris Bright

Cc: Sajida Bijle; Roger Morris; Donald Graham; Harvey Patterson

Subject: RE: Payments to EFS Ltd

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From: ServiceReservation [<mailto:infos@cannes-palace.com>]

Sent: 13 January 2014 18:15

To: [REDACTED]

Subject: RE: Cannes Palace / Elstree Studios

Dear [REDACTED]

We thank you for your fidelity towards our hotel and we are very pleased to propose you at the following rates and conditions for Film Festival 2014 from 16.05.14 to 20.05.14 (4 nights):

- classic double/single rooms (24-27 m2) = 470.00 euro NET / room / night

or

Prestige double/single rooms = 620€ net/room/night

- additional local tax = 1.30 euro / person / day

- breakfast in supplement = 22.00 euro / person / day

- conditions of booking = full no refundable pre-payment required (deposit of 50% due immediately and balance of 50% due 1 month prior to arrival)

Upon request we send you our performa invoice including our credit card form or our bank details in case of wire.

Please feel free to contact us if you wish to book,

We remain at your entire disposal,

Best regards,

[REDACTED] / réception



infos@cannes-palace.com

Hôtel Cannes Palace****

14 avenue de Madrid - 06400 Cannes

Tel +33 (0)4 93 43 44 45 - Fax +33 (0)4 93 43 41 30

www.cannes-palace.com



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[REDACTED]

From: [REDACTED]
Sent: 16 July 2018 11:37
To: Donald Graham
Cc: Sajida Bijle; Harvey Patterson
Subject: RE: Payments to EFS Ltd

Donald,

No, no payments have been made in relation to the Conservative party dinner or the LGA events.

The sums repaid on Friday as per Morris email were all net payments, the only one that would have incurred VAT was the investiture event, and the figures shown for the events are all Net figures from [REDACTED] t Ampersand to which, apart from the Conservative party Dinner, have been discounted by the 25% discount that he would probably have applied if pushed had the events been charged by Ampersand, which is their normal discount rate for recurring events. He said that he would not have applied this for the Conservative party Dinner as that was a one off and not recurring.

I hope that this all makes sense, but if you need any further clarification as to exactly what has been repaid so far then please let me know and I will clarify where necessary.

Kind regards,

[REDACTED]

-----Original Message-----

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Sent: 16 July 2018 10:46
To: [REDACTED]
Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>
Subject: RE: Payments to EFS Ltd

[REDACTED] Can you confirm if the conservative party dinner has been paid for; any funds for the LGA Conservative Party training events and whether any of the sums paid included VAT?
Thanks

Donald

-----Original Message-----

From: [REDACTED]
Sent: 13 July 2018 14:25
To: Cllr Morris Bright
Cc: Sajida Bijle; Roger Morris; Donald Graham; Harvey Patterson
Subject: RE: Payments to EFS Ltd

Morris,

Thank you for your email detailing the amounts repaid.

I can confirm that these have all now been received into the bank account.

Kind regards,

-----Original Message-----

From: Cllr Morris Bright <cldr.Morris.Bright@hertsmere.gov.uk>

Sent: 13 July 2018 13:36

To: [REDACTED]

Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>; Donald

Graham <Donald.Graham@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>

Subject: Payments to EFS Ltd

Hallo [REDACTED]

Thank you for your time earlier talking me through various figures and making a few adjustments.

Following conversations and meetings this week with Donald Graham and Sajida Bijle I can confirm that I am happy with their advice based on the information received from the Studios and have made the following payments to EFS Ltd.

I have paid the bill for my investiture reception of £1,836.50

relation to expenses:

I have made a repayment of £250 for the year 2014 relating to the Studios book I have made a repayment of £200 for the year 2015 relating to the Studios book I have made a repayment of £509.21 for the year 2015 relating to Cannes expenses I have made a repayment of £403.93 for the year 2016 relating to Cannes expenses

I am grateful to both the Studios and council officers for looking in to this matter and for clarifying the situation as well as their advice.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios
[REDACTED]

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[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:17
To: [REDACTED]
Subject: FW: Cannes Palace / Elstree Studios
Attachments: fact ELSTREE STUDIOS.xlsx

From: [REDACTED]
Sent: 23 April 2014 14:40
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Cc: [REDACTED]
Subject: FW: Cannes Palace / Elstree Studios

From: [REDACTED]
Sent: 23 April 2014 14:19
To: Nayan Gudka
Subject: FW: Cannes Palace / Elstree Studios

FYI

From: infos [mailto:infos@cannes-palace.com]
Sent: 23 April 2014 12:48
To: [REDACTED]
Cc: [REDACTED]
Subject: TR: Cannes Palace / Elstree Studios

Dear Madam,

*By the present we acknowledge good receipt of your bank transfer to the total amount of **3720.00 Euro as full balance** for which we thank you very much and we are pleased to confirm the following booking for Film Festival 2014 :*

- *3 prestige single rooms in behalf of Mr Roger MORRIS, [REDACTED] and Mr Morris BRIGHT*
- *From 16.05.14 to 20.05.14 (minimum stay 4 nights)*
- *At the daily rate of 620.00 euro per room, service and VAT included*
- *Additional city tax costs 1.30 euro per person per day*

We propose breakfast in supplement at 21.00 euro.

The booking is guaranteed with a full pre-payment of 7440.00 euro (2480.00 euro x 3 rooms) which is not refundable in case of cancellation, reduction of stay or no-show.

Only city tax and any extras have to be settled directly at departure.

*We remain at your disposal,
Best regards,*



██████████ – Agent de réservations
infos@cannes-palace.com

Hôtel Cannes Palace****
14 avenue de Madrid - 06400 Cannes
Tel +33 (0)4 93 43 44 45 - Fax +33 (0)4 93 43 41 30
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Suivez nous :



Adoptez l'éco-attitude. N'imprimez ce document que si c'est vraiment nécessaire !

De : infos
Envoyé : mardi 22 avril 2014 12:29
À : '██████████<info@elstreestudios.co.uk>'
Cc : 'info@elstreestudios.co.uk'
Objet : TR: Cannes Palace / Elstree Studios

De : infos
Envoyé : mardi 22 avril 2014 11:43
À : '██████████<info@elstreestudios.co.uk>'
Objet : RE: Cannes Palace / Elstree Studios

Dear ██████████

We hope you are fine.

*We send you a reminder regarding the full balance due for Film Festival 2014.
Please find the per forma attached.*

Awaiting to hear from you,

Thanks and best regards,



██████████ – Agent de réservations
infos@cannes-palace.com

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www.cannes-palace.com

Suivez nous :



Adoptez l'éco-attitude. N'imprimez ce document que si c'est vraiment nécessaire !

De : [REDACTED]
Envoyé : mardi 14 janvier 2014 18:20
À : ServiceReservation
Objet : RE: Cannes Palace / Elstree Studios

Thank you [REDACTED]

Please may I book three prestige rooms. The names are:

MR ROGER MORRIS
MR MORRIS BRIGHT
[REDACTED]

Please can we transfer the money to you for these rooms? Please can you provide me with your bank details and invoice.

Many thanks,

[REDACTED]
[REDACTED]
[uk.linkedin.com/in/\[REDACTED\]](http://uk.linkedin.com/in/[REDACTED])

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

*"Star Wars", "Indiana Jones", "Sherlock Holmes: A Game of Shadows",
"The King's Speech", "Under The Skin", "The World's End",
"Who Wants To Be A Millionaire?", "Red or Black", "The Voice",
"Dancing on Ice", "Big Brother", "Strictly Come Dancing"*



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From: ServiceReservation [<mailto:infos@cannes-palace.com>]

Sent: 13 January 2014 18:15

To: [REDACTED]

Subject: RE: Cannes Palace / Elstree Studios

Dear [REDACTED]

We thank you for your fidelity towards our hotel and we are very pleased to propose you at the following rates and conditions for Film Festival 2014 from 16.05.14 to 20.05.14 (4 nights):

- classic double/single rooms (24-27 m²) = 470.00 euro NET / room / night

or

Prestige double/single rooms = 620€ net/room/night

- additional local tax = 1.30 euro / person / day

- breakfast in supplement = 22.00 euro / person / day

- conditions of booking = full no refundable pre-payment required (deposit of 50% due immediately and balance of 50% due 1 month prior to arrival)

Upon request we send you our performa invoice including our credit card form or our bank details in case of wire.

Please feel free to contact us if you wish to book,
We remain at your entire disposal,

Best regards,

[REDACTED] / réception



infos@cannes-palace.com

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De : [REDACTED]

Envoyé : lundi 13 janvier 2014 18:48

À : ServiceReservation

Objet : Cannes Palace / Elstree Studios

Dear [REDACTED]

I hope you are well.

We would like to return to Cannes Palace again this year for the Film Festival.

Please can you tell me the cost for both a standard room and a prestige room:

Check in: 16th May

Check out: 20th May

We require three rooms in total for single occupancy.

Many thanks,

[REDACTED]

[REDACTED]

On behalf of

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London's No.1 TV & Film Studio

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CANNES-PALACE HOTEL ****

14, Avenue de Madrid - 06400 Cannes - France

Tél.: +33(0)4 93 434445 - Fax: +33(0)4 93 434130

e-mail: info@cannes-palace.com - site: www.cannes-palace.com

ELSTREE STUDIOS

Borehamwood

Hertfordshire

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UK

Cannes, the 20/2/19

PER FORMA INVOICE / FIF 2014

N°	Accommodation	Client	Arrival	Departure	Nts	Price / Nt.	TOTAL
1	Prestige single room	Mr Roger MORRIS	16-May	20-May	4	620.00 €	2,480.00 €
1	Local tax		16-May	20-May	4	1.30 €	5.20 €
1	Prestige single room		16-May	20-May	4	620.00 €	2,480.00 €
1	Local tax		16-May	20-May	4	1.30 €	5.20 €
1	Prestige single room	Mr Morris BRIGHT	16-May	20-May	4	620.00 €	2,480.00 €
1	Local tax		16-May	20-mai	4	1.30 €	5.20 €

Our Bank Details:

BANQUE POPULAIRE COTE D AZUR
25 rue Bivouac Napoléon
06400 CANNES

TOTAL NET HOTEL: 7,455.60 €
DEPOSIT PAID ON 22/01/14: 3,720.00 €
balance due on 16/04/14 3,720.00 €

IBAN: FR76 1560 7000 0260 9214 8475 138

SWIFT: CCBPFRPPNCE

CREDIT CARD INFORMATION (Please, return by fax duly signed ASAP)

pe:	N°:
Exp. Date :	Crypt:
Card Holder:	
Amount (EURO):	3720.00
I herewith authorise the Cannes Palace Hotel to charge the above amount as full pre-payment for my Reservation and I agree that this amount is not refundable in case of cancellation or NO-SHOW. This authorisation could not be questioned as the credit card holder signs it for approval.	
Date:	Signature:

285

From: Roger Morris
Sent: 16 July 2018 12:19
To: [REDACTED]
Subject: FW:

From: [REDACTED]
Sent: 13 March 2014 17:22
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject:

Hi Roger,

Details below as requested:

Broadcast Awards 2014 (sponsorship and table of 10)
Feb 2014
£5,450.00 + VAT (£1,090.00)
1 x extra seat at table = £395.00 + VAT (£79.00)

Broadcast Digital Awards 2014 (sponsorship and table of 10)
June 2014
£3,800.00 + VAT (£760.00)

WFTV Awards 2013 (4 x standard tickets)
December 2013
£780.00 + VAT (£156.00)
Awaiting this years price.

