

Disclosure of Procurement Card Transactions: February 2020

Department	Date of Transaction	Supplier Name	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Executive Directors	03.02.20	Tesco	Executive Directors	Refreshments	HN400	04618	1.60
Executive Directors	05.02.20	Tesco	Executive Directors	Refreshments	HN400	04618	19.61
Executive Directors	17.02.20	Asda	Executive Directors	Refreshments	HN400	04618	1.60
Executive Directors	20.02.20	Tesco	Executive Directors	Refreshments	HN400	04618	1.10
Executive Directors	26.02.20	Tesco	Executive Directors	Refreshments	HN400	04618	45.68
Executive Directors	26.02.20	Tesco	Executive Directors	Refreshments	HN400	04618	23.42
Executive Directors	27.02.20	Marks & Spencer	Executive Directors	Refreshments	HN400	04618	25.00
Housing	06/02/2020	Amazon	Housing	Household items for homeless households placed into PRS	HJ505	04001	49.99
Housing	06/02/2020	Tesco	Housing	Equipment for single homeless households (RRP)	HJ722	04001	121.10
Exec Directors	03.02.20	Tesco	Exec Directors	Refreshments	HN400	04618	1.60
Exec Directors	05.02.20	Tesco	Exec Directors	Refreshments	HN400	04618	19.61
Exec Directors	17.02.20	Asda	Exec Directors	Refreshments	HN400	04618	1.60
Exec Directors	20.02.20	Tesco	Exec Directors	Refreshments	HN400	04618	1.10
Exec Directors	26.02.20	Tesco	Exec Directors	Refreshments	HN400	04618	45.68
Exec Directors	26.02.20	Tesco	Exec Directors	Refreshments	HN400	04618	23.42
Exec Directors	27.02.20	Marks & Spencer	Exec Directors	Refreshments	HN400	04618	25.00
Environment	20/02/2020	Amazon	Environment	PPE supplies	HB900	04940	39.00
Parks	20/02/2020	Europlants	Parks	Planting additions	HD301	04001	94.89
Legal	13.2.20	Housing Reviews	Legal	Homelessness Confernece	HN300	01403	260.00
Engineering	03/02/2020	Reactec	Engineering	Havwear supplies	HE620	04001	199.43
Engineering	17/02/2020	JMD building & amp	Engineering	Decking weathered oak	HE640	05601	225.09
Engineering	18/02/2020	World of power	Engineering	Chainsaw	HE620	04001	311.47
Engineering	25/02/2020	The barrier people	Engineering	Swing gate	HE640	05601	1,185.00
Engineering	27/02/2020	Buckingham nurseries	Engineering	Hawthorns	HE640	05601	133.15
Engineering	29/02/2020	Amazon	Engineering	Printheads	HE600	04001	151.58
Partnerships	03/02/2020	Facebook	Partnerships	Promotions Campaign	HB250	04940	17.00
Partnerships	09/02/2020	Canva	Partnerships	Graphic design tool	HB250	04940	10.99
Partnerships	14/02/2019	Facebook	Partnerships	Promotions Campaign	HB250	04940	1.00
Partnerships	19/02/2020	Card Factory	Partnerships	Promotional Balloons - Hub Launch	HD600	04001	30.83
Partnerships	21/02/2020	Mailchimp	Partnerships	Year of culture newsletter	HB250	04940	15.68
Partnerships	26/02/2020	Argos	Partnerships	Furinture for PRS tenancy	HJ505	04001	201.95
Partnerships	28/02/2020	Canva	Partnerships	Graphic design tool	HB250	04940	0.81
Asset Management	03/02/2020	T & M Best Food	Asset Management	Gas meter top up	HK158	02101	15.00
Asset Management	03/02/2020	T & M Best Food	Asset Management	Electricity meter top up	HK158	02102	15.00
Asset Management	04/02/2020	Amazon	Asset Management	Phone Screen Protectors	HH800	04001	19.98
Asset Management	05/02/2020	Amazon	Asset Management	Mammoth Tape	HN700	04001	52.70
Asset Management	11/02/2020	Post Office	Asset Management	Gas meter top up	HK158	02101	10.00
Asset Management	11/02/2020	Post Office	Asset Management	Electricity meter top up	HK158	02102	10.00
Asset Management	12/02/2020	Utilita Energy	Asset Management	Gas meter top up	HK158	02101	10.00
Asset Management	12/02/2020	Utilita Energy	Asset Management	Electricity meter top up	HK158	02102	10.00
Asset Management	14/02/2020	Whiterose Tools	Asset Management	4 No. Clip On Fans	HJ100	04001	66.47
Asset Management	19/02/2020	McColls	Asset Management	Gas meter top up	HK158	02101	10.00
Asset Management	19/02/2020	McColls	Asset Management	Electricity meter top up	HK158	02102	15.00
Asset Management	21/02/2020	Insight	Asset Management	HP Ink Cartridge	HB270	02303	55.98
Asset Management	21/02/2020	Amazon	Asset Management	Hand sanitiser refills	HN700	04003	283.20
Asset Management	24/02/2020	British Gas	Asset Management	Electricity meter top up	HK158	02102	25.00
Asset Management	24/02/2020	British Gas	Asset Management	Gas meter top up	HK158	02101	25.00
Asset Management	25/02/2020	Amazon	Asset Management	Sit Stand Desk Riser	HO100	04001	79.15
Legal & Dem	07/02/2020	The Ink Lab	Legal & Dem	Printer Cartridge	HB150	04303	14.16
Legal & Dem	21/02/2020	Herts FA Ltd	Legal & Dem	Football Tournament Affiliation	HZ100	Z3200	10.00

£4,011.62