

GENERAL FUND BUDGET SUMMARY 2020/21

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET | Decr (Incr) |
|---|-------------------------------|----------------------------|------------------|
| | £ | £ | £ |
| PLANNING & ECONOMIC DEVELOPMENT | 1,138,000 | 1,051,800 | 86,200 |
| HOUSING SERVICES | 1,007,200 | 1,019,600 | (12,400) |
| PARTNERSHIPS & COMMUNITY ENGAGEMENT | 1,168,800 | 1,212,500 | (43,700) |
| ENVIRONMENTAL HEALTH | 1,011,700 | 1,020,600 | (8,900) |
| STREET SCENE SERVICES | 4,242,100 | 4,304,900 | (62,800) |
| ENGINEERING & ASSET MANAGEMENT | (3,312,500) | (3,336,600) | 24,100 |
| FINANCE & BUSINESS SERVICES | 2,594,200 | 2,583,200 | 11,000 |
| LEGAL & DEMOCRATIC SERVICES | 1,464,100 | 1,462,400 | 1,700 |
| HUMAN RESOURCES & CUSTOMER SERVICES | 1,167,300 | 1,187,300 | (20,000) |
| EXECUTIVE DIRECTORS | 508,600 | 478,600 | 30,000 |
| AUDIT & ASSURANCE | 97,800 | 118,000 | (20,200) |
| NET SERVICE EXPENDITURE | 11,087,300 | 11,102,300 | (15,000) |
| CORPORATE EXPENDITURE | | | |
| 2 % PAY AWARD | 0 | 275,000 | (275,000) |
| PENSION AUTO ENROLMENT | 10,000 | 0 | 10,000 |
| CENTRAL CONTINGENCY | 300,000 | 300,000 | 0 |
| AUDIT FEES, BANK CHARGES NOT RECHARGED | 142,300 | 142,300 | 0 |
| GENERAL EXPENSES | 132,200 | 132,200 | 0 |
| INVESTMENT INCOME | (400,000) | (500,000) | 100,000 |
| APPRENTICESHIP LEVY | 31,000 | 31,000 | 0 |
| MINIMUM REVENUE PROVISION | 241,900 | 241,900 | 0 |
| GROSS REQUIREMENT | 11,544,700 | 11,724,700 | (180,000) |
| YEAR END ADJUSTMENTS | 0 | 0 | |
| TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS | 11,544,700 | 11,724,700 | (180,000) |
| REVENUE SUPPORT GRANT (RSG) | 0 | 0 | 0 |
| NNDR BASELINE GRANT | 2,679,000 | 2,723,000 | 44,000 |
| NNDR LEVY ACCOUNT SURPLUS | 41,000 | 0 | (41,000) |
| NEW HOMES BONUS | 1,117,000 | 800,000 | (317,000) |
| TOTAL OF GOVERNMENT GRANTS | 3,837,000 | 3,523,000 | (314,000) |
| NNDR GROWTH INCOME | 388,000 | 563,700 | 175,700 |
| COUNCIL TAX REQUIREMENT | 7,319,700 | 7,638,000 | 318,300 |

PLANNING & ECONOMIC DEVELOPMENT

| <u>SUMMARY</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------------|--|-------------------------------------|
| | £ | £ |
| STRATEGIC PLANNING | 394,900 | 435,000 |
| DEVELOPMENT CONTROL | 679,200 | 553,000 |
| BUILDING CONTROL | 49,400 | 49,300 |
| ECONOMIC DEVELOPMENT & REGENERATION | 14,500 | 14,500 |
| TOTAL SERVICE COSTS | 1,138,000 | 1,051,800 |

PLANNING & ECONOMIC DEVELOPMENT

| <u>STRATEGIC PLANNING</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 431,900 | 546,700 |
| TRANSPORT RELATED EXPENSES | 1,100 | 1,100 |
| SUPPLIES AND SERVICES | 52,200 | 92,200 |
| THIRD PARTY PAYMENTS | 0 | 0 |
| LOCAL DEVELOPMENT SCHEME | 30,000 | 30,000 |
| | ----- | ----- |
| TOTAL DIRECT COSTS | 515,200 | 670,000 |
| INCOME | 120,300 | 235,000 |
| | ----- | ----- |
| TOTAL INCOME | 120,300 | 235,000 |
| | ----- | ----- |
| TOTAL SERVICE COSTS | 394,900 | 435,000 |
| | ===== | ===== |

PLANNING & ECONOMIC DEVELOPMENT

| <u>DEVELOPMENT MANAGEMENT</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 1,305,900 | 1,311,800 |
| TRANSPORT RELATED EXPENSES | 4,500 | 5,000 |
| SUPPLIES AND SERVICES | 124,700 | 125,900 |
| THIRD PARTY PAYMENTS | 47,500 | 47,500 |
| TOTAL DIRECT COSTS | 1,482,600 | 1,490,200 |
| LESS PLANNING APPLICATION FEE INCOME | 663,200 | 762,000 |
| LESS OTHER INCOME | 140,200 | 175,200 |
| TOTAL INCOME | 803,400 | 937,200 |
| TOTAL SERVICE COSTS | 679,200 | 553,000 |

PLANNING & ECONOMIC DEVELOPMENT

| <u>BUILDING CONTROL</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------|--|-------------------------------------|
| | £ | £ |
| SUPPLIES AND SERVICES | 200 | 1,300 |
| THIRD PARTY PAYMENTS | 49,200 | 52,000 |
| TOTAL DIRECT COSTS | 49,400 | 53,300 |
| LESS INCOME | 0 | 4,000 |
| TOTAL SERVICE COSTS | 49,400 | 49,300 |

PLANNING & ECONOMIC DEVELOPMENT

| <u>ECONOMIC DEVELOPMENT & REGEN</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|--|-------------------------------------|
| | £ | £ |
| SUPPLIES AND SERVICES | 14,500 | 14,500 |
| TOTAL DIRECT COSTS | 14,500 | 14,500 |

