

GENERAL FUND BUDGET SUMMARY 2017/18

WITHOUT RECHARGES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
960,566	PLANNING & ECONOMIC DEVELOPMENT	1,100,570	1,075,940
665,023	HOUSING SERVICES	711,040	765,990
868,256	ENVIRONMENTAL HEALTH	1,030,870	1,000,410
4,260,300	STREET SCENE SERVICES	4,319,040	4,126,880
46,365	ENGINEERING SERVICES	19,080	21,080
(2,062,904)	ASSET MANAGEMENT	(2,275,150)	(2,737,460)
1,385,259	PARTNERSHIPS & COMMUNITY ENGAGEMENT	1,388,500	1,160,310
2,048,629	FINANCE & BUSINESS SERVICES	2,199,010	2,318,360
1,209,685	LEGAL & DEMOCRATIC SERVICES	1,242,400	1,322,620
1,070,611	HUMAN RESOURCES & CUSTOMER SERVICES	1,099,700	1,087,010
635,715	EXECUTIVE DIRECTORS	646,120	495,270
110,661	AUDIT & ASSURANCE	108,270	111,000
11,198,165	NET SERVICE EXPENDITURE	11,589,450	10,747,410
	CORPORATE EXPENDITURE		
0	STAFF PAY AND MEMBER ALLOWANCE INCREASE	0	210,000
0	PENSION AUTO ENROLMENT	0	96,000
191,000	CENTRAL CONTINGENCY	300,000	300,000
113,659	AUDIT FEES, BANK CHARGES NOT RECHARGED	138,600	138,600
120,134	GENERAL EXPENSES	131,850	132,190
(106,000)	INVESTMENT INCOME	(220,000)	(200,000)
0	APPRENTICESHIP LEVY	0	54,000
40,000	PAY STRATEGY	0	0
	GROSS REQUIREMENT		
11,556,958		11,939,900	11,478,200
338,182	YEAR END ADJUSTMENTS	0	0
	TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS	11,939,900	11,478,200
	RSG		
1,758,490	TRANSITIONAL FUNDING	1,250,510	613,000
0	NNDR BASELINE GRANT	39,720	40,000
2,471,240	COUNCIL TAX FREEZE GRANT	2,491,830	2,543,000
66,880	NEW HOMES BONUS	0	0
1,148,380		1,172,950	1,200,000
	TOTAL OF GOVERNMENT GRANTS	4,955,010	4,396,000
5,444,990	NNDR GROWTH INCOME	575,000	373,200
	COUNCIL TAX REQUIREMENT	6,409,890	6,709,000

PLANNING & ECONOMIC DEVELOPMENT

2015/16 ACTUAL	<u>SUMMARY</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
426,076	PLANNING POLICY	429,850	407,350
493,060	DEVELOPMENT MANAGEMENT	604,460	602,330
3,911	BUILDING CONTROL	51,760	51,760
37,518	ECONOMIC DEVELOPMENT & REGENERATION	14,500	14,500
960,566	TOTAL SERVICE COSTS DEPRECIATION	1,100,570	1,075,940

PLANNING & ECONOMIC DEVELOPMENT

2015/16 ACTUAL	<u>PLANNING POLICY</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
380,758	EMPLOYEES' EXPENSES	402,490	410,990
927	TRANSPORT RELATED EXPENSES	1,100	1,100
35,718	SUPPLIES AND SERVICES	35,760	35,760
20,000	COMMUNITY SHOPPER	20,000	20,000
25,078	AGENCY & CONTRACTED SERVICES	0	0
32,000	LOCAL DEVELOPMENT SCHEME	30,000	30,000
494,481	TOTAL DIRECT COSTS	489,350	497,850
47,185	INCOME	39,500	70,500
21,220	COMMUNITY SHOPPER RESERVE FUNDED	20,000	20,000
68,405	TOTAL INCOME	59,500	90,500
426,076	NET DIRECT COSTS	429,850	407,350

PLANNING & ECONOMIC DEVELOPMENT

2015/16 ACTUAL	<u>DEVELOPMENT MANAGEMENT</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
1,065,189	EMPLOYEES' EXPENSES	1,021,020	1,058,890
3,514	TRANSPORT RELATED EXPENSES	4,000	4,000
121,497	SUPPLIES AND SERVICES	119,840	119,840
54,801	AGENCY & CONTRACTED SERVICES	22,500	22,500
(3,900)	BAD DEBT PROVISION	0	0
1,241,100	TOTAL DIRECT COSTS	1,167,360	1,205,230
668,246	LESS PLANNING APPLICATION FEE INCOME	487,700	487,700
79,794	LESS OTHER INCOME	75,200	115,200
748,040	TOTAL INCOME	562,900	602,900
493,060	NET DIRECT COSTS	604,460	602,330

PLANNING & ECONOMIC DEVELOPMENT

2015/16 ACTUAL	<u>BUILDING CONTROL</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
337,982	EMPLOYEES' EXPENSES	360,510	0
7,995	TRANSPORT RELATED EXPENSES	13,000	0
54,488	SUPPLIES AND SERVICES	44,050	0
(381)	BAD DEBT PROVISION	0	0
2,075	AGENCY & CONTRACTED SERVICES	3,500	51,760
402,159	TOTAL DIRECT COSTS	421,060	51,760
398,249	LESS INCOME	369,300	0
3,911	NET DIRECT COSTS	51,760	51,760

