

Request for the Electoral Register

Name of electoral area:

(e.g. ward / division / constituency / region / voting area / combined authority)

Publication date requested

(e.g. end of year publication / most up to date publication)

Please indicate how you are entitled to the register

(those entitled are at the end of this form)

Data Format Request

(PDF or CSV)

Delivery Details

The requested data will be sent via electronic means, unless stated otherwise.

Email Address / Secure Portal details

Declaration

This register has been supplied in accordance with the Representation of the People (England and Wales) Regulations 2001(as amended)

The information contained within this register must only be used for the purpose and manner specified in the Regulations

Once the purpose for which the register has been supplied has expired, the register should be securely destroyed.

Penalties

- Anyone who fails to observe these conditions is committing a criminal offence. The penalty is an unlimited fine in England and Wales, or a fine of up to £5,000 in Scotland.

By signing and submitting this request, you are agreeing to all terms of supply.

Full Name	
Signature	
Date of Signing	

We will only use the information you give us on this form for electoral purposes. We will look after your personal information securely and we will follow data protection legislation. We will not give personal information about you, or any personal information you may provide on other people, to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. You can find their contact details at <https://www.electoralcommission.org.uk/i-am-a/voter>

For further information relating to the processing of personal data you should refer to their privacy notice on their website. [Electoral Services Privacy Notice - Hertsmere Borough Council](#)

Individuals and organisations entitled to a copy of the register of electors on request:

- elected representatives
- candidates
- the agent of a party list standing at a European Parliamentary election, an election of the London members of the London Assembly, an election in an electoral region for the National Assembly for Wales or an election in a Scottish Parliamentary electoral region
- registered political parties, including recognised third parties
- local constituency parties
- holders of relevant elective offices within the meaning of Paragraph 1(8), Schedule 7, Political Parties Elections and Referendums Act
- permitted participants within the meaning of Section 105(1) of the Political Parties Elections and Referendums Act
- the council which appointed the Electoral Registration Officer
- any other local authority which area contains all or part of the Electoral Registration Officer's responsibility (not parish and community councils)
- parish and community councils
- any police force in Great Britain
- the Police Service of Northern Ireland and the Police Service of Northern Ireland (Reserve)
- the National Criminal Intelligence Service
- the National Crime Squad
- the Police Information Technology Organisation
- any body of constables established under an enactment
- the Security Service, GCHQ and the Secret Intelligence Service
- a public library or local authority archives service where their remit includes the registration area