

# Appendix 10: Present Duty to Co-operate Actions with Hertfordshire County Council



## Hertfordshire County Council

<b>24/10/2025 - Email from HBC to HCC</b>	Initial Duty to Co-operate Email sent to the following HCC teams: Growth and Infrastructure Team Transport Head of School Planning LNRS LEADS Flood & Water Management Waste and Minerals Healthy Places Spatial Planning and Economy Unit Planning Policy Public Liaison Officer
<b>24/10/2025 - Email from HCC LFA team to HBC</b>	Confirmation that the Flood and Water Management team would be part of the Duty to Co-operate Process
<b>24/10/2025 - Email from HCC LFA team to HBC</b>	Request for Growth and Infrastructure team to be included
<b>29/10/2025 - Email from HCC Healthy Places to HBC</b>	Confirmation of contact details
<b>18/11/2025 - Email from HBC to All HCC teams</b>	Request for attendance at Duty to Co-operate Meeting on 02/12
<b>19/11/2025 - Email from LFA to HBC</b>	Confirmation of attendance
<b>19/11/2025 - Email from Healthy Places to HBC</b>	Confirmation of online meeting
<b>19/11/2025 Email from HCC Transport Team to HBC</b>	Unable to attend meeting

**19/11/2025 - Email from Healthy Places to HBC**

Unable to Attend Meeting

**20/11/2025 - Email from Growth and Infrastructure team to HBC**

Unable to attend meeting and leading on the Local plan

**21/11/2025 - Email from HBC to Growth and Infrastructure Team**

Request for dates which would be suitable for HCC

**21/11/2025 - Email from growth and Infrastructure Team to HCC**

Dates provided.

**21/11/2025 - Email from HBC to HCC Teams**

Change of meeting date to accommodate HCC teams

**21/11/2025 - Email from Transport to HBC**

Still unable to make meeting but wish to be kept in the loop

**21/11/2025 - Email from HCC Growth and Infrastructure**

Unable to make meeting but will be sending the HBC contact

## **05\_12\_2025 Summary of Initial Duty to Co-operate Meeting between HCC Teams, AECOM and Hertsmere Borough Council.**

### **Attendees:**

#### **Hertsmere Borough Council**

- Planning Strategy & Implementation Manager
- Planning Policy Team Leader
- Planning Policy Officer (Duty to Cooperate Lead)

#### **AECOM**

- Project Manager for Technical Evidence
- Project Manager for Infrastructure Delivery Plan

#### **Hertfordshire County Council (HCC)**

- Growth & Infrastructure Team
- Minerals & Waste Team
- Transport for Hertfordshire
- Sustainability Team
- Healthy Places and Communities
- Lead Local Flood Authority Team
- Children's Services
- Archaeology Team
- School Place Planning Team

### **Summary of Discussion**

- **Purpose of Meeting:** Initial engagement between Hertsmere Borough Council, Hertfordshire County Council (HCC), and AECOM regarding the Duty to Cooperate and infrastructure planning for Hertsmere's Local Plan.
- **Key Themes:**
  - **Duty to Cooperate:** Essential to avoid plan failure at examination. Positive and open communication required with all stakeholders.
  - **Local Plan Update:** Ambitious timetable aiming for submission around this time next year. Strategy includes meeting housing need in full, focusing growth on Borehamwood and Potters Bar, supported by urban regeneration and extensions.
  - **Evidence Base:** AECOM commissioned to prepare 22–26 technical studies, including Green Belt assessment and Infrastructure Delivery Plan (IDP). AR Urbanism working on settlement visions/masterplans.

- **Infrastructure Planning:** IDP will cover transport, education, social care, libraries, fire, flood risk, waste, digital, and health. Coordination with HCC critical.
- **Challenges Raised:** Timetable feasibility questioned by HCC due to complexity (e.g., transport modelling). Hertsmere officers acknowledged risks but emphasized political pressure and innovative twin-tracking approach.
- **Member Engagement:** Recognized as a major challenge. Need to educate members on implications of decisions (e.g., Green Belt release vs. densification).
- **Cross-boundary Issues:** Green Belt and potential new settlements near Enfield flagged as strategic considerations.
- **Water Infrastructure:** Thames Water capacity concerns noted; addressed via IDP and Water Cycle Study.

## Agreed Actions

1. **GIS Data Sharing:** Hertsmere to provide site allocation GIS data to HCC next week.
2. **Follow-up Meetings:** HCC to arrange targeted meetings with relevant HCC teams and AECOM for strategic issues.
3. **IDP Engagement:** AECOM to engage swiftly with HCC officers to gather baseline capacity and site-specific requirements.
4. **National Bodies:** Hertsmere to set up initial meetings with national agencies (e.g., National Highways) involving HCC and AECOM.
5. **Statements of Common Ground:** To be prepared later in the process.
6. **Transport Modelling:** Recognized as critical; Hertsmere and HCC to collaborate closely.
7. **Member Education:** Hertsmere to consider sessions with HCC (offer from Roger) to explain transport and infrastructure implications.
8. **Water Infrastructure:** Continue engagement with Thames Water and Affinity Water via IDP and Water Cycle Study.
9. **Holiday Coordination:** Ensure IDP contacts list shared before holiday season for efficient communication.

**22/12/2025 - Email from HBC to HCC Growth and Infrastructure, Transport and National Highways**

Request for Duty to Co-operate with NH and HCC Transport team and Growth and Infrastructure team

**13/12/2025 - Email from HBC to HCC Transport, Growth and Infrastructure and NH**

Follow up with NH and HCC transport requesting for Duty to Co-operate meeting

**28/01/2026 - Email from NH to HCC Transport, Growth and Infrastructure and HBC**

return from Sick leave and request for HCC transport and growth and infrastructure teams to review previous response

**04/02/2026 - Email from HBC to HCC transport, Growth and Infrastructure and NH**

Request for meeting dates for Duty to Co-operate

**06/02/2026 - Email from NH to HCC Transport, Growth and Infrastructure and HBC**

Proposed meeting dates

**06/02/2026 - Email from HBC to HCC transport and Growth and Infrastructure teams**

Request for attendance or proposal of other dates which would be suitable for the teams.

**09/02/2026 - Email from HCC Transport to HCC growth and Infrastructure and HBC**

Unable to make proposed meeting date.

**04/03/2026 - Email from HCC Minerals and Waste Team to HBC**

Request for Duty to Co-operate