HOUSING SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| <u>SUMMARY</u> | £ | £ |
| HOUSING SERVICES | 1,007,200 | 1,019,600 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | 1,007,200 | 1,019,600 |
| | <hr/> <hr/> | <hr/> <hr/> |

HOUSING SERVICES

| <u>HOUSING SERVICES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------------|--|-------------------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 852,600 | 856,700 |
| TRANSPORT RELATED EXPENSES | 2,000 | 3,000 |
| SUPPLIES AND SERVICES | 70,600 | 90,100 |
| HOMELESSNESS COSTS | 1,200,000 | 1,200,000 |
| NEW HOUSING INITIATIVES | 25,000 | 25,000 |
| CHOICE BASED LETTINGS (CBL) | 20,000 | 0 |
| BAD DEBTS | 0 | 0 |
| TOTAL DIRECT COSTS | 2,170,200 | 2,174,800 |
| LESS HOMELESSNESS INCOME | 870,000 | 870,000 |
| LESS NEW HOUSING INITIATIVES CONTR' | 0 | 0 |
| LESS FLEXIBLE HOMELESSNESS SUPPORT | 258,000 | 260,200 |
| LESS OTHER HOUSING INCOME | 35,000 | 25,000 |
| | <u>1,163,000</u> | <u>1,155,200</u> |
| TOTAL SERVICE COSTS | 1,007,200 | 1,019,600 |

PARTNERSHIPS & COMMUNITY ENGAGEMENT

| <u>SUMMARY</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| | £ | £ |
| PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT | 651,800 | 681,600 |
| CORPORATE COMMUNICATIONS | 74,900 | 74,900 |
| YOUTH SERVICES | 5,000 | 0 |
| SPORTS DEVELOPMENT | 12,500 | 12,500 |
| COMMUNITY DEVELOPMENT | 14,100 | 15,100 |
| COMMUNITY SAFETY | 8,500 | 15,100 |
| CCTV | 0 | 6,000 |
| VOLUNTARY SECTOR GRANT AID | 402,000 | 407,300 |
| TOTAL SERVICE COSTS | 1,168,800 | 1,212,500 |

PARTNERSHIPS & COMMUNITY ENGAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 616,600 | 646,500 |
| TRANSPORT RELATED EXPENSES | 3,000 | 3,000 |
| SUPPLIES AND SERVICES | 20,200 | 20,100 |
| AGENCY & CONTRACTED | 12,000 | 12,000 |
| | ----- | ----- |
| TOTAL DIRECT COSTS | 651,800 | 681,600 |
| LESS RESERVE FUNDING | 0 | 0 |
| | ----- | ----- |
| TOTAL SERVICE COSTS | 651,800 | 681,600 |
| | ----- | ----- |

PARTNERSHIPS & COMMUNITY ENGAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>CORPORATE COMMUNICATIONS</u> | £ | £ |
| SUPPLIES AND SERVICES | | |
| CORPORATE PUBLICATIONS | 61,700 | 61,700 |
| CORPORATE CONSULTATION | 9,000 | 9,000 |
| MISC SUPPLIES AND SERVICES | 4,200 | 4,200 |
| TOTAL SERVICE COSTS | 74,900 | 74,900 |
| | £ | £ |
| <u>YOUTH SERVICES</u> | | |
| SUPPLIES AND SERVICES | 5,000 | 0 |
| TOTAL SERVICE COSTS | 5,000 | 0 |
| | £ | £ |
| <u>SPORTS DEVELOPMENT</u> | | |
| SUPPLIES AND SERVICES | 12,500 | 12,500 |
| TOTAL SERVICE COSTS | 12,500 | 12,500 |
| | £ | £ |
| <u>COMMUNITY DEVELOPMENT</u> | | |
| SUPPLIES & SERVICES | 14,100 | 15,100 |
| TOTAL SERVICES COSTS | 14,100 | 15,100 |

PARTNERSHIPS & COMMUNITY ENGAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------|-------------------------------|----------------------------|
| <u>COMMUNITY SAFETY</u> | £ | £ |
| CRIME AND DISORDER COSTS | 8,500 | 12,500 |
| CONTRIBUTION TO PSCOs | 128,000 | 130,600 |
| TOTAL DIRECT COST | 136,500 | 143,100 |
| LESS FUNDING | 128,000 | 128,000 |
| TOTAL SERVICE COSTS | 8,500 | 15,100 |
| <u>CCTV</u> | | |
| PREMISES RELATED EXPENSES | 53,000 | 53,000 |
| AGENCY & CONTRACTED SERVICES | 37,000 | 43,000 |
| EQUIPMENT REPLACEMENT RESERVE | 15,000 | 15,000 |
| TOTAL DIRECT COST | 105,000 | 111,000 |
| LESS FUNDING | 105,000 | 105,000 |
| TOTAL SERVICE COSTS | 0 | 6,000 |

PARTNERSHIPS & COMMUNITY ENGAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|--|-------------------------------------|
| <u>VOLUNTARY SECTOR GRANT AID</u> | £ | £ |
| GRANT AID TO LOCAL ORGANISATIONS | 42,600 | 39,600 |
| OTHER GRANTS | 88,100 | 91,100 |
| WARD IMPROVEMENT INITIATIVE SCHEME | 19,500 | 19,500 |
| GRANT AID TO CAB SERVICES | 251,800 | 257,100 |
| TOTAL SERVICE COSTS | 402,000 | 407,300 |