HOUSING SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
665,023	HOUSING SERVICES	711,040	765,990
665,023	TOTAL SERVICE COSTS	711,040	765,990

HOUSING SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>HOUSING SERVICES</u>	£	£
486,455	EMPLOYEES' EXPENSES	500,560	546,730
1,968	TRANSPORT RELATED EXPENSES	3,000	3,000
58,950	SUPPLIES AND SERVICES	62,480	62,480
1,134,052	HOMELESSNESS COSTS	960,000	1,080,000
23,637	NEW HOUSING INITIATIVES	25,000	25,000
20,208	CHOICE BASED LETTINGS (CBL)	20,000	20,000
26,294	BAD DEBT PROVISION	0	0
1,751,564	TOTAL DIRECT COSTS	1,571,040	1,737,210
938,141	LESS HOMELESSNESS INCOME	816,000	900,000
70,000	LESS NEW HOUSING INITIATIVES CONTR'	0	36,220
78,400	LESS HOMELESSNESS RESERVE	44,000	0
0	LESS OTHER HOUSING INCOME	0	35,000
665,023	NET DIRECT COSTS	711,040	765,990

ENVIRONMENTAL HEALTH

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(213,185)	MISCELLANEOUS SERVICES	(200,000)	(230,000)
11,476	COMMUNITY TOILET SCHEME	12,000	12,000
28,896	EMERGENCY PLANNING	33,000	33,000
0	DISABLED FACILITIES GRANTS	140,000	100,000
1,041,069	ENVIRONMENTAL HEALTH ADMINISTRATION	1,045,870	1,085,410
868,256	TOTAL SERVICE COSTS	1,030,870	1,000,410

ENVIRONMENTAL HEALTH

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>MISCELLANEOUS SERVICES</u>		
16,786	MISC. PUBLIC HEALTH & LICENSING	23,000	23,000
11,950	HEALTH ACTS - DOG CONTROL	9,500	9,500
17,296	POLLUTION	18,000	18,000
52,923	FOOD SAFETY	58,000	8,000
7,773	CONTAMINATED LAND	8,000	3,000
106,728	TOTAL DIRECT COSTS	116,500	61,500
	LESS INCOME:		
319,913	MISC. PUBLIC HEALTH & LICENSING	289,500	264,500
0	HEALTH ACTS - DOG CONTROL	2,000	2,000
0	POLLUTION	5,000	5,000
0	FOOD SAFETY	20,000	20,000
319,913	TOTAL INCOME	316,500	291,500
(213,185)	NET DIRECT COSTS	(200,000)	(230,000)

ENVIRONMENTAL HEALTH

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>COMMUNITY TOILET SCHEME</u>	£	£
11,476	SUPPLIES AND SERVICES	12,000	12,000
11,476	TOTAL DIRECT COSTS	12,000	12,000
£	<u>EMERGENCY PLANNING</u>	£	£
28,500	AGENCY & CONTRACTED SERVICES	30,000	30,000
396	SUPPLIES AND SERVICES	3,000	3,000
28,896	TOTAL DIRECT COSTS	33,000	33,000

ENVIRONMENTAL HEALTH

2015/16 ACTUAL	<u>DISABLED FACILITIES GRANT</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
266,619	DISABLED FACILITIES GRANT	435,000	637,600
266,619	LESS FUNDING FROM DCLG	295,000	537,600
0	NET COSTS	140,000	100,000

ENVIRONMENTAL HEALTH

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>ENVIRONMENTAL HEALTH ADMINISTRATION</u>		
£		£	£
973,249	EMPLOYEES' EXPENSES	987,840	1,027,380
8,726	TRANSPORT RELATED EXPENSES	11,000	11,000
59,094	SUPPLIES AND SERVICES	47,030	47,030
1,041,069	NET DIRECT SERVICE COSTS	1,045,870	1,085,410

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>SUMMARY</u>		
£		£	£
1,109,223	WASTE AND STREET SCENE UNIT	1,146,870	1,165,550
1,529,075	WASTE SERVICES	1,571,390	1,570,110
(213,142)	TRADE REFUSE	(206,480)	(206,230)
968,794	CLEANSING SERVICES	1,011,450	1,009,640
1,078,466	PARKS & AMENITY AREAS	1,087,100	1,080,770
1,982	ALLOTMENTS	4,100	4,100
38,773	ALLUM LANE CEMETERY	57,170	58,580
(252,871)	PARKING SERVICES	(352,560)	(555,640)
4,260,300	TOTAL SERVICE COSTS	4,319,040	4,126,880

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>WASTE AND STREET SCENE UNIT</u>	£	£
879,718	EMPLOYEES' EXPENSES	943,040	960,130
89,032	PREMISES RELATED EXPENSES	69,750	69,600
42,166	TRANSPORT RELATED EXPENSES	40,900	41,440
97,736	SUPPLIES AND SERVICES	93,180	94,380
1,108,652	TOTAL DIRECT COSTS	1,146,870	1,165,550

