# Strategic CIL BID - Application Form

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| Section A: Applicant Contact Information | |
| Contact: |  |
| Organisation: |  |
| Address: |  |
| Phone no: |  |
| Email Address: |  |

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| Section B: Project Overview | |
| Project Title: |  |
| Description of the project proposal: |  |
| Full Address of project location (if applicable): |  |
| Land Owner (If landowner consent is required to deliver the project, this must be gained and evidenced as part of this bid application. Please note landowner consent is not the same as planning permission): |  |
| Identify any project partners and their role within the bid: |  |
| I confirm that to the best of my knowledge this project is eligible for CIL funding; this project would use CIL to fund the provision, improvement, replacement, operation or maintenance of infrastructure to support the development in Hertsmere (Tick to confirm) | |
| I confirm that to the best of my knowledge this project is infrastructure as defined by [section 216(2) of the Planning Act 2008](http://www.legislation.gov.uk/ukpga/2008/29/section/216) (Tick to confirm) | |
| I confirm that this project has not commenced, nor am I attempting to claim Strategic CIL funds for monies already spent (Tick to confirm) | |

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| **Section C: Project Justification** |
| 1. In what ways does this project contribute to the strategic growth and sustainable development of Hertsmere? |
| *With reference to relevant Hertsmere Borough Council policies, does your proposal effectively mitigate the impacts of local development and future growth* |
| 1. Does your organisation possess the requisite capacity, expertise, and resources to successfully deliver this project? |
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| 1. Will the proposed project support the objectives and priorities outlined in the adopted or emerging Hertsmere Borough Council Local Plan and Infrastructure Delivery Plan? |
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| 1. In what ways does this project align with and advance the strategic priorities set out in the Hertsmere Borough Council Corporate Strategy? |
| *Is the project identified in an existing plan, programme or strategy? If so, please provide a link or copy.* |

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| 1. How does this project provide a public benefit? |
| *Outline the collective advantages provided by this initiative and the expected timeline for these advantages to be realised?* *Schemes ought to establish infrastructure that confers clear benefits, impacting and serving the broader community. These advantages should be readily apparent and realized promptly, rather than unfolding gradually or lacking tangible public value. Please include detail, with evidence, of the how the public benefits will be provided. Where applicable, please provide details if the initiative is expected to broaden public accessibility and if it has the potential to create revenue streams.* |
| 1. Is this project supported by the local community and other stakeholders? |
| *You must provide evidence of local support/by ins referenced alongside this application form; without evidence it will not be considered within the Scoring Criteria. Consider providing detail and evidence of support from the: local community, county council, borough council, parish council, relevant service providers, and any other relevant stakeholders. Note: Reference to local support applies only to applications from organisations that are not Strategic Infrastructure Providers.* |

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| **Section D: Project Finances** |
| 1. What is the total cost of the project? |
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| 1. What is the amount of funding being sought for this project? |
| *Please indicate whether the requested amount of CIL is required to deliver the project.* |
| 1. Provide a detailed summary of the funding request and what it will be used for |
| *This must include a breakdown of what the CIL funding will be used for within the project, e.g. state specific values for feasibility works and building costs. Please append information, if deemed necessary.* |
| 1. What funding does this project currently have? |
| *If the project currently has funding, please include details of the source, amount and any conditions associated with the funding (e.g. deadlines for expenditure). Please be aware that Strategic CIL funds are not intended to finance projects in their entirety. Proposals that depend solely on Strategic CIL for funding will not qualify for consideration.* |
| 1. Have you previously sought or received CIL funding for this project? |
| *If yes, provide details* |
| 1. Has or is this project expected to receive funding through Section 106? |
| *If known, please give details of the relevant planning permissions and whether these funds have been collected.* |
| 1. Does this project have or unlock additional funding from other sources? |
| *Could you detail whether alternative funding sources have been investigated? Please outline the options that have been examined and provide a rationale for why capital or revenue budgets were not employed, if that is the case. Have other funding options been explored? Demonstrate what options you’ve considered and explain why capital/revenue budgets (if at all) have not been utilised. If applicable, include further detail, e.g. status of funding, details of identified or secured sources, amount applied for, amount secured, and deadlines for expenditure. Please provide an estimated projection of the operational costs for the project in the coming years. Additionally, explain the strategy for financing any prospective revenue expenses linked to the project.* |
| 1. Is there a related revenue spend for this project? |
| *If so, include detail or how this will be funded. Including details of funding amount, source and whether this has been agreed/secured. Would the Strategic CIL Bid and other funding reduce on-going costs which you currently incur?* |
| 1. In the eventuality that the full amount of CIL requested is not awarded, how would this impact the project? |
| *If this Council were unable or unwilling to allocate this project the full amount of funding requested within this application form, would it still be possible to deliver this project? If only a partial award of funding were to be offered, is there an alternative amount of funding that would still allow delivery of the project (to standards specified within this application)? If the Council were to only award partial funding, how would the funding gap for this project be addressed? It’s important to note that in the absence of a comprehensive tender process, it is required to acquire and submit three separate quotations along with your proposal.* |

