

FOI number: **HBC_FOI_20200282**
Date FOI Received: **30/04/2020**
Department: **Finance**
Title: **Council insurance arrangements**
Description: **Council insurance broker and insurance programme renewal details**

Request: (As Redacted sent by requestor)

Please could you respond to the following points: -

- Please confirm the name, position and contact details (telephone number and email address) of the person responsible for the management of the Council's general insurance programme.
- Please confirm the name of the Council's current insurance broker (is applicable).
- When was the contract for insurance broking services last reviewed/tendered?
- What date is the current broker contract due to expire? Is this subject to a potential extension?
- When does the Council's general insurance programme fall due for renewal?
- Is the insurance programme are under a Long Term Agreement? If so, when is this due to expire and is it subject to any potential extensions?
- How much does the Council spend annually on its insurance premium (excluding IPT/VAT)?
- Which insurance company(ies) currently provide cover for the Council's following risk exposures:
 - Property
 - Public Liability/Employers Liability
 - Motor
 - Terrorism
 - Cyber
- Does the Council operate a self-insurance fund? If so, then when was this last subject to an external actuarial audit/review in order to determine whether the fund remains sufficient?

Is the Council working with any other Local Authority(ies) in respect of its insurance arrangements, i.e. is there a shared service in respect of this specific area?

Response: (Response as Redacted sent by service)

- Please confirm the name, position and contact details (telephone number and email address) of the person responsible for the management of the Council's general insurance programme.
<REDACTED>
- Please confirm the name of the Council's current insurance broker (is applicable).
Tysers
26 Sarum Complex
Salisbury Road
Uxbridge
UB8 2RZ
- When was the contract for insurance broking services last reviewed/tendered?
The contract for insurance broking services has just been reviewed and, at its meeting on 22 April 2020, the Executive agreed to extend the existing contract with Tysers for a further 4 years starting 1 November 2020 to 31 October 2024.

- What date is the current broker contract due to expire? Is this subject to a potential extension?
The current contract ends on 31 October 2020. As referenced above a four year extension to 31 October 2024 has been approved.
- When does the Council's general insurance programme fall due for renewal?
31 July 2020.
- Is the insurance programme are under a Long Term Agreement? If so, when is this due to expire and is it subject to any potential extensions?
The Insurance tender was undertaken in 2018 and in most case the insurance contracts have been extended for 5 years therefore beginning in August 2018 and ending 31st July 2023.
- How much does the Council spend annually on its insurance premium (excluding IPT/VAT)?
Renewal for 1st Aug 2019 to 31st July 2020 cost £152,035.
- Which insurance company(ies) currently provide cover for the Council's following risk exposures:
 - Property - **Zurich Municipal**
 - Public Liability/Employers Liability – **Zurich Municipal**
 - Motor – **Edison Motor**
 - Terrorism- **Zurich Municipal**
 - Cyber - Tbc
- Does the Council operate a self-insurance fund? If so, then when was this last subject to an external actuarial audit/review in order to determine whether the fund remains sufficient?
No
- Is the Council working with any other Local Authority(ies) in respect of its insurance arrangements, i.e. is there a shared service in respect of this specific area?
No

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

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Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards

Information Services

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