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>WASTE SERVICES</u>	£	£
1,462,979	EMPLOYEES' EXPENSES	1,457,560	1,461,130
848,499	TRANSPORT RELATED EXPENSES	887,700	904,410
102,887	SUPPLIES AND SERVICES	124,630	111,300
8,245	AGENCY & CONTRACTED SERVICES	2,000	80,000
2,422,610	TOTAL DIRECT COSTS	2,471,890	2,556,840
873,535	LESS INCOME	650,500	736,730
	HCC GRANT	250,000	250,000
20,000	RESERVE FUNDING		
1,529,075	NET DIRECT COSTS	1,571,390	1,570,110

STREET SCENE SERVICES

2015/16 ACTUAL	<u>TRADE REFUSE</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
69,760	EMPLOYEES' EXPENSES	79,630	78,660
34,337	TRANSPORT	53,550	54,770
264,431	SUPPLIES AND SERVICES	250,640	250,640
368,528	TOTAL DIRECT COSTS	383,820	384,070
581,670	LESS INCOME	590,300	590,300
(213,142)	NET DIRECT COSTS	(206,480)	(206,230)

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>CLEANSING SERVICES</u>		
£		£	£
727,713	EMPLOYEES' EXPENSES	731,550	731,780
245,023	TRANSPORT RELATED EXPENSES	243,580	241,540
39,832	SUPPLIES AND SERVICES	51,320	51,320
22,595	AGENCY & CONTRACTED SERVICES	45,000	45,000
1,035,163	TOTAL DIRECT COSTS	1,071,450	1,069,640
66,369	LESS INCOME	60,000	60,000
968,794	NET DIRECT COSTS	1,011,450	1,009,640

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>PARKS & AMENITY AREAS</u>		
£		£	£
203,887	PREMISES RELATED EXPENSES	150,930	150,910
27,072	SUPPLIES AND SERVICES	35,770	16,000
39,771	ROSE GARDEN	53,790	53,840
943,818	GROUNDS MAINTENANCE	984,640	999,140
1,214,548	TOTAL DIRECT COSTS	1,225,130	1,219,890
	LESS INCOME:		
16,403	PARKS INCOME	29,000	29,000
107,632	H.C.C. CONTRIBUTION	109,030	110,120
12,047	GRANTS & SUBSIDIES	0	0
136,082	TOTAL INCOME	138,030	139,120
1,078,466	NET DIRECT COSTS	1,087,100	1,080,770

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>ALLOTMENTS</u>	£	£
2,305	PREMISES RELATED EXPENSES	2,100	2,000
<u>9,270</u>	AGENCY & CONTRACTED SERVICES	<u>10,000</u>	<u>11,500</u>
11,575	TOTAL DIRECT COSTS	12,100	13,500
<u>9,593</u>	LESS INCOME	<u>8,000</u>	<u>9,400</u>
<u>1,982</u>	NET DIRECT COSTS	<u>4,100</u>	<u>4,100</u>

STREET SCENE SERVICES

2015/16 ACTUAL	<u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
11,744	PREMISES RELATED EXPENSES	11,770	11,800
3,123	SUPPLIES AND SERVICES	6,760	6,760
	<u>CONTRACTUAL & OTHER SERVICES :</u>		
75,947	GENERAL MAINTENANCE	81,940	83,320
18,364	CHURCH GRANTS	20,000	20,000
21,558	GRAVE DIGGING	20,200	20,200
130,736	TOTAL DIRECT COSTS	140,670	142,080
91,963	LESS INCOME	83,500	83,500
38,773	NET DIRECT COSTS	57,170	58,580

STREET SCENE SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>PARKING SERVICES</u>		
£		£	£
523,319	EMPLOYEES' EXPENSES	555,250	566,130
211,717	PREMISES RELATED EXPENSES :	211,000	211,000
17,508	TRANSPORT RELATED EXPENSES	15,000	15,000
129,069	SUPPLIES AND SERVICES	142,190	146,230
10,153	AGENCY & CONTRACTED SERVICES	11,000	11,000
0	CONTRIBUTION TO SERVICES	0	253,000
454,000	REPAIRS AND RENEWALS FUND	200,000	150,000
2,176	DESIGN IMPLEMENTATION	20,000	20,000
1,347,942	TOTAL DIRECT COSTS	1,154,440	1,372,360
1,600,813	LESS INCOME	1,507,000	1,928,000
(252,871)	NET DIRECT COSTS	(352,560)	(555,640)

ENGINEERING SERVICES

2015/16 ACTUAL	<u>SUMMARY</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
(30,902)	HIGHWAY RELATED ITEMS	(32,140)	(30,140)
77,267	DRAINAGE SERVICES	51,220	51,220
46,365	TOTAL SERVICE COSTS INCLUDING	19,080	21,080

