

Disclosure of Procurement Card Transactions: October 2015

Department	Date of		Description of Spend	Service Area	Type of expenditure	Cost	Account	Net
	Transaction	Supplier Name				Centre	Code	Amount £
Engineering	26/10/2015	Stevenage van hire	van hire	Engineering	Contractors Payments	HE640	05601	83.80
Exec Directors	30/10/2015	Tesco	Milk and Biscuits for Exec Suite	Exec Directors	Refreshments	HN400	04618	4.47
Exec Directors	30/10/2015	Tesco	Milk and Biscuits for Exec Suite	Exec Directors	Refreshments	HN400	04618	0.50
Exec Directors	14/10/2015	O2	SB iPad	Exec Directors	Mobile Telephones	HN400	04517	10.00
Exec Directors	02/10/2015	LinkedIn	IS recruitment	Exec Directors	IS recruitment	HN200	01501	189.95
Exec Directors	06/10/2015	Tesco	Milk	Exec Directors	Refreshments	HN400	04618	1.00
Exec Directors	07/10/2015	Tesco	Flu Vaccine	Exec Directors	Miscellaneous	H8100	04940	370.00
Exec Directors	09/10/2015	Tesco	Meeting refreshments	Exec Directors	Refreshments	HN400	04618	1.99
Exec Directors	13/10/2015	Tesco	Milk	Exec Directors	Refreshments	HN400	04618	1.75
Exec Directors	14/10/2015	Marks & Spencer	Biscuits	Exec Directors	Refreshments	HN400	04618	9.00
Exec Directors	20/10/2015	Tesco	Milk	Exec Directors	Milk	HN400	04618	1.45
Exec Directors	23/10/2015	Reed Online Ltd	IS recruitment	Exec Directors	IS recruitment	HN200	04303	119.00
Exec Directors	26/10/2015	Tesco	Milk	Exec Directors	Milk	HN400	04618	1.00
Exec Directors	26/10/2015	Service Desk Institute	Recruitment	Exec Directors	Recruitment	HN200	04303	51.25
Exec Directors	27/10/2015	CIPFA	Book: Practical Guide for Local Authorities on Income Generation	Exec Directors	Book: Practical Guide for Local Authorities on Income Generation	HN400	04308	200.00
Exec Directors	27/10/2015	CIPFA	Book: Transforming Services: Approaches, Examples, Lessons	Exec Directors	Book: Transforming Services: Approaches, Examples, Lessons	HN400	04308	170.00
Exec Directors	28/10/2015	Tesco	Meeting refreshments	Exec Directors	Meeting refreshments	HN400	04618	5.89
Exec Directors	28/10/2015	Marks & Spencer	(Meeting refreshments - VAT	Exec Directors	(Meeting refreshments - VAT	HN400	04618	6.00
Exec Directors	28/10/2015	Marks & Spencer	(Meeting refreshments - non-VAT	Exec Directors	(Meeting refreshments - non-VAT	HN400	04618	11.40
Exec Directors	06/10/2015	O2	Broadband for Ipad	Exec Directors	Mobile Telephones	HN400	04517	10.00
Exec Directors	06/10/2015	National Rail	Train to London for Meeting	Exec Directors	Subsistence Travel	HN400	03403	22.00
Exec Directors	07/10/2015	Hallmark Hotels	Accommodation at Solace Conference	Exec Directors	Conference expenditure	HN400	04608	175.00
Exec Directors	04/10/2015	Tesco	Teabags, coffee, sugar for Exec Suite	Exec Directors	Refreshments	HN400	04618	10.09
Exec Directors	04/10/2015	Tesco	Biscuits for HWP meeting on 26 October	Exec Directors	Refreshments	HN400	04618	6.00
Exec Directors	14/10/2015	Inside Housing	Magazine Subscription for Director of Env	Exec Directors	Magazine Subscription	HN400	04308	151.43
Exec Directors	21/10/2015	Poundland	Biscuits for meetings	Exec Directors	Refreshments	HN400	04618	3.34
Exec Directors	01/04/2015	Tesco	Milk and Biscuits for Exec Suite	Exec Directors	Refreshments	HN400	04618	4.38
Exec Directors	01/04/2015	Tesco	Dish washer tablets for Exec Suite	Exec Directors	Refreshments	HN400	04618	8.33
Exec Directors	06/10/2015	O2	Mobile Top up	Exec Directors	Mobile Telephones	HN400	04517	10.00
Housing	13/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	3.00
Housing	13/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	6.00
Housing	15/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	9.00
Housing	15/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	12.00
Housing	20/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	15.00
Housing	27/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	18.00
Housing	29/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	21.00
Housing	29/10/2015	World Pay	Land Registry	Housing	Land Registry Fees	HJ700	04725	24.00
Legal	13/10/2015	The Law Society	Practising certificate renewal for Aminata Kamara	Legal	Professional Subscription	HN300	01406	352.00
Legal	29/10/2015	The Law Society	Practising certificate renewal for Harvey Patterson	Legal	Professional Subscription	HN300	01406	352.00
Parks	19/10/2015	squires garden centre	master gardener gloves for volunteer	Parks	Equipment Purchase	HD301	04001	4.99
Parks	19/10/2015	squires garden centre	ladies leather gloves	Parks	Equipment Purchase	HD301	04001	9.16
Parks	19/10/2015	squires garden centre	dexterous gloves for volunteer	Parks	Equipment Purchase	HD301	04001	4.99
Parks	19/10/2015	squires garden centre	multi purpose compost	Parks	Equipment Purchase	HD301	04001	4.99
Partnerships	09/10/2015	Amazon	Book purchase - Youth Projects	Partnerships	Equipment Purchase	HD600	04001	9.99
Partnerships	12/10/2015	Amazon	Book purchase - Youth Projects	Partnerships	Equipment Purchase	HD600	04001	25.47
Partnerships	21/10/2015	Thameslink	Travel to MIPIM	Partnerships	Subsistence Travel	HD600	03403	17.50
Partnerships	31/10/2015	Eventbrite	Attendance at Women in Sport Conference (HH)	Partnerships	Training External	HD600	01403	116.66
Street Scene	26/10/2015	Post Office	Tax Disc VK08 UAZ	Street Scene	Road fund licence	HF100	03030	177.50
Street Scene	26/10/2015	Post Office	Tax Disc VK08 UAV	Street Scene	Road fund licence	HF100	03030	282.50
Street Scene	15/10/2015	Tescos Direct	In Car Charger and case for iPhone	Street Scene	Equipment Purchase	HF710	04001	28.00
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