

## GENERAL FUND BUDGET SUMMARY 2018/19

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
1,236,980	PLANNING & ECONOMIC DEVELOPMENT	1,062,800	<b>1,087,300</b>
828,122	HOUSING SERVICES	778,500	<b>942,500</b>
1,003,645	ENVIRONMENTAL HEALTH	1,016,000	<b>1,024,900</b>
4,249,168	STREET SCENE SERVICES	4,250,800	<b>4,068,800</b>
(13,550)	ENGINEERING SERVICES	27,400	<b>47,000</b>
<b>(2,730,487)</b>	ASSET MANAGEMENT	<b>(2,973,700)</b>	<b>(2,990,000)</b>
1,447,606	PARTNERSHIPS & COMMUNITY ENGAGEMENT	1,173,300	<b>1,182,500</b>
2,178,823	FINANCE & BUSINESS SERVICES	2,363,200	<b>2,511,200</b>
1,200,377	LEGAL & DEMOCRATIC SERVICES	1,339,800	<b>1,361,300</b>
989,044	HUMAN RESOURCES & CUSTOMER SERVICES	1,105,700	<b>1,126,700</b>
796,706	EXECUTIVE DIRECTORS	490,800	<b>490,800</b>
108,956	AUDIT & ASSURANCE	111,000	<b>97,800</b>
<b>11,295,391</b>	<b>NET SERVICE EXPENDITURE</b>	<b>10,745,600</b>	<b>10,950,800</b>
	<b>CORPORATE EXPENDITURE</b>		
0	2 % STAFF PAY & MEMBER ALLOWANCE INCREASE	0	<b>252,000</b>
0	PENSION AUTO ENROLMENT	65,900	<b>10,000</b>
0	CENTRAL CONTINGENCY	300,000	<b>300,000</b>
137,693	AUDIT FEES, BANK CHARGES NOT RECHARGED	138,600	<b>142,300</b>
142,727	GENERAL EXPENSES	132,200	<b>132,200</b>
<b>(331,092)</b>	INVESTMENT INCOME	<b>(200,000)</b>	<b>(200,000)</b>
0	APPRENTICESHIP LEVY	54,000	<b>31,000</b>
241,900	MINIMUM REVENUE PROVISION	241,900	<b>241,900</b>
<b>11,486,618</b>	<b>GROSS REQUIREMENT</b>	<b>11,478,200</b>	<b>11,860,200</b>
453,281	YEAR END ADJUSTMENTS	0	<b>0</b>
<b>11,939,899</b>	<b>TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS</b>	<b>11,478,200</b>	<b>11,860,200</b>
1,250,510	REVENUE SUPPORT GRANT (RSG)	613,000	<b>221,000</b>
2,531,550	NNDR BASELINE GRANT	2,583,000	<b>2,619,000</b>
1,172,950	NEW HOMES BONUS	1,200,000	<b>1,200,000</b>
<b>4,955,010</b>	<b>TOTAL OF GOVERNMENT GRANTS</b>	<b>4,396,000</b>	<b>4,040,000</b>
0	COLLECTION FUND SURPLUS	0	<b>427,000</b>
575,000	NNDR GROWTH INCOME	373,200	<b>380,200</b>
<b>6,409,890</b>	<b>COUNCIL TAX REQUIREMENT</b>	<b>6,709,000</b>	<b>7,013,000</b>

## PLANNING & ECONOMIC DEVELOPMENT

2016/17 ACTUAL	<u>SUMMARY</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
410,726	PLANNING POLICY	373,500	394,700
752,704	DEVELOPMENT CONTROL	623,000	626,300
64,965	BUILDING CONTROL	51,800	51,800
8,586	ECONOMIC DEVELOPMENT & REGENERATION	14,500	14,500
<u>0</u>	REORGANISATION COSTS	<u>0</u>	<u>0</u>
1,236,980	<b>TOTAL SERVICE COSTS</b>	<b>1,062,800</b>	<b>1,087,300</b>

## PLANNING & ECONOMIC DEVELOPMENT

2016/17 ACTUAL	<u>PLANNING POLICY</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
384,717	EMPLOYEES' EXPENSES	377,100	423,700
1,541	TRANSPORT RELATED EXPENSES	1,100	1,100
31,580	SUPPLIES AND SERVICES	35,800	44,800
1,888	THIRD PARTY PAYMENTS	0	0
30,000	LOCAL DEVELOPMENT SCHEME	30,000	30,000
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449,726	<b>TOTAL DIRECT COSTS</b>	<b>444,000</b>	<b>499,600</b>
39,000	POLICY INCOME	70,500	39,500
0	RESERVE FUNDING	0	65,400
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39,000	<b>TOTAL INCOME</b>	<b>70,500</b>	<b>104,900</b>
<hr/>			
410,726	<b>TOTAL SERVICE COSTS</b>	<b>373,500</b>	<b>394,700</b>
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## PLANNING & ECONOMIC DEVELOPMENT

2016/17 ACTUAL	<u>DEVELOPMENT MANAGEMENT</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
1,182,637	EMPLOYEES' EXPENSES	1,119,600	1,298,400
2,882	TRANSPORT RELATED EXPENSES	4,000	4,000
176,823	SUPPLIES AND SERVICES	119,800	119,800
8,788	THIRD PARTY PAYMENTS	22,500	22,500
19,177	BAD DEBT PROVISION		
<u>1,390,307</u>	<b>TOTAL DIRECT COSTS</b>	<u>1,265,900</u>	<u>1,444,700</u>
531,744	LESS PLANNING APPLICATION FEE INCOME	527,700	663,200
<u>105,859</u>	LESS OTHER INCOME	<u>115,200</u>	<u>155,200</u>
637,603	<b>TOTAL INCOME</b>	642,900	818,400
<u><u>752,704</u></u>	<b>TOTAL SERVICE COSTS</b>	<u><u>623,000</u></u>	<u><u>626,300</u></u>

## PLANNING & ECONOMIC DEVELOPMENT

2016/17 ACTUAL	<b><u>BUILDING CONTROL</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
135,914	EMPLOYEES' EXPENSES	0	0
7,544	TRANSPORT RELATED EXPENSES	0	0
50,127	SUPPLIES AND SERVICES	0	0
(3,301)	BAD DEBT PROVISION	0	0
800	THIRD PARTY PAYMENTS	51,800	51,800
191,084	<b>TOTAL DIRECT COSTS</b>	<b>51,800</b>	<b>51,800</b>
126,119	LESS INCOME	0	0
64,965	<b>TOTAL SERVICE COSTS</b>	<b>51,800</b>	<b>51,800</b>

