



# Apply for planning permission



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## Apply for planning permission

You can also [download planning application forms](#) and submit them

- by email to [admin.planning@hertsmere.gov.uk](mailto:admin.planning@hertsmere.gov.uk)
- by post to our [Main Office](#) (only one paper copy required)

To [modify or discharge a section 106 Planning Obligation](#) (PDF 195kb), please download the application form. For more information, please refer to [The Town and Country Planning \(Modification and Discharge of Planning Obligations\) Regulations 1992](#) for further details.

## [Application fees and how to pay](#)

Application requirements (what information to provide)

There are requirements for what must be submitted as part of a planning application. These are set out in the National Validation Requirements. The period for deciding an application cannot start until all required information has been received.

## Validation requirements

- Application fee
- Fill in all questions on your application form
- Complete the correct ownership certificate
- Make sure your plans are to a recognised metric scale, including a scale bar and are in pdf format
- Completed Community Infrastructure Levy [Additional Information form](#) (where necessary)

From 1<sup>st</sup> July 2020 the Council will publish all submitted Financial

Viability Assessments that accompany planning applications in full. This is to accord with the NPPG Viability (Paragraph: 021 Reference ID: 10-021-20190509).

If a Financial Viability Assessment is submitted and includes proposed redactions for a published version, we will consider these redactions within 10 working days of submission. The council will then notify the applicant of the information it intends to publish, before its publication. The council will then publish the information after 10 working days following that notification.

Applicants are encouraged to discuss redactions with the council at pre-application stage in order to agree any redactions prior to submission. Any redactions agreed may be subject to further review in the light of applications under the Freedom of Information Act 2000 or Environmental Information Regulations 2004.

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