ENVIRONMENTAL HEALTH

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------------|--------------------------------|--------------------------------|
| <u>SUMMARY</u> | £ | £ |
| MISCELLANEOUS SERVICES | (189,200) | (170,700) |
| COMMUNITY TOILET SCHEME | 12,000 | 12,000 |
| DISABLED FACILITIES GRANTS | 100,000 | 100,000 |
| ENVIRONMENTAL HEALTH ADMINISTRATION | <u>1,088,900</u> | <u>1,079,300</u> |
| TOTAL SERVICE COSTS | <u><u>1,011,700</u></u> | <u><u>1,020,600</u></u> |

ENVIRONMENTAL HEALTH

| <u>MISCELLANEOUS SERVICES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|--|-------------------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 20,000 | 20,000 |
| SUPPLIES AND SERVICES | 39,800 | 40,300 |
| THIRD PARTY PAYMENTS | 27,500 | 26,000 |
| | <hr/> | <hr/> |
| TOTAL DIRECT COSTS | 87,300 | 86,300 |
| LESS INCOME: | | |
| LICENCING INCOME | 227,500 | 207,500 |
| OTHER INCOME | 49,000 | 49,500 |
| | <hr/> | <hr/> |
| TOTAL INCOME | 276,500 | 257,000 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | (189,200) | (170,700) |
| | <hr/> <hr/> | <hr/> <hr/> |

ENVIRONMENTAL HEALTH

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---------------------------------------|-------------------------------|----------------------------|
| <u>COMMUNITY TOILET SCHEME</u> | £ | £ |
| SUPPLIES AND SERVICES | 12,000 | 12,000 |
| | ----- | ----- |
| TOTAL SERVICE COSTS | 12,000 | 12,000 |
| | ===== | ===== |

ENVIRONMENTAL HEALTH

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>DISABLED FACILITIES GRANT</u> | £ | £ |
| SUPPLIES & SERVICES | 100,000 | 100,000 |
| | ----- | ----- |
| TOTAL SERVICE COSTS | 100,000 | 100,000 |
| | ===== | ===== |

ENVIRONMENTAL HEALTH

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>ENVIRONMENTAL HEALTH ADMINISTRATION</u> | £ | £ |
| EMPLOYEES' EXPENSES | 1,067,200 | 1,023,700 |
| TRANSPORT RELATED EXPENSES | 7,600 | 7,600 |
| SUPPLIES AND SERVICES | 46,800 | 48,000 |
| TOTAL DIRECT COSTS | 1,121,600 | 1,079,300 |
| RESERVE FUNDING | 32,700 | 0 |
| TOTAL SERVICE COSTS | 1,088,900 | 1,079,300 |

STREET SCENE SERVICES

| <u>SUMMARY</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------|--|-------------------------------------|
| | £ | £ |
| WASTE AND STREET SCENE UNIT | 945,600 | 964,900 |
| WASTE SERVICES | 1,689,900 | 1,817,800 |
| TRADE REFUSE | (217,300) | (216,100) |
| CLEANSING SERVICES | 1,070,800 | 1,070,800 |
| PARKS OPERATIONS | 718,800 | 725,200 |
| PARKS DEVELOPMENT & TREES | 483,100 | 482,100 |
| ALLOTMENTS | 4,000 | 4,300 |
| ALLUM LANE CEMETERY | 67,400 | 69,200 |
| PARKING SERVICES | (520,200) | (613,300) |
| TOTAL SERVICE COSTS | 4,242,100 | 4,304,900 |

STREET SCENE SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>WASTE AND STREET SCENE UNIT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 725,600 | 741,600 |
| PREMISES RELATED EXPENSES | 79,900 | 81,000 |
| TRANSPORT RELATED EXPENSES | 49,400 | 46,900 |
| SUPPLIES AND SERVICES | 90,700 | 95,400 |
| TOTAL SERVICE COSTS | 945,600 | 964,900 |

STREET SCENE SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|------------------------------|-------------------------------|----------------------------|
| <u>WASTE SERVICES</u> | £ | £ |
| EMPLOYEES' EXPENSES | 1,551,900 | 1,575,700 |
| TRANSPORT RELATED EXPENSES | 864,600 | 930,400 |
| SUPPLIES AND SERVICES | 135,100 | 136,600 |
| THIRD PARTY PAYMENTS | 199,700 | 227,500 |
| | 2,751,300 | 2,870,200 |
| TOTAL DIRECT COSTS | 2,751,300 | 2,870,200 |
| LESS INCOME | 811,400 | 782,400 |
| HCC GRANT | 250,000 | 270,000 |
| | 1,689,900 | 1,817,800 |
| TOTAL SERVICE COSTS | 1,689,900 | 1,817,800 |

STREET SCENE SERVICES

| <u>TRADE REFUSE</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|--|-------------------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 67,400 | 67,400 |
| TRANSPORT | 53,300 | 56,000 |
| SUPPLIES AND SERVICES | 270,500 | 255,500 |
| TOTAL DIRECT COSTS | 391,200 | 378,900 |
| LESS INCOME | 608,500 | 595,000 |
| TOTAL SERVICE COSTS | (217,300) | (216,100) |

STREET SCENE SERVICES

| <u>CLEANSING SERVICES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 781,700 | 786,400 |
| TRANSPORT RELATED EXPENSES | 251,800 | 258,100 |
| SUPPLIES AND SERVICES | 47,300 | 46,300 |
| THIRD PARTY PAYMENTS | 45,000 | 35,000 |
| TOTAL DIRECT COSTS | 1,125,800 | 1,125,800 |
| LESS INCOME | 55,000 | 55,000 |
| TOTAL SERVICE COSTS | 1,070,800 | 1,070,800 |

STREET SCENE SERVICES

| <u>PARKS OPERATIONS</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 120,900 | 110,600 |
| SUPPLIES AND SERVICES | 1,100 | 8,200 |
| THIRD PARTY PAYMENTS | 668,300 | 677,400 |
| TOTAL DIRECT COSTS | 790,300 | 796,200 |
| LESS INCOME: | | |
| PARKS INCOME | 28,500 | 27,000 |
| H.C.C. CONTRIBUTION | 43,000 | 44,000 |
| TOTAL INCOME | 71,500 | 71,000 |
| TOTAL SERVICE COSTS | 718,800 | 725,200 |