## HOUSING SERVICES

	2016/17 ACTUAL		2017/18 APPROVED BUDGET		2018/19 DRAFT BUDGET
	£	<b><u>SUMMARY</u></b>	£		£
	828,122	HOUSING SERVICES	<b>778,500</b>		<b>942,500</b>
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	828,122	<b>TOTAL SERVICE COSTS</b>	<b>778,500</b>		<b>942,500</b>
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## HOUSING SERVICES

2016/17 ACTUAL	<u>HOUSING SERVICES</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
532,677	EMPLOYEES' EXPENSES	559,200	573,200
2,429	TRANSPORT RELATED EXPENSES	3,000	3,000
47,988	SUPPLIES AND SERVICES	62,500	62,500
1,200,385	HOMELESSNESS COSTS	1,080,000	1,470,000
23,286	NEW HOUSING INITIATIVES	25,000	25,000
16,149	CHOICE BASED LETTINGS (CBL)	20,000	20,000
27,297	BAD DEBTS	0	0
<hr/> 1,850,211	<b>TOTAL DIRECT COSTS</b>	<hr/> 1,749,700	<hr/> 2,153,700
978,089	LESS HOMELESSNESS INCOME	900,000	1,140,000
0	LESS NEW HOUSING INITIATIVES CONTR'	36,200	36,200
44,000	LESS HOMELESSNESS RESERVE	0	0
0	LESS OTHER HOUSING INCOME	35,000	35,000
<hr/> 1,022,089		<hr/> 971,200	<hr/> 1,211,200
<hr/> 828,122	<b>TOTAL SERVICE COSTS</b>	<hr/> 778,500	<hr/> 942,500

## ENVIRONMENTAL HEALTH

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(216,803)	MISCELLANEOUS SERVICES	<b>(230,000)</b>	<b>(220,000)</b>
12,128	COMMUNITY TOILET SCHEME	<b>12,000</b>	<b>12,000</b>
29,181	EMERGENCY PLANNING	<b>33,000</b>	<b>33,000</b>
142,258	DISABLED FACILITIES GRANTS	<b>100,000</b>	<b>100,000</b>
<u>1,036,881</u>	ENVIRONMENTAL HEALTH ADMINISTRATION	<u><b>1,101,000</b></u>	<u><b>1,099,900</b></u>
<u>1,003,645</u>	<b>TOTAL SERVICE COSTS</b>	<u><b>1,016,000</b></u>	<u><b>1,024,900</b></u>



## ENVIRONMENTAL HEALTH

2016/17 ACTUAL	<b><u>MISCELLANEOUS SERVICES</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
30,354	SUPPLIES AND SERVICES	<b>34,000</b>	<b>34,000</b>
79,592	THIRD PARTY PAYMENTS	<b>27,500</b>	<b>27,500</b>
<hr/> 109,946	<b>TOTAL DIRECT COSTS</b>	<hr/> <b>61,500</b>	<hr/> <b>61,500</b>
	<b>LESS INCOME:</b>		
286,240	LICENCING INCOME	<b>247,500</b>	<b>232,500</b>
<hr/> 40,509	OTHER INCOME	<hr/> <b>44,000</b>	<hr/> <b>49,000</b>
326,749	<b>TOTAL INCOME</b>	<hr/> <b>291,500</b>	<hr/> <b>281,500</b>
<hr/> (216,803)	<b>TOTAL SERVICE COSTS</b>	<hr/> <b>(230,000)</b>	<hr/> <b>(220,000)</b>
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## ENVIRONMENTAL HEALTH

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>COMMUNITY TOILET SCHEME</u></b>	£	£
12,128	SUPPLIES AND SERVICES	12,000	12,000
<hr/> 12,128 <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 12,000 <hr/>	<hr/> 12,000 <hr/>
£	<b><u>EMERGENCY PLANNING</u></b>	£	£
0	EMPLOYEES EXPENSES	20,000	20,000
396	SUPPLIES AND SERVICES	3,000	3,000
<hr/> 28,785 <hr/>	THIRD PARTY PAYMENTS	<hr/> 10,000 <hr/>	<hr/> 10,000 <hr/>
<hr/> 29,181 <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 33,000 <hr/>	<hr/> 33,000 <hr/>

## ENVIRONMENTAL HEALTH

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>DISABLED FACILITIES GRANT</u></b>	£	£
658,655	DISABLED FACILITIES GRANT	100,000	100,000
<hr/> 516,397 <hr/>	LESS FUNDING FROM DCLG	<hr/> 0 <hr/>	<hr/> 0 <hr/>
<hr/> 142,258 <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 100,000 <hr/>	<hr/> 100,000 <hr/>

## ENVIRONMENTAL HEALTH

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>ENVIRONMENTAL HEALTH ADMINISTRATION</u></b>		
£		£	£
985,648	EMPLOYEES' EXPENSES	1,074,800	1,070,300
8,293	TRANSPORT RELATED EXPENSES	11,000	11,000
42,940	SUPPLIES AND SERVICES	47,000	51,300
<u>1,036,881</u>	<b>TOTAL DIRECT COSTS</b>	<u>1,132,800</u>	<u>1,132,600</u>
0	RESERVE FUNDING	31,800	32,700
<u>1,036,881</u>	<b>TOTAL SERVICE COSTS</b>	<u>1,101,000</u>	<u>1,099,900</u>

## STREET SCENE SERVICES

2016/17 ACTUAL	<b><u>SUMMARY</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
1,162,888	WASTE AND STREET SCENE UNIT	1,184,400	1,197,800
1,541,125	WASTE SERVICES	1,598,500	1,614,000
(223,591)	TRADE REFUSE	(205,500)	(211,800)
996,418	CLEANSING SERVICES	1,033,400	1,029,300
1,081,975	PARKS & AMENITY AREAS	1,080,700	927,800
2,966	ALLOTMENTS	4,100	4,000
42,292	ALLUM LANE CEMETERY	58,600	60,100
(354,905)	PARKING SERVICES	(503,400)	(552,400)
<hr/> 4,249,168	<b>TOTAL SERVICE COSTS</b>	<hr/> 4,250,800	<hr/> 4,068,800
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## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>WASTE AND STREET SCENE UNIT</u></b>	£	£
952,253	EMPLOYEES' EXPENSES	979,000	988,200
76,614	PREMISES RELATED EXPENSES	69,600	73,400
40,553	TRANSPORT RELATED EXPENSES	41,400	44,300
93,469	SUPPLIES AND SERVICES	94,400	91,900
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1,162,888	<b>TOTAL SERVICE COSTS</b>	<b>1,184,400</b>	<b>1,197,800</b>
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## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>WASTE SERVICES</u></b>	£	£
1,460,850	EMPLOYEES' EXPENSES	1,489,600	1,500,800
816,214	TRANSPORT RELATED EXPENSES	904,400	903,100
107,633	SUPPLIES AND SERVICES	111,300	110,300
100,987	THIRD PARTY PAYMENTS	80,000	83,200
<hr/>		<hr/>	<hr/>
2,485,684	<b>TOTAL DIRECT COSTS</b>	2,585,300	2,597,400
694,559	LESS INCOME	748,800	757,400
250,000	HCC GRANT	238,000	226,000
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1,541,125	<b>TOTAL SERVICE COSTS</b>	1,598,500	1,614,000
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## STREET SCENE SERVICES