BAFTA Film Awards 2014 (2x industry tickets)
February 2014
£1,350.00 + VAT (£270.00)
Upgrade tickets to balcony level = £300.00 + VAT (£60.00)

Production Guild Awards 2014 (standard table of 10)
September 2014
£1,250.00 + VAT (£250.00)

Broadcast Awards 2015 (sponsorship and table of 10)
Date TBC
£5,583.00 + VAT (£1,116.60)

Cannes Film Festival 2014
RM flight (flexi ticket) = £721.00
TN flight = £304.00
[REDACTED] flight = £252.10
Accommodation (x3 rooms) = £6,227.31 (approx. conversion from euros)
Cannes Registration (x3) = £763.70 (approx. conversion from euros)
US Pavilion Registration (x3) = £90.13 (approx. conversion from USD)

Berlin Festival 2013 (4 nights)

Market Badge Registration: £162.34 (approx. conversion from euros)
Flights BA: £206.85
Accommodation: £357.42 (approx. conversion from euros)
Change RM outgoing Berlin Flight: £192.30
Not attending in 2014.

MIPTV 2013

Registration: £744.43 (approx. conversion from euros)
You booked your flights and accommodation – I do not hold a record of this.
Not attending in 2014.

TOTAL = £32,711.18 inc VAT.



On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

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"The King's Speech", "Under The Skin", "The World's End",
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[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:22
To: [REDACTED]
Subject: FW: Cannes Palace

From: [REDACTED]
Sent: 14 January 2014 13:26
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: RE: Cannes Palace

Done,

[REDACTED]

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

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"The King's Speech", "Under The Skin", "The World's End",
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From: Roger Morris
Sent: 14 January 2014 13:03
To: [REDACTED]
Subject: RE: Cannes Palace

Can you send an email and ask Morris if he wants to do as before last year and have the premium rooms, for the dates you have indicated.

Roger Morris
Managing Director

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

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"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"
"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"*



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From: [REDACTED]
Sent: 14 January 2014 10:38
To: Roger Morris
Subject: Cannes Palace

Hi Roger,

The rates for Cannes Palace are:

16.05.14 to 20.05.13 (4 nights)

Classic double/single rooms = 470.00 euro NET per room/per night

Or

Prestige double/single rooms = 620 euro NET per room/per night

- additional local tax = 1.30 euro / person / day
- breakfast supplement = 22.00 euro / person / day

Conditions of booking = full non-refundable pre-payment required (deposit of 50% due immediately and balance of 50% due 1 month prior to arrival).

Think we can pay by BACS if you don't want to put it on card

Let me know what you'd like me to do



uk.linkedin.com



On behalf of

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London's No.1 TV & Film Studio

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"Dancing on Ice", "Big Brother", "Strictly Come Dancing"*



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[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:26
To: [REDACTED]
Subject: FW: Accommodation Update

From: Roger Morris
Sent: 07 August 2013 15:06
To: morris,roger [REDACTED]
Subject: FW: Accommodation Update

Roger Morris
Managing Director

On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio

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"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"
"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"*



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From: [REDACTED]
Sent: 07 August 2013 15:04
To: Roger Morris
Subject: FW: Accommodation Update

From: cllr Morris Bright gcsx [mailto:cllr.morris.bright@hertsniwre.gcsx.gov.uk]

Sent: 04 February 2013 23:36

To: [REDACTED] Roger Morris; [REDACTED]

Subject: RE: Accommodation Update

Yes much better. Shame it's taken so long to find them in the hotel wave been staying in. Perhaps Roger loves slumming it!

Morris

From: [REDACTED]

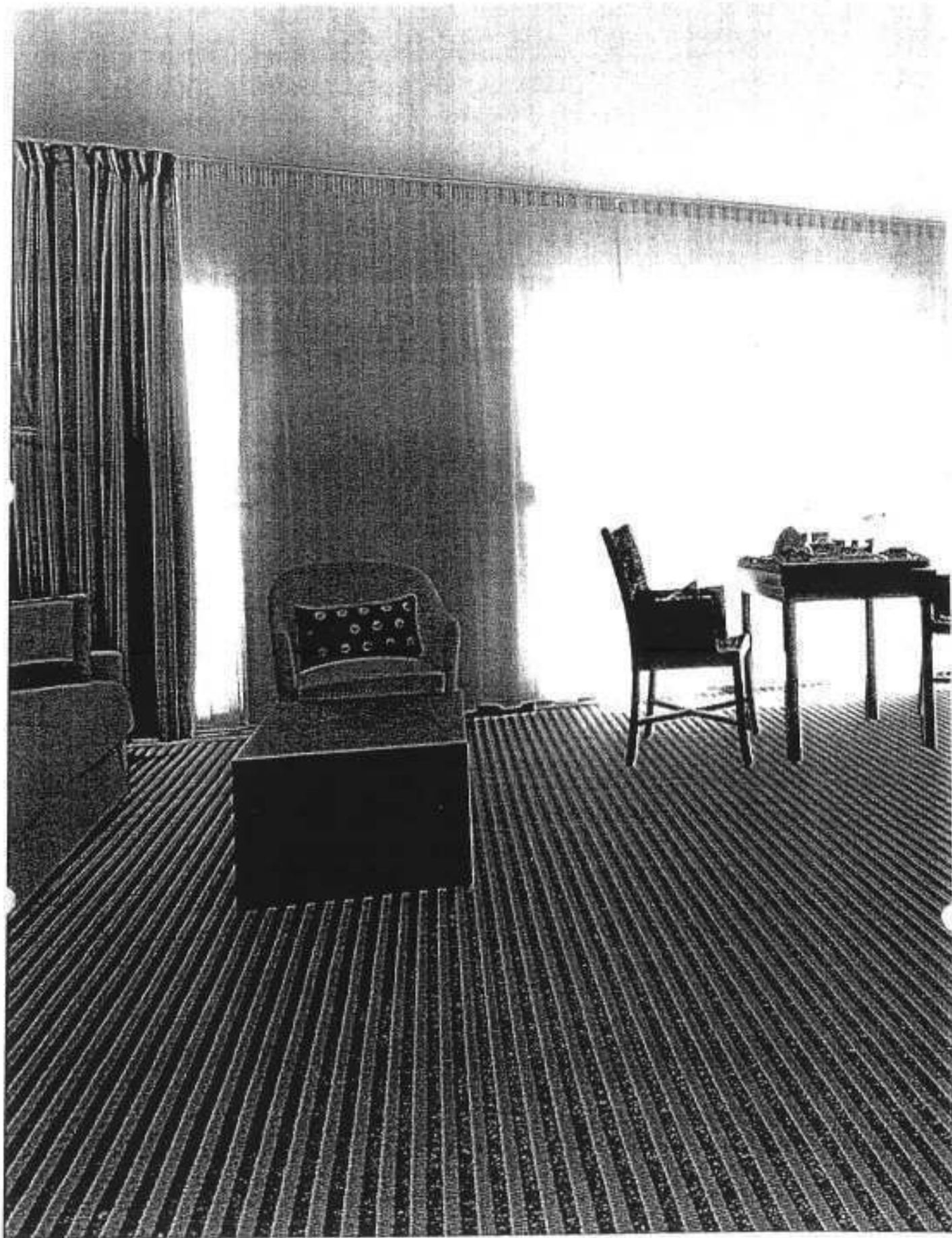
Sent: 04 February 2013 14:01

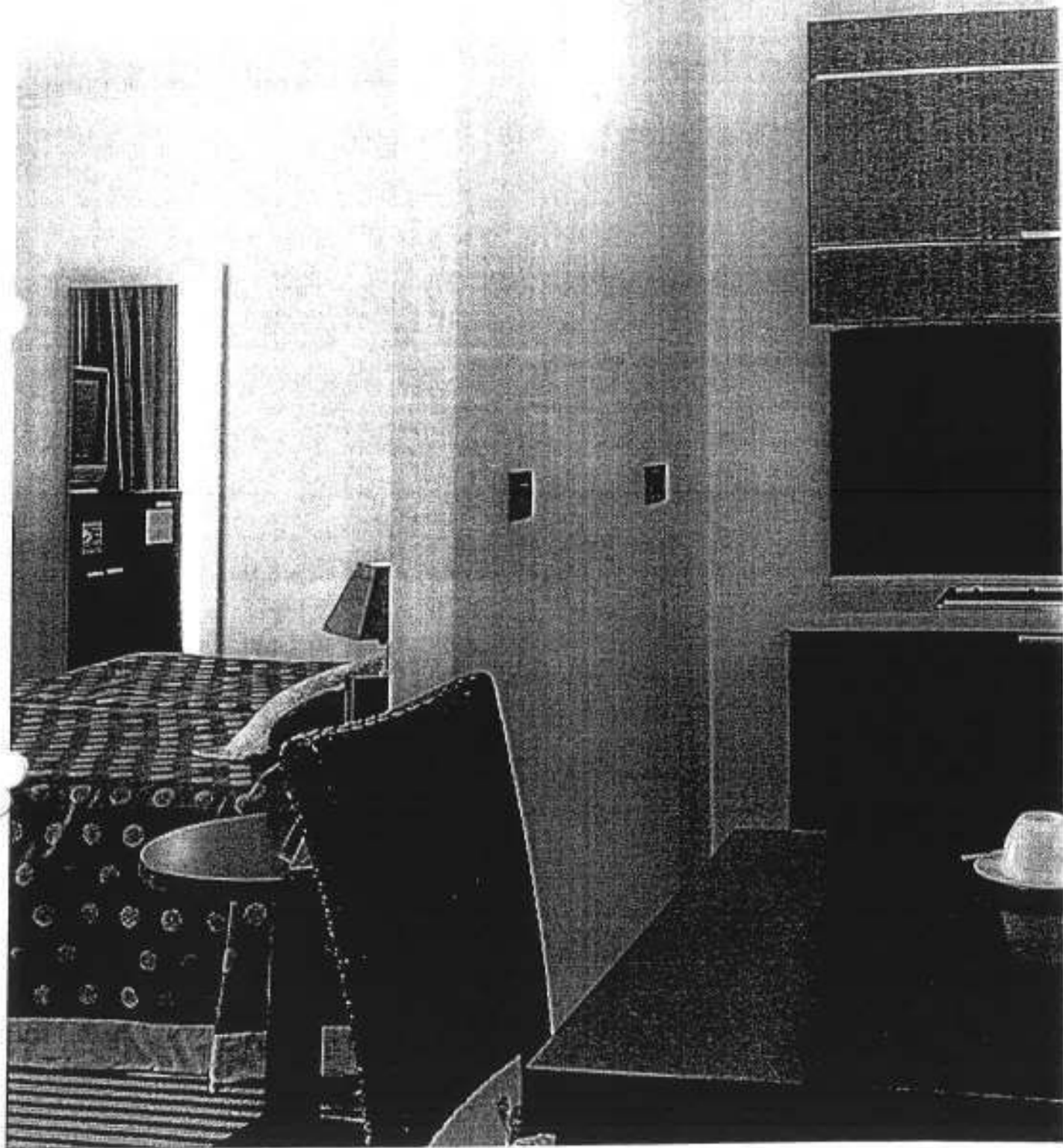
To: cllr Morris Bright gcsx; Roger Morris; [REDACTED]

Subject: RE: Accommodation Update

The Prestige rooms look nicer, pictures below.