STREET SCENE SERVICES

| <u>PARKS DEVELOPMENT & TREES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 260,600 | 268,800 |
| PREMISES RELATED EXPENSES | 12,400 | 11,700 |
| TRANSPORT RELATED EXPENSES | 1,100 | 3,100 |
| SUPPLIES AND SERVICES | 33,800 | 31,300 |
| THIRD PARTY PAYMENTS | 175,200 | 177,200 |
| TOTAL DIRECT COSTS | 483,100 | 492,100 |
| LESS INCOME: | | |
| PARKS DEVELOPMENT INCOME | 0 | 10,000 |
| TOTAL INCOME | 0 | 10,000 |
| TOTAL SERVICE COSTS | 483,100 | 482,100 |

STREET SCENE SERVICES

| <u>ALLOTMENTS</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 3,000 | 3,300 |
| THIRD PARTY PAYMENTS | <u>11,000</u> | <u>12,000</u> |
| TOTAL DIRECT COSTS | 14,000 | 15,300 |
| LESS INCOME | <u>10,000</u> | <u>11,000</u> |
| TOTAL SERVICE COSTS | 4,000 | 4,300 |

STREET SCENE SERVICES

| <u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 13,200 | 13,500 |
| SUPPLIES AND SERVICES | 42,300 | 42,300 |
| THIRD PARTY PAYMENTS | 95,900 | 97,400 |
| TOTAL DIRECT COSTS | 151,400 | 153,200 |
| LESS INCOME | 84,000 | 84,000 |
| TOTAL SERVICE COSTS | 67,400 | 69,200 |

STREET SCENE SERVICES

| <u>PARKING SERVICES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 982,500 | 994,900 |
| PREMISES RELATED EXPENSES : | 195,000 | 195,000 |
| TRANSPORT RELATED EXPENSES | 21,000 | 21,000 |
| SUPPLIES AND SERVICES | 179,800 | 188,800 |
| THIRD PARTY PAYMENTS | 28,000 | 28,000 |
| CONTRIBUTION TO SERVICES | 253,000 | 253,000 |
| REPAIRS AND RENEWALS FUND | 140,000 | 140,000 |
| TOTAL DIRECT COSTS | 1,799,300 | 1,820,700 |
| LESS INCOME | 2,319,500 | 2,434,000 |
| TOTAL SERVICE COSTS | (520,200) | (613,300) |

ENGINEERING SERVICES

| <u>SUMMARY</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|--|-------------------------------------|
| | £ | £ |
| HIGHWAY RELATED ITEMS | 11,200 | 11,200 |
| DRAINAGE SERVICES | 112,600 | 328,700 |
| TOTAL SERVICE COSTS | 123,800 | 339,900 |

ENGINEERING SERVICES

| HIGHWAY RELATED - RESIDUAL MAINTENANCE ITEMS | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|--|-------------------------------------|
| | £ | £ |
| BUS SHELTERS - RENEWALS / MAINTENANCE | 4,300 | 4,000 |
| STREET FURNITURE AND SEATS | 1,100 | 1,000 |
| FOOTWAY LIGHTING | 1,800 | 2,000 |
| STREET NAMEPLATES/NOTICE BOARDS | 20,500 | 20,500 |
| TRAFFIC MANAGEMENT SCHEMES | 1,600 | 1,500 |
| TOWN CENTRE MANAGEMENT | 3,100 | 3,400 |
| INSPECT UNADOPTED ROADS/FOOTPATHS | 2,700 | 2,700 |
| STREET MARKETS & TRADING LICENSING | 1,100 | 1,100 |
| TOTAL | 36,200 | 36,200 |
| LESS INCOME : BOREHAMWOOD MARKET | 25,000 | 25,000 |
| TOTAL SERVICE COSTS | 11,200 | 11,200 |

ENGINEERING SERVICES

| <u>DRAINAGE SERVICES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 315,400 | 329,700 |
| PREMISES RELATED EXPENSES | 23,900 | 24,700 |
| TRANSPORT RELATED EXPENSES | 47,700 | 48,000 |
| SUPPLIES AND SERVICES : | 15,800 | 16,500 |
| THIRD PARTY PAYMENTS | 160,000 | 160,000 |
| TOTAL DIRECT COSTS | 562,800 | 578,900 |
| LESS INCOME | 250,200 | 250,200 |
| TOTAL NET COSTS | 312,600 | 328,700 |
| <u>LESS</u> | | |
| DRAINAGE RESERVE FUNDING | 200,000 | 0 |
| TOTAL RECHARGED | 200,000 | 0 |
| TOTAL SERVICE COSTS | 112,600 | 328,700 |

ASSET MANAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---------------------------------|-------------------------------|----------------------------|
| <u>SUMMARY</u> | £ | £ |
| CIVIC OFFICES | 341,000 | 327,900 |
| DEPOT SITES | 15,700 | 15,700 |
| RESIDUAL RESIDENTIAL PROPERTIES | (816,700) | (835,900) |
| COMMERCIAL PROPERTIES | (3,441,000) | (3,682,900) |
| GARAGES | (628,400) | (618,400) |
| LEISURE & COMMUNITY BUILDINGS | 111,200 | 113,200 |
| BUILDING MAINTENANCE PROGRAMME | 415,800 | 415,800 |
| ASSET MANAGEMENT UNIT | <u>566,100</u> | <u>588,100</u> |
| TOTAL SERVICE COSTS | <u>(3,436,300)</u> | <u>(3,676,500)</u> |