ENGINEERING SERVICES

2015/16 ACTUAL	HIGHWAY RELATED - <u>RESIDUAL MAINTENANCE ITEMS</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
4,247	BUS SHELTERS - RENEWALS / MAINTENANCE	4,250	4,250
1,150	STREET FURNITURE AND SEATS	1,090	1,090
1,860	FOOTWAY LIGHTING	1,850	1,850
18,750	STREET NAMEPLATES/NOTICE BOARDS	18,510	20,510
1,600	TRAFFIC MANAGEMENT SCHEMES	1,600	1,600
3,150	TOWN CENTRE MANAGEMENT	3,150	3,150
2,660	INSPECT UNADOPTED ROADS/FOOTPATHS	2,660	2,660
1,060	STREET MARKETS & TRADING LICENSING	1,060	1,060
34,477	TOTAL	34,170	36,170
65,379	LESS INCOME : BOREHAMWOOD MARKET	66,310	66,310
(30,902)	TOTAL SERVICE COSTS	(32,140)	(30,140)

ENGINEERING SERVICES

2015/16 ACTUAL	<u>DRAINAGE SERVICES</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>SITE OPERATIONAL CREW</u>		
407,390	EMPLOYEES' EXPENSES	418,290	418,290
18,489	PREMISES RELATED EXPENSES	21,840	21,840
35,894	TRANSPORT RELATED EXPENSES	38,050	38,050
18,533	SUPPLIES AND SERVICES :	25,610	25,610
480,306	TOTAL DIRECT COSTS	503,790	503,790
25,000	LESS INCOME	25,000	25,000
455,306	TOTAL NET COSTS	478,790	478,790
	<u>LESS RECHARGED</u>		
276,010	DRAINAGE - MAJOR WORKS	276,010	276,010
102,029	DRAINAGE - EXTERNAL CONTRACTS	151,560	151,560
378,039	TOTAL RECHARGED	427,570	427,570
77,267	TOTAL SERVICE COSTS INCLUDING DEPRECIATION	51,220	51,220

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
331,233	CIVIC OFFICES	339,270	314,270
19,703	DEPOT SITES	15,300	15,300
(447,865)	RESIDUAL RESIDENTIAL PROPERTIES	(527,160)	(612,160)
(2,595,741)	COMMERCIAL PROPERTIES	(2,670,750)	(2,992,630)
(564,218)	GARAGES	(606,430)	(631,390)
372,130	LEISURE & COMMUNITY BUILDINGS	352,710	352,710
415,800	BUILDING MAINTENANCE PROGRAMME	415,800	415,800
406,053	ASSET MANAGEMENT UNIT	406,110	400,640
(2,062,904)	TOTAL SERVICE COSTS	(2,275,150)	(2,737,460)

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>CIVIC OFFICES</u>	£	£
572,276	PREMISES RELATED EXPENSES	550,850	550,850
103,145	SUPPLIES & SERVICES	104,470	104,470
675,421	TOTAL DIRECT COSTS	655,320	655,320
344,188	LESS INCOME	316,050	341,050
331,233	NET DIRECT COSTS	339,270	314,270

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>DEPOT SITES</u>		
£		£	£
19,703	PREMISES RELATED EXPENSES	15,300	15,300
19,703	TOTAL DIRECT COSTS	15,300	15,300

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>RESIDUAL RESIDENTIAL PROPERTIES</u>		
£		£	£
100,427	PREMISES RELATED EXPENSES	8,450	8,450
722	SUPPLIES & SERVICES	620	620
101,149	TOTAL DIRECT COSTS	9,070	9,070
	<u>LESS INCOME</u>		
246,845	PLACES FOR PEOPLE H.A.	237,250	235,000
27,413	EASTBURY RD	27,460	28,910
274,756	RESIDUAL HOUSES	271,520	357,320
(447,865)	NET DIRECT COSTS	(527,160)	(612,160)

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>COMMERCIAL PROPERTIES</u>		
121,979	PREMISES RELATED EXPENSES	104,110	111,400
(2,766)	SUPPLIES & SERVICES	28,740	28,740
11,679	LEP LOAN INTEREST	12,000	0
130,892	TOTAL DIRECT COSTS	144,850	140,140
	LESS INCOME :-		
1,200,000	ELSTREE FILM STUDIOS	1,200,000	1,400,000
78,000	METROPOLIS	78,000	78,000
275,666	LEISURE MANAGEMENT FEE	280,270	280,270
160,317	SUNDRY LEASES	173,980	173,980
126,833	CRANBORNE INDUSTRIAL ESTATE	126,880	129,380
885,817	OTHER COMMERCIAL PROPERTIES	956,470	1,071,140
2,726,633		2,815,600	3,132,770
(2,595,741)	NET DIRECT COSTS	(2,670,750)	(2,992,630)

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>GARAGES</u>		
94,422	PREMISES RELATED EXPENSES	79,970	79,970
94,422	TOTAL DIRECT COSTS	79,970	79,970
658,640	LESS INCOME	686,400	711,360
(564,218)	NET SERVICE COSTS	(606,430)	(631,390)

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>LEISURE & COMMUNITY BUILDINGS</u>		
£		£	£
271,715	LEISURE CENTRES	262,780	262,780
18,482	COMMUNITY HALLS	15,000	15,000
45,523	BUSHEY COMMUNITY CENTRE	45,940	45,940
41,946	BUSHEY MUSEUM	34,520	34,520
377,666	TOTAL DIRECT COSTS	358,240	358,240
5,536	LESS INCOME FROM OAKMERE COMMUNITY CENTRE	5,530	5,530
372,130	NET SERVICE COSTS	352,710	352,710
£	<u>BUILDING MAINTENANCE PROGRAMME</u>	£	£
415,800	PREMISES RELATED EXPENSES	415,800	415,800
415,800	TOTAL SERVICE COSTS	415,800	415,800

