

FOI number: HBC_FOI_20200038
Date FOI Received: 17/01/2020
Department: Legal
Title: Correspondence in the creation of EX/20/19
Description: Proposed Amended Terms of Reference for Shareholders Panel for Council Owned Trading Companies (Report EX/20/19)

Request: (As Redacted sent by requestor)

(i) Please supply me with any information held by the Council relating to report EX/20/19 tabled for discussion at the Executive Committee on 15 January 2020. Please include copies of internal correspondence, emails, file notes, details of meetings, records of advice from officers, advice sought from external parties, discussions with the trading companies referred to in the report.

(ii) The report [section 15.1] indicates that the only consultee on the draft was the Head of Legal and Democratic Services. Please confirm that this is correct.

(iii) Details of any specific discussions, correspondence or meetings that resulted in the report effectively removing the current stipulation that the leader of the largest opposition group chair the Shareholders Panel - and the decision not to make this clear in the officer's report.

Response: (Response as Redacted sent by service)

(i) The Council holds no recorded information relevant to your request other than the report referred to in your request, Appendix A to that report and an un-amended copy of the Terms of Reference of the Hertsmere Developments Limited Shareholder Panel. All these documents are publicly available to view and may be downloaded from the Council's web site at www.hertsmere.gov.uk

(ii) The Council holds no recorded information about the identity of consultees other than the paragraph in the report referred to which indicates that the Head of Legal & Democratic Services was consulted on the report.

(iii) The Council holds no recorded information relevant to your request.

Request for an Internal Review (As Redacted sent by requestor)

Dear Hertsmere Borough Council,

Please pass this on to the person who conducts Freedom of Information reviews.

I am writing to request an internal review of Hertsmere Borough Council's handling of my FOI request 'Proposed Amended Terms of Reference for Shareholders Panel for Council Owned Trading Companies (Report EX/20/19)'.

I would like the internal review to consider why:

1. I did not receive a prompt response?

And

2. I did not receive any response or reason for delay within the 20 working days statutory timeframe?

A full history of my FOI request and all correspondence is available on the Internet at this address: https://www.whatdotheyknow.com/request/proposed_amended_terms_of_refere

Yours faithfully,

Response to Request for an Internal Review

The Council has now responded to your substantive request and the Council offers its sincere apologies for not responding to that request within the statutory deadlines. If, however, you remain dissatisfied with the Council's handling of your request, you have the right to complain to the Information Commissioner using the contact details given below.

Information Commissioner

The Information Commissioner oversees the application of the Freedom of Information Act 2000. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards

Information Services