

FOI number: **HBC\_FOI\_20200245**  
Date FOI Received: **26/03/2020**  
Department: **Human Resources**  
Title: **Estates structure chart**  
Description: **Organisation chart for all Directors, Managers, and employees within the Estates, Facilities, Maintenance, Property and Projects departments.**

**Request: (As Redacted sent by requestor)**

Good afternoon,

I am e-mailing to place a request for all information available under the Freedom of Information Act; relating to the Estates & Facilities/Property Maintenance and Projects directorates of your organisation.

I would like to request an Organisation chart for all Directors, Managers, and employees within the Estates, Facilities, Maintenance, Property and Projects departments.

Any information that could be provided would be greatly appreciated. I am contactable via e-mail at

**Response: (Response as Redacted sent by service)**

We do not produce organisation charts, however here are the positions we currently have. The Head of Service currently reports directly to the Managing Director.

<b>Job Title</b>	<b>Section/Unit</b>
Office Administrator	Asset Management
Estates Assistant	Asset Management
Building/M&E Surveyor	Asset Management
Building Surveyor	Asset Management
Estates Surveyor Apprentice	Asset Management
Property Services and Asset Manager	Asset Management
Development Manager	Development Services
Development Engineer/Surveyor	Development Services
Head of Engineering Services & Asse	Eng Serv & Asset Mgt
Project Engineer	Engineering
Operations Manager	Engineering

Operations Engineer	Engineering
Snr Operations Technician	Engineering
Operations Technician	Engineering
Snr Operations Technician	Engineering
Operations Technician	Engineering

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:  
Information Commissioners Office  
Wycliffe House, Water Lane  
Wilmslow  
Cheshire SK9 5AF  
Telephone: 01625  
545700 Website: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards  
Information Services