ASSET MANAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>ASSET MANAGEMENT UNIT</u>		
£		£	£
390,656	EMPLOYEES' EXPENSES	381,480	380,480
1,418	TRANSPORT RELATED	3,300	3,300
25,876	SUPPLIES & SERVICES	31,330	26,860
417,950	TOTAL DIRECT COSTS	416,110	410,640
11,897	LESS INCOME (DISPOSAL TARGET)	10,000	10,000
406,053	NET DIRECT COSTS	406,110	400,640

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL	<u>SUMMARY</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
600,214	PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT	597,610	640,280
94,491	CORPORATE COMMUNICATIONS	90,930	77,930
19,851	YOUTH SERVICES	20,000	5,000
6,352	SPORTS DEVELOPMENT	12,500	12,500
12,470	COMMUNITY DEVELOPMENT	13,960	14,100
134,510	COMMUNITY SAFETY	136,500	8,500
105,546	CCTV	105,000	0
411,826	VOLUNTARY SECTOR GRANT AID	412,000	402,000
1,385,259	TOTAL SERVICE COSTS	1,388,500	1,160,310

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT</u>		
£		£	£
586,539	EMPLOYEES' EXPENSES	561,600	619,540
2,946	TRANSPORT RELATED EXPENSES	3,900	3,900
20,728	SUPPLIES AND SERVICES	22,920	21,840
0	AGENCY & CONTRACTED	15,000	15,000
610,214	TOTAL DIRECT COSTS	603,420	660,280
10,000	LESS RESERVE FUNDING	5,810	20,000
600,214	TOTAL SERVICE COST	597,610	640,280

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>CORPORATE COMMUNICATIONS</u>		
£		£	£
	SUPPLIES AND SERVICES		
65,241	CORPORATE PUBLICATIONS	61,680	61,680
12,000	CORPORATE CONSULTATION	12,000	12,000
8,000	RESIDENTS TRACKING SURVEY (1/3)	8,000	0
1,000	CORPORATE PLAN (1/3)	1,000	0
4,000	PLACE SURVEY (1/2)	4,000	0
4,250	MISC SUPPLIES AND SERVICES	4,250	4,250
94,491	TOTAL DIRECT COSTS	90,930	77,930

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>YOUTH SERVICES</u>		
19,851	SUPPLIES AND SERVICES	20,000	5,000
19,851	TOTAL DIRECT COSTS	20,000	5,000

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
	<u>SPORTS DEVELOPMENT</u>		
6,352	SUPPLIES AND SERVICES	12,500	12,500
6,352	TOTAL DIRECT COSTS	12,500	12,500

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>COMMUNITY DEVELOPMENT</u>		
£		£	£
12,470	SUPPLIES & SERVICES	13,960	14,100
12,470	TOTAL DIRECT COSTS	13,960	14,100

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>COMMUNITY SAFETY</u>	£	£
6,510	CRIME AND DISORDER COSTS	8,500	8,500
128,000	CONTRIBUTION TO PSCOs	128,000	128,000
134,510	TOTAL DIRECT COSTS	136,500	136,500
0	LESS FUNDING	0	128,000
134,510	NET DIRECT COSTS	136,500	8,500
	<u>CCTV</u>		
43,064	PREMISES RELATED EXPENSES	55,000	55,000
47,483	AGENCY & CONTRACTED SERVICES	35,000	35,000
15,000	EQUIPMENT REPLACEMENT RESERVE	15,000	15,000
105,546	TOTAL DIRECT COST	105,000	105,000
0	LESS FUNDING	0	105,000
105,546	NET DIRECT COSTS	105,000	0

PARTNERSHIPS & COMMUNITY ENGAGEMENT

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>VOLUNTARY SECTOR GRANT AID</u>	£	£
57,927	GRANT AID TO LOCAL ORGANISATIONS	57,580	42,580
85,428	OTHER GRANTS	83,100	88,100
16,471	WARD IMPROVEMENT INITIATIVE SCHEME	19,500	19,500
215,000	GRANT AID TO CAB SERVICES	214,820	214,820
37,000	FURTHER ASSISTANCE TO CAB	37,000	37,000
411,826	TOTAL DIRECT COSTS	412,000	402,000

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(156,795)	NNDR COLLECTION COSTS	(158,000)	(158,000)
(165,352)	COUNCIL TAX COLLECTION	(155,000)	(155,000)
(557,736)	BENEFITS ADMINISTRATION	(414,510)	(409,670)
8,437	RENT ALLOWANCES	0	0
12,940	HOUSING BENEFIT	7,740	7,740
76,660	SHARED ANTI FRAUD SERVICE	77,610	77,610
25,750	PROCUREMENT	26,650	26,650
817,206	FINANCE UNIT	856,290	875,190
557,746	REVENUES SECTION	501,600	577,220
476,347	BENEFITS SECTION	488,120	524,500
922,329	INFORMATION DIGITAL SERVICES UNIT (IDS)	930,950	924,560
31,096	TELEPHONES	37,560	27,560
2,048,629	TOTAL SERVICE COSTS	2,199,010	2,318,360

