

FOI number: **HBC_FOI_20200190**
Date FOI Received: **24/02/2020**
Department: **Design and Print**
Title: **Franking and Postage**
Description: **Information on our contract for franking and postage systems.**

Request/Response: (As Redacted)

I am writing to you under the Freedom of Information Act, to request the following information from your organisation. If this information is held and managed by multiple departments, please give information for the highest spending department

- 1) Which postal supplier do you use to pick up your physical post?

Royal Mail

- 2) Do you use franking machines or PPI envelopes in your post room? If yes, who is the manufacturer of your franking machines?

We use a franking machine from Pitney Bowes.

- 3) Do you use a hybrid mail solution for some or all of your outbound post requirements?

No

- 4) Who is responsible for digital transformation in your organisation?

Lee Gallagher

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:
Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700 Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services