Laura Paxman
PR & Marketing Manager

On behalf of

ELSTREE STUDIOS

London's No 1 TV & Film Studio

"The King's Speech", "Star Wars", "Sherlock Holmes 2"
"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"
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From: cllr Morris Bright gcsx [<mailto:cllr.morris.bright@hertsmere.gcsx.gov.uk>]
Sent: 04 February 2013 13:55
To: Roger Morris; [REDACTED]
Subject: RE: Accommodation Update

Just to clarify the Cannes Palace "Prestige" Rooms are they better then the ones last year or the same? i.e economy versus prestige

Morris

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]
Sent: 04 February 2013 13:15
To: [REDACTED] cllr Morris Bright gcsx; [REDACTED]
Subject: RE: Accommodation Update

Unfortunately

Cannes Mandelieu is about 30 minutes from Cannes so it's a serious taxi ride eitherway.

So its either the Radisson or the prestige rooms at the Cannes Palace

Roger Morris
Managing Director

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

"The King's Speech", "Star Wars", "Sherlock Holmes 2"

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"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"



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From: [REDACTED]
Sent: 04 February 2013 12:59
To: Roger Morris
Subject: Accommodation Update

All the nice hotels you mentioned Roger are either unavailable or require a six/seven night stay.

To give an idea of price, the Radisson Blu have availability but would cost £11,247.56 for three rooms on a minimum seven night stay!

You mentioned the Mercure Cannes Mandelieu. They have rooms available:

<http://www.mercure.com/gb/hotel-1190-mercure-cannes-mandelieu/index.shtml>

£218.21 per night for a Prestige room.
(approx. total just over £3k based on you all having an extra night's stay due to late flight)

The Cannes Palace are holding three Prestige Rooms at £535 per night. Approx. total = £7,490. They will hold these for one week (until Monday 11th Feb). They are filling up fast!

Let me know what you think.



On behalf of
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"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"

[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:31
To: [REDACTED]
Subject: FW: Cannes Accommodation

From: [REDACTED]
Sent: 07 May 2013 12:29
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: Cannes Accommodation

Hi Roger,

I have upgraded the rooms at the Cannes Palace Hotel, as requested by Chairman Morris Bright, due to Morris not liking the standard rooms booked last year and put forward by you again this year.

[REDACTED]
[REDACTED]
uk.linkedin.com [REDACTED]

On behalf of

ELSTREE STUDIOS

London's No.1 TV & Film Studio

*"The King's Speech", "Star Wars", "Sherlock Holmes 2"
"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"
"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"*

Opening September 2013
Elstree University Technical College for Film and Television
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[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:33
To: [REDACTED]
Subject: FW: Accommodation Update Cannes Morris

From: [REDACTED]
Sent: 06 February 2013 11:00
To: Morris Bright <cllr.morris.bright@hertsmere.gcsx.gov.uk>
Cc: Roger Morris <Roger.Morris@elstreestudios.co.uk>; [REDACTED]
Subject: RE: Accommodation Update

All flights have been changed accordingly.

Kind regards,

[REDACTED]
[REDACTED]

On behalf of
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London's No.1 TV & Film Studio

*"The King's Speech", "Star Wars", "Sherlock Holmes 2"
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From: clr Morris Bright gcsx [mailto:cllr.morris.bright@hertsmere.gcsx.gov.uk]
Sent: 05 February 2013 12:09
To: [REDACTED]
Cc: Roger Morris; [REDACTED]
Subject: RE: Accommodation Update

Okay [REDACTED] following our conversation here is an update on the e mail I sent last night which didn't get through.

As the hotel rooms are being paid for, for the Tuesday, do Roger and [REDACTED] want to come back 12 hours later - on the Wednesday rather than Tuesday night? They have said yes in which case I am happy to come back then also.

As we cannot cancel the Tuesday flight with BA and it costs a fortune to change it, book me to come back with [REDACTED] to Luton on the Wednesday with EasyJet. That way we can all three travel Wednesday morning to Cannes airport (saving one cab fare of 100 euros+) and I can come back to Borehamwood with [REDACTED] from Luton saving another cab fair (or my parking fee at Heathrow as [REDACTED] could take me Saturday to Heathrow). At worst it means we've paid for a £76 BA flight on the Tuesday we don't need. But we save around £200 in cabs/parking etc.

I need to come out BA on the Saturday because of the timings and that doesn't change.

Best

Morris

From: Laura Paxman [REDACTED]
Sent: 04 February 2013 15:40
To: cllr Morris Bright ccx
Cc: Roger Morris; [REDACTED]
Subject: RE: Accommodation Update

Hi Morris,

Further to our telephone conversation, I have the following information for you:

To change Roger and [REDACTED] flight to Wednesday 22nd May, there is no additional cost.

Roger's flight time from Nice to Gatwick would be 12.35pm.

[REDACTED] flight time from Nice to Luton would be 12.15pm.

Your flight would cost £170.00 to change.

Your flight time from Nice to Heathrow would be 1.30pm.

For your info, cost breakdown for accommodation and flights below.

ACCOMMODATION COSTS (approx.)

Prestige rooms on pencil until 11th Feb.

Roger: 17th – 22nd May:

£535 per night

€620 per night

Total stay = £2,675

Total stay = €3,100

[REDACTED] (as above)

Morris: 18th – 22nd May

£535 per night

€ 620 per night

Total stay = £2,140

Total stay = €2,480

TOTAL: £7,490.00

FLIGHT COSTS

Roger

£185.26

[REDACTED]
£167.33

Morris

£212.50 + £170 to change flight = £382.50

TOTAL: £735.09

Please let me know if you would like me to change all the return flights and confirm the accommodation.

Kind regards,

[REDACTED]
On behalf of

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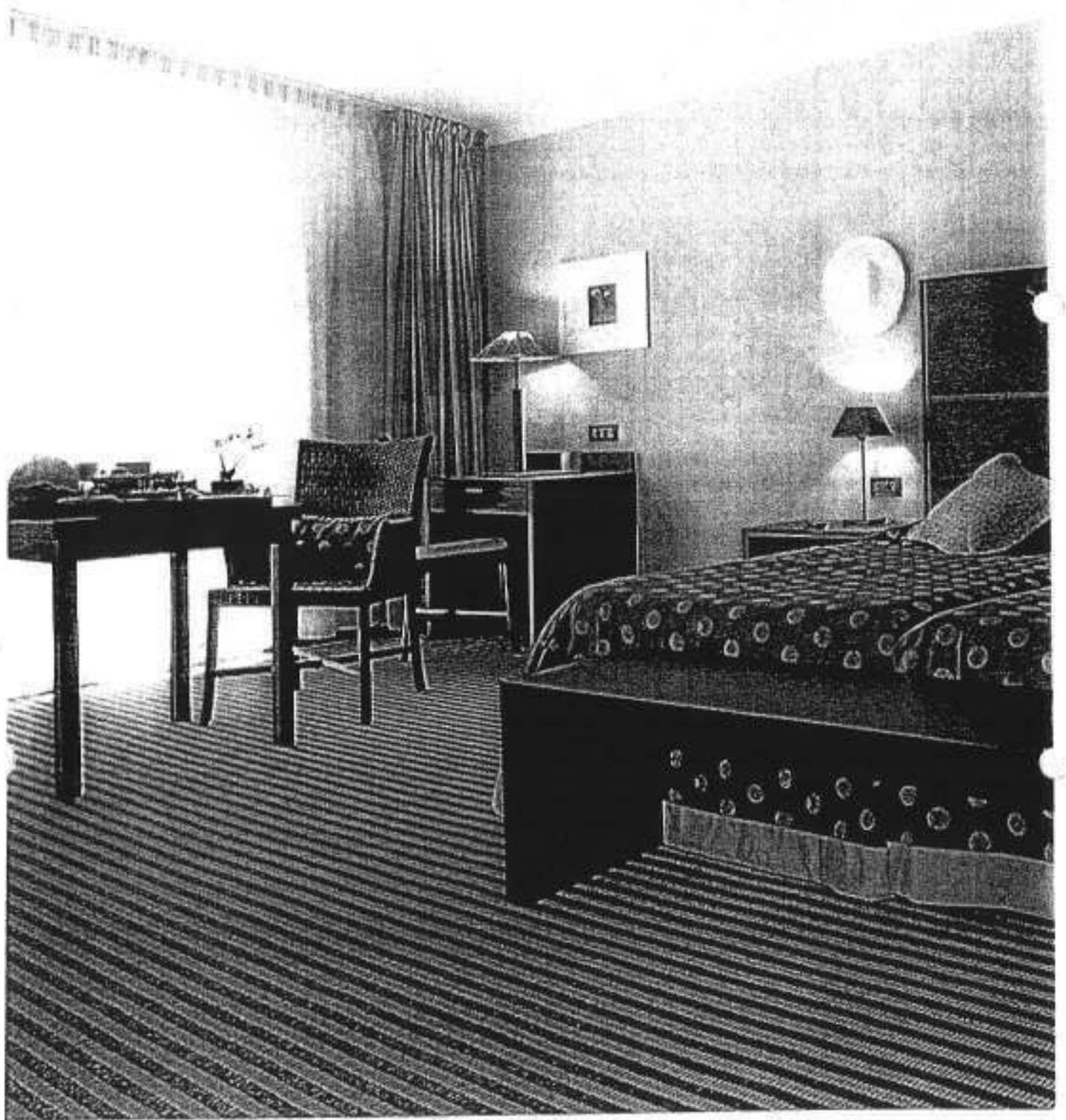
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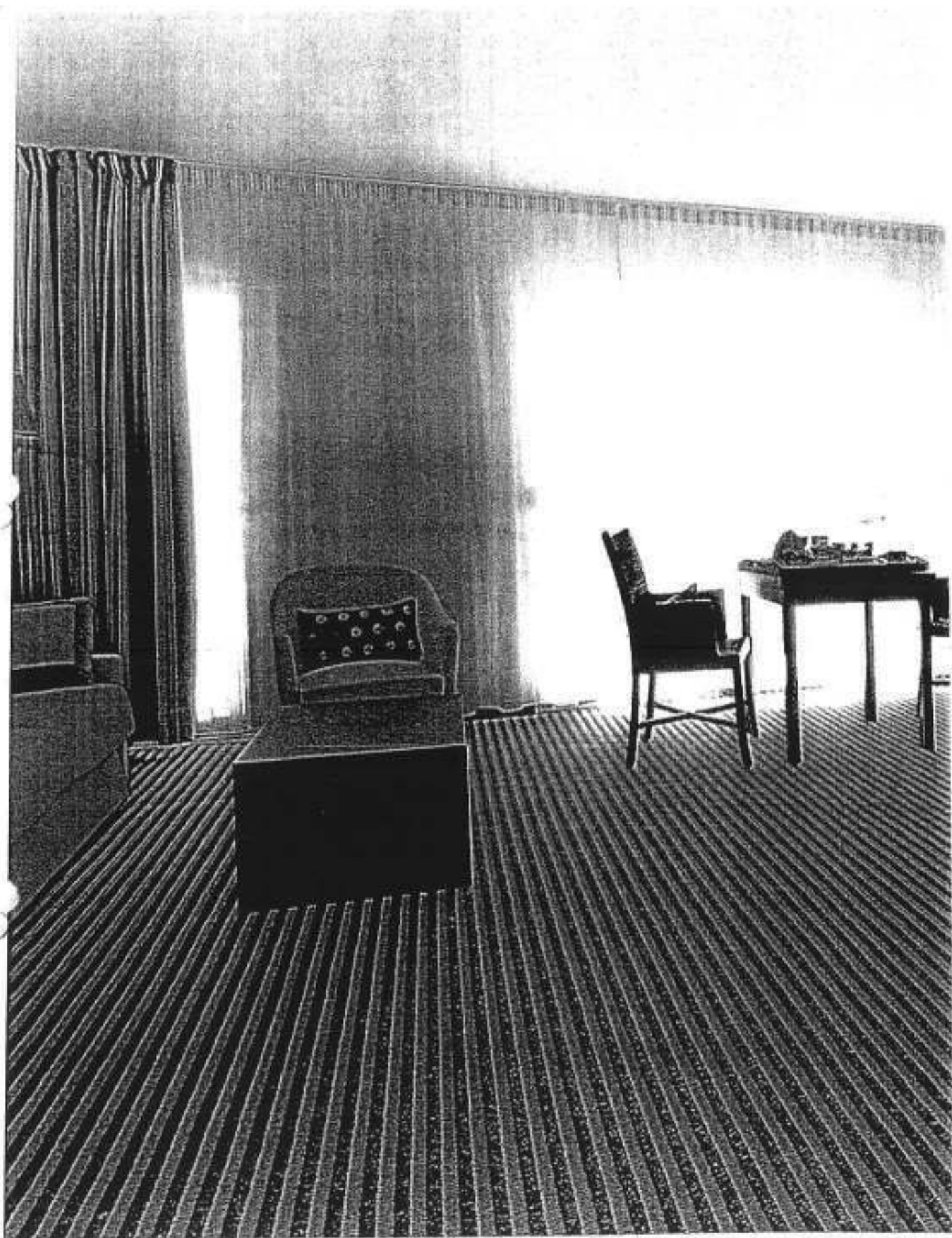
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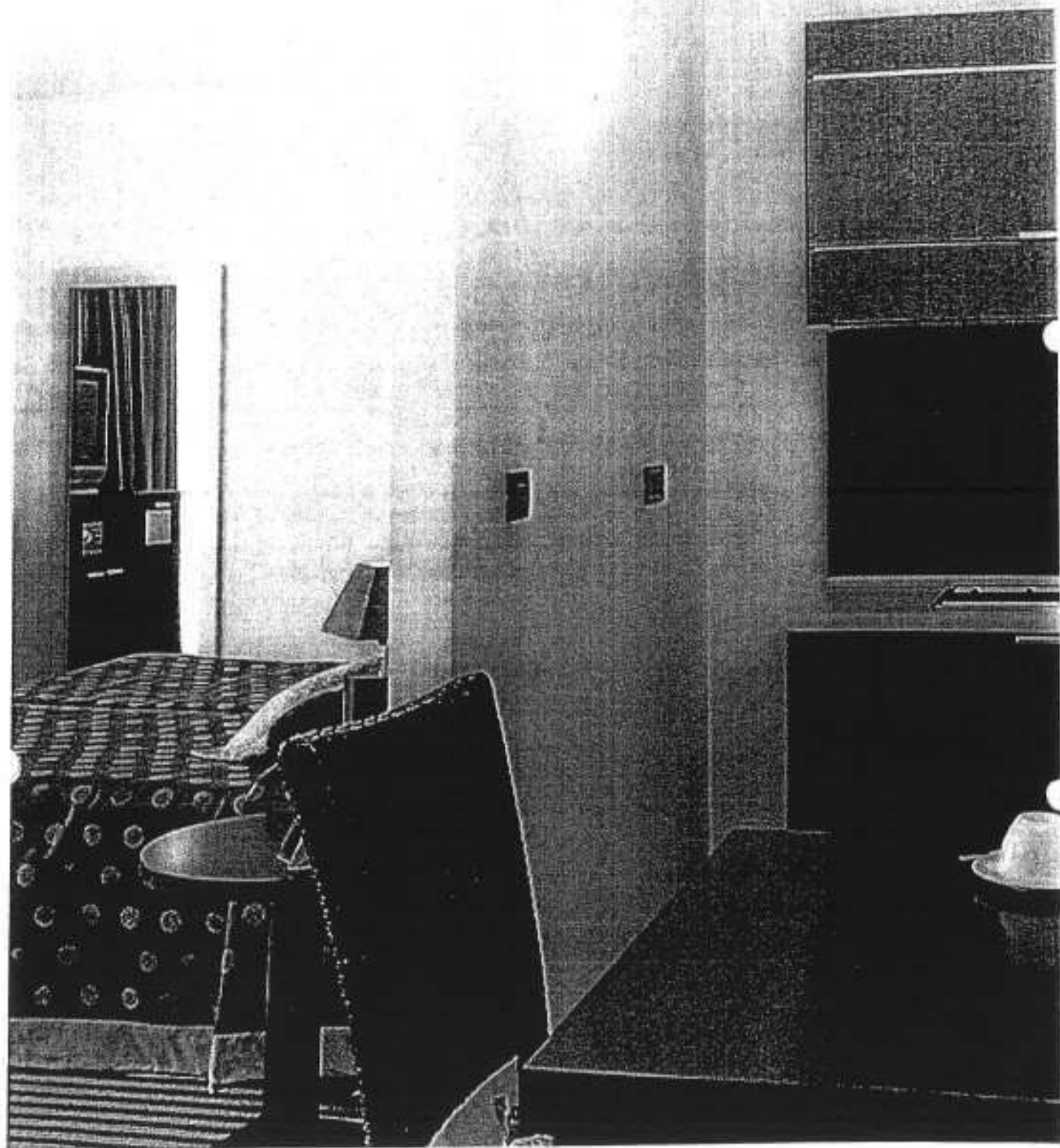
From: [REDACTED]
Sent: 04 February 2013 14:01