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL	<u>COST OF NNDR COLLECTION</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
7,017	SUPPLIES AND SERVICES	7,500	7,500
1,698	AGENCY & CONTRACTED SERVICES	5,500	5,500
8,716	TOTAL DIRECT COSTS	13,000	13,000
15,248	COURT COSTS	16,000	16,000
150,263	LESS INCOME	155,000	155,000
(156,795)	NET DIRECT COSTS	(158,000)	(158,000)

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL	<u>COUNCIL TAX</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
92,657	SUPPLIES AND SERVICES	92,000	92,000
1,670	AGENCY & CONTRACTED SERVICES	3,000	3,000
94,327	TOTAL DIRECT COSTS	95,000	95,000
259,679	LESS INCOME	250,000	250,000
(165,352)	NET DIRECT COSTS	(155,000)	(155,000)
<u>BENEFITS ADMINISTRATION</u>			
35,470	SUPPLIES AND SERVICES	30,470	30,470
35,470	TOTAL DIRECT COSTS	30,470	30,470
0	LESS INCOME:		
593,206	UNIVERSAL CREDIT GRANT	27,000	9,770
	GOVERNMENT SUBSIDY	417,980	430,370
(557,736)	NET DIRECT COSTS	(414,510)	(409,670)

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL	<u>RENT ALLOWANCES</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
41,652,866	ALLOWANCES PAID	40,859,450	40,859,450
41,644,429	LESS INCOME:	40,859,450	40,859,450
	GOVERNMENT SUBSIDY		
8,437	TOTAL SERVICE COSTS	0	0
<u>HOUSING BENEFIT (LOCAL SCHEMES)</u>			
12,940	HOUSING BENEFIT (NOT MET BY SUBSIDY)	27,730	27,730
0	FUNDED BY DEPT OF WORKS & PENSIONS	19,990	19,990
12,940	TOTAL SERVICE COSTS	7,740	7,740

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL	<u>SHARED ANTI FRAUD SERVICE</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£		£	£
70,758	EMPLOYEES' EXPENSES	77,610	77,610
34	TRANSPORT RELATED EXPENSES	0	0
59,549	FUNDING REVS & BENS AGENCY COSTS		
2,419	SUPPLIES AND SERVICES	0	0
132,760	TOTAL DIRECT COSTS	77,610	77,610
56,100	LESS SELF FINANCING INCOME	0	0
76,660	NET DIRECT COSTS	77,610	77,610
	<u>PROCUREMENT</u>		
25,750	EMPLOYEES' EXPENSES	26,650	26,650
25,750		26,650	26,650

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>FINANCE UNIT</u>	£	£
738,753	EMPLOYEES' EXPENSES	765,840	765,840
4,268	TRANSPORT RELATED EXPENSES	350	350
79,504	SUPPLIES AND SERVICES	91,400	112,400
807	AGENCY & CONTRACTED SERVICES	500	500
8,791	BAD DEBT	0	0
832,123	TOTAL DIRECT COSTS	858,090	879,090
14,917	LESS INCOME	1,800	3,900
817,206	TOTAL COSTS	856,290	875,190

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>REVENUES SECTION</u>		
£		£	£
494,737	EMPLOYEES' EXPENSES	444,500	520,120
1,507	TRANSPORT RELATED EXPENSES	4,500	4,500
47,852	SUPPLIES AND SERVICES	45,580	45,580
13,650	AGENCY & CONTRACTED SERVICES	7,020	7,020
557,746	TOTAL DIRECT COSTS	501,600	577,220
	<u>BENEFITS SECTION</u>		
£		£	£
462,950	EMPLOYEES' EXPENSES	475,020	506,400
168	TRANSPORT RELATED EXPENSES	500	500
13,229	SUPPLIES AND SERVICES	12,600	17,600
476,347	TOTAL DIRECT COSTS	488,120	524,500

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>INFORMATION DIGITAL SERVICES UNIT (IDS)</u>		
£		£	£
530,512	EMPLOYEES' EXPENSES	554,140	562,930
2,426	TRANSPORT RELATED EXPENSES	800	800
315,579	SUPPLIES AND SERVICES	296,930	314,930
82,341	AGENCY & CONTRACTED SERVICES	85,380	78,200
930,858	TOTAL DIRECT COSTS	937,250	956,860
8,529	LESS INCOME	6,300	32,300
922,329	NET DIRECT COSTS	930,950	924,560

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>CIVIC OFFICE TELEPHONES</u>		
£		£	£
31,096	SWITCHBOARD	37,560	27,560
31,096	TOTAL SERVICE COSTS	37,560	27,560

