

**Disclosure of Procurement Card Transactions: October 2019**

<b>Department</b>	<b>Date of Transaction</b>	<b>Supplier Name</b>	<b>Service Area</b>	<b>Type of expenditure</b>	<b>Cost Centre</b>	<b>Account Code</b>	<b>Net Amount £</b>
Engineering	07/10/2019	Metal Floor	Engineering	Equip + Furn Funded by rev	HN700	04001	£173.40
Engineering	08/10/2019	Hardware Express	Engineering	Vehicle maintenance	HE620	03001	£64.98
Engineering	16/10/2019	Amazon	Engineering	Equipment purchase	HE620	04001	£95.82
Engineering	16/10/2019	Deck supermarket	Engineering	Consultancy	HE640	05601	£654.42
Engineering	18/10/2019	Amazon	Engineering	Equipment purchase	HE600	04001	£11.21
Engineering	31/10/2019	Thorndown Paints	Engineering	Consultancy	HE640	05601	£66.67
Exec Directors	10/09/2019	Institute of Directors	Exec Directors	Training External	HN400	01403	£15.00
Exec Directors	10/09/2019	Amazon	Exec Directors	Pubs/Newspaper/Periodicals	HN400	04308	£79.97
Exec Directors	16/09/2019	Amazon	Exec Directors	Stationery & office supplies	HN400	04303	£22.45
Exec Directors	24/09/2019	Optimal Workshop	Exec Directors	Subscriptions	HN400	04706	£1,650.17
Finance	31/10/2019	M & S	Finance	Flowers + gifts	HN100	04060	£20.00
Finance	31/10/2019	Sainsbury	Finance	Refreshments	HN100	04618	£12.00
HR	04/10/2019	Indeed	HR	Herts Dev Ltd Transaction	HX380	99380	£15.43
HR	26/09/2019	Wickes	HR	Equipment and Furniture	HN704	04001	£17.48
HR	08/10/2019	Holiday Inn	HR	Subsistence and travel	HN500	03403	£21.79
HR	23/10/2019	Interflora	HR	Miscellaneous expenses	HN500	04940	£40.00
Legal	15/10/2019	West Coast Trains	Legal	Subsistence & Travel	HN300	03403	£31.00
Legal	15/10/2019	Nando's	Legal	Subsistence & Travel	HN300	03403	£8.50
Legal	15/10/2019	Transport for London	Legal	Subsistence & Travel	HN300	03403	£5.90
Legal	17/10/2019	Hail (Licenced Taxi)	Legal	Subsistence & Travel	HN300	03403	£5.80
Legal	17/10/2019	Transport for London	Legal	Subsistence & Travel	HN300	03403	£5.90
Parks	03/10/2019	Smart Parks	Parks	Training External	HD310	01403	£27.54
Parks	11/10/2019	Stevenage BC	Parks	Training External	HD310	01403	£6.08
Parks	18/10/2019	Sports Direct	Parks	Equip + Furn Funded by rev	HD301	04001	£111.97
Parks	21/10/2019	Squires Garden Centre	Parks	Equip + Furn Funded by rev	HD301	04001	£6.65
Parks	25/10/2019	INTU Watford	Parks	Training External	HD310	01403	£8.75
Parks	11/10/2019	Stevenage BC	Parks	Training External	HD310	01403	£4.00
Partnerships	20/10/2019	Hootsuite	Partnerships	Miscellaneous expenses	HE854	04940	£334.88
Partnerships	02/10/2019	Tesco	Partnerships	Flowers + gifts	HD256	04060	£8.33
Partnerships	17/10/2019	Canva Design	Partnerships	Miscellaneous expenses	HB250	04940	£0.99
Partnerships	24/10/2019	Tesco	Partnerships	Meeting refreshments	HD600	04618	£3.80
Partnerships	24/10/2019	Tesco	Partnerships	Miscellaneous expenses	HJ722	04940	£12.79
Partnerships	28/10/2019	C.I. Env Health	Partnerships	Professional Subscriptions	HJ100	01406	£149.00
Partnerships	29/10/2019	Argos	Partnerships	Equip + Furn Funded by rev	HK200	04001	£312.93
Partnerships	31/10/2019	Facebook	Partnerships	Stationery & office supplies	HD256	04916	£7.32
Planning	21/10/2019	Amazon	Planning	Stationery & office supplies	HG200	04303	£13.97
Planning	24/10/2019	Amazon	Planning	Stationery & office supplies	HG200	04303	£45.02
Street Scene	28/10/2019	DVLA	Street Scene	Road Fund Licence	HE620	03030	£262.50
Street Scene	28/10/2019	DVLA	Street Scene	Road Fund Licence	HF100	03030	£722.50
Street Scene	28/10/2019	DVLA	Street Scene	Road Fund Licence	HE620	03030	£262.50
							<u>£5,319.41</u>