

#### Disclosure of Procurement Card Transactions: November 2017

	Date of					Cost	Account	Net
Department	Transaction	Supplier Name	Description of Spend	Service Area	Type of expenditure	Centre	Code	Amount £
Engineering	07/11/2017	Ikea	Sit/stand desk	Engineering	Equipment Purchase	HB100	04001	450.00
Engineering	16/11/2017	Screwfix	Rawlplugs/screws War memorial	Engineering	Contractors Payments	HE640	05601	18.64
Engineering	17/11/2017	Screwfix	Screw eyes War memorial	Engineering	Contractors Payments	HE640	05601	7.15
Engineering	24/11/2017	Cadent Gas limited	Emergency gas connection for shop	Engineering	Equipment Purchase	HB100	04001	277.00
Environment	09/11/2017	Beacon Shop -Amazon	Rechargeable Batteries	Environment	Miscellaneous Expenses	HE861	04940	199.93
Environment	12/11/2017	Amazon	1 Security box, 2 cameras,	Environment	Miscellaneous Expenses	HE861	04940	274.97
Environment	13/11/2017	Amazon	Memory cards	Environment	Miscellaneous Expenses	HE861	04940	34.98
Environment	13/11/2017	Pakatak Amazon	3 cameras 4 security boxes	Environment	Miscellaneous Expenses	HE861	04940	474.93
Environment	14/11/2017	Amazon	7 memory cards	Environment	Miscellaneous Expenses	HE861	04940	93.94
Environment	14/11/2017	Amazon	chargers	Environment	Miscellaneous Expenses	HE861	04940	41.65
Exec Directors	16/11/2017	Tesco	Tea, coffee, sugar, milk	Exec Directors	Refreshments meetings	HN400	04618	11.25
Exec Directors	20/11/2017	Tesco	Juice for working lunch on 21.11.17	Exec Directors	Refreshments meetings	HN400	04618	1.25
Exec Directors	21/11/2017	Tesco	Sandwiches for working lunch	Exec Directors	Refreshments meetings	HN400	04618	27.15
Exec Directors	27/11/2017	Tesco	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.10
Exec Directors	09/11/2017	Aldi	Luxury Hamper for Christmas Raffle	Exec Directors	HBC Social Club	HZ100	25355	59.99
Exec Directors	24/11/2017	Groupon	Christmas lights	Exec Directors	Ward Improvement Initiative	HD111	04930	79.49
Exec Directors	24/11/2017	Groupon	Christmas lights	Exec Directors	Ward Improvement Initiative	HD111	04930	87.07
Exec Directors	24/11/2017	Groupon	Christmas lights	Exec Directors	Ward Improvement Initiative	HD111	04930	12.48
Exec Directors	14/11/2017	AAA Taxis	D Graham taxis to work following foot operation	Exec Directors	Subsistence Travel	HN400	03403	59.10
Exec Directors	14/11/2017	AAA Taxis	D Graham taxis to work following foot operation	Exec Directors	Subsistence Travel	HN400	03403	102.90
Exec Directors	22/11/2017	National Rail	Train to London	Exec Directors	Subsistence Travel	HN400	03403	14.30
Exec Directors	27/11/2017	National Rail	Train to London	Exec Directors	Subsistence Travel	HN400	03403	22.60
Exec Directors	30/11/2017	National Rail	Train to London	Exec Directors	Subsistence Travel	HN400	03403	14.30
Exec Directors	01/11/2017	Post Office	First class signed for letter to employee	Exec Directors	General Postages	HN400	04501	1.75
Exec Directors	06/11/2017	Tesco	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.00
Exec Directors	06/11/2017	Tesco	Milk	Exec Directors	Refreshments meetings	HN400	04618	1.00
Finance	09/11/2017	Saracens Head Hotel	M Bunyon Accommodation IOD Training	Finance	Training External	HN100	01403	145.83
Finance	09/11/2017	Saracens Head Hotel	H Shade Accommodation IOD Training	Finance	Training External	HD600	01403	145.83
Finance	27/11/2017	Saracens Head Hotel	M Bunyon Accommodation IOD Training	Finance	Training External	HN100	01403	60.42
Finance	29/11/2017	Dominos Pizza	Refreshments - IT Implementation Project Team	Finance	Refreshments Meetings	HN100	04618	69.02
Finance	29/11/2017	Currys Online	Laptop - Hertsmere Sprints and Social Club	Finance	HBC Social Club	HZ100	25355	315.83
Parks	01/11/2017	squires garden centre	Compost	Parks	Equipment Purchase	HD301	04001	10.00
Parks	27/11/2017	Sainsburys	Refreshments for "Opening" Event	Parks	Capital Expenditure Other Capital Costs	HV200	80700	9.20
Partnerships	01/11/2017	Welwyn/Hatfield Times	Online advert	Partnerships	Miscellaneous Expenses	HB250	04940	0.95
Partnerships	02/11/2017	Voucher Express	Xmas card winner vouchers	Partnerships	Miscellaneous Expenses	HB250	04940	139.60
Partnerships	05/11/2017	Canva	Infographic tool	Partnerships	Miscellaneous Expenses	HB250	04940	94.12
Partnerships	23/11/2017	Groupon	Christmas Lights (WISS North Bushey	Partnerships	Ward Improvement Initiative	HD111	04930	14.97
Partnerships	23/11/2017	Groupon	Christmas Lights (WISS North Bushey	Partnerships	Ward Improvement Initiative	HD111	04930	136.94
Partnerships	27/11/2017	Saracens Head	IoD Training	Partnerships	Ward Improvement Initiative	HD600	01403	72.50
Planning	07/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Bushey) VAT items	Planning	Subsistence Meals	HG310	01005	7.83
Planning	07/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Bushey) non-VAT	Planning	Subsistence Meals	HG310	01005	8.21
Planning	08/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Radlett) VAT items	Planning	Subsistence Meals	HG310	01005	6.53
Planning	08/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Radlett) non-VAT	Planning	Subsistence Meals	HG310	01005	9.60
Planning	13/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Shenley) VAT items	Planning	Subsistence Meals	HG310	01005	6.68
Planning	13/11/2017	Tesco	Subsistence for planning officers supervising Local Plan public meeting (Shenley) non-VAT	Planning	Subsistence Meals	HG310	01005	9.23
Planning	30/11/2017	Facebook Ads	Event Notification: Local Plan workshop	Planning	Advertising	HG310	04901	16.00
Street Scene	29/11/2017	DVLA	Tax for BL64 XNP	Street Scene	Road fund licence	HE620	03030	242.50
Street Scene	29/11/2017	DVLA	Tax for MF15 SLZ	Street Scene	Road fund licence	HE840	03030	242.50
Street Scene	29/11/2017	DVLA	Tax for GN60 HYU	Street Scene	Road fund licence	HE900	03030	242.50
Street Scene	28/11/2017	Mahood Floral Ltd	Pine Cones for Environmental Fair	Street Scene	Equipment Purchase	HF710	04001	45.98
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