



Commuter parking permit



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COVID 19 UPDATE

Parking restrictions and enforcement remain unchanged during the current England-wide lockdown.

Wherever possible please use cashless provider  [Paybyphone](#).

Please remember social distancing avoiding contact with others staying more than 2m from other people.

If you regularly get the train to work from Borehamwood or Radlett train station you may benefit from a commuter parking permit.



[Apply for a Commuter Permit](#)

Commuter parking permit waiting list

Due to demand, there may be times when we will have to initiate a waiting list for commuter parking permits. This may not be in all areas. It will normally be indicated below if there is currently a waiting list in a particular area.

How much do they cost?

3 months - £140

6 months - £268

12 months - £467

Where does it cover?

Our commuter parking permits are valid in:

- Furzehill Road Car Park, Borehamwood
- Newberries Car Park, Radlett

When can it be used?


Monday - Saturday: 8am - 6.30pm.

What information do I need to provide?

Vehicle details: Proof of vehicle ownership upon first application and subsequent change of vehicle. This could be the registration document/official bill of sale/insurance cover note. This must show the name of the person applying for the permit and the registration number.

Company car: An official letter from the company secretary / car pool manager, stating that you are the authorised driver of the car.

How to apply:

- Download and complete our  [application form \(PDF 45KB\)](#) and return it to us;
- Contact us on 020 8207 7422 or by email cpz@hertsmere.gov.uk and we will send one in the post to you;
- Pop in to any of our offices for a form.

Please allow five working days for an application to be processed.

You can return your application to us by post to the Civic Offices or by email, to cpz@hertsmere.gov.uk.

You can pay by:

- Debit/Credit Card - at our offices
- By phone - call us on 020 8207 7422
- Cheque/Postal Order - made payable to Hertsmere Borough Council. Please enclose your payment when you return your completed application form.

What if I change my vehicle or lose / damage the permit?

You will need to apply for a replacement, which will cost £15.

What if I no longer need my permit?

You can surrender your commuter permit to us before it expires and you will qualify for the following refund for a £15 admin fee:

12 month permit:

- Surrendered between date of issue and six months: £233.50
- Surrendered between six and nine months: £116.75
- Surrendered between nine and 12 months: No refund

6 month permit:

- Surrendered between date of issue and three months: £134
- Surrendered between three and six months: No refund

3 month permit:

- No refund

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