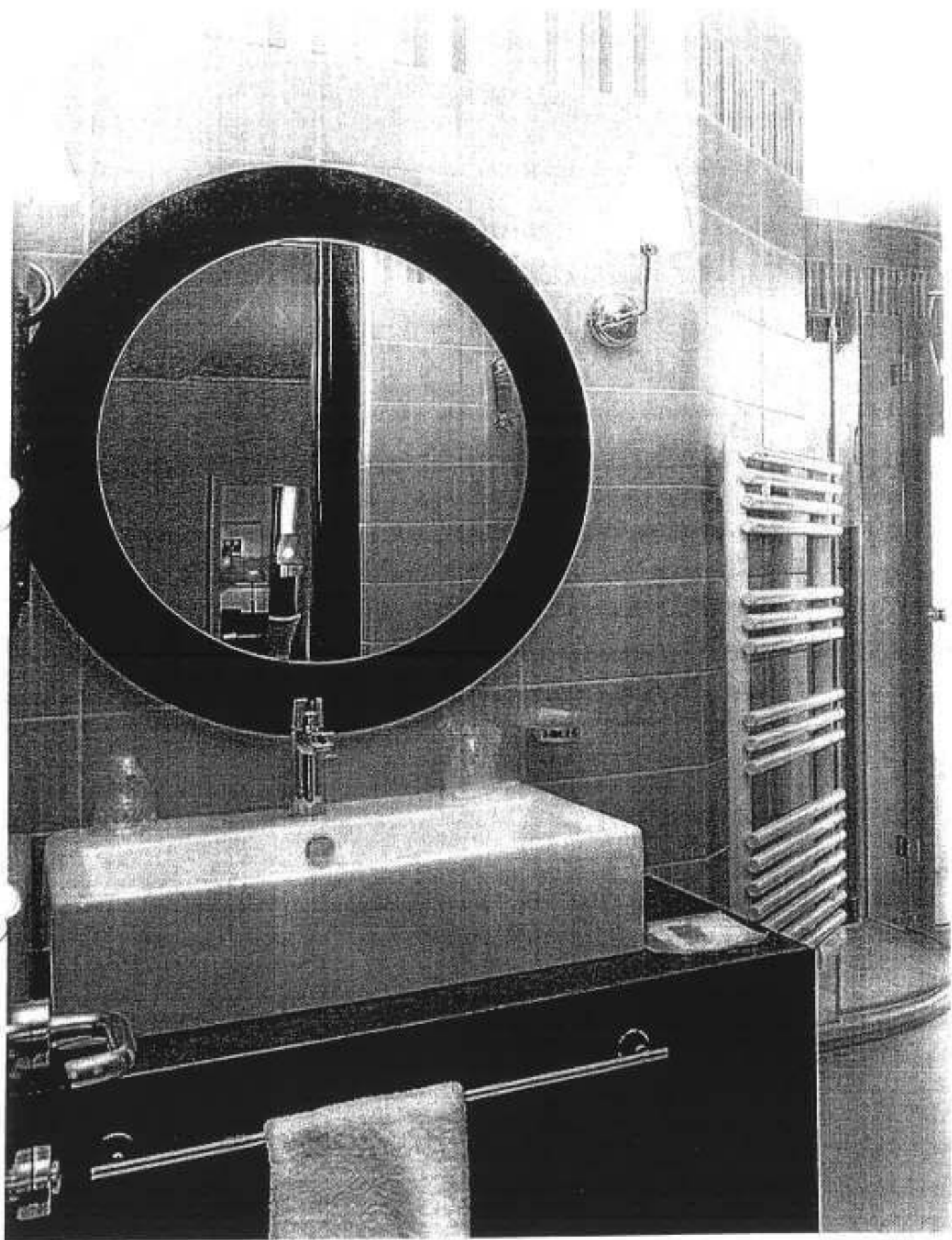
To: Morris Bright; Roger Morris; [REDACTED]
Subject: RE: Accommodation Update

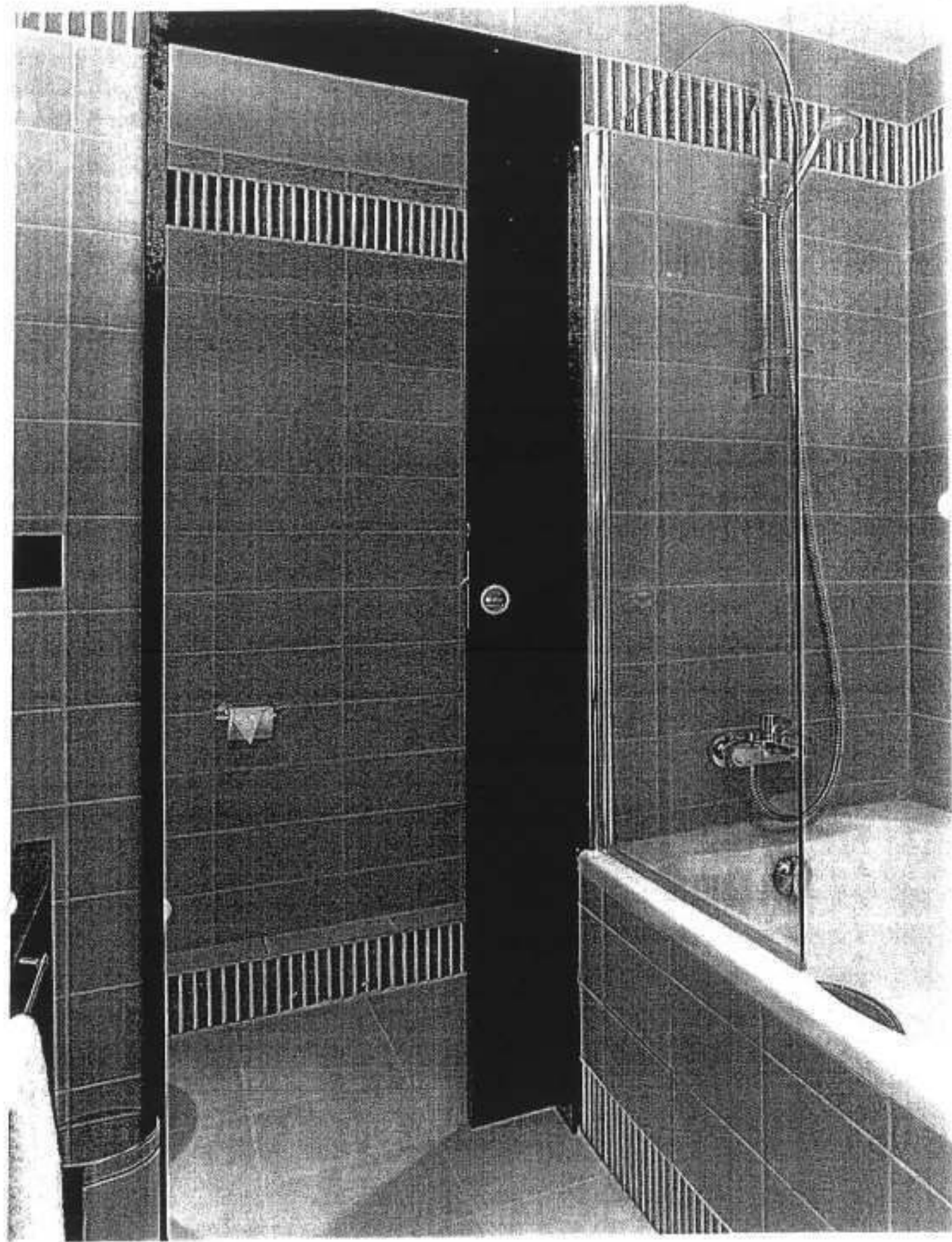
The Prestige rooms look nicer, pictures below.