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
(62,733)	LOCAL LAND CHARGES	(54,580)	(52,410)
180,893	ELECTORAL REGISTRATION	170,110	178,000
13,750	LOCAL ELECTIONS	13,750	13,750
394,229	LEGAL UNIT	370,690	456,300
47,332	MAYORAL BUDGET (CIVIC EXPENSES)	45,140	44,140
0	SURGERIES	1,310	1,310
347,824	MEMBERS ALLOWANCES	360,680	360,680
73,545	MEETINGS/MEMBERS COSTS	95,860	77,860
214,846	DEMOCRATIC SERVICES	239,440	242,990
1,209,685	TOTAL SERVICE COSTS INCLUDING	1,242,400	1,322,620

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>LOCAL LAND CHARGES</u>	£	£
63,509	EMPLOYEES' EXPENSES	64,780	66,950
12	TRANSPORT RELATED EXPENSES	150	150
92,618	SUPPLIES AND SERVICES	42,490	42,490
156,139	TOTAL DIRECT COSTS	107,420	109,590
218,872	LESS INCOME	162,000	162,000
(62,733)	NET DIRECT COSTS	(54,580)	(52,410)

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>ELECTORAL REGISTRATION</u>		
£		£	£
125,938	EMPLOYEES' EXPENSES	117,550	115,440
866	TRANSPORT RELATED EXPENSES	600	600
56,064	SUPPLIES AND SERVICES	63,460	63,460
182,868	TOTAL DIRECT COSTS	181,610	179,500
0	LESS RESERVE FUNDING IER POSTAGE	10,000	0
1,975	LESS INCOME	1,500	1,500
180,893	NET DIRECT COSTS	170,110	178,000

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>LOCAL ELECTIONS</u>		
£		£	£
65,997	EMPLOYEES' EXPENSES	72,200	72,200
9,818	PREMISES RELATED EXPENSES	9,500	9,500
0	TRANSPORT RELATED EXPENSES	3,500	3,500
24,694	SUPPLIES AND SERVICES	24,800	24,800
100,509	TOTAL DIRECT COSTS	110,000	110,000
41,250	LESS RESERVE FUNDING	41,250	41,250
45,509	LESS JOINT ELECTION SAVINGS	55,000	55,000
13,750		13,750	13,750

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>LEGAL SERVICES BUSINESS UNIT</u>		
£		£	£
387,079	EMPLOYEES' EXPENSES	353,970	439,580
589	TRANSPORT RELATED EXPENSES	400	400
42,834	SUPPLIES AND SERVICES	41,320	41,320
430,502	TOTAL DIRECT COSTS	395,690	481,300
36,273	LESS INCOME	25,000	25,000
394,229	NET DIRECT COSTS	370,690	456,300

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>MAYORAL BUDGET (CIVIC EXPENSES)</u>		
£		£	£
5,660	MAYOR/DEPUTY MAYOR ALLOWANCE	5,660	5,660
2,539	CIVIC TRANSPORT	15,800	15,800
7,890	GENERAL CIVIC EXPENSES	11,680	10,680
31,243	CIVIC DINNER	12,000	12,000
47,332	TOTAL SERVICE COSTS	45,140	44,140

SURGERIES

0	HALL HIRE	1,050	1,050
0	SUPPLIES AND SERVICES	260	260
0	TOTAL SERVICE COSTS	1,310	1,310

MEMBERS' ALLOWANCES

228,076	MEMBERS BASIC ALLOWANCES	235,070	235,070
117,908	SPECIAL RESPONSIBILITY ALLOWANCE	119,660	119,660
0	CHILDCARE / DEPENDENTS ALLOWANCE	450	450
1,840	TRANSPORT RELATED	5,500	5,500
347,824	TOTAL SERVICE COSTS	360,680	360,680

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</u>		
£		£	£
3,089	OVERVIEW & SCRUTINY COMMITTEES	8,850	8,850
3,695	INDEPENDENT REMUNERATION PANEL	3,890	3,890
471	STANDARDS COMMITTEES	2,670	2,670
2,131	CABINET EXPENSES	6,180	6,180
64,159	SUPPLIES AND SERVICES	74,270	56,270
73,545	TOTAL SERVICE COSTS	95,860	77,860

LEGAL & DEMOCRATIC SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
	<u>DEMOCRATIC SERVICES UNIT</u>		
£		£	£
199,670	EMPLOYEES' EXPENSES	213,340	216,890
201	TRANSPORT RELATED EXPENSES	500	500
14,974	SUPPLIES AND SERVICES	25,600	25,600
214,846	TOTAL DIRECT COSTS	239,440	242,990

HUMAN RESOURCES & CUSTOMER SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SUMMARY</u>	£	£
357,334	HUMAN RESOURCES	347,150	341,940
610,651	CUSTOMER RELATIONSHIP MANAGEMENT	649,250	639,250
79,555	CIVIC OFFICE KEEPERS	87,010	87,010
52,526	CORPORATE ADMIN RESOURCE	8,750	0
(55,286)	DESIGN & PRINT SERVICES	(30,910)	(17,440)
1,984	CIVIC OFFICES REFRESHMENTS	5,500	3,300
2,431	HEALTH & SAFETY	2,950	2,950
21,416	STRATEGIC TRAINING	30,000	30,000
1,070,611	TOTAL SERVICE COSTS	1,099,700	1,087,010

