

Disclosure of Procurement Card Transactions: June 2017

Department	Date of		Description of Spend	Service Area	Type of expenditure	Cost	Account	Net
	Transaction	Supplier Name				Centre	Code	Amount £
Engineering	01/06/2017	Amazon	Key case	Engineering	Equipment purchase	HB270	04001	11.66
Engineering	19/06/2017	Cellphone case	Cable charger	Engineering	Materials	HB270	04003	3.11
Engineering	08/06/2017	AA	Refund of duplicate payment	Engineering	Vehicle Maintenance + Repairs	HE620	03001	1,204.00
Engineering	22/06/2017	Promain uk ltd	Anti slip coating	Engineering	Contractors payments	HE640	05601	74.00
Engineering	28/06/2017	Plastic drainage	Metrosmooth electric cable duct	Engineering	Contractors payments	HE640	05601	172.18
Exec Directors	12/06/2017	LUL Ticket Machine	Ticket to London for training course	Exec Directors	Subsistence travel	HN400	03403	11.80
Exec Directors	29/06/2017	NHDC Parking	SIAS/SAFS Quarterly meeting	Exec Directors	Miscellaneous expenses	HN400	04940	2.30
Exec Directors	07/06/2017	National Rail	Train to London	Exec Directors	Subsistence travel	HN400	03403	14.30
Exec Directors	28/06/2017	Virgin	Train to Birmingham for LGA Conference	Exec Directors	Subsistence travel	HN400	03403	27.00
Exec Directors	04/06/2017	Sainsbury's	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.00
Exec Directors	04/06/2017	Sainsbury's	Dishwasher Tablets	Exec Directors	Refreshments meetings	HN400	04618	6.67
Exec Directors	11/06/2017	Sainsbury's	Milk, coffee and sugar	Exec Directors	Refreshments meetings	HN400	04618	5.70
Exec Directors	18/06/2017	Sainsbury's	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.00
Exec Directors	18/06/2017	Sainsbury's	White plastic plates	Exec Directors	Refreshments meetings	HN400	04618	3.33
Exec Directors	22/06/2017	Tesco	Crisps (for HDL training)	Exec Directors	Refreshments meetings	HN400	04618	3.32
Exec Directors	22/06/2017	Tesco	Fruit (for HDL training)	Exec Directors	Refreshments meetings	HN400	04618	3.00
Exec Directors	25/06/2017	Sainsbury's	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.00
HR	14/06/2017	Heaven Scent	Sympathy Flowers for employee D Smith	HR	Flowers & Gifts	HN500	04060	36.99
HR	15/06/2017	Amazon Prime	1 month subscription	HR	Subs/contributions	HN500	04706	7.99
Legal	15/05/2017	Clex Law School Limited	CPD training Updates	Legal	Professional subscriptions	HN300	01406	60.00
Legal & Dem	16/06/2017	Tesco	Armed Forces Day Refreshments	Legal & Dem	Armed Forces Day	HB150	04626	29.65
Legal & Dem	16/06/2017	Tesco	Armed Forces Day Refreshments	Legal & Dem	Armed Forces Day	HB150	04626	8.75
Partnerships	12/06/2017	Stevenage Borough Council	Parking	Partnerships	Subsistence travel	HD600	03403	1.67
Partnerships	12/06/2017	Itunes	Ipad app for filming	Partnerships	Software licences	HB250	04555	12.49
Partnerships	26/06/2017	Archant	Annual subscription to Hertfordshire Life	Partnerships	Subscriptions other	HB250	04707	28.00
Partnerships	01/07/2017	Facebook	Campaign advertising	Partnerships	Software licences	HB250	04555	15.41
Planning	05/05/2017	Southend Victoria Passenger Rail	Business travel - PEBA National conference 2017	Planning	Subsistence travel	HG200	03403	28.80
Street Scene	07/06/2017	Ryman	New Shredder for Office		Equipment purchase	HF710	04001	304.16
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZG	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZH	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZL	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZM	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZJ	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	28/06/2017	DVLA	Tax Disc for VN12 KZK	Street Scene	Road fund licence	HF100	03030	652.50
Street Scene	30/06/2017	DVLA	Tax Disc for KH06 FZE	Street Scene	Road fund licence	HF710	03030	242.50
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