

**Disclosure of Procurement Card Transactions: September 2017**

| Statement of Retirement Fund Transactions: September 2017 |                     |                       |  |                |                                | Cost   | Account | Net      |
|---|---------------------|-----------------------|--|----------------|--------------------------------|--------|---------|----------|
| Department  | Date of Transaction | Supplier Name         | Description of Spend   | Service Area   | Type of expenditure            | Centre | Code    | Amount £ |
| Exec Directors  | 01/09/2017          | Pizza Hut             | Pizza for working lunch budget meeting                               | Exec Directors | Refreshments                   | HN400  | 04618   | 43.88    |
| Exec Directors  | 05/09/2017          | Tesco                 | Milk and biscuits  | Exec Directors | Refreshments                   | HN400  | 04618   | 4.99     |
| Exec Directors  | 05/09/2017          | Tesco                 | Milk and biscuits  | Exec Directors | Refreshments                   | HN400  | 04618   | 0.50     |
| Exec Directors  | 19/09/2017          | Tesco                 | Tea, coffee, milk, sugar   | Exec Directors | Refreshments                   | HN400  | 04618   | 11.54    |
| Exec Directors  | 26/09/2017          | Tesco                 | Milk   | Exec Directors | Refreshments                   | HN400  | 04618   | 1.00     |
| Exec Directors  | 28/09/2017          | Tesco                 | Working lunch during appraisal                                       | Exec Directors | Refreshments                   | HN400  | 04618   | 13.85    |
| Exec Directors  | 08/09/2017          | Amazon                | Ink Cartridges   | Exec Directors | Stationery and office supplies | HN400  | 04303   | 5.50     |
| Exec Directors  | 15/09/2017          | Amazon                | George Forman Grill (Wellbeing prize)                                | Exec Directors | Equipment purchase             | HB210  | 04001   | 16.66    |
| Exec Directors  | 15/09/2017          | Amazon                | Wooden sticks (Wellbeing day)  | Exec Directors | Equipment purchase             | HB210  | 04001   | 1.79     |
| Exec Directors  | 15/09/2017          | Amazon                | Plastic wine glasses (Wellbeing day)                                 | Exec Directors | Equipment purchase             | HB210  | 04001   | 15.52    |
| Exec Directors  | 18/09/2017          | Amazon                | Slow Cooker (Wellbeing prize)  | Exec Directors | Equipment purchase             | HB210  | 04001   | 30.28    |
| Exec Directors  | 19/09/2017          | Amazon                | Soup Maker (Wellbeing prize)   | Exec Directors | Equipment purchase             | HB210  | 04001   | 40.50    |
| Exec Directors  | 20/09/2017          | Amazon                | Fitbit (Wellbeing prize)   | Exec Directors | Equipment purchase             | HB210  | 04001   | 87.41    |
| Exec Directors  | 20/09/2017          | Amazon                | Disposable plastic shot glasses (Wellbeing day)                      | Exec Directors | Equipment purchase             | HB210  | 04001   | 4.58     |
| Exec Directors  | 20/09/2017          | Amazon                | 2 x Embellish Crystal cups (Wellbeing day)                           | Exec Directors | Equipment purchase             | HB210  | 04001   | 13.96    |
| Exec Directors  | 21/09/2017          | ACCA                  | Mina Leahy ACCA Membership   | Exec Directors | Professional subscriptions     | HN100  | 01406   | 231.00   |
| Street Scene  | 21/09/2017          | Screwfix              | Boots for Crew   | Street Scene   | Equipment purchase             | HF710  | 04001   | 143.95   |
| Street Scene  | 22/09/2017          | Post Office           | Tax for VN09 MHZ   | Street Scene   | Road fund licence              | HF100  | 03030   | 652.50   |
| Street Scene  | 22/09/2017          | Post Office           | Tax for VK09 TUJ   | Street Scene   | Road fund licence              | HF100  | 03030   | 652.50   |
| Parks   | 21/09/2017          | Squires Garden Centre | gloves and tools   | Parks          | Equipment purchase             | HD301  | 04001   | 33.44    |
| HR  | 26/09/2017          | Tesco                 | FLU Service x 45 and Offsite Fee                                     | HR             | Training external              | HB210  | 01403   | 435.00   |
| HR  | 27/09/2017          | Interflora            | Get Well Flowers for S Gray  | HR             | Flowers and gifts              | HN500  | 04060   | 33.00    |
| Environment   | 06/09/2017          | CIEH                  | Food notices Course  | Environment    | Training external              | HF700  | 01403   | 95.00    |
| Environment   | 18/09/2017          | Amazon - EBL Official | Battery Charger for CCTV Cameras                                     | Environment    | Equipment purchase             | HF700  | 04001   | 20.82    |
| Environment   | 19/09/2017          | Public Health England | Microbiology Course candidate 1                                      | Environment    | Training external              | HF700  | 01403   | 40.00    |
| Environment   | 19/09/2017          | Public Health England | Microbiology Course candidate 2                                      | Environment    | Training external              | HF700  | 01403   | 40.00    |
| Environment   | 19/09/2017          | Public Health England | Microbiology Course candidate 3                                      | Environment    | Training external              | HF700  | 01403   | 40.00    |
| Environment   | 19/09/2017          | Public Health England | Microbiology Course candidate 4                                      | Environment    | Training external              | HF700  | 01403   | 40.00    |
| Housing   | 25/09/2017          | CIEH                  | Membership   | Housing        | Professional subscriptions     | HJ100  | 01406   | 95.00    |
| Housing   | 14/09/2017          | CIEH                  | Membership   | Housing        | Professional subscriptions     | HJ100  | 01406   | 65.00    |
| Engineering   | 06/09/2017          | Screwfix direct       | Petrol powered Multi tool  | Engineering    | Equipment purchase             | HE600  | 04001   | 158.33   |
| Engineering   | 20/09/2017          | Dart Valley Systems   | Control box for WC flushvalves                                       | Engineering    | Building repairs               | HN700  | 02001   | 109.19   |
| Engineering   | 26/09/2017          | Screwfix direct       | credit for price reduction of power tool as per line 1 date 06/09/17 | Engineering    | Equipment purchase             | HE600  | 04001   | 50.00    |
| Partnerships  | 18/09/2017          | Tesco                 | Refreshments Community Strategy Launch                               | Partnerships   | Refreshments                   | HG630  | 04618   | 2.17     |
| Partnerships  | 18/09/2017          | Tesco                 | Refreshments Community Strategy Launch                               | Partnerships   | Refreshments                   | HG630  | 04618   | 18.72    |
| Partnerships  | 18/09/2017          | Theeventscalplugins   | We Move She Moves Project  | Partnerships   | Equipment purchase             | HD600  | 04001   | 67.96    |
| Partnerships  | 30/09/2017          | Facebook              | Campaign Advertising   | Partnerships   | Software licences              | HB250  | 04555   | 16.00    |
| Exec Directors  | 11/09/2017          | Tesco                 | Milk & Tea bags  | Exec Directors | Refreshments                   | HN400  | 04618   | 3.00     |
| Legal & Dem   | 13/09/2017          | Amazon                | Envelopes  | Legal & Dem    | Stationery and office supplies | HN310  | 04303   | 8.92     |
| Legal & Dem   | 19/09/2017          | Value Shop            | Black Ink Cartridges   | Legal & Dem    | Stationery and office supplies | HB150  | 04303   | 43.91    |
|   |                     |                       |  |                |                                |        |         | 3,287.37 |