ASSET MANAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------|-------------------------------|----------------------------|
| <u>CIVIC OFFICES</u> | | |
| | £ | £ |
| PREMISES RELATED EXPENSES | 567,100 | 571,900 |
| SUPPLIES & SERVICES | <u>89,900</u> | <u>91,100</u> |
| TOTAL DIRECT COSTS | 657,000 | 663,000 |
| LESS INCOME | <u>316,000</u> | <u>335,100</u> |
| TOTAL SERVICE COSTS | <u>341,000</u> | <u>327,900</u> |

ASSET MANAGEMENT

| <u>DEPOT SITES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|--|-------------------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 15,700 | 15,700 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | 15,700 | 15,700 |
| | <hr/> <hr/> | <hr/> <hr/> |

ASSET MANAGEMENT

| <u>RESIDUAL RESIDENTIAL PROPERTIES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|--|-------------------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 8,500 | 9,200 |
| SUPPLIES & SERVICES | 3,800 | 5,800 |
| TOTAL DIRECT COSTS | 12,300 | 15,000 |
| LESS INCOME PLACES FOR PEOPLE H.A. | 200,000 | 200,000 |
| LESS INCOME EASTBURY RD | 30,400 | 33,000 |
| LESS INCOME RESIDUAL HOUSES | 598,600 | 617,900 |
| TOTAL SERVICE COSTS | (816,700) | (835,900) |

ASSET MANAGEMENT

| <u>COMMERCIAL PROPERTIES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|------------------------------|-------------------------------|----------------------------|
| | £ | £ |
| PREMISES RELATED EXPENSES | 127,700 | 128,700 |
| SUPPLIES & SERVICES | 10,700 | 10,700 |
| TOTAL DIRECT COSTS | 138,400 | 139,400 |
| LESS INCOME :- | | |
| ELSTREE FILM STUDIOS | 1,500,000 | 1,550,000 |
| METROPOLIS | 78,000 | 78,000 |
| OAKRIDGE LANE DEPOT | 60,000 | 60,000 |
| LEISURE MANAGEMENT FEE | 298,300 | 305,700 |
| SUNDRY LEASES | 249,100 | 249,100 |
| CRANBORNE INDUSTRIAL ESTATE | 167,500 | 171,600 |
| OTHER COMMERCIAL PROPERTIES | <u>1,226,500</u> | <u>1,407,900</u> |
| TOTAL INCOME | 3,579,400 | 3,822,300 |
| TOTAL SERVICE COSTS | (3,441,000) | (3,682,900) |

ASSET MANAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| <u>GARAGES</u> | | |
| | £ | £ |
| PREMISES RELATED EXPENSES | 80,000 | 80,000 |
| | <hr/> | <hr/> |
| TOTAL DIRECT COSTS | 80,000 | 80,000 |
| LESS INCOME | 708,400 | 698,400 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | (628,400) | (618,400) |
| | <hr/> <hr/> | <hr/> <hr/> |

ASSET MANAGEMENT

| <u>LEISURE & COMMUNITY BUILDINGS</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|--|-------------------------------------|
| | £ | £ |
| LEISURE CENTRES | 59,800 | 61,600 |
| COMMUNITY HALLS | 15,700 | 15,700 |
| BUSHEY COMMUNITY CENTRE | 700 | 700 |
| BUSHEY MUSEUM | 40,500 | 40,700 |
| TOTAL DIRECT COSTS | 116,700 | 118,700 |
| LESS INCOME FROM OAKMERE COMMUNITY CENTRE | 5,500 | 5,500 |
| TOTAL SERVICE COSTS | 111,200 | 113,200 |
| <u>BUILDING MAINTENANCE PROGRAMME</u> | £ | £ |
| PREMISES RELATED EXPENSES | 415,800 | 415,800 |
| TOTAL SERVICE COSTS | 415,800 | 415,800 |

ASSET MANAGEMENT

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------------|-------------------------------|----------------------------|
| <u>ASSET MANAGEMENT UNIT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 540,800 | 560,800 |
| TRANSPORT RELATED | 2,300 | 2,300 |
| SUPPLIES & SERVICES | 24,000 | 24,000 |
| THIRD PARTY PAYMENTS | 9,000 | 11,000 |
| TOTAL DIRECT COSTS | 576,100 | 598,100 |
| LESS INCOME (DISPOSAL TARGET) | 10,000 | 10,000 |
| TOTAL SERVICE COSTS | 566,100 | 588,100 |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------|-------------------------------|----------------------------|
| <u>SUMMARY</u> | £ | £ |
| NNDR COLLECTION COSTS | (160,100) | (160,100) |
| COUNCIL TAX COLLECTION | (177,000) | (177,000) |
| BENEFITS ADMINISTRATION | (349,000) | (306,400) |
| RENT ALLOWANCES | 0 | 0 |
| COUNCIL TAX REDUCTION | 0 | 0 |
| HOUSING BENEFIT | 7,700 | 7,700 |
| SHARED ANTI FRAUD SERVICE | 81,800 | 87,300 |
| PROCUREMENT | 42,800 | 42,900 |
| FINANCE UNIT | 911,700 | 907,500 |
| REVENUES UNIT | 660,400 | 682,900 |
| BENEFITS UNIT | 533,900 | 434,100 |
| INFORMATION TECHNOLOGY UNIT | 1,022,400 | 1,044,700 |
| TELEPHONES | 19,600 | 19,600 |
| TOTAL SERVICE COSTS | 2,594,200 | 2,583,200 |

FINANCE AND BUSINESS SERVICES

| <u>COST OF NDR COLLECTION</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|--|-------------------------------------|
| | £ | £ |
| SUPPLIES AND SERVICES | 5,500 | 5,500 |
| AGENCY & CONTRACTED SERVICES | 3,500 | 3,500 |
| TOTAL DIRECT COSTS | 9,000 | 9,000 |
| COURT COSTS | 17,000 | 17,000 |
| LESS INCOME | 152,100 | 152,100 |
| TOTAL SERVICE COSTS | (160,100) | (160,100) |