2016/17 ACTUAL	<u>TRADE REFUSE</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
73,363	EMPLOYEES' EXPENSES	79,400	62,600
50,595	TRANSPORT	54,800	54,200
242,144	SUPPLIES AND SERVICES	250,600	250,800
366,101	<b>TOTAL DIRECT COSTS</b>	<b>384,800</b>	<b>367,600</b>
589,692	LESS INCOME	590,300	579,400
(223,591)	<b>TOTAL SERVICE COSTS</b>	<b>(205,500)</b>	<b>(211,800)</b>

## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>CLEANSING SERVICES</u></b>		
736,947	EMPLOYEES' EXPENSES	755,500	753,200
245,887	TRANSPORT RELATED EXPENSES	241,600	240,600
48,996	SUPPLIES AND SERVICES	51,300	50,500
23,399	THIRD PARTY PAYMENTS	45,000	45,000
<hr/> 1,055,229	<b>TOTAL DIRECT COSTS</b>	<hr/> 1,093,400	<hr/> 1,089,300
<hr/> 58,811	LESS INCOME	<hr/> 60,000	<hr/> 60,000
<hr/> <hr/> 996,418	<b>TOTAL SERVICE COSTS</b>	<hr/> <hr/> 1,033,400	<hr/> <hr/> 1,029,300



## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>PARKS &amp; AMENITY AREAS</u></b>		
£		£	£
181,492	PREMISES RELATED EXPENSES	170,900	163,000
46,005	SUPPLIES AND SERVICES	33,800	31,800
<u>995,699</u>	THIRD PARTY PAYMENTS	<u>1,015,100</u>	<u>792,500</u>
1,223,196	<b>TOTAL DIRECT COSTS</b>	<b>1,219,800</b>	<b>987,300</b>
	<b>LESS INCOME:</b>		
30,678	PARKS INCOME	29,000	26,500
<u>110,544</u>	H.C.C. CONTRIBUTION	<u>110,100</u>	<u>33,000</u>
141,221	<b>TOTAL INCOME</b>	<b>139,100</b>	<b>59,500</b>
<u><u>1,081,975</u></u>	<b>TOTAL SERVICE COSTS</b>	<u><u>1,080,700</u></u>	<u><u>927,800</u></u>

## STREET SCENE SERVICES

2016/17 ACTUAL	<u>ALLOTMENTS</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
2,025	PREMISES RELATED EXPENSES	2,000	3,000
<u>10,287</u>	THIRD PARTY PAYMENTS	<u>11,500</u>	<u>11,000</u>
12,312	<b>TOTAL DIRECT COSTS</b>	13,500	14,000
<u>9,346</u>	LESS INCOME	<u>9,400</u>	<u>10,000</u>
<u>2,966</u>	<b>TOTAL SERVICE COSTS</b>	<u>4,100</u>	<u>4,000</u>

## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u>	£	£
	EMPLOYEES' EXPENSES		
9,807	PREMISES RELATED EXPENSES	11,800	12,500
43,536	SUPPLIES AND SERVICES	47,000	46,500
86,943	THIRD PARTY PAYMENTS	83,300	84,600
140,287	<b>TOTAL DIRECT COSTS</b>	142,100	143,600
97,994	LESS INCOME	83,500	83,500
42,292	<b>TOTAL SERVICE COSTS</b>	58,600	60,100

## STREET SCENE SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<u>PARKING SERVICES</u>	£	£
526,146	EMPLOYEES' EXPENSES	618,300	943,500
223,493	PREMISES RELATED EXPENSES :	211,000	211,000
14,670	TRANSPORT RELATED EXPENSES	15,000	21,000
136,181	SUPPLIES AND SERVICES	146,300	164,300
11,745	THIRD PARTY PAYMENTS	11,000	12,000
0	CONTRIBUTION TO SERVICES	253,000	253,000
470,000	REPAIRS AND RENEWALS FUND	150,000	140,000
3,574	DESIGN IMPLEMENTATION	20,000	20,000
1,385,808	<b>TOTAL DIRECT COSTS</b>	1,424,600	1,764,800
1,740,713	LESS INCOME	1,928,000	2,317,200
(354,905)	<b>TOTAL SERVICE COSTS</b>	(503,400)	(552,400)

## ENGINEERING SERVICES

2016/17 ACTUAL	<u>SUMMARY</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
(29,826)	HIGHWAY RELATED ITEMS	<b>(30,100)</b>	<b>(30,100)</b>
16,276	DRAINAGE SERVICES	<b>57,500</b>	<b>77,100</b>
(13,550)	<b>TOTAL SERVICE COSTS</b>	<b>27,400</b>	<b>47,000</b>

## ENGINEERING SERVICES

2016/17 ACTUAL	<b>HIGHWAY RELATED - RESIDUAL MAINTENANCE ITEMS</b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
4,092	BUS SHELTERS - RENEWALS / MAINTENANCE	4,300	4,300
0	STREET FURNITURE AND SEATS	1,100	1,100
1,800	FOOTWAY LIGHTING	1,800	1,800
21,166	STREET NAMEPLATES/NOTICE BOARDS	20,500	20,500
1,668	TRAFFIC MANAGEMENT SCHEMES	1,600	1,600
3,105	TOWN CENTRE MANAGEMENT	3,100	3,100
3,632	INSPECT UNADOPTED ROADS/FOOTPATHS	2,700	2,700
1,040	STREET MARKETS & TRADING LICENSING	1,100	1,100
36,502	<b>TOTAL</b>	36,200	36,200
66,328	<b>LESS INCOME :</b> BOREHAMWOOD MARKET	66,300	66,300
(29,826)	<b>TOTAL SERVICE COSTS</b>	(30,100)	(30,100)