Laura Paxman
PR & Marketing Manager

On behalf of

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Managing Director

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From: [REDACTED]

Sent: 04 February 2013 12:59

To: Roger Morris

Subject: Accommodation Update

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Let me know what you think.

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"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"

Zain Chauguley

From: Roger Morris
Sent: 16 July 2018 12:41
To: [REDACTED]
Subject: FW: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

From: [REDACTED]
Sent: 23 April 2012 12:20
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>; [REDACTED]
Subject: FW: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

Your transfers to and from the airport are detailed below.

Kind regards,

On behalf of
ELSTREE STUDIOS
London's No.1 TV & Film Studio

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From: ServiceReservation [<mailto:infos@cannes-palace.com>]
Sent: 23 April 2012 12:04
To: [REDACTED]
Subject: TR: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

Dear [REDACTED]

We confirm all the transfers as below.

*The car company is called ADE DRIVER.
For returning, the pick up at the hotel is at 16.00 for the 3 guests.*

*Upon arrival at the airport, the driver will have a sign with their names.
The cost of 75.00 euro for each transfer is payable directly to the driver.*

Thanks and best regards,



Service Réservations

14, avenue de Madrid
06400 Cannes

+33 (0) 493 434 445

Tel +33 (0) 493 434 190

infos@cannes-palace.com

www.cannes-palace.com
www.plageslertdunes.com



Adoptez l'Eco Attitude, n'imprimez ce mail que si cela est nécessaire!

De : ade.driver@gmail.com [mailto:ade.driver@gmail.com] De la part de ADE Driver

Envoyé : lundi 23 avril 2012 12:58

À : ServiceReservation

Objet : Re: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

Bonjour [redacted]

Tout va très bien merci et j'espère que pour vous il en est de même.

Je vous confirme les transferts suivants :

- Le 16 mai à 12h20 pick up de Mr Morris Roger sur le vol BA 346
- Le 17 mai à 14h40 pick up de [redacted] and Mr Bright Morris sur le vol BA 344

A chaque fois un chauffeur les attendra à la sortie des douanes avec une pancarte à leurs noms.

Pour les retours, je vous confirme les transferts suivants:

- Le 22 mai pick up à 16h00 de [redacted] et Mr Bright Morris au Cannes Palace
- Le 24 mai pick up à 16h00 de Mr Morris Roger au Cannes Palace

Dites moi si les horaires de départ leur conviennent, sinon il est possible de les modifier.

Le Prix total des 4 transferts sera donc de 300€.

Cordialement

[redacted]
A.D.E Driver - Manager

2012/4/23 ServiceReservation <infos@cannes-palace.com>

Bonjour Anthony,

Comment allez vous?

Pouvez vous confirmer les transferts suivants svp?

Merci de votre retour,

Bien cordialement,



TAN Fabrice
Service Réservations

14, avenue de Madrid
06400 Cannes

+33 (0) 493 434 445
Fax +33 (0) 493 434 130

infos@cannes-palace.com

www.cannes-palace.com
www.palacelesdunes.com



Adoptez l'Eco Attitude, n'imprimez ce mail que si cela est nécessaire!

De : [REDACTED]

Envoyé : lundi 23 avril 2012 11:35

À : ServiceReservation

Objet : RE: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

Great, please can I book transfers for the following:

Roger Morris

Wednesday 16th May, flight BA0346, arrives Nice 12.20

[REDACTED] and Morris Bright

Thursday 17th May, flight BA0344, arrives Nice 14.40

Returning:

Roger Morris

Thursday 24th May, flight BA0355, departs Nice 18.45

Please advise what time Roger should be at reception for his car.

[REDACTED] and Morris Bright

Tuesday 22nd May, flight BA0355, departs Nice 18.45

Please advise what time [REDACTED] and Morris should be at reception for their car.

Kind regards,

[REDACTED]

On behalf of
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From: ServiceReservation [mailto:infos@cannes-palace.com]
Sent: 19 April 2012 21:08
To: [REDACTED]
Subject: RE: Booking Confirmation for CANNES PALACE HOTEL MorN65qv3912Cann

Dear [REDACTED]

We work with a transfert company and it cost 75€ from the airport to the hotel for 2 peoples.

If you want to book, let us know your flight's details.

Best regards

-----Message d'origine-----

De : [REDACTED]

Envoyé : jeudi 19 avril 2012 18:30

À : ServiceReservation

Objet : RE: Booking Confirmation for CANNES PALACE HOTEL
MorN65qv3912Cann

Hi [REDACTED]

Please can you tell me if you have a taxi service for airport transfers at your hotel and if so, how much?

Many thanks.

Kind regards,

[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:48
To: [REDACTED]
Subject: FW: Cannes Euros 4000.00
Attachments: 1668_001.pdf

From: Roger Morris
Sent: 07 June 2018 13:36
To: morris.roger@yahoo.com
Subject: FW: Cannes Euros 4000.00

From: Roger Morris
Sent: 11 May 2018 16:31
To: [REDACTED]
Subject: FW: Cannes Euros 4000.00

From: [REDACTED]
Sent: 28 April 2015 14:50
To: [REDACTED]
Cc: [REDACTED]
Subject: Cannes Euros 4000.00

[REDACTED]
[REDACTED] has passed 4,000.00 Euros to you for Cannes.

1. [REDACTED] – Euros 1,000
2. Cllr Morris Bright-Euros 1,000
3. Roger Morris – Euros 2,000

Please keep these in safe and make sure to give these to all three and get a receipt signed.
On their return, please match all the receipts with each person's spend and balance of Euros if left.

Please keep these records under Cannes May 2015. I will require these by end of May 2015.
Thanks

[REDACTED]

On behalf of
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London's No.1 TV & Film Studio

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"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"





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RM7151-897342

SALES ADVICE

Delivery to:
BARCLAYS BANK PLC
197 Shenley Road
Borehamwood
HERTS
WD6 1AR

Customer's name and address:
E Lolou Carter

Summary:
Order Total £3,054.83
Commission £0.00
Card Handling Fee £0.00
Other Charges: Expenses £0.00
Total Payable £3,054.83

Order Dated 24 April 2015
Required By 27 April 2015

Reference Number TL22383169
Branch Code/Agent No 207409/0007

Payment Status TO BE PAID ON COLLECTION

Part 1 of 2 *** PART ORDER ONLY ***

Bank Note	Denominations	Currency Value	Exchange Rate (see overleaf)	GBP Value
EURO Notes EUR	5 x 8 10 x 36 20 x 20	EUR 800	1.3094	610.97
		Order Total		£610.97
		Commission		£0.00
		Card Handling Fee		£0.00
		Other Charges: Expenses		£0.00
		Total Payable		£3,054.83

We buy back current issue bank notes in a saleable condition at the daily buy back rate. We may cease buying back certain currencies at any time and without notice. We do not buy back certain denominations or any coin-please check before you travel.

25/4/15

EURs 1000
EURs 1000
EURs 2500
4000

M.B.
R.M.

316

[REDACTED]

From: Roger Morris
Sent: 16 July 2018 12:51
To: [REDACTED]
Subject: FW: In the cannes

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>
Sent: 01 May 2014 16:39
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Cc: [REDACTED]
Subject: In the cannes

Hallo Roger

I hear you have managed to wangle another two nights in Cannes - one either side of mine and [REDACTED] trip. I was getting really quite nervous for a moment thinking we were all going and coming back at the same time for the first time ever!

1. For Friday night dinner shall [REDACTED] book Le Mesclun, 16 Rue Saint Antoine, 06400 Cannes, France Phone: +33 4 93 99 45 19 or there is Auberge also at 10 Rue San Antoine.
2. [REDACTED]
3. At the moment it is for you, [REDACTED], me and [REDACTED] that say 7.30pm? If we have any clients too that would be good though there may be more space in Auberge Provencale where we met [REDACTED] and [REDACTED] last year.

What do you think? It would be good to get something booked in.

Best

Morris

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Here you can tell us information, pay bills and even apply for things. Visit us today!

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[REDACTED]

From: Roger Morris
Sent: 16 July 2018 13:14
To: [REDACTED]
Subject: FW: Complimentary Room Hire

From: [REDACTED]
Sent: 23 May 2018 17:57
To: Roger Morris <Roger.Morris@elstreestudios.co.uk>
Subject: Complimentary Room Hire

Dear Roger

This is to confirm that the below functions were booked with either complimentary or discounted room hire on the premise that as we are Elstree Studios in house caterer we felt it was important to build a relationship and work alongside our client in order to bring in increased revenue to support Elstree Studios and us.
if you need further information please let me know

2013

01.13 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
01.13 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
09.03.13 – Mayor's Civic Dinner – Complimentary Room Hire

2014

17.01.14 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
18.01.14 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
22.03.14 – Mayor's Civic Dinner – Complimentary Room Hire

2015

16.01.15 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
17.01.15 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
17.03.15 – Mayor's Civic Dinner – Complimentary Room Hire
11.03.15 – Morris Bright Conservative Party Dinner – Complimentary Room Hire
19.10.15 – Elstree Studios Book Launch Event (Morris Bright / Elstree Studios) – Complimentary Room Hire
24.11.15 – Evening with Angela Douglas (via Morris Bright) – Complimentary Room Hire

2016

22.01.16 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
23.01.16 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
07.05.16 – Mayor's Civic Dinner – Complimentary Room Hire
25.06.16 – Sitcom Heaven (via Morris Bright) – Complimentary Room Hire
05.12.16 – Evening with Morris Bright & Paul Welsh – Complimentary Room Hire

2017

20.01.17 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
21.01.17 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
16.03.17 – Visit Herts Networking Event (via Morris Bright) – Complimentary Room Hire
29.04.17 – Mayor's Civic Dinner – Complimentary Room Hire
06.07.17 – Rotary Club Dinner (via Sandra Parnell) – Complimentary Room Hire
17.09.17 – Talking Pictures 'The Boys' Film Screening (via Morris Bright) – Discounted Room Hire

2018

14.01.18 – Charity Bridge Lunch (via Sandra Parnell) – Complimentary Room Hire
17.01.18 – 96 Shenley Road Seniors Lunch (via Sandra Parnell) – Complimentary Room Hire
19.01.18 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
20.01.18 – Local Government Association event (via Morris Bright) – Complimentary Room Hire
24.01.18 – Rotary Club Dinner (via Sandra Parnell) – Complimentary Room Hire
24.03.18 – Mayor's Civic Dinner – Complimentary Room Hire

[REDACTED]
Operations Manager/BWS Category Manager
[REDACTED]

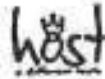


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Memo

To: Donald Graham
From: Cllr Morris Bright
CC:
Date: 1 March 2019
Re: FOI Information

Dear Donald,

Thank you for the opportunity as a third party to look at the information to be provided in relation to the most recent FOI requests on Elstree Studios, myself and others.