FINANCE AND BUSINESS SERVICES

| <u>COUNCIL TAX</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---------------------------------------|--|-------------------------------------|
| | £ | £ |
| SUPPLIES AND SERVICES | 75,000 | 75,000 |
| AGENCY & CONTRACTED SERVICES | 3,000 | 3,000 |
| TOTAL DIRECT COSTS | 78,000 | 78,000 |
| LESS INCOME COURT COSTS | 255,000 | 255,000 |
| TOTAL SERVICE COSTS | (177,000) | (177,000) |
| | | |
| <u>BENEFITS ADMINISTRATION</u> | | |
| SUPPLIES AND SERVICES | 28,900 | 32,400 |
| TOTAL DIRECT COSTS | 28,900 | 32,400 |
| LESS INCOME: | | |
| UNIVERSAL CREDIT GRANT | 0 | 0 |
| GOVERNMENT SUBSIDY | 377,900 | 338,800 |
| TOTAL SERVICE COSTS | (349,000) | (306,400) |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>RENT ALLOWANCES</u> | | |
| | £ | £ |
| ALLOWANCES PAID | 38,500,000 | 38,500,000 |
| LESS INCOME: | | |
| GOVERNMENT SUBSIDY | 38,500,000 | 38,500,000 |
| TOTAL SERVICE COSTS | 0 | 0 |
| <u>COUNCIL TAX REDUCTION</u> | | |
| ALLOWANCES PAID | 5,800,000 | 5,800,000 |
| LESS INCOME: | | |
| COLLECTION FUND | 5,800,000 | 5,800,000 |
| TOTAL SERVICE COSTS | 0 | 0 |
| <u>HOUSING BENEFIT (LOCAL SCHEMES)</u> | | |
| HOUSING BENEFIT (NOT MET BY SUBSIDY) | 27,700 | 27,700 |
| FUNDED BY DEPT OF WORKS & PENSIONS | 20,000 | 20,000 |
| TOTAL SERVICE COSTS | 7,700 | 7,700 |

FINANCE AND BUSINESS SERVICES

| <u>SHARED ANTI FRAUD SERVICE</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|--|-------------------------------------|
| | £ | £ |
| SUPPLIES & SERVICES | 0 | 4,100 |
| AGENCY & CONTRACTED SERVICES | 81,800 | 83,200 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | 81,800 | 87,300 |
| | <hr/> <hr/> | <hr/> <hr/> |
| <u>PROCUREMENT</u> | | |
| EMPLOYEES' EXPENSES | 42,800 | 42,900 |
| | <hr/> | <hr/> |
| TOTAL SERVICE COSTS | 42,800 | 42,900 |
| | <hr/> <hr/> | <hr/> <hr/> |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|------------------------------|-------------------------------|----------------------------|
| <u>FINANCE UNIT</u> | | |
| | £ | £ |
| EMPLOYEES' EXPENSES | 810,800 | 805,600 |
| TRANSPORT RELATED EXPENSES | 2,400 | 2,000 |
| SUPPLIES AND SERVICES | 121,900 | 123,300 |
| AGENCY & CONTRACTED SERVICES | 500 | 500 |
| | <hr/> | <hr/> |
| TOTAL DIRECT COSTS | 935,600 | 931,400 |
| LESS INCOME | <u>23,900</u> | <u>23,900</u> |
| TOTAL COSTS | 911,700 | 907,500 |
| | <hr/> | <hr/> |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|------------------------------------|-------------------------------|----------------------------|
| <u>REVENUES SECTION</u> | | |
| | £ | £ |
| EMPLOYEES' EXPENSES | 592,700 | 601,900 |
| TRANSPORT RELATED EXPENSES | 4,500 | 5,000 |
| SUPPLIES AND SERVICES | 52,100 | 76,000 |
| AGENCY & CONTRACTED SERVICES | 11,100 | 30,000 |
| FUNDING | 0 | 30,000 |
| TOTAL COSTS | 660,400 | 682,900 |
| <u>BENEFITS SECTION</u> | | |
| | £ | £ |
| EMPLOYEES' EXPENSES | 524,300 | 498,300 |
| TRANSPORT RELATED EXPENSES | 500 | 0 |
| SUPPLIES AND SERVICES | 32,800 | 36,400 |
| LESS FUNDING | 23,700 | 100,600 |
| TOTAL COSTS | 533,900 | 434,100 |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>INFORMATION DIGITAL SERVICES UNIT (IDS)</u> | £ | £ |
| EMPLOYEES' EXPENSES | 602,000 | 612,800 |
| TRANSPORT RELATED EXPENSES | 2,000 | 2,000 |
| SUPPLIES AND SERVICES | 346,500 | 346,500 |
| AGENCY & CONTRACTED SERVICES | 78,200 | 89,700 |
| TOTAL DIRECT COSTS | 1,028,700 | 1,051,000 |
| LESS INCOME | 6,300 | 6,300 |
| TOTAL SERVICE COSTS | 1,022,400 | 1,044,700 |

FINANCE AND BUSINESS SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---------------------------------------|-------------------------------|----------------------------|
| <u>CIVIC OFFICE TELEPHONES</u> | £ | £ |
| SWITCHBOARD | 19,600 | 19,600 |
| | ----- | ----- |
| TOTAL SERVICE COSTS | 19,600 | 19,600 |
| | ===== | ===== |