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| **Section E: Project Delivery** |
| 1. Provide a detailed project plan |
| *This must include specific dates (including proposed project commencement date), key tasks and milestones, phasing, and resources required at each stage.* |
| 1. What is the overall timescale for the delivery of this project? |
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| 1. Is the delivery of this project dependent on other projects? |
| *If so, provide further detail of this project’s link’s to associated projects, and how this has the potential to impact the delivery of this project* |
| 1. Is this project ready to commence once funding is secured? |
| *If no, include details as to why this project will not be ready to commence once CIL funding is secured. For example, awaiting to secure other funding sources and/or planning permission. Note: Approved schemes must be delivered within a 12-month period unless otherwise agreed.* |
| 1. Does this project require planning permission to be delivered? |
| *If your project needs planning permission or requires any other planning approvals, we strongly advise that you start progressing these before you apply for Strategic CIL funding. Projects that require planning permission, but have not obtained the relevant consents, are likely to score lower overall; this in turn will decrease the likelihood of success in regard to obtaining Strategic CIL funding.*  *You should include confirmation of planning consents (including the relevant planning references). If you have not yet received the required planning permission but there is a pending planning application, or pre-application advice we would advise that you provide details of such (including the relevant planning references).* |
| 1. Are there any physical or environmental factors that may impact this project? |
| *If so, include details about the measures that will be used overcome these factors.* |
| 1. Are there any licences or other approvals required for this project? |
| *If your project needs licences or requires other approvals, we strongly advise that you start progressing these before you apply for Strategic CIL funding. If these are required, please provide details including any approvals, discussions or advice that has been received from the relevant approving body.* |
| 1. What measures have been explored to minimise this risk of the project not being delivered? |
| *Consider including details on contingency plans and the measures that have been explored to minimise the risk of the project not being delivered.* |
| 1. What are the arrangements for on-going maintenance after the competition of this project? |
| *Consider including details on responsible parties, costs, and funding arrangements.* |

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| **Section F: Equality and Diversity** |
| 1. Will any protected group benefit or be affected by this project? |
| *If the Council consider it necessary, please be aware that you may be required to complete an Equality Impact Assessment.* |

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| **Section E: Declaration** |
| To the best of my knowledge the information I have provided on this application form is correct.  I/We confirm that if Hertsmere Borough Council agrees to allocate Strategic CIL funds for the project specified within this application, then these funds will be used exclusively for the purposes described within this application form.  I/We recognise the Council’s statutory rights as the CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.  All organisations involved with the application will need to sign and date the form. |
| **Applicant signature:**  Signed:    Click or tap here to enter text.  Organisation: Click or tap here to enter text.  Date: Click or tap to enter a date.  **Supporting organisation signature (if applicable):**  Signed:    Click or tap here to enter text.  Organisation: Click or tap here to enter text.  Date: Click or tap to enter a date. |

Once completed, please email your application form and supporting evidence to: [Cil.monitoring@hertsmere.gov.uk](mailto:Cil.monitoring@hertsmere.gov.uk)