

Animal Welfare (Primate Licences) (England) Regulations 2024

Application for a licence to keep primates

1	Applicant details	
1.1	Full Name	
1.2	Full postal address	
1.3	Full postal address of where primate(s) will be kept if different to above	
1.4	Email	
1.5	Main telephone number	
1.6	Other telephone number	
1.7	Date of Birth	
2	Disqualifications	
2.1	Are you or any other persons who will be responsible for the care and management of the primate(s), disqualified from keeping primates?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.2	Have you or any other person been disqualified from keeping any animal under: (a) section 34(2) of the Animal welfare Act 2006; (b) section 1 of the Protection of Animals (Amendment) Act 1954; (c) section 40(1) of the Animal Health and Welfare (Scotland) Act 2006; or (d) section 33(1) of the Welfare of Animals Act (Northern Ireland) 2011?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.3	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled under any of the above legislations?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Licence	
3.1	Are you applying for a new licence, a renewal, or a variation to your current licence?	New <input type="checkbox"/> Go to 3.2 Renewal <input type="checkbox"/> Go to 3.3

		Variation <input type="checkbox"/> Go to 3.4				
3.2	If you are applying for a new licence – what date do you propose the licence should have effect?					
3.3	If you are renewing your licence what is your current licence number and expiry date?					
3.4	If you are requesting a variation to your licence, what is your current licence number and what variation are you requesting?					
3.5	The default period of a licence is 3 years . Do you wish to apply for a licence to be granted for a period of less than 3 years ?					Yes <input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input type="checkbox"/> No <input type="checkbox"/>
4	Primate(s) details:					
4.1	What primates are you applying for a licence to keep?					
Species (Common name)		Species (Scientific name)			Number to be kept	
4.2	Details of individual primates to be kept - Please provide the following information in respect of each individual primate that is proposed to be kept:					
Name		Sex M/F	Species - Common	Species – Scientific	Date of birth	Microchip number

Please use an additional piece of paper for any additional primates

5	Breeding	
	Will any breeding of primates take place at the premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	Accommodation	
	Details of the available accommodation for all primates to be licensed	
6.1	Construction: Include measurements, construction materials, number of enclosures etc. (A plan must also be submitted – see Section 8)	
6.2	Drainage	
6.3	Ventilation/ Temperature control	
6.4	Lighting	
6.5	Disposal of animal waste	

7	Named Veterinarian	
	Please provide the name and address of the veterinarian with whom the primates are registered?	
7.1	Full name of veterinarian	
7.2	Practice name	
7.3	Full postal address	
7.4	Phone number	
7.5	Email address	

8	Supporting Documents	
Please enclose/attach the following supporting documentation with this application:		
<ul style="list-style-type: none"> A plan of your premises which includes the location of the primate(s) 		
<ul style="list-style-type: none"> Insurance policy – Public liability 		
<ul style="list-style-type: none"> Risk assessments 		
<ul style="list-style-type: none"> Written policies and procedures to include: <ul style="list-style-type: none"> The temporary isolation of any primates The death or escape of a primates The care of the primates following the revocation of the licence or the death of the licence holder 		
<ul style="list-style-type: none"> Written procedures which demonstrate how the following will be implemented: <ul style="list-style-type: none"> That the primates are monitored daily for signs of pain, suffering, injury, disease or abnormal behaviours and that any vulnerable animals are checked more frequently and anything to be noted is recorded and appropriate steps are taken promptly. That the primates are weighed monthly and records to be kept That all reasonable precautions are taken to prevent and control the spread of diseases, pathogens and parasites 		
<ul style="list-style-type: none"> Written procedures in place for the husbandry arrangements for all animals listed, to include: <ul style="list-style-type: none"> Arrangements for the storage and preparation of food and drink Arrangements for the provision of adequate exercise Emergency evacuation procedures in the event of a fire or other emergency Transportation details 		

9	Declaration: This must be completed by the applicant
	<ul style="list-style-type: none">• I am aware of the provisions of the relevant Act, Regulations and Statutory Guidance• I declare that the details contained within this application form and any attached documentation are correct to the best of my knowledge• I understand that a veterinarian or other suitably competent person authorised by the council will inspect the premises to assess whether or not a licence can be granted• I understand that if a licence is issued, a veterinarian or other suitably competent person authorised by the Council may inspect the premises either by appointment or unannounced at any reasonable time• I understand that a veterinarian or other suitably competent person authorised by the Council may take photographs or videos to assist the inspection process• I am aware that there is a fee for this application• I accept that all veterinary fees incurred by the council in respect of this application will be recoverable at cost and that failure to make payment may lead to revocation of any licence issued• I accept that in the event my application is refused or withdrawn, the application fee will not be refunded• I agree that by signing this application that I have read, agree and understood this declaration
	Privacy Notice
	<p>Hertsmere Borough Council is a Data Controller under the Data Protection Act 2018 which incorporates the UK General Data Protection Regulations (UK GDPR). The Council must collect your personal data to process and grant your application under the provisions of the Animal Welfare (Primate Licences) (England) Regulations 2024 and, if a licence is granted, the Council has a lawful duty to retain your data in order to effectively administer and carry out its statutory obligations. Your personal data will not be shared with any third parties save for any lawful or exempt purpose set out in the Data Protection Act 2018 or UK GDPR, such as to prevent or detect crime or protect public funds. To further understand your rights, you can read the Council's full privacy notice on our website, contact the animal licensing team or the Data Protection Controller at Hertsmere Borough Council, Civic Offices, Elstree Way, Borehamwood, Hertfordshire WD6 1WA.</p>
	<p>Signature:</p> <p>Full name (please print):</p> <p>Date:</p>