I feel strongly that a note of clarification should be provided in relation to a list of Studios room hire as laid out in an email from the Studios dated 23 May 2018 which lists complimentary room hire across the years 2013 to 2018 where my name appears erroneously on more than one entry as follows:

In relation to all entries that state Local Government Association events the LGA paid delegate package rates for the use of Studios facilities.

Entry dated 11 March 2015 should read Hertsmere Conservative Association Party Dinner (my name should not appear).

Entry dated 19 October 2015 was an Elstree Studios event. My name should not appear.

Entry dated 24 November 2015 Evening with Angela Douglas was part of the Studios 90th Anniversary Year of Celebrations. It was not my event, it was a Studios event and my name should not appear.

Likewise 25 June 2016 the Sitcom Heaven event was part of the Studios Year of Celebration events (agreed by Studios Board) and my name should not appear.

Entry dated 5 December 2016 was a tribute event for Paul Welsh by the Studios to thank him for all his work. My name should not appear.

Entry 16 March 2017 Visit Herts is a countywide organisation promoting tourism and business. I represent Herts Leaders on this outside body. It was not my event and my name should not appear on this entry.

Entry dated 17 September 2017 the Talking Pictures film screening was organised by Talking Pictures. It was their event and my name should not appear on this entry.

It is important for the sake of accuracy to ensure such information that will be put in the public domain is as accurate as possible hence this note of clarification.

Best wishes

A handwritten signature in black ink, appearing to read 'Morris Bright', with a large, stylized flourish extending from the end.

Cllr Morris Bright MBE
Leader
Hertsmere Borough Council

[REDACTED]

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Sent: 16 July 2018 15:54
To: [REDACTED]
Subject: Expenses

[REDACTED]

Can you please invoice the LGA, attention Will Brooks, Leadership Development, for £7,800 in relation to room hire for the Conservative Party Training. Will's email address is william.brooks@local.gov.uk

Can you confirm whether or not in the "[REDACTED] Cannes figures" (schedule you sent on Friday) that \$75 for the American Pavillion and €282.50 for membership to enable entrance to the American Pavillion was included.

Thanks
Donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
email: donald.graham@hertsmere.gov.uk

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[REDACTED]

From: Donald Graham
Sent: 16 July 2018 16:37
To: Sajida Bijle; Harvey Patterson
Subject: FW: Payments to EFS Ltd

info

-----Original Message-----

From: [REDACTED]
Sent: 16 July 2018 15:51
To: Donald Graham
Subject: RE: Payments to EFS Ltd

Donald,

Looking at the email trails I can identify it appears that the room upgrades to the Cannes Palace started in 2013.

In relation to [REDACTED], it now appears that she was present in Cannes 2014, but she shared the taxis to and from the airports with Morris and [REDACTED], so these were taxi costs that would have been incurred anyway for the 2 of them, she did not have any passes for the venues in Cannes, unlike 2015 and 2016, but Morris did claim €265.94 for food whilst out there which translates to £193.53 of which in light of the treatment for 2015 and 2016 should have 50% attributed to [REDACTED]. This has only been picked up today as there were no indicators that [REDACTED] was out there with him from the other expenses, it was a reference on a cab booking from [REDACTED] that highlighted she was out there.

The figure of £2,500 for daily allowances that Morris claimed up until he started receiving a monthly allowance from The Studios covered various projects, being the EFS book, Cannes Film Festival attendance in 2014, Elstree 90 project, Projected Picture Trust project and the Take Two Project. This amounts to 25 days claimed in total. Of this there was one claim for 2.5 days directly attributable to the book, and another claim for 6 days spread across 3 projects, being the book, Elstree 90 and Projected Picture trust, in the absence of any detailed break down, we assumed 2 days for each project, meaning a total claim of £450 for the book.

As far as I am aware there is no royalties agreement between the publisher and EFS for royalties on the book, but I am trying to confirm this directly with the Publisher, I have emailed them and will provide the answer when they revert to me as they were unwilling to discuss directly on the phone until they had established the authenticity of the request..

The book launch costs came to £39,773.62 through EFS accounts, but this included £26,237 for the 2623 copies of the standard book and £7000 for 200 copies of the special book, meaning that there was a launch cost excluding copies of the book itself of £6,536.62.

In terms of the LGA training, the £7,800 refers to money forgone by Ampersand, the catering company who charges the clients for use of the events hall and Rushes and EFS in terms of the potential charges that could have been levied for the use of the Spielberg suite. The breakdown is £7,500 for Ampersand and £300 for EFS. There is no loss incurred other than these charges forgone. The bookings did however use up some of the allocation of free days for EFS that it would have been entitled to from Ampersand under the tenancy.

I hope that the above clarifies the current position but obviously if there are any follow ups or areas you are still unclear on then I will endeavour to resolve these.

Kind regards,

-----Original Message-----

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>

Sent: 16 July 2018 11:56

To: [REDACTED]

Subject: RE: Payments to EFS Ltd

The hotel upgrade from £800 to £2,300. When did this start? I believe 2013.

Were there any costs prior to 2015 that should be accounted for including hotel bills for Kirsty?

I understood fees paid were £2,300 for book - what is the accurate figure?

Can you confirm arrangements between publisher and EFS in terms of royalties, if any, how much did book cost and much was the launch at EFS?

Monies forgone to date for LGA training - does this mean if this sum is not paid - £7,800 - does it have to be recorded as a loss on the EFS accounts?

If you wish to call me please do. My number is [REDACTED]

Thanks

Donald

-----Original Message-----

From: [REDACTED]

Sent: 16 July 2018 11:37

To: Donald Graham

Cc: Sajida Bijle; Harvey Patterson

Subject: RE: Payments to EFS Ltd

Donald,

No, no payments have been made in relation to the Conservative party dinner or the LGA events.

The sums repaid on Friday as per Morris email were all net payments, the only one that would have incurred VAT was the investiture event, and the figures shown for the events are all Net figures from Lee at Ampersand to which, apart from the Conservative party Dinner, have been discounted by the 25% discount that he would probably have applied if pushed had the events been charged by Ampersand, which is their normal discount rate for recurring events. He said that he would not have applied this for the Conservative party Dinner as that was a one off and not recurring.

I hope that this all makes sense, but if you need any further clarification as to exactly what has been repaid so far then please let me know and I will clarify where necessary.

Kind regards,

[REDACTED]

324

-----Original Message-----

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>

Sent: 16 July 2018 10:46

To: [REDACTED]

Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>

Subject: RE: Payments to EFS Ltd

[REDACTED] Can you confirm if the conservative party dinner has been paid for; any funds for the LGA Conservative Party Training events and whether any of the sums paid included VAT?

Thanks

Donald

-----Original Message-----

From: [REDACTED]

Sent: 13 July 2018 14:25

To: Cllr Morris Bright

Cc: Sajida Bijle; Roger Morris; Donald Graham; Harvey Patterson

Subject: RE: Payments to EFS Ltd

Morris,

Thank you for your email detailing the amounts repaid.

I can confirm that these have all now been received into the bank account.

Kind regards,

[REDACTED]

-----Original Message-----

From: Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>

Sent: 13 July 2018 13:36

To: [REDACTED]

Cc: Sajida Bijle <Sajida.Bijle@hertsmere.gov.uk>; Roger Morris <Roger.Morris@elstreestudios.co.uk>; Donald

Graham <Donald.Graham@hertsmere.gov.uk>; Harvey Patterson <Harvey.Patterson@hertsmere.gov.uk>

Subject: Payments to EFS Ltd

Hallo [REDACTED]

Thank you for your time earlier talking me through various figures and making a few adjustments.

Following conversations and meetings this week with Donald Graham and Sajida Bijle I can confirm that I am happy with their advice based on the information received from the Studios and have made the following payments to EFS Ltd.

I have paid the bill for my investiture reception of £1,836.50

In relation to expenses:

I have made a repayment of £250 for the year 2014 relating to the Studios book I have made a repayment of £200 for the year 2015 relating to the Studios book I have made a repayment of £509.21 for the year 2015 relating to Cannes expenses I have made a repayment of £403.93 for the year 2016 relating to Cannes expenses

I am grateful to both the Studios and council officers for looking in to this matter and for clarifying the situation as well as their advice.

Best

Cllr Morris Bright MBE
Chairman, Board of Directors – Elstree Studios

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[REDACTED]

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Sent: 16 July 2018 17:05
To: [REDACTED]
Subject: Conservative Party Dinner

[REDACTED]

Can you invoice the Hertsmere Conservative Association for the hire of the Events Hall for the Conservative Party Dinner. Can you send to:

Hertsmere Conservative Association
c/o Jane West
104 High Street
London Colney
St Albans
L2 1QL

Thanks
Donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
[REDACTED]
email: donald.graham@hertsmere.gov.uk

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From: Donald Graham
Sent: 17 July 2018 11:24
To: 'Roger Morris'
Cc: Sajida Bijle; Harvey Patterson
Subject: Outstanding Invoices

Roger,

Just to confirm that I have asked [REDACTED] raise invoices for the Conservative Party Dinner for £1,000 and for the LGA Conservative Party training events for £7,800. I have agreed with the LGA yesterday the payment of the training events and they confirmed they would settle on receipt of an invoice. The bill should be raised in the name of EFS as I understand these events were part of the contract arrangement with Ampersand whereby the Studios gets 8 'free' events per year. In terms of the LGA we have only gone back to 2015 as [REDACTED] advises that is the information available to him. This does mean the events in 2013 and 2014 remain unpaid but in the absence of accurate information I have agreed to close the matter with the LGA.

Please confirm receipt of these funds when paid. [REDACTED] has been given the appropriate names and addresses to invoice for the Hertsmere Conservative Party and the LGA.

Thanks
Donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
email: donald.graham@hertsmere.gov.uk

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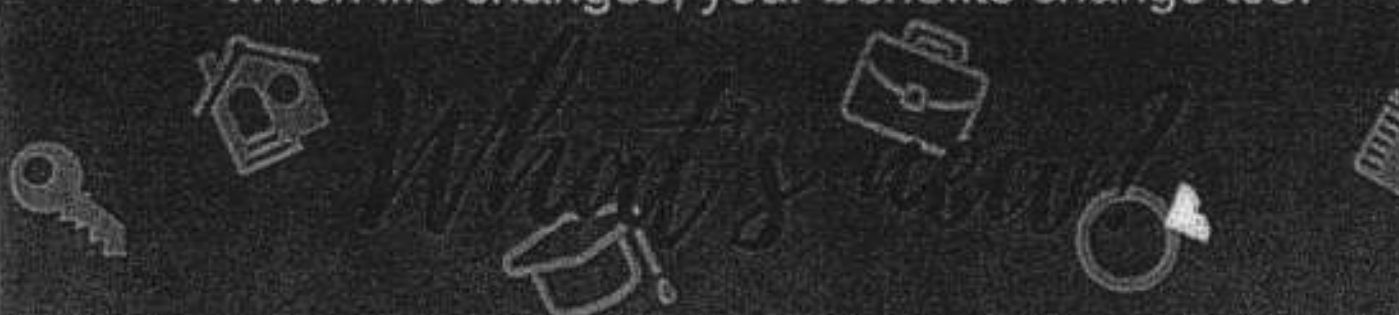


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Let us know when it has been cleared and in the bank

Donald/Sajida,

Kind regards,

henley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



1

329

From: Donald Graham <Donald.Graham@hertsmere.gov.uk>
Sent: 22 August 2018 11:37
To: Roger Morris; [REDACTED]
Cc: Sajida Bijle; Matthew Bunyon; Harvey Patterson
Subject: EFS expenses and your role
Attachments: 2002_001.pdf

Dear Roger and [REDACTED]

Please find attached copies of the Council's travel and allowance claim forms. This also includes the subsistence rates for meals when on council business. Please ensure these are adopted with reference to the payment of any elected Board Member expenses. Approval for any such expenses should have a process whereby you as MD are the first signatory with a second signatory to be made by Matthew Bunyon, the Councils Section 151 Officer in regard to the Studios. No payment should be made in the absence of both signatures. You will appreciate that the expectation in the public service is to use public transport and or one's own car subject to the limits in the Car Allowance Claim form. Taxis are normally by exception and for very short journeys.