LEGAL & DEMOCRATIC SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------------|-------------------------------|----------------------------|
| <u>SUMMARY</u> | £ | £ |
| LOCAL LAND CHARGES | (48,900) | (50,300) |
| ELECTORAL REGISTRATION | 199,400 | 209,700 |
| LOCAL ELECTIONS | 33,300 | 35,000 |
| LEGAL SERVICES BUSINESS UNIT | 511,100 | 486,200 |
| MAYORAL BUDGET (CIVIC EXPENSES) | 44,100 | 44,100 |
| SURGERIES | 1,300 | 1,300 |
| MEMBERS ALLOWANCES | 389,700 | 389,700 |
| MEETINGS/MEMBERS COSTS | 72,100 | 75,800 |
| DEMOCRATIC SERVICES BUSINESS UNIT | 262,000 | 270,900 |
| TOTAL SERVICE COSTS | 1,464,100 | 1,462,400 |

LEGAL & DEMOCRATIC SERVICES

| <u>LOCAL LAND CHARGES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 72,700 | 78,500 |
| TRANSPORT RELATED EXPENSES | 200 | 200 |
| SUPPLIES AND SERVICES | 40,200 | 33,000 |
| TOTAL DIRECT COSTS | 113,100 | 111,700 |
| LESS INCOME | 162,000 | 162,000 |
| TOTAL SERVICE COSTS | (48,900) | (50,300) |

LEGAL & DEMOCRATIC SERVICES

| <u>ELECTORAL REGISTRATION</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|--|-------------------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 132,200 | 137,400 |
| TRANSPORT RELATED EXPENSES | 1,000 | 1,000 |
| SUPPLIES AND SERVICES | <u>68,200</u> | <u>73,300</u> |
| TOTAL DIRECT COSTS | 201,400 | 211,700 |
| LESS INCOME | <u>2,000</u> | <u>2,000</u> |
| TOTAL SERVICE COSTS | <u><u>199,400</u></u> | <u><u>209,700</u></u> |

LEGAL & DEMOCRATIC SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------|-------------------------------|----------------------------|
| | £ | £ |
| <u>LOCAL ELECTIONS</u> | | |
| EMPLOYEES' EXPENSES | 72,200 | 0 |
| PREMISES RELATED EXPENSES | 9,500 | 0 |
| TRANSPORT RELATED EXPENSES | 3,500 | 0 |
| SUPPLIES AND SERVICES | 24,800 | 1,000 |
| TRANSFER PAYMENTS | 0 | 34,000 |
| TOTAL DIRECT COSTS | 110,000 | 35,000 |
| LESS RESERVE FUNDING | 76,700 | 0 |
| TOTAL SERVICE COSTS | 33,300 | 35,000 |

LEGAL & DEMOCRATIC SERVICES

| <u>LEGAL SERVICES BUSINESS UNIT</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------------|-------------------------------|----------------------------|
| | £ | £ |
| EMPLOYEES' EXPENSES | 504,400 | 551,000 |
| TRANSPORT RELATED EXPENSES | 400 | 400 |
| SUPPLIES AND SERVICES | 41,300 | 46,800 |
| TOTAL DIRECT COSTS | 546,100 | 598,200 |
| LESS INCOME FUNDING | 35,000 | 35,000 |
| | 0 | 77,000 |
| TOTAL COSTS | 511,100 | 486,200 |

LEGAL & DEMOCRATIC SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>MAYORAL BUDGET (CIVIC EXPENSES)</u> | £ | £ |
| MAYOR/DEPUTY MAYOR ALLOWANCE | 5,600 | 5,600 |
| CIVIC TRANSPORT | 7,900 | 7,900 |
| GENERAL CIVIC EXPENSES | 10,700 | 10,700 |
| CIVIC DINNER | 19,900 | 19,900 |
| TOTAL SERVICE COSTS | 44,100 | 44,100 |
| <u>SURGERIES</u> | | |
| HALL HIRE | 1,000 | 1,000 |
| SUPPLIES AND SERVICES | 300 | 300 |
| TOTAL SERVICE COSTS | 1,300 | 1,300 |
| <u>MEMBERS' ALLOWANCES</u> | | |
| MEMBERS BASIC ALLOWANCES | 248,300 | 248,300 |
| SPECIAL RESPONSIBILITY ALLOWANCE | 139,000 | 139,000 |
| CHILDCARE / DEPENDENTS ALLOWANCE | 400 | 400 |
| TRANSPORT RELATED | 2,000 | 2,000 |
| TOTAL SERVICE COSTS | 389,700 | 389,700 |

LEGAL & DEMOCRATIC SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</u> | £ | £ |
| OVERVIEW & SCRUTINY COMMITTEES | 8,800 | 8,800 |
| INDEPENDENT REMUNERATION PANEL | 3,900 | 3,900 |
| STANDARDS COMMITTEES | 2,400 | 2,400 |
| CABINET EXPENSES | 6,200 | 6,400 |
| SUPPLIES AND SERVICES | 50,800 | 54,300 |
| TOTAL SERVICE COSTS | 72,100 | 75,800 |

LEGAL & DEMOCRATIC SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>DEMOCRATIC SERVICES UNIT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 245,600 | 254,200 |
| TRANSPORT RELATED EXPENSES | 500 | 500 |
| SUPPLIES AND SERVICES | <u>15,900</u> | <u>16,200</u> |
| TOTAL COSTS | <u>262,000</u> | <u>270,900</u> |

HUMAN RESOURCES & CUSTOMER SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------------|-------------------------------|----------------------------|
| <u>SUMMARY</u> | £ | £ |
| CUSTOMER RELATIONSHIP MANAGEMENT | 722,800 | 725,500 |
| DESIGN & PRINT SERVICES | (5,300) | (4,900) |
| CIVIC OFFICES REFRESHMENTS | 0 | 0 |
| CIVIC OFFICE KEEPERS | 89,000 | 103,700 |
| HEALTH & SAFETY | 3,000 | 3,000 |
| STRATEGIC TRAINING | 30,000 | 30,000 |
| HUMAN RESOURCES | 327,800 | 330,000 |
| TOTAL SERVICE COSTS | 1,167,300 | 1,187,300 |

