

Disclosure of Procurement Card Transactions: January 2022

Department	Date of Transaction	Supplier Name	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Exec Directors	09/01/2022	Canva	Exec Directors	Stationery/Office	HN400	04303	10.99
Exec Directors	09/01/2022	Times Newspapers	Exec Directors	Pub/Newspaper	HN400	04308	60.67
Housing	04.01.22	Amazon	Housing	Equipment for families - Let with Hertsmere	HJ505	04001	£259.98
Parks	10/01/2022	Kingfisher Direct	Parks	replacement of deteriorated bins	HD301	04001	207.84
Street Scene	13/01/2022	Screwfix	Street Scene	Work Safety Boots	HF710	04001	614.39
Street Scene	27/01/2022	DVLA	Street Scene	Vehicle Tax	HF710	03030	277.50
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Engineering	11/01/2022	Amazon mktplace	Engineering	Collins diaries	HE600	05601	£40.56
Engineering	12/01/2022	Amazon mktplace	Engineering	Microwave Oven	HE620	04001	£49.99
Engineering	14/01/2022	Transport for London	Engineering	ULEZ	HE600	05601	£12.50
Engineering	17/01/2022	ICE	Engineering	membership renewal	HE600	01406	£360.90
Environment	08/01/2022	Heaven Scent	Environment	Flowers for staff member after accident	HF700	04940	£41.50
Environment	08/01/2022	EE	Environment	Topup for Covid Officers phones	HF700	04940	£12.50
Environment	11/01/2022	EE	Environment	Topup for Covid Officers phones	HF700	04940	£11.25
Environment	21/01/2022	Disclosure and Barring Service	Environment	DBS Check for staff Member M Georgiou	HF700	04940	23.00
Environment	21/01/2022	Amazon	Environment	Publication	HF700	04308	12.32
Environment	26/01/2022	Halfords	Environment	MoT Test on Van LB58CWR	HE860	04002	39.99
Environment	30/01/2022	EE	Environment	Topup for Covid Officers phones	HF700	04940	12.50
Partnerships	25/01/2022	TSOHOST	Partnerships	We Move She Moves Website Domain	HD256	04916	£10.00
Partnerships	31/2/2022	FACEBK	Partnerships	Advertising boost Clothes Swap Event	HB250	4940	£26.37
Asset Management	04/01/2022	Co-Op	Asset Management	Gas top up (59 High Street, Bushey)	HK158	02101	49.00
Asset Management	04/01/2022	Co-Op	Asset Management	Gas top up (57 High Street, Bushey)	HK158	02101	49.00
Asset Management	06/01/2022	Amazon	Asset Management	Bosch Laser Measure (R Stubbs)	HB270	04001	83.27
Asset Management	12/01/2022	Amazon	Asset Management	Industrial Endoscope (R Stubbs)	HB270	04001	55.82
Asset Management	13/01/2022	McColls	Asset Management	Electric top up (13A Howard Drive)	HK158	02102	£20.00
Asset Management	13/01/2022	McColls	Asset Management	Gas top up (7A Howard Drive)	HK158	02101	£40.00
Asset Management	13/01/2022	McColls	Asset Management	Electric top up (7A Howard Drive)	HK158	02102	£10.00
Asset Management	17/01/2022	Amazon	Asset Management	Perspex screens for Civic Offices	HB101	04001	£2,665.83
Asset Management	20/01/2022	Co-Op	Asset Management	Gas top up (59 High Street, Bushey)	HK158	02101	49.00
Asset Management	20/01/2022	Co-Op	Asset Management	Electric top up (57 High Street, Bushey)	HK158	02102	20.00
Asset Management	20/01/2022	Co-Op	Asset Management	Gas top up (57 High Street, Bushey)	HK158	02101	49.00
Asset Management	24/01/2022	Co-Op	Asset Management	Electric top up (54 Rossington Avenue)	HK158	02102	40.00
Asset Management	24/01/2022	Amazon	Asset Management	Heavy duty bin bags (For office move)	HN705	04001	46.64
Asset Management	24/01/2022	Amazon	Asset Management	LED Torch (For Richard Stubbs)	HN705	04001	19.82
Democratic Serv	12/01/2022	Amazon	Democratic Serv	Tea Light Candles	HB150	04924	19.96
Democratic Serv	24/01/2022	Tesco	Democratic Serv	Candle Lighter	HB150	04924	15.00
Democratic Serv	25/01/2022	Tesco	Democratic Serv	Candles	HB150	04924	2.75
Planning	17/01/2022	Hilton Double Tree	Planning	Hertsmere Works Networking event - cost to be recouped through attendee ticket sales	HG500	04618	390.00
						Total	£6,542.34