## ENGINEERING SERVICES

2016/17 ACTUAL	<u>DRAINAGE SERVICES</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>SITE OPERATIONAL CREW</u></b>		
417,368	EMPLOYEES' EXPENSES	419,400	299,500
19,704	PREMISES RELATED EXPENSES	21,900	21,900
32,669	TRANSPORT RELATED EXPENSES	38,100	38,100
19,460	SUPPLIES AND SERVICES :	25,600	25,600
<u>489,202</u>	<b>TOTAL DIRECT COSTS</b>	<u>505,000</u>	<u>385,100</u>
<u>25,000</u>	<b>LESS INCOME</b>	<u>25,000</u>	<u>0</u>
464,202	<b>TOTAL NET COSTS</b>	480,000	385,100
	<b><u>LESS RECHARGED</u></b>		
447,926	DRAINAGE - EXTERNAL CONTRACTS	422,500	308,000
<u>447,926</u>	<b>TOTAL RECHARGED</b>	<u>422,500</u>	<u>308,000</u>
16,276	<b>TOTAL SERVICE COSTS INCLUDING DEPRECIATION</b>	<u>57,500</u>	<u>77,100</u>

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
330,190	CIVIC OFFICES	<b>307,300</b>	<b>324,000</b>
24,727	DEPOT SITES	<b>15,300</b>	<b>15,300</b>
(566,119)	RESIDUAL RESIDENTIAL PROPERTIES	<b>(612,100)</b>	<b>(681,100)</b>
(2,986,978)	COMMERCIAL PROPERTIES	<b>(2,985,700)</b>	<b>(3,063,900)</b>
(571,896)	GARAGES	<b>(631,400)</b>	<b>(650,100)</b>
99,694	LEISURE & COMMUNITY BUILDINGS	<b>110,900</b>	<b>110,900</b>
430,246	BUILDING MAINTENANCE PROGRAMME	<b>415,800</b>	<b>415,800</b>
509,650	ASSET MANAGEMENT UNIT	<b>406,200</b>	<b>539,100</b>
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(2,730,487)	<b>TOTAL SERVICE COSTS</b>	<b>(2,973,700)</b>	<b>(2,990,000)</b>
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## ASSET MANAGEMENT

2016/17 ACTUAL	<u>CIVIC OFFICES</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
571,504	PREMISES RELATED EXPENSES	550,900	550,900
<u>103,328</u>	SUPPLIES & SERVICES	<u>97,400</u>	<u>97,400</u>
674,833	<b>TOTAL DIRECT COSTS</b>	<b>648,300</b>	<b>648,300</b>
344,643	LESS INCOME	341,000	324,300
<u>330,190</u>	<b>TOTAL SERVICE COSTS</b>	<u>307,300</u>	<u>324,000</u>
<u><u>330,190</u></u>		<u><u>307,300</u></u>	<u><u>324,000</u></u>

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>DEPOT SITES</u></b>	£	£
24,727	PREMISES RELATED EXPENSES	15,300	15,300
24,727	<b>TOTAL SERVICE COSTS</b>	15,300	15,300
24,727		15,300	15,300

## ASSET MANAGEMENT

2016/17 ACTUAL	<b><u>RESIDUAL RESIDENTIAL PROPERTIES</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
4,355	PREMISES RELATED EXPENSES	8,500	8,500
4,715	SUPPLIES & SERVICES	600	600
9,070	<b>TOTAL DIRECT COSTS</b>	9,100	9,100
234,956	LESS INCOME PLACES FOR PEOPLE H.A.	235,000	235,000
28,780	LESS INCOME EASTBURY RD	28,900	30,400
311,454	LESS INCOME RESIDUAL HOUSES	357,300	424,800
(566,119)	<b>TOTAL SERVICE COSTS</b>	(612,100)	(681,100)

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>COMMERCIAL PROPERTIES</u></b>		
124,164	PREMISES RELATED EXPENSES	118,400	118,400
63,244	SUPPLIES & SERVICES	28,700	28,700
<hr/> 187,407	<b>TOTAL DIRECT COSTS</b>	<hr/> 147,100	<hr/> 147,100
	<b>LESS INCOME :-</b>		
1,400,000	ELSTREE FILM STUDIOS	1,400,000	1,400,000
78,000	METROPOLIS	78,000	78,000
280,147	LEISURE MANAGEMENT FEE	280,300	280,300
205,435	SUNDRY LEASES	228,000	241,200
137,206	CRANBORNE INDUSTRIAL ESTATE	129,400	129,400
<hr/> 1,073,597	OTHER COMMERCIAL PROPERTIES	<hr/> 1,017,100	<hr/> 1,082,100
<hr/> 3,174,385	TOTAL INCOME	<hr/> 3,132,800	<hr/> 3,211,000
<hr/> <hr/> (2,986,978)	<b>TOTAL SERVICE COSTS</b>	<hr/> <hr/> (2,985,700)	<hr/> <hr/> (3,063,900)

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>GARAGES</u></b>	£	£
104,380	PREMISES RELATED EXPENSES	<b>80,000</b>	<b>80,000</b>
104,380	<b>TOTAL DIRECT COSTS</b>	<b>80,000</b>	<b>80,000</b>
676,276	LESS INCOME	<b>711,400</b>	<b>730,100</b>
<b>(571,896)</b>	<b>TOTAL SERVICE COSTS</b>	<b>(631,400)</b>	<b>(650,100)</b>

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>LEISURE &amp; COMMUNITY BUILDINGS</u></b>		
£		£	£
54,883	LEISURE CENTRES	59,800	59,800
17,528	COMMUNITY HALLS	15,000	15,000
235	BUSHEY COMMUNITY CENTRE	800	800
32,584	BUSHEY MUSEUM	40,800	40,800
105,230	<b>TOTAL DIRECT COSTS</b>	116,400	116,400
5,536	LESS INCOME FROM OAKMERE COMMUNITY CENTRE	5,500	5,500
99,694	<b>TOTAL SERVICE COSTS</b>	110,900	110,900
£	<b><u>BUILDING MAINTENANCE PROGRAMME</u></b>	£	£
430,246	PREMISES RELATED EXPENSES	415,800	415,800
430,246	<b>TOTAL SERVICE COSTS</b>	415,800	415,800