HUMAN RESOURCES & CUSTOMER SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>HUMAN RESOURCES</u>	£	£
339,605	EMPLOYEES' EXPENSES	299,880	294,670
233	TRANSPORT RELATED EXPENSES	600	600
17,496	SUPPLIES AND SERVICES	17,650	17,650
0	AGENCY & CONTRACTED	29,020	29,020
357,334	TOTAL DIRECT COSTS	347,150	341,940
357,334	TOTAL SERVICE COSTS	347,150	341,940

HUMAN RESOURCES & CUSTOMER SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>CUSTOMER RELATIONSHIP MANAGEMENT</u>	£	£
615,679	EMPLOYEES' EXPENSES	636,300	636,300
1,036	TRANSPORT RELATED EXPENSES	620	620
32,030	SUPPLIES AND SERVICES	32,830	32,830
648,745	TOTAL DIRECT COST	669,750	669,750
38,094	LESS: INCOME	20,500	30,500
610,651	NET DIRECT COSTS	649,250	639,250
£	<u>CIVIC OFFICE KEEPERS</u>	£	£
79,555	EMPLOYEES' EXPENSES	87,010	87,010
79,555	TOTAL COSTS	87,010	87,010
£	<u>CORPORATE ADMIN RESOURCE</u>		
52,526	EMPLOYEES EXPENSES	8,750	0

HUMAN RESOURCES & CUSTOMER SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>DESIGN & PRINT SERVICES</u>	£	£
78,657	EMPLOYEES' EXPENSES	91,060	94,530
164	TRANSPORT RELATED EXPENSES	400	400
42,588	SUPPLIES AND SERVICES	37,870	37,870
64,145	AGENCY & CONTRACTED SERVICES	61,760	61,760
185,554	TOTAL DIRECT COSTS	191,090	194,560
240,840	LESS INTERNAL RECHARGES	222,000	212,000
(55,286)	TOTAL SERVICE COSTS	(30,910)	(17,440)

HUMAN RESOURCES & CUSTOMER SERVICES

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>CIVIC OFFICES REFRESHMENTS</u>	£	£
1,984	AGENCY & CONTRACTED	5,500	3,300
1,984	TOTAL SERVICE COSTS	5,500	3,300
	<u>HEALTH & SAFETY</u>		
2,431	SUPPLIES AND SERVICES	2,950	2,950
2,431	TOTAL SERVICE COSTS	2,950	2,950
£	<u>STRATEGIC TRAINING</u>	£	£
21,416	AGENCY & CONTRACTED	30,000	30,000
21,416	TOTAL SERVICE COSTS	30,000	30,000

EXECUTIVE DIRECTORS

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>EXECUTIVE DIRECTORS</u>	£	£
612,880	EMPLOYEES' EXPENSES	622,290	471,440
971	TRANSPORT RELATED EXPENSES	2,000	2,000
21,864	SUPPLIES AND SERVICES	21,830	21,830
635,715	TOTAL DIRECT COSTS	646,120	495,270

AUDIT & ASSURANCE

2015/16 ACTUAL	SUMMARY	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
105,741	SHARED INTERNAL AUDIT SERVICE	100,270	106,000
4,920	RISK MANAGEMENT	8,000	5,000
110,661	TOTAL SERVICE COSTS	108,270	111,000

AUDIT & ASSURANCE

2015/16 ACTUAL		2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	<u>SHARED INTERNAL AUDIT SERVICE</u>	£	£
105,741	EMPLOYEES' EXPENSES	100,270	106,000
105,741	TOTAL DIRECT COSTS	100,270	106,000
£	<u>RISK MANAGEMENT</u>	£	£
4,920	EMPLOYEES' EXPENSES	8,000	5,000
4,920	TOTAL COSTS	8,000	5,000

FINANCE AND BUSINESS SERVICES

2015/16 ACTUAL	<u>GENERAL EXPENSES</u>	2016/17 APPROVED BUDGET	2017/18 DRAFT BUDGET
£	RECHARGED TO SERVICES	£	£
1,523	PENSION INCREASE	1,590	1,590
12,790	STAFF SERVICE AWARDS	20,910	22,810
17,983	MEDICAL	21,180	19,180
5,373	JOBS GO PUBLIC	5,400	6,000
4,330	EMPLOYEE ASSISTANCE PROGRAMME	8,000	16,740
	CHILDCARE	0	1,200
3,153	SECURITY SERVICES	4,000	4,000
626	COURIER	1,270	1,270
9,949	COUNCIL CHAMBER WEB CASTING	11,240	11,240
8,870	TELEPHONE SYSTEM	9,030	9,030
1,700	FRANKING MACHINE	1,700	2,000
2,080	LICENCES	2,000	2,000
3,000	SHREDDER	3,000	0
36,852	SUBSCRIPTIONS	35,130	35,130
0	E MAIL ALERTS	4,000	0
11,905	MISCELLANEOUS	3,400	0
120,134	TOTAL DIRECT COSTS	131,850	132,190
	LESS RECHARGED TO SERVICES		
120,134		131,850	132,190
<u>GENERAL EXPENSES</u>			
	NOT RECHARGED TO SERVICES		
51,687	BANK CHARGES	58,600	58,600
61,972	EXTERNAL AUDIT FEE	80,000	80,000
113,659	TOTAL DIRECT COSTS	138,600	138,600