This is an essential element of good governance and protecting the public purse and indeed the standing of elected members serving on arms-length bodies. All expenses claims should be published in your accounts and clearly identifiable against each elected Board nominee. We will also publish such expenses on our website.

Furthermore from our scrutiny of expense claims in relation to the recent FOI I note EFS provides a daily allowance of £100 to non-executive directors. Can you explain the basis for this given hotel accommodation is already paid for.

Regards
Donald

Donald Graham
Chief Executive
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA
t: [REDACTED]
email: [REDACTED]

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331

NOTES

All Allowance Claim Forms must be accompanied by a receipt.

Allowances will be paid for Authorised Council Business only.

Reimbursement will be made **ONLY** when expenditure is incurred.

TRAVEL

If travel by car then mileage should be claimed using the Standard Mileage Claim form, available from the Payroll Manager.

VAT

If any item purchased is **VATABLE** a VAT receipt will be required in order for persons are to claim back the VAT.

Any item without a full VAT receipt will be treated as if there is no VAT and therefore coded in full to your department.

The VAT receipt should contain the following information:

- ☐ Date of issue
- ☐ Name and address of supplier
- ☐ VAT registration number
- ☐ Date of supply (if different from date of issue)
- ☐ Description of goods or services
- ☐ Total amount payable including tax
- ☐ The current tax rate

Below is a list of items which will require a VAT receipt if claiming:

- ☐ Off street parking
- ☐ Meals (personal subsistence not hospitality)
- ☐ Telephone calls
- ☐ Taxi fares
- ☐ Hotel bills

Bus fares and train fares are zero-rated and therefore do not require a VAT receipt but a receipt or ticket is still required for reimbursement.



Civic Offices, Elstree Way, Borehamwood, Herts WD6 1WA

Cars allow a claim for a period of _____ months to _____ years. This claim form should be completed in respect of one vehicle only and submitted within three months of expenditure.

Name: _____ Sayell, Curtis

SAATCHI & SAATCHI

Car reg no..... Engine size (cc).....

home to office mileage (average one way).

[illegible]

Valid VAT/tax receipt(s) attached

Valid VAT fuel receipts attached  I declare that the above is a true statement of the mileage claimed for any private mileage. I have a valid driving licence and I am insured for the purpose of my employer's business.

Parents

100

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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With all that said, we still agree: Overexposure to Holter is the journey has started or finished at home

[REDACTED]

From: Roger Morris
Sent: 22 August 2018 13:57
To: Donald Graham
Cc: [REDACTED] Fajida Bijle; Matthew Bunyon; Harvey Patterson
Subject: Re: EFS expenses and your role
Attachments: image001.jpg; image002.jpg; image003.jpg; image004.jpg

We were informed by our Chairman, at that time, that this £100 charge was the daily allowance when working that Councillors could claim. He invoiced the studios on this basis please reference Morris Bright Directors expenses claim invoiced 30 May 2013, our ref K1a.

Best

Roger
Sent from my iPhone

> On 22 Aug 2018, at 11:36, Donald Graham <Donald.Graham@hertsmere.gov.uk> wrote:

>

> Dear Roger and [REDACTED]

>

> Please find attached copies of the Council's travel and allowance claim forms. This also includes the subsistence rates for meals when on council business. Please ensure these are adopted with reference to the payment of any elected Board Member expenses. Approval for any such expenses should have a process whereby you as MD are the first signatory with a second signatory to be made by Matthew Bunyon, the Councils Section 151 Officer in regard to the Studios. No payment should be made in the absence of both signatures. You will appreciate that the expectation in the public service is to use public transport and or one's own car subject to the limits in the Car Allowance Claim form. Taxis are normally by exception and for very short journeys.

>

> This is an essential element of good governance and protecting the public purse and indeed the standing of elected members serving on arms-length bodies. All expenses claims should be published in your accounts and clearly identifiable against each elected Board nominee. We will also publish such expenses on our website.

>

> Furthermore from our scrutiny of expense claims in relation to the recent FOI I note EFS provides a daily allowance of £100 to non-executive directors. Can you explain the basis for this given hotel accommodation is already paid for.

>

> Regards

> Donald

>

>

> Donald Graham

> Chief Executive

> Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood

> | Herts | WD6 1WA

> [REDACTED]

> email:

> [REDACTED]

>

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Full text of this document is available at <http://www.ijerph.com/article.php?id=ijerph12050101>

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- > <image002.jpg>
- > <image003.jpg>
- > <image004.jpg>
- > <2002\_001.pdf>

336

[REDACTED]

---

**From:** Roger Morris  
**Sent:** 22 August 2018 14:37  
**To:** Donald Graham; Matthew Bunyon (Matthew.Bunyon@hertsmere.gov.uk); 'Harvey Patterson' (Harvey.Patterson@hertsmere.gov.uk)  
(Harvey.Patterson@hertsmere.gov.uk); 'Sajida Bijle'  
**Cc:** [REDACTED]  
**Subject:** FW: Non Executive Director allowances

Please see below the emails re Morris Bright £100 per day claims

**From:** cllr Morris Bright gcsx <cllr.morris.bright@hertsmere.gcsx.gov.uk>  
**Sent:** 07 August 2013 16:18  
**To:** Roger Morris <Roger.Morris@elstreestudios.co.uk>  
**Subject:** RE: Non Executive Director allowances

Yes Roger

See the minutes of the relevant Board meetings below.

I or any other non-executive director on the Board is entitled to claim this nominal sum for time spent on studios business. You're not a non-executive director. You are remunerated via salary and bonus where applicable so representing the studios is part of your salaried work. Hence as MD you do not get that allowance.

Best

Morris

---

**From:** Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]  
**Sent:** 07 August 2013 15:35  
**To:** cllr Morris Bright gcsx  
**Subject:** RE: Non Executive Director allowances

✓ Confidential:

Hi Morris,

The amount he's on about is the £100 per day you claimed for Cannes 2012/13

Roger

**Roger Morris**  
Managing Director

On behalf of

**ELSTREE STUDIOS**  
London's No.1 TV & Film Studio

"The King's Speech", "Star Wars", "Sherlock Holmes 2"  
"Kick Ass", "Indiana Jones", "Who wants to be a Millionaire?"  
"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"

337



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m] +44 [REDACTED]

[www.elstreestudios.co.uk](http://www.elstreestudios.co.uk)

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Borehamwood  
Hertfordshire  
WD6 1JG  
UK

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**From:** cllr Morris Bright gcsx [<mailto:cllr.morris.bright@hertsmere.gcsx.gov.uk>]

**Sent:** 07 August 2013 15:20

**To:** Sajida Bijle

**Cc:** Roger Morris; [REDACTED]

**Subject:** Non Executive Director allowances

Sajida

Following our conversation earlier in which you asked me to clarify the matter of Directors allowances and who gave permission for them.

At the Board meeting of 4 April 2011, the board decided:

5.1 *There was further discussion regarding directors' allowances for insurance purposes. **The Board agreed a non-Executive Board member allowance of £50 per meeting** and to keep other expenses rates for time spent on company business as previously agreed.*

This decision was taken further to a discussion and agreement reached at the meeting of 28 February 2011 under the item headed Insurance:

3.1 *MB informed the Board that he had been notified by the Company Secretary, SB, that in her recent meeting with the Company's insurers it had come to light that as the Directors did not receive allowances or expenses they were not insured whilst undertaking their duties on behalf of the Studios. It was also noted that the Board members of EFTVS had received allowances for this same reason. After discussions with senior officers at HBC and the Studios, in order to rectify the situation it was proposed that the [non] Executive Directors should receive a nominal monthly sum from the Studios with regard to Board duties, with an additional sum payable per half day for any other business duties carried out on behalf of the Studios, to a maximum of 20 days per year. SB had also checked this with the Company auditors who agreed this was a sensible way forward.*

3.2 *Following discussion it was agreed to backdate this arrangement to April 2010 and to check if, for legal reasons, further backdating would be advisable.*

338

Let's be very clear the reason for stating that non-Executive directors received a meeting allowance was to ensure all directors other than the Managing Director - who as a paid employee and MD is already covered -were themselves covered.

The additional allowances for non-executive members was a minimal payment agreed for time spent for those of us who were spending time on company business (up to a maximum of 20 days per year.)

Neither of those allowances are payable to the Managing Director who is already covered by insurance for the first item and who is paid a salary and represents the company as part of his job.

So no payments other than to non-executive directors should have nor should be paid out on this scheme to anyone but a non-executive director.

Finally can I add that it is not up to the Chairman of the Board to agree any payments of allowances to any directors but for the Board to make such decisions which they did for non-Executive directors, for the reasons given above, on 28 February 2011 and 4 April 2011.

I hope this clarifies matters.

est

**Morris Bright**

***Chairman, Board of Directors – Elstree Studios***

---

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[REDACTED]

---

**From:** Donald Graham <Donald.Graham@hertsmere.gov.uk>  
**Sent:** 22 August 2018 15:40  
**To:** Roger Morris; Matthew Bunyon; Harvey Patterson; Sajida Bijle  
**Cc:** [REDACTED]  
**Subject:** RE: Non Executive Director allowances

Ok Roger we need to look at this afresh in terms of anticipated real costs and what is permissible for politicians under our allowance scheme.

**From:** Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]  
**Sent:** 22 August 2018 14:37  
**To:** Donald Graham; Matthew Bunyon; Harvey Patterson; Sajida Bijle  
**Cc:** [REDACTED]  
**Subject:** FW: Non Executive Director allowances

please see below the emails re Morris Bright £100 per day claims

**From:** cllr Morris Bright gcsx <cllr.morris.bright@hertsmere.gcsx.gov.uk>  
**Sent:** 07 August 2013 16:18  
**To:** Roger Morris <Roger.Morris@elstreestudios.co.uk>  
**Subject:** RE: Non Executive Director allowances

Yes Roger,

See the minutes of the relevant Board meetings below.

I or any other non-executive director on the Board is entitled to claim this nominal sum for time spent on studios business. You're not a non-executive director. You are remunerated via salary and bonus where applicable so representing the studios is part of your salaried work. Hence as MD you do not get that allowance.