## ASSET MANAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>ASSET MANAGEMENT UNIT</u></b>	£	£
459,588	EMPLOYEES' EXPENSES	386,000	509,900
1,706	TRANSPORT RELATED	3,300	3,300
24,876	SUPPLIES & SERVICES	26,900	26,900
<u>24,000</u>	THIRD PARTY PAYMENTS	<u>0</u>	<u>9,000</u>
510,170	<b>TOTAL DIRECT COSTS</b>	<b>416,200</b>	<b>549,100</b>
<u>520</u>	LESS INCOME (DISPOSAL TARGET)	<u>10,000</u>	<u>10,000</u>
<u><u>509,650</u></u>	<b>TOTAL SERVICE COSTS</b>	<u><u>406,200</u></u>	<u><u>539,100</u></u>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL	<u>SUMMARY</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
622,262	PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT	656,300	665,500
93,818	CORPORATE COMMUNICATIONS	74,900	74,900
19,460	YOUTH SERVICES	5,000	5,000
8,373	SPORTS DEVELOPMENT	12,500	12,500
14,615	COMMUNITY DEVELOPMENT	14,100	14,100
138,263	COMMUNITY SAFETY	8,500	8,500
104,388	CCTV	0	0
406,427	VOLUNTARY SECTOR GRANT AID	402,000	402,000
40,000	SYRIAN VUNERABLE PERSONS RELOCATION	0	0
<hr/> 1,447,606	<b>TOTAL SERVICE COSTS</b>	<hr/> 1,173,300	<hr/> 1,182,500
<hr/>		<hr/>	<hr/>



## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>PARTNERSHIPS &amp; COMMUNITY ENGAGEMENT UNIT</u></b>		
£		£	£
586,631	EMPLOYEES' EXPENSES	635,600	644,800
2,105	TRANSPORT RELATED EXPENSES	3,900	3,900
27,336	SUPPLIES AND SERVICES	21,800	21,800
12,000	AGENCY & CONTRACTED	15,000	15,000
<hr/> 628,072	<b>TOTAL DIRECT COSTS</b>	<hr/> 676,300	<hr/> 685,500
5,810	LESS RESERVE FUNDING	20,000	20,000
<hr/> 622,262		<hr/> 656,300	<hr/> 665,500

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<u>CORPORATE COMMUNICATIONS</u>	£	£
	SUPPLIES AND SERVICES		
88,118	CORPORATE PUBLICATIONS	61,700	61,700
0	CORPORATE CONSULTATION	9,000	9,000
5,700	RESIDENTS TRACKING SURVEY (1/3)	0	0
0	MISC SUPPLIES AND SERVICES	4,200	4,200
<hr/>		<hr/>	<hr/>
93,818	<b>TOTAL SERVICE COSTS</b>	<b>74,900</b>	<b>74,900</b>
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

**PARTNERSHIPS & COMMUNITY ENGAGEMENT**

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>YOUTH SERVICES</u></b>		
<u>19,460</u>	SUPPLIES AND SERVICES	<u>5,000</u>	<u>5,000</u>
<u>19,460</u>	<b>TOTAL SERVICE COSTS</b>	<u>5,000</u>	<u>5,000</u>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>SPORTS DEVELOPMENT</u></b>		
8,373	SUPPLIES AND SERVICES	12,500	12,500
8,373	<b>TOTAL SERVICE COSTS</b>	12,500	12,500

**COMMUNITY DEVELOPMENT**

£		£	£
14,615	SUPPLIES & SERVICES	<b>14,100</b>	<b>14,100</b>
<hr/>		<hr/>	<hr/>
14,615	<b>TOTAL SERVICES COSTS</b>	<b>14,100</b>	<b>14,100</b>
<hr/>		<hr/>	<hr/>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>COMMUNITY SAFETY</u></b>	£	£
10,263	CRIME AND DISORDER COSTS	8,500	8,500
<u>128,000</u>	CONTRIBUTION TO PSCOs	<u>128,000</u>	<u>128,000</u>
138,263	<b>TOTAL DIRECT COST</b>	<b>136,500</b>	<b>136,500</b>
0	LESS FUNDING	128,000	128,000
<u>138,263</u>	<b>TOTAL SERVICE COSTS</b>	<u>8,500</u>	<u>8,500</u>
	<b><u>CCTV</u></b>		
52,468	PREMISES RELATED EXPENSES	55,000	55,000
36,920	AGENCY & CONTRACTED SERVICES	35,000	35,000
<u>15,000</u>	EQUIPMENT REPLACEMENT RESERVE	<u>15,000</u>	<u>15,000</u>
104,388	<b>TOTAL DIRECT COST</b>	<b>105,000</b>	<b>105,000</b>
0	LESS FUNDING	105,000	105,000
<u>104,388</u>	<b>TOTAL SERVICE COSTS</b>	<u>0</u>	<u>0</u>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>VOLUNTARY SECTOR GRANT AID</u></b>	£	£
51,729	GRANT AID TO LOCAL ORGANISATIONS	<b>42,600</b>	<b>42,600</b>
88,050	OTHER GRANTS	<b>88,100</b>	<b>88,100</b>
14,648	WARD IMPROVEMENT INITIATIVE SCHEME	<b>19,500</b>	<b>19,500</b>
252,000	GRANT AID TO CAB SERVICES	<b>251,800</b>	<b>251,800</b>
<hr/>		<hr/>	<hr/>
406,427	<b>TOTAL SERVICE COSTS</b>	<b>402,000</b>	<b>402,000</b>
<hr/>		<hr/>	<hr/>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(162,883)	NNDR COLLECTION COSTS	<b>(158,000)</b>	<b>(157,100)</b>
(145,626)	COUNCIL TAX COLLECTION	<b>(155,000)</b>	<b>(160,000)</b>
(547,774)	BENEFITS ADMINISTRATION	<b>(409,700)</b>	<b>(379,700)</b>
24,974	RENT ALLOWANCES	<b>0</b>	<b>0</b>
7,740	HOUSING BENEFIT	<b>7,700</b>	<b>7,700</b>
75,350	SHARED ANTI FRAUD SERVICE	<b>77,600</b>	<b>80,200</b>
27,366	PROCUREMENT	<b>42,300</b>	<b>42,300</b>
872,613	FINANCE UNIT	<b>876,300</b>	<b>896,000</b>
540,246	REVENUES	<b>585,200</b>	<b>596,900</b>
535,516	BENEFITS	<b>532,300</b>	<b>542,200</b>
931,202	INFORMATION TECHNOLOGY	<b>936,900</b>	<b>1,015,100</b>
<u>20,100</u>	TELEPHONES	<u><b>27,600</b></u>	<u><b>27,600</b></u>
<u><b>2,178,823</b></u>	<b>TOTAL SERVICE COSTS</b>	<u><b>2,363,200</b></u>	<u><b>2,511,200</b></u>



## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL	<u>COST OF NNDR COLLECTION</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
5,138	SUPPLIES AND SERVICES	7,500	7,500
<u>2,272</u>	AGENCY & CONTRACTED SERVICES	<u>5,500</u>	<u>5,500</u>
7,410	<b>TOTAL DIRECT COSTS</b>	<b>13,000</b>	<b>13,000</b>
16,469	COURT COSTS	<b>18,900</b>	<b>18,000</b>
<u>153,824</u>	LESS INCOME	<u>152,100</u>	<u>152,100</u>
(162,883)	<b>TOTAL SERVICE COSTS</b>	<b>(158,000)</b>	<b>(157,100)</b>
<u>                    </u>		<u>                    </u>	<u>                    </u>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL	<b><u>COUNCIL TAX</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
83,647	SUPPLIES AND SERVICES	92,000	92,000
<u>0</u>	AGENCY & CONTRACTED SERVICES	<u>3,000</u>	<u>3,000</u>
83,647	<b>TOTAL DIRECT COSTS</b>	<b>95,000</b>	<b>95,000</b>
<u>229,273</u>	LESS INCOME	<u>250,000</u>	<u>255,000</u>
<u>(145,626)</u>	<b>TOTAL SERVICE COSTS</b>	<b>(155,000)</b>	<b>(160,000)</b>
<b><u>BENEFITS ADMINISTRATION</u></b>			
<u>42,795</u>	SUPPLIES AND SERVICES	<u>30,500</u>	<u>30,500</u>
42,795	<b>TOTAL DIRECT COSTS</b>	<b>30,500</b>	<b>30,500</b>
	LESS INCOME:		
9,770	UNIVERSAL CREDIT GRANT	9,800	9,800
<u>580,799</u>	GOVERNMENT SUBSIDY	<u>430,400</u>	<u>400,400</u>
<u>(547,774)</u>	<b>TOTAL SERVICE COSTS</b>	<b>(409,700)</b>	<b>(379,700)</b>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
40,194,098	<b><u>RENT ALLOWANCES</u></b>	<b>38,429,000</b>	<b>38,500,000</b>
	ALLOWANCES PAID	<b>38,429,000</b>	<b>38,500,000</b>
40,161,384	LESS INCOME:	<b>38,429,000</b>	<b>38,500,000</b>
	GOVERNMENT SUBSIDY	<b>38,429,000</b>	<b>38,500,000</b>
24,974	<b>TOTAL SERVICE COSTS</b>	<b>0</b>	<b>0</b>
	<b><u>HOUSING BENEFIT (LOCAL SCHEMES)</u></b>		
27,730	HOUSING BENEFIT (NOT MET BY SUBSIDY)	<b>27,700</b>	<b>27,700</b>
19,990	FUNDED BY DEPT OF WORKS & PENSIONS	<b>20,000</b>	<b>20,000</b>
7,740	<b>TOTAL SERVICE COSTS</b>	<b>7,700</b>	<b>7,700</b>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL	<u>SHARED ANTI FRAUD SERVICE</u>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
75,350	AGENCY & CONTRACTED SERVICES	77,600	80,200
<hr/> 75,350 <hr/> <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 77,600 <hr/> <hr/>	<hr/> 80,200 <hr/> <hr/>
 <b><u>PROCUREMENT</u></b>  			
27,366	EMPLOYEES' EXPENSES	42,300	42,300
<hr/> 27,366 <hr/> <hr/>		<hr/> 42,300 <hr/> <hr/>	<hr/> 42,300 <hr/> <hr/>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>FINANCE UNIT</u></b>		
£		£	£
769,441	EMPLOYEES' EXPENSES	763,900	777,600
2,839	TRANSPORT RELATED EXPENSES	2,400	2,400
100,419	SUPPLIES AND SERVICES	113,400	119,400
1,469	AGENCY & CONTRACTED SERVICES	500	500
2,679	BAD DEBT	0	0
<u>876,847</u>	<b>TOTAL DIRECT COSTS</b>	<u>880,200</u>	<u>899,900</u>
4,233	LESS INCOME	3,900	3,900
<u>872,613</u>	<b>TOTAL COSTS</b>	<u>876,300</u>	<u>896,000</u>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>REVENUES SECTION</u></b>		
£		£	£
477,099	EMPLOYEES' EXPENSES	528,100	534,900
2,067	TRANSPORT RELATED EXPENSES	4,500	4,500
47,065	SUPPLIES AND SERVICES	45,600	46,400
14,015	AGENCY & CONTRACTED SERVICES	7,000	11,100
<hr/>		<hr/>	<hr/>
540,246	<b>TOTAL COSTS RECHARGED TO SERVICES</b>	<b>585,200</b>	<b>596,900</b>
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>
	<b><u>BENEFITS SECTION</u></b>		
£		£	£
502,187	EMPLOYEES' EXPENSES	514,200	524,100
255	TRANSPORT RELATED EXPENSES	500	500
33,074	SUPPLIES AND SERVICES	17,600	17,600
<hr/>		<hr/>	<hr/>
535,516	<b>TOTAL COSTS RECHARGED TO SERVICES</b>	<b>532,300</b>	<b>542,200</b>
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>INFORMATION SERVICES UNIT (IS)</u></b>	£	£
556,456	EMPLOYEES' EXPENSES	575,200	579,600
2,368	TRANSPORT RELATED EXPENSES	800	2,300
339,723	SUPPLIES AND SERVICES	315,000	370,000
70,479	AGENCY & CONTRACTED SERVICES	78,200	78,200
<hr/>		<hr/>	<hr/>
969,025	<b>TOTAL DIRECT COSTS</b>	969,200	1,030,100
37,823	LESS INCOME	32,300	15,000
<hr/>		<hr/>	<hr/>
931,202	<b>TOTAL SERVICE COSTS</b>	936,900	1,015,100
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## FINANCE AND BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
	<b><u>CIVIC OFFICE TELEPHONES</u></b>		
£		£	£
20,100	SWITCHBOARD	<b>27,600</b>	<b>27,600</b>
20,100		<b>27,600</b>	<b>27,600</b>
20,100		<b>27,600</b>	<b>27,600</b>



## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(49,713)	LOCAL LAND CHARGES	(51,300)	(51,100)
168,141	ELECTORAL REGISTRATION	179,300	201,300
13,750	LOCAL ELECTIONS	13,700	13,700
405,885	LEGAL SERVICES BUSINESS UNIT	462,800	458,600
27,942	MAYORAL BUDGET (CIVIC EXPENSES)	44,100	44,100
0	SURGERIES	1,300	1,300
351,831	MEMBERS ALLOWANCES	366,000	366,000
66,363	MEETINGS/MEMBERS COSTS	77,900	77,900
216,179	DEMOCRATIC SERVICES BUSINESS UNIT	246,000	249,500
1,200,377	<b>TOTAL SERVICE COSTS</b>	1,339,800	1,361,300

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<u>LOCAL LAND CHARGES</u>	£	£
66,660	EMPLOYEES' EXPENSES	68,000	68,200
78	TRANSPORT RELATED EXPENSES	200	200
31,075	SUPPLIES AND SERVICES	42,500	42,500
97,813	<b>TOTAL DIRECT COSTS</b>	110,700	110,900
147,526	LESS INCOME	162,000	162,000
(49,713)	<b>TOTAL SERVICE COSTS</b>	(51,300)	(51,100)

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>ELECTORAL REGISTRATION</u></b>	£	£
112,498	EMPLOYEES' EXPENSES	116,700	138,700
1,241	TRANSPORT RELATED EXPENSES	600	600
<u>56,417</u>	SUPPLIES AND SERVICES	<u>63,500</u>	<u>63,500</u>
170,156	<b>TOTAL DIRECT COSTS</b>	<b>180,800</b>	<b>202,800</b>
<u>2,015</u>	LESS INCOME	<u>1,500</u>	<u>1,500</u>
<u>168,141</u>	<b>TOTAL SERVICE COSTS</b>	<u>179,300</u>	<u>201,300</u>

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>LOCAL ELECTIONS</u></b>	£	£
	EMPLOYEES' EXPENSES	72,200	72,200
0	PREMISES RELATED EXPENSES	9,500	9,500
0	TRANSPORT RELATED EXPENSES	3,500	3,500
<u>43,103</u>	SUPPLIES AND SERVICES	<u>24,800</u>	<u>24,800</u>
43,103	<b>TOTAL DIRECT COSTS</b>	<b>110,000</b>	<b>110,000</b>
0	LESS RESERVE FUNDING	41,300	41,300
29,353	LESS JOINT ELECTION SAVINGS	55,000	55,000
<u>13,750</u>	<b>TOTAL SERVICE COSTS</b>	<u>13,700</u>	<u>13,700</u>

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL	<b><u>LEGAL SERVICES BUSINESS UNIT</u></b>	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
408,574	EMPLOYEES' EXPENSES	446,000	451,800
159	TRANSPORT RELATED EXPENSES	400	400
<u>53,890</u>	SUPPLIES AND SERVICES	<u>41,400</u>	<u>41,400</u>
462,624	<b>TOTAL DIRECT COSTS</b>	<b>487,800</b>	<b>493,600</b>
<u>56,738</u>	LESS INCOME	<u>25,000</u>	<u>35,000</u>
 405,885	<b>TOTAL COSTS</b>	 <b>462,800</b>	 <b>458,600</b>
<u><u>405,885</u></u>		<u><u>462,800</u></u>	<u><u>458,600</u></u>

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>MAYORAL BUDGET (CIVIC EXPENSES)</u></b>		
5,660	MAYOR/DEPUTY MAYOR ALLOWANCE	5,600	5,600
2,745	CIVIC TRANSPORT	15,800	15,800
7,515	GENERAL CIVIC EXPENSES	10,700	10,700
12,022	CIVIC DINNER	12,000	12,000
<u>27,942</u>	<b>TOTAL SERVICE COSTS</b>	<u>44,100</u>	<u>44,100</u>
	<b><u>SURGERIES</u></b>		
0	HALL HIRE	1,000	1,000
<u>0</u>	SUPPLIES AND SERVICES	<u>300</u>	<u>300</u>
0	<b>TOTAL SERVICE COSTS</b>	<u>1,300</u>	<u>1,300</u>
	<b><u>MEMBERS' ALLOWANCES</u></b>		
231,019	MEMBERS BASIC ALLOWANCES	238,600	238,600
119,032	SPECIAL RESPONSIBILITY ALLOWANCE	121,500	121,500
0	CHILDCARE / DEPENDENTS ALLOWANCE	400	400
1,780	TRANSPORT RELATED	5,500	5,500
<u>351,831</u>	<b>TOTAL SERVICE COSTS</b>	<u>366,000</u>	<u>366,000</u>

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£		£	£
	<b><u>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</u></b>		
1,064	OVERVIEW & SCRUTINY COMMITTEES	8,800	8,800
0	INDEPENDENT REMUNERATION PANEL	3,900	3,900
501	STANDARDS COMMITTEES	2,700	2,700
1,854	CABINET EXPENSES	6,200	6,200
<u>62,944</u>	SUPPLIES AND SERVICES	<u>56,300</u>	<u>56,300</u>
 66,363	<b>TOTAL SERVICE COSTS</b>	 <u>77,900</u>	 <u>77,900</u>

## LEGAL & DEMOCRATIC SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>DEMOCRATIC SERVICES UNIT</u></b>	£	£
202,937	EMPLOYEES' EXPENSES	<b>219,900</b>	<b>223,400</b>
340	TRANSPORT RELATED EXPENSES	<b>500</b>	<b>500</b>
<u>12,902</u>	SUPPLIES AND SERVICES	<u><b>25,600</b></u>	<u><b>25,600</b></u>
<b>216,179</b>	<b>TOTAL COSTS</b>	<b>246,000</b>	<b>249,500</b>
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## HUMAN RESOURCES & CUSTOMER SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
582,750	CUSTOMER RELATIONSHIP MANAGEMENT	651,300	667,000
8,693	CORPORATE ADMIN RESOURCE	0	0
(43,907)	DESIGN & PRINT SERVICES	(16,000)	(15,700)
1,480	CIVIC OFFICES REFRESHMENTS	3,300	3,300
78,009	CIVIC OFFICE KEEPERS	87,400	87,900
558	HEALTH & SAFETY	3,000	3,000
28,988	STRATEGIC TRAINING	30,000	30,000
<u>332,473</u>	HUMAN RESOURCES	<u>346,700</u>	<u>351,200</u>
<u>989,044</u>	<b>TOTAL SERVICE COSTS</b>	<u>1,105,700</u>	<u>1,126,700</u>

