

## **Dispensation Permit – Terms and conditions:**

- 1 day (Virtual)
- 7 day (Virtual)

Please note - when creating an online permit account:

- Please provide all the required proof as requested, so that your application can be reviewed.
- If you require help in completing the process in creating a permit account on-line please contact Parking Services on: 020 8207 7422 or [cpz@hertsmere.gov.uk](mailto:cpz@hertsmere.gov.uk)

## **Dispensation Permit Application (Virtual)**

**Are you eligible to apply** – If you are a tradesperson, such as a builder, plumber etc carrying out maintenance works at a residential property or business premises, you can apply for a commercial dispensation (virtual.)

If you are eligible to receive permits and wish to do so, you will need to go onto the council's website and create a permit account.

**Need more than one dispensation parking permit** – The dispensation will be particular to a vehicle registration. If you require more than one dispensation parking permit you will need to apply for each vehicle.

Applications submitted within 48 hours of the due date may not be processed in time and could be declined. Please allow at least 48 hours for processing, or **a minimum of 4 days for applications submitted on a Friday.**

## **Application Declaration – when making an application for a parking permit/s you are agreeing to the following conditions of use:**

1. *I hereby certify that my usual place of business/residence is at the address as specified for the on-line application and wish to apply for parking dispensation(s) in respect of the vehicle also specified for the on-line application.*

2. *I understand that any permit issued to me by the council is in respect of the said vehicle and that the issue of the permit is conditional upon surrender to the council of the permit if:*

*a) The permit ceases to be valid at the expiration of the specified period.*

*3. The validity of the permit is conditional upon:*

*a) The vehicle holds a valid road fund licence (Vehicle Excise Duty (VED) continuously; and  
b) The permit is only valid for the location requested on the on-line application.  
c) The vehicle being under 2.32 Metres (7'6") in height; 5.5 metres in length;*

*4. I understand that Hertsmere Borough Council reserve the right to cancel and withdraw this permit should any contravention of the conditions of the above declaration being breached.*

*5. I declare that the information provided is correct and complete to the best of my knowledge.*

*I agree to inform the Hertsmere Parking Services office as soon as there is any change of circumstances.*

**WARNING: GIVING FALSE INFORMATION CAN LEAD TO PROSECUTION**