

FOI number: **HBC_FOI_20200732**
Date FOI Received: **30/12/2020**
Department: **Parking Services**
Title: **Planning process for referral to committee**
Description: **Planning process for referral to committee**

Request: (As Redacted sent by requestor)

I am seeking information under a Freedom of Information request on the planning process adopted for a planning application to be referred to the Development/Planning & Regulatory Committee.

1. Is the referral process automatic upon set criteria being met, or is a request to call in from a councillor required?
2. If the referral process is automatic, does the committee or an individual member of the committee have discretion over whether to consider the application at committee level, or to refuse the request?
3. If a request has to be made rather than via an automatic process, does the committee or an individual member of the committee have discretion over whether to consider the application at committee level, or to refuse the request?
4. Where an individual member of the committee has absolute discretion, is this the head of the committee?

Response: (Response as Redacted sent by service)

This information is contained in the Council's Scheme of Delegation. The following link is to the draft proposals for this which were adopted in May 2020.

[20200520FC08Appendix 1 - Proposed Scheme of Delegation - Draft Proposals on Revised Wording April.pdf \(moderngov.co.uk\)](#)

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 0303 123 1113
Website: www.ico.org.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards

Information Services

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