## HUMAN RESOURCES & CUSTOMER SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>HUMAN RESOURCES</u></b>	£	£
293,306	EMPLOYEES' EXPENSES	<b>299,000</b>	<b>303,500</b>
969	TRANSPORT RELATED EXPENSES	<b>600</b>	<b>600</b>
10,298	SUPPLIES AND SERVICES	<b>17,600</b>	<b>17,600</b>
27,900	AGENCY & CONTRACTED	<b>29,500</b>	<b>29,500</b>
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332,473	<b>TOTAL SERVICE COSTS</b>	<b>346,700</b>	<b>351,200</b>
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## HUMAN RESOURCES & CUSTOMER SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>CUSTOMER RELATIONSHIP MANAGEMENT</u></b>	£	£
590,409	EMPLOYEES' EXPENSES	648,400	654,100
725	TRANSPORT RELATED EXPENSES	600	600
32,686	SUPPLIES AND SERVICES	<u>32,800</u>	<u>32,800</u>
623,820	<b>TOTAL DIRECT COST</b>	<b>681,800</b>	<b>687,500</b>
41,070	LESS: INCOME	<b>30,500</b>	<b>20,500</b>
<u>582,750</u>	<b>NET DIRECT COSTS</b>	<u><b>651,300</b></u>	<u><b>667,000</b></u>
£	<b><u>CIVIC OFFICE KEEPERS</u></b>	£	£
44,123	EMPLOYEES' EXPENSES	57,300	44,600
533	SUPPLIES AND SERVICES	600	600
33,353	THIRD PARTY PAYMENTS	<u>29,500</u>	<u>42,700</u>
78,009	<b>TOTAL COSTS</b>	<u><b>87,400</b></u>	<u><b>87,900</b></u>
£	<b><u>CORPORATE ADMIN RESOURCE</u></b>		
8,693	EMPLOYEES EXPENSES	0	0
<u>8,693</u>	<b>TOTAL COSTS</b>	<u>0</u>	<u>0</u>

## HUMAN RESOURCES & CUSTOMER SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>DESIGN &amp; PRINT SERVICES</u></b>	£	£
85,705	EMPLOYEES' EXPENSES	96,000	96,300
70	TRANSPORT RELATED EXPENSES	400	400
33,973	SUPPLIES AND SERVICES	37,800	37,800
79,113	THIRD PARTY PAYMENTS	61,800	61,800
198,860	<b>TOTAL DIRECT COSTS</b>	196,000	196,300
170,272	LESS INTERNAL RECHARGES	152,000	152,000
72,495	LESS EXTERNAL CHARGES	60,000	60,000
(43,907)	<b>NET DIRECT COSTS</b>	(16,000)	(15,700)

## HUMAN RESOURCES & CUSTOMER SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>CIVIC OFFICES REFRESHMENTS</u></b>	£	£
1,480	THIRD PARTY PAYMENTS	3,300	3,300
1,480	<b>TOTAL SERVICE COSTS</b>	3,300	3,300
	<b><u>HEALTH &amp; SAFETY</u></b>		
558	SUPPLIES AND SERVICES	3,000	3,000
558	<b>TOTAL SERVICE COSTS</b>	3,000	3,000
£	<b><u>STRATEGIC TRAINING</u></b>	£	£
28,988	SUPPLIES AND SERVICES	30,000	30,000
28,988	<b>TOTAL SERVICE COSTS</b>	30,000	30,000

## EXECUTIVE DIRECTORS

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>EXECUTIVE DIRECTORS</u></b>	£	£
773,730	EMPLOYEES' EXPENSES	467,000	470,600
1,569	TRANSPORT RELATED EXPENSES	2,000	1,800
<u>21,406</u>	SUPPLIES AND SERVICES	<u>21,800</u>	<u>18,400</u>
<u><u>796,706</u></u>	<b>TOTAL DIRECT COSTS</b>	<u><u>490,800</u></u>	<u><u>490,800</u></u>

## AUDIT & ASSURANCE

2016/17 ACTUAL	SUMMARY	2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
105,609	SHARED INTERNAL AUDIT SERVICE	106,000	92,800
3,347	RISK MANAGEMENT	5,000	5,000
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108,956	<b>TOTAL SERVICE COSTS</b>	<b>111,000</b>	<b>97,800</b>
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## AUDIT & ASSURANCE

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b><u>SHARED INTERNAL AUDIT SERVICE</u></b>	£	£
105,609	EMPLOYEES' EXPENSES	106,000	92,800
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105,609	<b>TOTAL DIRECT COSTS</b>	<b>106,000</b>	<b>92,800</b>
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£	<b><u>RISK MANAGEMENT</u></b>	£	£
3,347	EMPLOYEES' EXPENSES	5,000	5,000
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3,347	<b>TOTAL COSTS</b>	<b>5,000</b>	<b>5,000</b>
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## FINANCE & BUSINESS SERVICES

2016/17 ACTUAL		2017/18 APPROVED BUDGET	2018/19 DRAFT BUDGET
£	<b>RECHARGED TO SERVICES</b>	£	£
1,568	PENSION INCREASE	1,600	1,600
42,429	STAFF SERVICE AWARDS	22,800	22,800
14,612	MEDICAL	19,200	12,300
5,521	JOBS GO PUBLIC	6,000	6,000
9,543	EMPLOYEE ASSISTANCE PROGRAMME	16,700	16,700
1,540	CHILDCARE	1,200	1,500
3,969	SECURITY SERVICES	4,000	4,500
1,020	COURIER	1,300	1,300
9,922	COUNCIL CHAMBER WEB CASTING	11,300	13,200
9,146	TELEPHONE SYSTEM	9,000	10,000
1,908	FRANKING MACHINE	2,000	2,000
927	LICENCES	2,000	2,500
3,000	SHREDDER	0	0
34,656	SUBSCRIPTIONS	35,100	37,000
8	E MAIL ALERTS	0	0
172,782	MISCELLANEOUS	0	800
(169,824)	INCOME	0	0
<b>142,727</b>	<b>TOTAL DIRECT COSTS</b>	<b>132,200</b>	<b>132,200</b>
<b>142,727</b>	<b>GENERAL EXPENSES</b>		
	<b>NOT RECHARGED TO SERVICES</b>		
58,348	BANK CHARGES	58,600	62,300
79,345	EXTERNAL AUDIT FEE	80,000	80,000
<b>137,693</b>	<b>TOTAL DIRECT COSTS</b>	<b>138,600</b>	<b>142,300</b>