HUMAN RESOURCES & CUSTOMER SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------|-------------------------------|----------------------------|
| <u>HUMAN RESOURCES</u> | £ | £ |
| EMPLOYEES' EXPENSES | 281,400 | 283,300 |
| TRANSPORT RELATED EXPENSES | 600 | 600 |
| SUPPLIES AND SERVICES | 14,900 | 15,200 |
| AGENCY & CONTRACTED | 30,900 | 30,900 |
| | 327,800 | 330,000 |
| TOTAL SERVICE COSTS | 327,800 | 330,000 |

HUMAN RESOURCES & CUSTOMER SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>CUSTOMER RELATIONSHIP MANAGEMENT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 662,000 | 687,200 |
| TRANSPORT RELATED EXPENSES | 600 | 600 |
| SUPPLIES AND SERVICES | 32,400 | 45,400 |
| THIRD PARTY PAYMENTS | 32,800 | 0 |
| TOTAL DIRECT COST | 727,800 | 733,200 |
| LESS: INCOME | 5,000 | 7,700 |
| NET DIRECT COSTS | 722,800 | 725,500 |
| <u>CIVIC OFFICE KEEPERS</u> | £ | £ |
| EMPLOYEES' EXPENSES | 46,000 | 46,200 |
| SUPPLIES AND SERVICES | 300 | 300 |
| THIRD PARTY PAYMENTS | 42,700 | 57,200 |
| TOTAL COSTS | 89,000 | 103,700 |

HUMAN RESOURCES & CUSTOMER SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|---|-------------------------------|----------------------------|
| <u>DESIGN & PRINT SERVICES</u> | £ | £ |
| EMPLOYEES' EXPENSES | 100,000 | 100,400 |
| TRANSPORT RELATED EXPENSES | 400 | 400 |
| SUPPLIES AND SERVICES | 44,500 | 44,500 |
| THIRD PARTY PAYMENTS | 61,800 | 61,800 |
| TOTAL DIRECT COSTS | 206,700 | 207,100 |
| LESS INTERNAL RECHARGES | 152,000 | 152,000 |
| LESS EXTERNAL CHARGES | 60,000 | 60,000 |
| NET DIRECT COSTS | (5,300) | (4,900) |

HUMAN RESOURCES & CUSTOMER SERVICES

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--|-------------------------------|----------------------------|
| <u>CIVIC OFFICES REFRESHMENTS</u> | £ | £ |
| THIRD PARTY PAYMENTS | 0 | 0 |
| TOTAL SERVICE COSTS | 0 | 0 |
| | | |
| <u>HEALTH & SAFETY</u> | | |
| SUPPLIES AND SERVICES | 3,000 | 3,000 |
| TOTAL SERVICE COSTS | 3,000 | 3,000 |
| | | |
| <u>STRATEGIC TRAINING</u> | £ | £ |
| SUPPLIES AND SERVICES | 30,000 | 30,000 |
| TOTAL SERVICE COSTS | 30,000 | 30,000 |

EXECUTIVE DIRECTORS

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-----------------------------------|-------------------------------|----------------------------|
| <u>EXECUTIVE DIRECTORS</u> | £ | £ |
| EMPLOYEES' EXPENSES | 489,500 | 459,500 |
| TRANSPORT RELATED EXPENSES | 1,800 | 1,800 |
| SUPPLIES AND SERVICES | 17,300 | 17,300 |
| TOTAL DIRECT COSTS | 508,600 | 478,600 |

AUDIT & ASSURANCE

| SUMMARY | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|-------------------------------|-------------------------------|----------------------------|
| SHARED INTERNAL AUDIT SERVICE | 92,800 | 113,000 |
| RISK MANAGEMENT | 5,000 | 5,000 |
| TOTAL SERVICE COSTS | 97,800 | 118,000 |

AUDIT & ASSURANCE

| | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|--------------------------------------|-------------------------------|----------------------------|
| <u>SHARED INTERNAL AUDIT SERVICE</u> | £ | £ |
| EMPLOYEES' EXPENSES | 92,800 | 113,000 |
| TOTAL DIRECT COSTS | 92,800 | 113,000 |
| <u>RISK MANAGEMENT</u> | £ | £ |
| EMPLOYEES' EXPENSES | 5,000 | 5,000 |
| TOTAL COSTS | 5,000 | 5,000 |

FINANCE & BUSINESS SERVICES

| <u>GENERAL EXPENSES</u> | 2019/20 APPROVED BUDGET | 2020/21 DRAFT BUDGET |
|----------------------------------|--|-------------------------------------|
| RECHARGED TO SERVICES | £ | £ |
| PENSION INCREASE | 1,600 | 0 |
| STAFF SERVICE AWARDS | 23,000 | 23,000 |
| MEDICAL | 12,300 | 12,300 |
| JOBS GO PUBLIC | 6,300 | 6,300 |
| EMPLOYEE ASSISTANCE PROGRAMME | 14,200 | 14,200 |
| CHILDCARE | 1,600 | 1,600 |
| SECURITY SERVICES | 4,300 | 4,300 |
| COURIER | 1,300 | 1,300 |
| COUNCIL CHAMBER WEB CASTING | 14,800 | 14,800 |
| TELEPHONE SYSTEM | 10,000 | 10,000 |
| FRANKING MACHINE | 2,300 | 2,300 |
| LICENCES | 2,500 | 2,500 |
| SUBSCRIPTIONS | 38,000 | 38,000 |
| E MAIL ALERTS | 0 | 0 |
| MISCELLANEOUS | 0 | 1,600 |
| TOTAL DIRECT COSTS | 132,200 | 132,200 |
| <u>GENERAL EXPENSES</u> | | |
| NOT RECHARGED TO SERVICES | | |
| BANK CHARGES | 66,000 | 66,000 |
| EXTERNAL AUDIT FEE | 76,300 | 76,300 |
| TOTAL DIRECT COSTS | 142,300 | 142,300 |