

FOI number: **HBC_FOI_20200136**
Date FOI Received: **11/02/2020**
Department: **Hertfordshire County Council (Not Hertsmere Borough Council)**
Title: **Employees working with children or vulnerable people**
Description: **Details of the equipment provided to workers with employees working with children or vulnerable people.**

Request: *(As Redacted sent by requestor)*

Hello,

I am writing to make an open government request for information under the Freedom of Information Act 2000. I would like answers to the questions below to be provided to me via email.

Please can you answer the following questions: if there is not time available to answer all of the questions, or if some are not possible to answer, please answer those you can in order – beginning with those at the top of the list first.

- a. How many of your employees work with children or vulnerable people (e.g. social workers, or those who work in fostering, education or child and adult care)?
- b. How many of your employees who work with children or vulnerable people are 'remote workers' or 'flexible workers' (i.e. they perform some of their duties away from a fixed/office location – for instance, performing home visits or working from home outside of regular office hours)?

All the below questions relate to those employees who work with children or vulnerable people, and are also considered 'remote workers' or 'flexible workers' as identified in questions a. and b. above

- c. Do you provide these employees with any of the below devices so that they can perform their jobs outside of the office (indicate all that are applicable)?
 - a. Basic mobile phone
 - b. Smartphone
 - c. Tablet
 - d. Laptop computer
 - e. Desktop computer
- d. Are they able to perform the following tasks on these council-provided devices?
 - a. Access centrally stored information on the individuals they are dealing with
 - b. Save information on their cases or specific individuals to the device
 - c. Save information on their cases or specific individuals to central storage that isn't on the council-provided device (e.g. through a VPN connection)
 - d. Communicate with colleagues over email
 - e. Use collaboration tools (e.g. Microsoft Teams, Slack, WhatsApp)
 - f. Communicate with the specific children or vulnerable people they are working with (e.g. over email or instant messaging)
 - g. Communicate with people who work outside the organisation (e.g. contractors or other public services)

- h. Personal tasks – e.g. visiting non-work-related websites or accessing personal email accounts
- e. How many of these employees have complained to the organisation that they could not perform work they need to on their council-provided device (e.g. because of issues with the device, difficulty accessing information, or a lack of training) in the past 12 months?
- f. Do you prevent these employees from using their own personal devices for work-related tasks due to concerns over data privacy?
 - a. Yes, we prevent all tasks
 - b. Yes, we prevent some tasks
 - c. No, but they have to take specific actions – e.g. installing security on their device, using specific vetted applications
 - d. No
 - e. Don't know
- g. Are you aware of any of these employees sharing their personal mobile phone number for work purposes when instructed not to? If possible, how many have done so?

If it's easier, I am more than happy to receive this data in rough form (e.g. in an Excel spreadsheet I can look through myself).

If answering the above questions is not possible, could you please advise as to what relevant information would be attainable, or where the information might already exist in the public domain.

If this request is too wide or unclear, I would be grateful if you could contact me with advice as to what relevant information is attainable and what steps I need to take to receive it.

I would be grateful if you could confirm in writing that you have received this request.

Many thanks,

Response: *(Response as Redacted sent by service)*

Thank you for your query.

Hertfordshire is a two tier area and this service is not provided at a district level but by the County Council.

Therefore, please refer your FOI request to Hertfordshire County Council who will be able to help you.

Kind regards
FOI