Disclosure of Procurement Card Transactions: December 2022

Department	Date of Transaction	Supplier Name	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Asset Management	01/12/2022	Argos	Asset Management	Bedding & wardrobe for 44 Leeming Rd	HK158	04001	124.95
Asset Management	05/12/2022	EDF	Asset Management	Electricity top up at 44 Leeming Road	HK158	02102	50.00
Asset Management	05/12/2022	EDF	Asset Management	Gas top up at 44 Leeming Road	HK158	02101	50.00
Asset Management	05/12/2022	Boost Energy	Asset Management	Electricity top up at 176 Aycliffe Road	HK158	02102	50.00
Asset Management	05/12/2022	Boost Energy	Asset Management	Gas top up at 176 Aycliffe Road	HK158	02101	50.00
Asset Management	07/12/2022	RBI QSS Subs	Asset Management	Estates Gazette subscription renewa	HB270	04308	381.00
Asset Management	12/12/2022	Amazon	Asset Management	2023 calendar for Electoral Services	HB810	04303	7.49
Asset Management	15/12/2022	Boost Energy	Asset Management	Electricity top up at 176 Aycliffe Road	HK158	02102	60.00
Asset Management	15/12/2022	Boost Energy	Asset Management	Gas top up at 176 Aycliffe Road	HK158	02101	80.00
Asset Management	20/12/2022	Amazon	Asset Management	Phone cases/protectors for Parking Svcs	HH800	04001	31.04
Asset Management	20/12/2022	Amazon	Asset Management	Phone case for Parking Services	HH800	04001	6.34
Asset Management	21/12/2022	Amazon	Asset Management	Phone case for Parking Services	HH800	04001	7.24
Asset Management	21/12/2022	Amazon	Asset Management	Phone case for Parking Services	HH800	04001	6.31
Engineering	05/12/2022	NWT supplies Ltd	Engineering	Rock salt	HE640	05601	1206.43
Engineering	12/12/2022	www.plasticsheets	Engineering	Perspex sheeting	HE640	05601	46.30
Engineering	12/12/2022	TFL Business	Engineering	Fees	HE620	03001	0.00
Engineering	22/12/2022	Trade UK	Engineering	Bitumen	HE640	05601	48.31
Exec Directors	06/12/2022	Uber	Exec Directors	Taxi to Paul Hughes funeral	HN400	03409	20.93
Exec Directors	06/12/2022	Uber	Exec Directors	Taxi from Paul Hughes funeral back to HBC	HN400	03409	20.23
Exec Directors	09/12/2022	Canva	Exec Directors	photographic studios	HN400	01406	10.99
Exec Directors	09/12/2022	Times Newspapers	Exec Directors	Times Newspapers subscription	HN400	04706	69.33
Exec Directors	31/12/2022	Remarkable	Exec Directors	Electronic note pad	HN400	04303	2.99
Executive Suite	01/12/2022	Tesco	Executive Suite	dishwasher tabs, biscuits	HN400	04618	13.50
Executive Suite	07/12/2022	Tesco	Executive Suite	Partnerships refreshments	HD600	04618	41.56
Executive Suite	08/12/2022	Just Kosher	Executive Suite	Partnerships refreshments	HD600	04618	30.00
Executive Suite	22/12/2022	News & Food	Executive Suite	milk	HN400	04618	1.89
Executive Suite	14/12/2022	News & Food	Executive Suite	milk	Hn400	14618	1.89
Housing	30.11.22	Argos	Housing	Cooker for Syrian family	HK200	09000	£660.49
Housing	02.12.22	Tesco	Housing	Gift card - RSI	HJ721	09000	£20.00
Housing	05.12.22	Travelodge	Housing	TA - RSI	HJ721	04725	£132.15
Housing	07.12.22	Tesco	Housing	Gift card - RSI	HJ721	09000	£20.00
Housing	14.12.22	Travelodge	Housing	Temp Accommodation	HJ700	04725	£183.99
Housing	16.12.22	Travelodge	Housing	Temp Accommodation	HJ700	04725	£61.82
Housing	16.12.22	Travelodge	Housing	Temp Accommodation	HJ700	04725	£191.63
Housing	30.12.22	Access Harlow	Housing	Furniture storage - TA	HJ700	09000	£205.50
Parks	02/12/2022	carpenders park	Parks	seasonal interest additional spring bulbs	HD301	04001	£10.82
Parks	19/12/2022	Wickes	Parks	path repairs material	HD301	04001	£8.67
Parks	20/12/2022	Costco	Parks	public toilet handwash	HD301	04001	£8.09
Partnerships	01/12/2022	Hootsuite	Partnerships	Social Media Tool Professional Plan	HB250	04940	62.30
Partnerships	01/01/2023	Hootsuite	Partnerships	Social Media Tool Professional Plan	HB250	04940	61.72
Planning	14/12/2022	Hilton Double Tree	Planning	ED Networking event	HG500	04608	£560.00
Planning	31/12/2022	Facebook	Planning	Boosting - Sustainable Warmth	HG300	04940	£48.94
Planning	31/12/2022	Facebook	Planning	Boosting - Warm Spaces (Partnerships)	HB250	04940	£69.99
Planning	31/12/2022	Facebook	Planning	Boost - Recycling (Waste Services)	HF710	04912	£113.48
Planning	31/12/2022	Facebook	Planning	Boosting - Call for Sites	HG200	04940	57.00
Street Scene	09/12/2022	HGV Training Network	Street Scene	Daniel Asimen Test	HF710	01403	£30.00
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF710	03030	292.50
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Street Scene	28/12/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Environment	02/12/2022	EventBrite	Environment	Fatal Accident course 3 places	HF700	01403	225.00
Environment	14/12/2022	Tesco	Environment	De icer and Washer fluid for Van	HE861	04940	7.92
Environment	26/12/2022	EE	Environment	Phone topup for Vaccine Tracers	HF700	04940	12.50
						Total	£6,975.73