

Disclosure of Procurement Card Transactions: September 2016

Department	Date of Transaction	Supplier Name	Description of Spend	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Engineering	16/09/2016	Royal Mail	postage costs	Engineering	Postage	HB270	04501	1.50
Engineering	22/09/2016	Braun Time	Digital clock	Engineering	Digital clock	HN700	04001	74.17
Engineering	29/09/2016	Braun Time	Refund of Digital clock	Engineering	Refund of digital clock	HN700	04001	70.83
Engineering	29/09/2016	Quantumartl	Easels x 8	Engineering	8 Easels	HE620	04001	133.27
Environment	28/09/2016	CIEH Ltd	Environmental Protection Course- 4 Places	Environment	Training	HF700	01403	260.00
Exec Directors	14/09/2016	Amazon	Prizes for Wellbeing Day Raffle	Exec Directors	Prizes	HZ100	Z5355	69.99
Exec Directors	14/09/2016	Amazon	Prizes for Wellbeing Day Raffle	Exec Directors	Prizes	HZ100	Z5355	112.47
Exec Directors	15/09/2016	Castle Composites	Grassflex for Roof Garden	Exec Directors	Grassflex	HN704	04052	1,900.00
Exec Directors	15/09/2016	Castle Composites	Grassflex for Roof Garden	Exec Directors	Grassflex	HN704	04052	45.60
Exec Directors	27/09/2016	Amazon	Prizes for Wellbeing Day Raffle	Exec Directors	Prizes	HZ100	Z5355	17.64
Exec Directors	08/09/2016	National Rail	Train to London for meeting	Exec Directors	Travel	HN400	03403	14.10
Exec Directors	06/09/2016	Amazon	Books	Exec Directors	Books	HN400	04303	60.89
Exec Directors	06/09/2016	Tesco	Teabags	Exec Directors	Refreshments	HN400	04618	2.90
Exec Directors	06/09/2016	Ocean Media	Magazine Subscription	Exec Directors	Magazine subscription	HN400	04308	169.00
Exec Directors	08/09/2016	Town and Country	Membership	Exec Directors	Professiona subscription	HG300	01406	48.18
Exec Directors	08/09/2016	Town and Country	Training Course	Exec Directors	Training	HG300	01403	150.00
Exec Directors	10/09/2016	W H Smiths	Black and blue ink cartridges	Exec Directors	Stationery	HN400	04303	6.99
Exec Directors	12/09/2016	Tesco	Milk	Exec Directors	Refreshments	HN400	04618	1.00
Exec Directors	14/09/2016	Tesco	Milk	Exec Directors	Refreshments	HN400	04618	1.00
Exec Directors	15/09/2016	Tesco	Crisps for Dev Co meetig	Exec Directors	Refreshments	HN400	04618	1.66
Exec Directors	15/09/2016	Tesco	Sandwiches for Dev Co meeting	Exec Directors	Refreshments	HN400	04618	10.10
Exec Directors	16/09/2016	Amazon	Stationery for Executive Suite	Exec Directors	Stationery	HN400	04303	24.26
Exec Directors	16/09/2016	Amazon	Stationery for Executive Suite	Exec Directors	Stationery	HN400	04303	20.76
Exec Directors	17/09/2016	Marks & Spencer	Biscuits for meeting and milk	Exec Directors	Refreshments	HN400	04618	6.89
Exec Directors	18/09/2016	Amazon	Mobile phone cover	Exec Directors	Mobile phone cover	HN400	04001	24.99
Exec Directors	21/09/2016	Tesco	Milk and coffee	Exec Directors	Refreshments	HN400	04618	8.00
Exec Directors	28/09/2016	Jessops	4 x Nikon Coolpix A300 Silver	Exec Directors	4 Nikon Coolpix A300 Silver	HG200	04001	430.00
Exec Directors	28/09/2016	Amazon	Mobile phone cover	Exec Directors	Mobile phone cover	HN400	04001	17.98
Exec Directors	02/10/2016	Tesco	Milk, sugar and teabags	Exec Directors	Refreshments	HN400	04618	4.58
Housing	02/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Housing	07/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Housing	07/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Housing	09/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Housing	22/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Housing	26/09/2016	HM LAND REG	Land reg	Housing	Land registry fees	HJ100	04415	3.00
Partnerships	20/09/2016	Tesco	Making a Difference CSP Event Refreshments	Partnerships	Refreshments	HE500	04940	21.17
Partnerships	27/09/2016	Edgwarebury Hotel	Grant Older Peoples Day, Neptune Court	Partnerships	Grant	HD110	04701	249.50
Partnerships	29/09/2016	Tesco	Health & Wellbeing Day Refreshments	Partnerships	Refreshments	HD600	04618	26.76
Partnerships	29/09/2016	Tesco	Health & Wellbeing Day Refreshments	Partnerships	Refreshments	HD600	04618	11.79
Street Scene	12/09/2016	TSGN	Train Ticket for Steve Burton	Street Scene	Travel	HF710	03409	46.40
Street Scene	13/09/2016	TSGN	Train Ticket for Steve Burton	Street Scene	Travel	HF710	03409	17.20
Street Scene	28/09/2016	Majestic Flowers	Flowers for Potters Bar Service	Street Scene	Flowers	HD300	04916	80.00
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