Best

orris

---

**From:** Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]  
**Sent:** 07 August 2013 15:35  
**To:** cllr Morris Bright gcsx  
**Subject:** RE: Non Executive Director allowances

Confidential:

Hi Morris,

The amount he's on about is the £100 per day you claimed for Cannes 2012/13

Roger

**Roger Morris**  
Managing Director

On behalf of

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London's No.1 TV & Film Studio

"The King's Speech", "Star Wars", "Sherlock Holmes 2"  
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"Big Brother", "Dancing on Ice", "The Slammer", "The Voice"



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**From:** cllr Morris Bright gcsx [mailto:cllr.morris.bright@hertsmere.gcsx.gov.uk]  
**Sent:** 07 August 2013 15:20  
**To:** Sajida Bijle  
**Cc:** Roger Morris; [REDACTED]  
**Subject:** Non Executive Director allowances

Sajida

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5.1 *There was further discussion regarding directors' allowances for insurance purposes. The Board agreed a non-Executive Board member allowance of £50 per meeting and to keep other expenses rates for time spent on Company business as previously agreed.*

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**Morris Bright**

**Chairman, Board of Directors – Elstree Studios**

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[REDACTED]

---

**From:** Donald Graham <Donald.Graham@hertsmere.gov.uk>  
**Sent:** 22 August 2018 15:51  
**To:** Roger Morris  
**Cc:** [REDACTED], Sajida Bijle; Matthew Bunyon; Harvey Patterson; [REDACTED]  
**Subject:** RE: EFS expenses and your role

Roger we will double check that

-----Original Message-----

**From:** Roger Morris [mailto:Roger.Morris@elstreestudios.co.uk]  
**Sent:** 22 August 2018 13:57  
**To:** Donald Graham  
**Cc:** [REDACTED], Sajida Bijle; Matthew Bunyon; Harvey Patterson  
**Subject:** Re: EFS expenses and your role

We were informed by our Chairman, at that time, that this £100 charge was the daily allowance when working that Councillors could claim. He invoiced the studios on this basis please reference Morris Bright Directors expenses claim invoiced 30 May 2013, our ref K1a.

Best

Roger  
Sent from my iPhone

> On 22 Aug 2018, at 11:36, Donald Graham <Donald.Graham@hertsmere.gov.uk> wrote:

>

> Dear Roger and [REDACTED]

>

> Please find attached copies of the Council's travel and allowance claim forms. This also includes the subsistence rates for meals when on council business. Please ensure these are adopted with reference to the payment of any elected Board Member expenses. Approval for any such expenses should have a process whereby you as MD are the first signatory with a second signatory to be made by Matthew Bunyon, the Councils Section 151 Officer in regard to the Studios. No payment should be made in the absence of both signatures. You will appreciate that the expectation in the public service is to use public transport and or one's own car subject to the limits in the Car Allowance Claim form. Taxis are normally by exception and for very short journeys.

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> Furthermore from our scrutiny of expense claims in relation to the recent FOI I note EFS provides a daily allowance of £100 to non-executive directors. Can you explain the basis for this given hotel accommodation is already paid for,

>

> Regards

> Donald

>

>

> Donald Graham

> Chief Executive

> Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood

> | Herts | WD6 1WA

> [REDACTED]

**Roger Morris**

---

**From:** Roger Morris  
**Sent:** 30 August 2018 09:42  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Re: Date of meeting???

Please forward to [REDACTED]

Sent from my iPhone

On 30 Aug 2018, at 09:35, [REDACTED]

|                     |              |             |
|---------------------|--------------|-------------|
| 16th September 2016 | Meeting room | Paul Morris |
| 24th March 2017     | Meeting room | Paul Morris |
| 30th June 2017      | Meeting room | Paul Morris |
| 01st September 2017 | Meeting room | Paul Morris |
| 22nd September 2017 | Meeting room | Paul Morris |
| 12th January 2018   | Meeting room | Paul Morris |

Roger,

Please find dates of meeting as above.

Would you like me to forward them to [REDACTED] or shall I leave that to you?

Thanks,

[REDACTED]

**From:** Roger Morris  
**Sent:** 29 August 2018 17:30  
**To:** [REDACTED]  
**Subject:** FW: Date of meeting???

**From:** [REDACTED]  
**Sent:** 29 August 2018 16:12  
**To:** Roger Morris <[Roger.Morris@elstreestudios.co.uk](mailto:Roger.Morris@elstreestudios.co.uk)>  
**Subject:** Date of meeting???

Afternoon Roger,

Can the date of the meeting referenced below be confirmed to me please.

344

*the party political meeting that took place in the EFS Board room between Cllrs Morris, Quilty and local MP Oliver Dowden – can this date be confirmed by EFS*

Thanks  
[REDACTED]

[REDACTED]  
[REDACTED]  
**Hertsmere Borough Council** | Civic Offices | Elstree Way | Borehamwood | Herts | WD6 1WA  
[REDACTED]

email: [REDACTED]

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<image004.jpg>

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**From:** Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>  
**Sent:** 21 January 2019 12:13  
**To:** Roger Morris  
**Cc:** Paul MorrisHome; Caroline Clapper  
**Subject:** Re: Broadcast Awards

Hallo Paul/Caroline

Please see below from Roger. Happy for you two to agree between yourselves and let Roger/Joely know who can make it and who wants to go.

Best

Morris

Cllr Morris Bright MBE

---

**From:** Roger Morris <roger.morris@elstreestudios.co.uk>  
**Sent:** Friday, January 18, 2019 1:17 pm  
**To:** Cllr Morris Bright  
**Subject:** Broadcast Awards

Dear Morris,

Great meeting yesterday and good feedback today, looking forward to LA.

Joely informs me that we now have only one seat left at the table for the Broadcast Awards.

Best

Roger

---

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[REDACTED]

---

**From:** Roger Morris  
**Sent:** 21 January 2019 17:08  
**To:** [REDACTED]  
**Subject:** FW: Broadcast Awards

**From:** Cllr Morris Bright <cllr.Morris.Bright@hertsmere.gov.uk>  
**Sent:** 21 January 2019 12:13  
**To:** Roger Morris <Roger.Morris@elstreestudios.co.uk>  
**Cc:** Paul MorrisHome <[REDACTED]> Caroline Clapper <caroline.clapper@hertfordshire.gov.uk>  
**Subject:** Re: Broadcast Awards

Hallo Paul/Caroline

\* Please see below from Roger. Happy for you two to agree between yourselves and let Roger/Joely know who can make it and who wants to go.

Best

Morris

Cllr Morris Bright MBE

---

**From:** Roger Morris <[roger.morris@elstreestudios.co.uk](mailto:roger.morris@elstreestudios.co.uk)>  
**Sent:** Friday, January 18, 2019 1:17 pm  
**To:** Cllr Morris Bright  
**Subject:** Broadcast Awards

Dear Morris,

Great meeting yesterday and good feedback today, looking forward to LA.

[REDACTED] informs me that we now have only one seat left at the table for the Broadcast Awards.

Best

Roger

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[REDACTED]

---

**From:** Roger Morris  
**Sent:** 19 February 2019 14:39  
**To:** [REDACTED]  
**Subject:** FW: BAFTA Tickets  
**Attachments:** Invoice.jpg

**From:** Roger Morris  
**Sent:** 01 February 2018 15:04  
**To:** Morris Bright MBE <cllr.morris.bright@hertsmere.gov.uk>  
**Cc:** [REDACTED]  
**Subject:** FW: BAFTA Tickets

Dear Morris,

We have managed to potentially get "three" tickets for BAFTA Film Awards as you requested you wanted to go if it were possible, see pro-forma invoice above. They are expensive £3,744 inc VAT.

Personally I think that's too expensive when we have perhaps other priorities plus we are a full Studio for the next two years at least.

We don't have any films in competition either. However we do have a table for the BAFTA TV Awards which will host a number of our top clients and your goodself which is much more useful business wise.

Best

Roger

---

**From:** [REDACTED]  
**Sent:** 01 February 2018 14:50  
**To:** Roger Morris  
**Subject:** BAFTA Tickets

Hi Roger,

I have attached the final cost for the 3 tickets we requested.

Please can you let me know if you would like to go ahead?

Best,

[REDACTED]

t. +44 [REDACTED]  
f. +44 [REDACTED]  
w: [www.elstreestudios.co.uk](http://www.elstreestudios.co.uk)

[REDACTED]

Elstree Studios, Shenley Road, Borehamwood, Hertfordshire, WD6 1JG, UK



349

EE British Academy Film Awards Industry Tickets - Approved Applications Invoice Preview

The table below details the current invoice for your EE British Academy Film Awards Industry tickets:

| Item                   | Quantity | Unit cost | Item total |
|------------------------|----------|-----------|------------|
| Ticket (Stalls or Box) | 3        | £1,040.00 | £3,120.00  |
| Subtotal:              |          |           | £3,120.00  |
| VAT @ 20.00%:          |          |           | £624.00    |
| TOTAL:                 |          |           | £3,744.00  |

To pay for your EE British Academy Film Award tickets click on the **Continue to payment** button below.

- All payments must be received within 7 days of ticket approval
- All payments must be completed before tickets will be released
- There will be a 100% cancellation charge for any tickets cancelled within 10 working days of the event



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**Roger Morris**

---

**From:** Roger Morris  
**Sent:** 19 February 2019 14:37  
**To:** [REDACTED]  
**Subject:** FW: The booking of stages and rooms

-----Original Message-----

**From:** Roger Morris <Roger.Morris@elstreestudios.co.uk>  
**Sent:** 31 January 2018 16:32

**To:** [REDACTED]  
<[REDACTED]>  
<[REDACTED]>  
<[REDACTED]>

**Cc:** sajida.bijle@hertsmere.gov.uk; Morris Bright Forward <cllr.morris.bright@hertsmere.gov.uk>; Donald Graham <Donald.Graham@hertsmere.gov.uk>  
**Subject:** The booking of stages and rooms

Dear Colleagues

In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

In addition please note the studios are politically agnostic and no perceived "unfair advantage " can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

Note we do have a number of gift days in the event hall per annum by arrangement with the caterers but these gift days are reserved at our discretion for good causes and "commercially beneficial events for EFS" ( again at our discretion ) I have discussed this with [REDACTED] from catering who has expressed concern at recent requests and clarification on our policy.

Finally you will note we now have a trespass injunction for the Studio site which means that any, note! any intruder can be criminally prosecuted for unauthorised entry to the site or break in to the site( for example the group who broke into Big Brother) This injunction last for two years.. this means it is a criminal offence and trespassers will be prosecuted by the studios and police!

Thanks Donald for your help on this injunction it will ensure that our studio clients will feel safer and in particular help [REDACTED] who we hope will extend their contract beyond 2019.

Best

Roger

Sent from my iPhone

[REDACTED]

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From: Roger Morris  
Sent: 19 February 2019 14:40  
To: [REDACTED]  
Subject: FW: The booking of stages and rooms

-----Original Message-----

From: Cllr Morris Bright <[cldr.Morris.Bright@hertsmere.gov.uk](mailto:cldr.Morris.Bright@hertsmere.gov.uk)>  
Sent: 02 February 2018 17:08  
To: Roger Morris <[Roger.Morris@elstreestudios.co.uk](mailto:Roger.Morris@elstreestudios.co.uk)>  
Subject: RE: The booking of stages and rooms

A general comment re bookings or directed anywhere in particular?

Morris

-----Original Message-----

From: Roger Morris [<mailto:Roger.Morris@elstreestudios.co.uk>]  
Sent: 31 January 2018 16:32  
To: [REDACTED]  
Subject: The booking of stages and rooms

Dear Colleagues

In order to avoid possible confusion with the studios incredibly busy and to ensure that we get the correct revenue from the hire of EFS resources it's important that all bookings of stages, workshops, event rooms, meeting rooms and this includes the preview theatre are only taken if properly booked in and accounted for. No discount is given without my permission, and any discount then allowed must be properly written up and the reasons given.

In addition please note the studios are politically agnostic and no perceived "unfair advantage" can be given to any declared political group. All clients or potential clients or visitors are equal in their commercial treatment at EFS and our mission is to achieve as much revenue as possible for our shareholders.

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