



Asking questions at council meetings



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You can put forward a question to be asked at our ordinary Full Council meetings as detailed below.

Deadlines for submitting public questions to Full Council meetings

DEADLINE FOR SUBMITTING A PUBLIC QUESTION	DATE OF FULL COUNCIL MEETING
By noon on 12 July 2021	21 July 2021
By noon on 21 September 2021	30 September 2021
By noon on 8 November 2021	17 November 2021
By noon on 17 January 2022	26 January 2022
By noon on 14 February 2022	23 February 2022
By noon on 14 April 2022	27 April 2022
By noon on 11 July 2022	20 July 2022

No more than one question per person (or on behalf of a single organisation) can be asked at any one meeting. A maximum of six members of the public can ask questions at any one meeting.

You must send your question in writing and include the following:

- your name
- your address
- the name of the Executive Member you want to answer your question.

Please note, any related statements that are submitted with a question will not be included in the meeting agenda.

A question will be rejected if:

- It is about a matter for which we have no responsibility or which does not affect the borough.
- It is defamatory, frivolous or offensive.

- It is related to a current planning or licensing application.
- It is substantially the same as a question which has been put at a Full Council meeting in the past six months.
- It relates to the conduct of an individual member or officer.
- It requires the disclosure of confidential or exempt information.

Rejected questions will include reasons for rejection.

Questions will normally be asked in the order they were received, but where similar questions are received they will be grouped together.

Send your question by the above deadlines to Public Question Time, Democratic Services, Civic Offices, Elstree Way, Borehamwood WD6 1WA or email it to democratic.services@hertsmere.gov.uk

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