

Disclosure of Procurement Card Transactions: October 2020

Department	Date of Transaction	Supplier Name	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Executive Directors	16/09/2020	Banner Box	Executive Directors	New flags for flagpole outside civic offices	HB150	04001	406.85
Executive Directors	17/09/2020	The Online Book Company	Executive Directors	Online book of condolence for Mayoress	HB150	04308	75.00
Executive Directors	27/09/2020	Screwfix	Executive Directors	Simon Payton leaving gift	HN400	04060	216.66
Street Scene	26/10/2020	DVLA	Street Scene	Vehicle Tax	HE620	03030	267.50
Street Scene	26/10/2020	DVLA	Street Scene	Vehicle Tax	HE620	03030	267.50
Executive Directors	03/09/2020	Tesco	Executive Directors	Refreshments	HN400	04618	4.09
Executive Directors	08/09/2020	Tesco	Executive Directors	Refreshments	HN400	04618	6.74
Executive Directors	14/09/2020	Marks & Spencer	Executive Directors	Refreshments	HN400	04618	1.15
Executive Directors	14/09/2020	Tesco	Executive Directors	Refreshments	HN400	04618	4.00
Executive Directors	23/09/2020	Tesco	Executive Directors	Refreshments	HN400	04618	2.50
Executive Directors	29/09/2020	Tesco	Executive Directors	Staff Leaving lunch	HN400	04618	1.75
Executive Directors	29/09/2020	Tesco	Executive Directors	Staff Leaving lunch	HN400	04618	38.31
Executive Directors	30/09/2020	Tesco	Executive Directors	Staff Leaving lunch	HN400	04618	42.20
Parks	13/10/2020	Carpenders Park	Parks	Equipment purchase for Rose Garden	HD301	04001	57.78
Partnerships	09/09/2020	Canva	Partnerships	Graphic Design Tool	HB250	04940	10.99
Partnerships	18/09/2020	Theeventscalplugins	Partnerships	Events Calander We Move She Moves	HD256	04916	71.21
Partnerships	21/09/2020	Mailchimp	Partnerships	Year of Culture newsletter	HB250	04940	15.60
Partnerships	30/09/2020	Facebook Advertising	Partnerships	Promotions Campaign	HB250	04940	49.37
Asset Management	02/10/2020	Amazon	Asset Management	Swing Bin	HN700	04003	18.99
Asset Management	14/10/2020	Amazon	Asset Management	Face shield visors	HB101	04001	29.08
Asset Management	14/10/2020	Amazon	Asset Management	Micro USB Cables	HH820	04001	14.47
Asset Management	16/10/2020	Professional Conferences	Asset Management	Commercial Law Update 2020	HB270	01403	85.00
Asset Management	16/10/2020	UK Business Supplies	Asset Management	Refund for wipes	HB101	04001	-164.89
Asset Management	19/10/2020	Co-Op	Asset Management	Gas Meter Top Up	HK158	02101	15.00
Asset Management	19/10/2020	Co-Op	Asset Management	Electricity Meter Top Up	HK158	02102	25.00
Asset Management	19/10/2020	Co-Op	Asset Management	Gas Meter Top Up	HK158	02101	10.00
Asset Management	19/10/2020	Co-Op	Asset Management	Electricity Meter Top Up	HK158	02102	10.00
Asset Management	21/10/2020	Amazon	Asset Management	Mammoth Tape	HB101	04001	74.40
Asset Management	22/10/2020	Co-Op	Asset Management	Gas Meter Top Up	HK158	02101	10.00
Asset Management	22/10/2020	Co-Op	Asset Management	Electricity Meter Top Up	HK158	02102	10.00
Asset Management	27/10/2020	Amazon	Asset Management	Face Masks	HB101	04001	29.80
Asset Management	30/10/2020	Argos	Asset Management	Swing Bins	HB101	04001	36.62
Asset Management	30/10/2020	Amazon	Asset Management	Perspex Sign Holders	HB101	04001	38.38
Legal & Dem	07/10/2020	Matalan	Legal & Dem	Black Cushion	HB150	04940	-13.99
Legal & Dem	22/10/2020	Amazon	Legal & Dem	Stationery	HN310	04303	11.94
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