

FOI number: **HBC\_FOI\_20200090**  
Date FOI Received: **31/01/2020**  
Department: **Council Tax**  
Title: **Research in to council tax arrears**  
Description: **Fees charged by the Council for Council tax and business rate arrears.**

**Request: (As Redacted sent by requestor)**

I am writing to make an open government request for information to support a research project connected with council tax arrears.

The research project is a joint imitative between PayPlan (a free-to-client debt advice company) and the Institute of Money Advisers (the professional body for debt advice in England, Wales and Northern Ireland).

What are the fees charged by the local authority when seeking a liability order for council tax and business rates arrears? If there are different fees for different elements of this process please provide all of them. Please provide the amounts for:

a) 2020/21

b) 2019/20

If any of this is unclear, or needs further discussion then please do not hesitate to contact me to discuss them further. If you have additional comments or information that you believe are relevant and may assist me with my research, I would be very grateful if you would supply this. Thank you very much for your assistance. I look forward to hearing from you.

**Response: (Response as Redacted sent by service)**

For council tax and business rates and for both the years quoted, the charges are as follows:

£65.00 (Summons)

£10.00 (Liability order)

£75.00 (Total)

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office  
Wycliffe House, Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 01625 545700

Website: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards

**Information Services**

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